

# A G E N D A

National Collegiate Athletic Association

Division II Academic Requirements Committee

## Pre-Meeting Teleconference

Dial-In No.: 866/590-5055  
Passcode: 7828864

February 17, 2012  
1 p.m. Eastern time

1. Welcome and announcements. (Linda Van Drie-Andrzjewski)
2. Review of the NCAA Division II Academic Requirements Committee roster. [Supplement No. 1] (Van Drie-Andrzjewski)
3. Review the Academic Requirements Committee September 2011 report. [Supplement No. 2] (Van Drie-Andrzjewski)

Anticipated Action Item:
<ul style="list-style-type: none"><li>• Approve September 2011 report.</li></ul>

4. Review the NCAA Division II Presidents Council and NCAA Division II Management Council October 2011 and January 2012 Summary of Actions. [Supplement No. 3] (Van Drie-Andrzjewski)
5. Review the proposals adopted at the 2012 NCAA Convention that impact eligibility and/or were sponsored by the committee. [Supplement No. 4] (Jenn Fraser)
6. Review proposals sponsored by the Presidents Council for the 2013 NCAA Convention that impact eligibility. [Supplement No. 5] (Fraser)
7. Update on the prospective student-athlete review process and prospective student-athlete review numbers. [Supplement No. 6] (Steve Clar)
8. NCAA Eligibility Center update. (Lisa Mills, Nick Sproull and Gary DeCastro)
9. Progress-toward-degree requirements update. [Supplement No. 7] (Greg Dana)



10. Review the NCAA High School Review Committee report. [Supplement No. 8] (Dana)
  11. Review the NCAA International Student Records Committee report. [Supplement No. 9] (Clar)
  12. Review Division II CoSida Academic All-American program. [Supplement No. 10] (Gregg Summers)
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Division II Academic Requirements Committee

In-Person Meeting

JW Marriott  
Indianapolis, Indiana

February 23-24, 2012

13. Meeting of NCAA Division II Academic Requirements Task Force. [Supplement No. 11]
14. February 17 pre-meeting teleconference follow-up, if necessary.
15. Review the NCAA Division II Strategic Plan, including the committee's action steps, and the 2012 priorities. [Supplement No. 12] (Van Drie-Andrzjewski)
16. Referrals from Management Council.
  - a. Review NCAA Bylaw 15.02.4.3 (exempted institutional financial aid – academic awards). [Supplement No. 13a] (Alex Smith)
  - b. Review NCAA Constitution 3.2.4.10 (academic success rate) and 3.2.4.11 (academic performance census). [Supplement No. 13b] (Summers)
17. Update from the NCAA research staff regarding Academic Performance Census (APC) issues. (Summers)



- a. Update on institutions that requested extensions of the APC deadline. [Supplement No. 14 - *CONFIDENTIAL*]
  - b. Review list of institutions that failed to submit APC data by the deadline of 12 weeks after the first day of classes of the fall term of the regular academic year. [Supplement No. 15 - *CONFIDENTIAL*]
  - c. Review institutional waiver requests of the APC penalty set forth in Constitution 3.2.4.11 for failure to submit data by the deadline. [*CONFIDENTIAL*]
    - (1) TBD. [Supplement No. 16]
    - (2) TBD. [Supplement No. 17]
    - (3) TBD. [Supplement No. 18]
    - (4) TBD. [Supplement No. 19]
18. Update on the initial-eligibility waiver process, policies and procedures and initial-eligibility waiver numbers. [Supplement No. 20] (Juliette Kenny)

Anticipated Action Item:

- Approve initial-eligibility waiver policies and procedures.

19. Selection of Academic Requirements Committee chair. (Van Drie-Andrzjewski)
20. Discussion regarding future meeting schedule. (A. Smith)
- a. Summer teleconference – TBD.
  - b. September 13-14, 2012; Indianapolis.
21. Other business.
22. Adjournment.



**NCAA Division II Academic Requirements Committee  
2011-12 Roster  
(January 2012 update)**

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<b>Teya Everett</b> Kentucky State University 400 E. Main Street Frankfort, Kentucky 40601  <i>Student-Athlete Representative - No Subcommittee Assignment</i>	Telephone: 313/727-4067 E-mail: <a href="mailto:teya.everett@kysu.edu">teya.everett@kysu.edu</a>	
<b>Katie McGann</b> Associate Athletics Director – Compliance/Student Services University of California, San Diego 9500 Gilman Drive – ICA 0531 La Jolla, California 92093-0531  <i>Subcommittee on Progress-Toward-Degree Waivers</i>	Telephone: 858/534-8700 Fax: 858/534-8172 E-mail: <a href="mailto:kmcgann@ucsd.edu">kmcgann@ucsd.edu</a>	9/2015



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<b>Linda Van Drie-Andrzjewski, chair</b> Director of Athletics Wilmington University (Delaware) 320 North Dupont Highway New Castle, Delaware 19720  <i>Subcommittee on Initial-Eligibility Waivers and Subcommittee on Progress-Toward-Degree Waivers</i>	Telephone: 302/356-6754 Fax: 302/328-7376 E-mail: <a href="mailto:linda.m.andrzjewski@wilmu.edu">linda.m.andrzjewski@wilmu.edu</a>	9/2012



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**REPORT OF THE  
NCAA DIVISION II ACADEMIC REQUIREMENTS COMMITTEE  
SEPTEMBER 15-16, 2011, IN-PERSON MEETING**

Participants:

Laura Clayton, University of West Georgia  
Kirsten Ford, Emporia State University  
Bob Fortosis, Eckerd College  
Denisha Hendricks, Kentucky State University  
Katie McGann, University of California, San Diego  
Jim Naumovich, Great Lakes Valley Conference  
Chris Phenicie, Limestone College  
Margaret Poitevint, North Georgia College & State University  
Linda Van Drie-Andrzjewski, Wilmington University (Delaware), chair  
Keith Vitense, Cameron University  
Jennifer Fraser, NCAA  
Alex Smith, NCAA  
Jennifer Smith, NCAA  
Stephanie Smith, NCAA  
Terri Steeb-Gronau, NCAA  
Gregg Summers, NCAA

Ernest McNealey, Stillman College, was unable to attend the meeting.

Stephanie Castera, NCAA; Steve Clar, NCAA; Greg Dana, NCAA; Gary DeCastro, NCAA Eligibility Center; Tom Paskus, NCAA; Susan Peal, NCAA Eligibility Center; Nick Sproull, NCAA Eligibility Center attended portions of the meeting.

**ACTION ITEMS.**

- **Legislative Items.**
  - a. **2013 NCAA Convention Legislation – NCAA Bylaw 14.1.8.1.6 – Requirement for Practice or Competition – Extension Courses.**
    - (1) Recommendation. Sponsor legislation for the 2013 NCAA Convention to amend NCAA Bylaw 14.1.8.1.6 (extension courses) to specify that enrollment in a nontraditional course or credit (i.e., course or credit that is not earned in a typical face-to-face classroom environment with regular contact hours between the instructor and the student, including Internet/virtual courses, distance learning, extension, correspondence or independent study) offered by the certifying institution may be used to satisfy the full-time enrollment requirement for competition, provided the following conditions are met:



- (a) The course is available to any student at the certifying institution;
  - (b) The institution considers enrollment in the course as regular course enrollment for all students;
  - (c) Enrollment in the course occurs within the institution's regular enrollment periods (preregistration or drop-add period) in accordance with the institution's academic calendar and applicable policies and procedures; and
  - (d) The course is conducted during the institution's regular academic schedule (term time) in accordance with the institution's academic calendar and applicable policies and procedures.
- (2) Effective Date. August 1, 2013.
- (3) Rationale. In light of the prevalence and acceptance of nontraditional courses throughout postsecondary education, it is appropriate to modernize the guidelines regarding the various methods of course delivery. This proposal clarifies the opportunity for student-athletes to take legitimate nontraditional coursework, but also recognizes the potential for academic misconduct and provides safeguards against misuse to meet eligibility requirements. In general, student-athletes should be provided with similar access to nontraditional courses as all students at their respective institutions in order to fulfill the full-time enrollment requirements, provided the institution considers enrollment in such a course as regular course enrollment for all students. This proposal also includes baseline standards for nontraditional courses to minimize the potential for misuse. Finally, this proposal respects institutional discretion and authority in setting course content and curriculum and relies on institutional integrity and security with regard to the delivery of nontraditional courses.
- (4) Estimated Budget Impact. None.
- (5) Student-Athlete Impact. May allow flexibility in scheduling classes.
- b. 2013 Convention Legislation – Bylaw 14.4.3.3.4 – Correspondence, Extension and Distance Learning Courses from Another Institution.**
- (1) Recommendation. Sponsor legislation for the 2013 Convention to amend Bylaw 14.4.3.3.4 (correspondence, extension and distance learning courses from another institution) to specify that enrollment in a nontraditional course or credit



(i.e., course or credit that is not earned in a typical face-to-face classroom environment with regular contact hours between the instructor and the student, including Internet/virtual courses, distance learning, extension, correspondence or independent study) completed at an institution other than the certifying institution may be used to meet credit-hour requirements and percentage-of-degree requirements, provided the following conditions are met:

- (a) The course is available to any student at the certifying institution;
- (b) The institution considers enrollment in the course as regular course enrollment for all students; and
- (c) Enrollment in the course occurs within the institution's regular enrollment periods (preregistration or drop-add period) in accordance with the institution's academic calendar and applicable policies and procedures.

(2) Effective Date. August 1, 2013.

(3) Rationale. In light of the prevalence and acceptance of nontraditional courses throughout postsecondary education, it is appropriate to modernize the guidelines regarding the various methods of course delivery. This proposal clarifies the opportunity for student-athletes to take legitimate nontraditional coursework, but also recognizes the potential for academic misconduct and provides safeguards against misuse to meet eligibility requirements. In general, student-athletes should be provided with similar access to nontraditional courses from any institution, as is the case for all students at their respective institutions, in order to fulfill graduation requirements for all students. This proposal also includes baseline standards for nontraditional courses to minimize the potential for misuse. Finally, this proposal respects institutional discretion and authority in setting course content and curriculum, and relies on institutional integrity and security with regard to the delivery of nontraditional courses.

(4) Estimated Budget Impact. None.

(5) Student-Athlete Impact. May allow flexibility in scheduling classes.

- c. **2013 Convention Legislation – Bylaw 13.9 – Letter-of-Intent Programs, Financial Aid Agreements – Six-Semester Transcript Requirement Prior to the Prospective Student-Athlete Signing.**



- (1) Recommendation. Sponsor legislation for the 2013 Convention to amend Bylaw 13.9 (letter-of-intent programs, financial aid agreements) to specify that a prospective student-athlete shall submit all official transcripts, representing the first six semesters of high school, to the NCAA Eligibility Center prior to a prospective student-athlete signing a National Letter of Intent (NLI) or an institution's written offer of financial aid. Violations would be considered de minimis and not affect a prospective student-athlete's eligibility. Further, prospective student-athletes from foreign countries and home schooled prospective student-athletes would be excluded from the requirement.
  - (2) Effective Date. August 1, 2013.
  - (3) Rationale. Previous proposals, including NCAA Division II Proposal Nos. 2007-6 and 2009-7, have been adopted with the intent of improving the academic information shared between prospective student-athletes and institutions, as well as with the NCAA Eligibility Center. This proposal is intended to continue this pattern of facilitating academic information sharing in a timely manner while minimizing overall administrative burden. Ensuring six semesters of transcripts are available for evaluation prior to signing of an NLI or an institution's written offer of financial aid will allow for identification of potential academic issues regarding NCAA initial-eligibility requirements and timely discussion of academically sound potential solutions. Additionally, prospective student-athletes who are able to take advantage of early academic certification will be identified and processed in a manner that will allow for campus and NCAA resources to be appropriately allocated in relation to final eligibility certifications. Delaying the effective date ensures enough time for notice to be provided to prospective student-athletes, high schools and member institutions.
  - (4) Estimated Budget Impact. None.
  - (5) Student-Athlete Impact. Allows for early identification of potential academic issues to assist prospective student-athletes with meeting initial-eligibility academic requirements.
- d. **Noncontroversial Legislation – Bylaws 14.1.8.1.8.2 – Practice or Competition – Nontraditional Academic Calendars or Cooperative-Educational Programs and 14.4.3.3.11 – Cooperative-Education and Study-Abroad Programs.**



- (1) Recommendation. Adopt noncontroversial legislation to expand the references to cooperative-educational programs to include cooperative-educational work experiences (e.g., co-op, internship, practicum, student teaching).
- (2) Effective Date. Immediate.
- (3) Rationale. This proposal seeks to clarify current legislation to further define a cooperative program to include work-experience programs. The committee agreed that there are many programs within higher education that function like cooperative-education programs but are not included in the existing legislation and interpretations.
- (4) Estimated Budget Impact. None.
- (5) Student-Athlete Impact. None.

### **INFORMATIONAL ITEMS.**

1. **Discussion Regarding Legislative Concepts to Amend Division II Academic Requirements Legislation.** The committee continued its discussions regarding two-year college transfer and initial-eligibility requirements and was introduced to current progress-toward-degree legislation in preparation for future discussions.
  - a. **Two-Year College Transfer Requirements.** The committee agreed to the following, related to the discussion regarding the two-year college transfer requirements:
    - (1) That an increase in the two-year college transfer requirements is needed and would lead to transfer student-athletes enrolling at Division II institutions better prepared to succeed academically.
    - (2) That access to practice and financial aid for two-year college transfers and ease of burden for institutional staff members should remain at the forefront of all discussions.
    - (3) That feedback from the two-year college community is a critical component to the success of any legislative amendments due to the work that the community does in ensuring two-year college transfer student-athletes are aware of, and educated about, NCAA transfer legislation.



The committee is seeking feedback on the following concepts:

- (1) The addition of transferable degree credit in a natural/physical science.
- (2) Establishing a limit on the number of physical education courses that may be used to certify the transferable degree credit of a two-year college transfer.
- (3) Establishing a grade-point average for access to practice and athletically related financial aid and a separate grade-point average for access to practice, athletically related financial aid and competition. For example, a student-athlete who earned a 2.000 grade-point average would have access to practice and athletically related financial aid only, while a student-athlete who earned a 2.500 grade-point average and meets all other requirements would have access to practice, athletically related financial aid and competition.

**b. Initial-Eligibility Requirements.** The committee agreed to the following, related to the discussion regarding the initial-eligibility requirements:

- (1) That an increase in the initial-eligibility requirements is needed and would lead to student-athletes enrolling at Division II institutions better prepared to succeed academically.
- (2) That access to practice and financial aid for student-athletes and ease of burden for institutional staff members should remain at the forefront of all discussions.
- (3) That increased initial-eligibility requirements should predict an increase in graduation rates while considering the ineligibility rates resulting from the increased standards.

The committee is exploring the following options:

- (1) Establishing a sliding scale based on grade-point average and test score.
- (2) Establishing a grade-point average only requirement.
- (3) Establishing a conjunctive scale including a minimum grade-point average and minimum test score for a student-athlete to have access to practice and athletically related financial aid.

**c. Progress-Toward-Degree Requirements.** The committee received an overview of the current progress-toward-degree legislation. The staff will present the committee



with data at its February 2012 meeting, and the committee will develop concepts at that time.

The committee directed the staff to continue its research and modeling of several concepts for its February 2012 in-person meeting for initial concepts to be presented to the Division II membership for feedback.

2. **Discussion Regarding Cooperative-Educational Programs.** The committee recommended noncontroversial legislation be adopted to expand the references to cooperative-educational programs to include cooperative-educational work experiences, including internships, practicum and student teaching. The committee directed the staff to develop educational materials, including examples, to ensure the membership is clear on how to apply the legislation and interpretations.
3. **Review of Issues Related to Initial Eligibility.** The academic and membership affairs staff provided an update on the initial-eligibility waiver numbers for the 2010-11 academic year. The committee also received an update related to the prospective student-athlete review, early academic certification, core-course and high school review processes.
4. **Review of Initial-Eligibility Waiver Directive.** The committee approved an initial-eligibility waiver directive to guide the NCAA staff and NCAA Division II Academic Requirements Committee Subcommittee on Initial-Eligibility Waivers review of initial-eligibility waivers that centered on academic preparedness of student-athletes on enrollment at an NCAA member institution. The directive shifts the focus of all initial-eligibility waiver decisions to the academic preparedness of the prospective student-athlete rather than the mitigating circumstances that contributed to the prospective student-athlete's failure to satisfy initial-eligibility requirements. The directive includes guidelines to determine academic preparedness as well as supporting documentation necessary to support the initial-eligibility waiver request.
5. **Review of Legislative Proposals Sponsored for the 2012 NCAA Convention.** The committee reviewed three 2012 NCAA Convention proposals that impact student-athlete eligibility. In reference to one of the proposals, the committee determined that a student-athlete may use credits earned while enrolled as a high school student at any point during the student-athlete's academic career, and that the credits do not need to be applied in the initial year of collegiate enrollment.



6. **Review 2010 Growth, Opportunities, Aspirations and Learning of Students in College Study (GOALS) Survey Data.** The NCAA research staff provided the committee with an update on the GOALS survey. Staff noted that these data were collected before the “Life in the Balance” legislative package went into effect and will serve as a benchmark with which to gauge the effect of the legislation, particularly on student-athlete time demands. The GOALS survey will be administered again in 2014.
7. **Review of Nomination Criteria for College Sports Information Directors of America (CoSIDA)/Capital One Division II Academic All-America Program.** The committee reviewed the criteria for the CoSIDA/Capital One Division II Academic All-America program and the schedule for 2011-12 nominations and selections. The committee directed staff to monitor the cumulative grade-point average of honorees to determine if the current requirement is appropriate or if it should increased.
8. **Review Issues Related to Progress-Toward-Degree Waivers.** The committee reviewed information related to progress-toward-degree waiver numbers and decisions for the 2010-11 academic year.
9. **Review of the NCAA International Student Records Committee Report.** The committee received a report from the International Student Records Committee meeting in March 2011.
10. **Review of the NCAA Student Records Review Committee Report.** The committee received a report from the Student Records Review Committee meeting in March 2011.
11. **Appointment of the NCAA Student Records Review Committee Representative.** The Academic Requirements Committee appointed Margaret Poitevint, faculty athletic representative, Georgia State College & University, as a representative to the Student Records Review Committee, effective immediately.
12. **Update on Presidential Retreat.** The staff provided an update regarding the August 2011 Division I Presidential Retreat, including the timelines for review of several key topic areas. The committee noted that many of the areas under review in Division I could have an impact on Division II and directed staff to continue to provide updates.



- 13. Future Meeting Dates.** The committee agreed to conduct its spring in-person meeting February 23-24, 2012, and its fall in-person meeting September 13-14, 2012.

*Committee Chair: Linda Van Drie-Andrzewski, Wilmington University (Delaware)*

*Staff Liaisons: Alex Smith, Academic and Membership Affairs*  
*Jennifer Smith, Academic and Membership Affairs*  
*Gregg Summers, Research*



**SUMMARY OF OCTOBER 2011 QUARTERLY MEETINGS****The National Collegiate Athletic Association**

<b>Division II Management Council</b> <b>October 17-18, 2011</b> <b>Indianapolis, IN</b>	<b>Division II Presidents Council</b> <b>October 26-27, 2011</b> <b>Indianapolis, IN</b>
ATTENDEES	ATTENDEES
Bob Boerigter, Mid-America Intercollegiate Athletics Association Clint Bryant, Augusta State University Brenda Cates, Mount Olive College Rick Cole Jr., Dowling College ( <i>chair</i> ) Kris Dunbar, Lake Superior State College Bob Fortosis, Eckerd College Barbara Hannum, Hawaii Pacific University Dan Kenney, University of North Carolina Pembroke Timothy Ladd, Palm Beach Atlantic University Leonza Loftin, Fayetteville State University Ann Martin, Regis University Wendy Taylor May, University of California, San Diego Sandy Michael, Holy Family University Janet Montgomery, University of West Alabama Jared Mosley, Abilene Christian University Jim Naumovich, Great Lakes Valley Conference Fran Nee, Indiana University of Pennsylvania Steve Poston, Wingate University Will Prewitt, Great American Conference Butch Raymond, Northern Sun Intercollegiate Conference Julie Ruppert, Northeast-10 Conference Bren Stevens, University of Charleston ( <i>vice chair</i> ) Kathy Turner, Oklahoma Panhandle State University Willie Washington, Benedict College Brent Wren, University of Alabama in Huntsville	Judith Bense, University of West Florida Drew Bogner, Molloy College ( <i>chair</i> ) Tom Haas, Grand Valley State University Dianne Harrison, California State University, Monterey Bay Carolyn Mahoney, Lincoln University (Missouri) Ernest McNealey, Stillman College Nancy Moody, Tusculum College Judith Ramaley, Winona State University David Rankin, Southern Arkansas University Michael Scales, Nyack College  <u>Via Teleconference</u> James Gaudino, Central Washington University Pat O'Brien, West Texas A&M University ( <i>vice-chair</i> )



ABSENTEES	ABSENTEES
Erin O’Connell, Seattle Pacific University	Mickey Burnim, Bowie State University Javier Cevallos, Kutztown University of Pennsylvania
OTHER PARTICIPANTS	OTHER PARTICIPANTS
Scott Bearby, NCAA Amanda Conklin, NCAA Mark Emmert, NCAA Jennifer Fraser, NCAA Maritza Jones, Division II Consultant David Klossner, NCAA Nick Marlin, NCAA Eligibility Center Intern Binh Nguyen, NCAA Roberta Page, NCAA David Pickle, NCAA Mike Racy, NCAA Ronnie Ramos, NCAA Ruth Reinhardt, NCAA ( <i>recording secretary</i> ) Amy Reis, NCAA Stephanie Smith, NCAA Terri Steeb-Gronau, NCAA Gregg Summers, NCAA Wendy Walters, NCAA Mary Wilfert, NCAA	Nicole Bracken, NCAA Rick Cole, Dowling College Bernard Franklin, NCAA Jennifer Fraser, NCAA Carmen Leeds, Pathway Program Binh Nguyen, NCAA Delise O’Meally, NCAA David Pickle, NCAA Mike Racy, NCAA Ruth Reinhardt, NCAA ( <i>recording secretary</i> ) Stephanie Smith, NCAA Terri Steeb-Gronau, NCAA Harry Stinson, Pathway Program Gregg Summers, NCAA

[Note: This summary reflects only actions (formal votes or “sense of meeting”) in accordance with the established policy governing minutes of all NCAA entities. The only discussion included is that ordered by the chair or a member of the group.]

## ***1. WELCOME AND ANNOUNCEMENTS.***

Management Council. The meeting was called to order at 8:03 a.m. by the chair, Rick Cole. The chair welcomed those in attendance, particularly the two new Council members—Timothy Ladd, Palm Beach Atlantic University, and Will Prewitt, Great American Conference. He noted the absence of Erin O’Connell.

The chair also noted the three Woman of the Year finalists from Division II—Victoria Hansen, West Liberty University (West Virginia Intercollegiate Athletic Conference);



Hewenfei Elwin Li, Brigham Young University, Hawaii (Pacific West Conference); and Kelsey Ward, Drury University (Great Lakes Valley Conference).

The chair reviewed the schedule for the two-day meeting and reminded the Council of the upcoming 2012 Convention and the deadlines for registration.

Presidents Council. The Presidents Council met jointly with the Division III Presidents Council Wednesday evening, October 26, for a presentation from the NCAA enforcement staff on *The Enforcement Experience*.

The Council reconvened Thursday morning, October 27, at 8:45 a.m. Drew Bogner, chair, welcomed those in attendance, noting that Mickey Burnim and Javier Cevallos were both absent from the meeting and that Jim Gaudino and Pat O'Brien were participating via teleconference.

The chair welcomed the two new members of the Council, Judith Bense and Mike Scales. He also recognized the two Pathway participants who were in attendance, Carmen Leeds, Emporia State University, and Harry Stinson, Kentucky State University. He noted that Albert Walker, former president of Bluefield State University, had resigned from the Council, effective immediately, and had taken a new position at Harris-Stowe State University in St. Louis, Missouri.

## **2. REVIEW OF PREVIOUS MINUTES.**

### **a. Management Council Meeting July 25-26, 2011, and Presidents Council Meeting August 11, 2011.**

Management Council. The Management Council approved the meeting summary from the July 25-26 meeting, as presented.

Presidents Council. The Presidents Council approved the meeting summary from the August 11 meeting, as presented.

### **b. Executive Committee Meeting August 11, 2011.**

Management Council. The Management Council reviewed the minutes from the August 11 Executive Committee meeting. No formal action was necessary.

Presidents Council. The Presidents Council reviewed the minutes from the August 11 Executive Committee meeting. No formal action was necessary.



**c. Administrative Committee.**

Management Council. The Management Council approved the minutes from the August 31 and October 5 teleconferences, as presented.

Presidents Council. The Presidents Council approved the minutes from the August 31 and October 5 teleconferences, as presented.

**3. DIVISION II PRIORITIES.**

**a. 2011 Division II Priorities with Accomplishments.**

Management Council. The Management Council was updated on the 2011 priorities and accomplishments. No formal action was necessary.

Presidents Council. The Presidents Council reviewed the 2011 priorities with accomplishments. The Council requested that its appreciation to the NCAA staff and to Pat O'Brien, the chair of the Planning and Finance Committee, on the work of the Long-Range Projections Task Force be documented in the official record of the meeting. Additionally, the Council noted its appreciation to Phil Gerbino for his leadership regarding Division II strategic membership growth issues. It was voiced that these two Division II accomplishments will provide a legacy for the division for years to come.

**b. 2012 Division II Priorities.**

Management Council. The Management Council reviewed the Division II priorities for 2012 and endorsed the priorities, as presented.

Presidents Council. The Presidents Council endorsed the 2012 priorities, as presented.

**4. 2012-15 DIVISION II STRATEGIC PLAN.**

Management Council. The Management Council was updated on the 2012-15 Division II strategic plan, as well as the Division II Score Cards Website, noting that the wording contained in the Division II vision statement had been updated. The strategic plan goals remain the same with updates on priorities and action steps. The Council endorsed the 2012-15 strategic plan, as presented.



Presidents Council. The Presidents Council reviewed the 2012-15 Division II strategic plan. The Council asked staff to amend verbiage on the vision statement (to denote that Division II is part of a greater whole/to reflect that Division II's vision is reflective of the mission of the NCAA) and one of the action steps and approved the 2012-15 strategic plan as amended.

**5. NCAA CONVENTION AND LEGISLATION.**

**a. Proposed Legislation for the 2012 NCAA Convention.**

Management Council. The Management Council received the 2012 Division II Second Publication of Proposed Legislation for informational purposes. No formal action was taken.

The Council engaged in a discussion on the 'ease of burden' legislative package being presented to the membership at the 2012 Convention. The Council provided additional talking points and rationale for the proposals, which will be voted on during the 2012 Division II business session.

Presidents Council. The Presidents Council received the 2012 Division II Second Publication of Proposed Legislation, also for informational purposes. No formal action was taken.

**b. Proposed Grouping of Legislative Proposals and Roll Call Votes.**

Management Council. The Management Council agreed to recommend that the Presidents Council approve the proposed grouping of legislative proposals and the designated roll-call votes for the purpose of production of the 2012 Convention Official notice and the order of business for the Division II business session at the 2012 Convention. As recommended, the consent package will contain seven proposals: Proposal No. 1 (SPOPL 2-9); No. 2 (SPOPL 2-4); No. 3 (SPOPL 2-11); No. 4 (SPOPL 2-12); No. 5 (SPOPL 2-8); No. 6 (SPOPL 2-14); and No 7 (SPOPL 2-15). Similar to the past several years, the proposals this year will be divided into different categories, to include the consent package and the Presidents Council—Strategic Membership Growth and Ease of Burden packages, as well as those proposals dealing with recruiting, awards and benefits and division membership.

Presidents Council. The Presidents Council approved the proposed grouping and the designated roll-call votes, as recommended by the Management Council.



**c. Suggested Speakers for 2012 NCAA Convention Legislation.**

Management Council. The Management Council reviewed the speakers' chart for the Division II business session at the 2012 Convention. The Council was informed of the duties that go along with being a designated or back-up speaker and was asked to advise staff of any changes individuals would like to make. No formal action was taken.

Presidents Council. The Presidents Council reviewed the speakers chart. No action was taken.

**d. Noncontroversial legislation per Constitution 5.3.1.1.2.**

Management Council. The Management Council approved in legislative format those proposals that had previously been approved in concept.

[Note that per the recommendation of the Membership Committee, the Council agreed to remove its support of NC 2012-17 [See Item No. 6-b-(5)-(b) in this report. The item was moved from the package of proposals prior to the vote.]

Presidents Council. No action was necessary.

**e. Incorporation of Interpretations.**

Management Council. The Management Council reviewed the legislative form of the incorporations recommended for inclusion in the NCAA Division II Manual, previously approved in concept by the Council.

The Management Council agreed to send Incorporation 2012-7 (Recruiting—Tryouts—Permissible Activities—Recreational Activities During Official or Unofficial Visit) back to the Legislation Committee for further review. The remainder of the incorporations were approved as presented.

Note that the Management Council was advised that even though Incorporation 2012-7 was sent back to the Legislation Committee for further review, the interpretation will stand as written until such time that the committee takes additional action.

Presidents Council. No action was necessary.

**f. Administrative Regulations.**

Management Council. The Management Council approved the administrative regulations in legislative format, as recommended.



Presidents Council. The Presidents Council approved the administrative regulations in legislative format, as recommended.

**6. COMMITTEE RECOMMENDATIONS AFFECTING DIVISION II.**

**a. Association-wide committees.**

**(1) Committee on Women's Athletics.**

Management Council. The Management Council received the report from the Committee on Women's Athletics June meeting, as well as a verbal update from the October meeting. The Council was advised that there were a total of 471 Woman of the Year nominations across the Association and was encouraged to get Division II more involved in the nominations process. A written report from the October meeting will be forthcoming in January 2012. No action was taken.

Presidents Council. No action was necessary.

**(2) Committee on Sportsmanship and Ethical Conduct.**

Management Council. The Management Council reviewed the report from the Committee on Sportsmanship and Ethical Conduct's summer meeting. No formal action was taken.

Presidents Council. No action was necessary.

**(3) Committee on Competitive Safeguards and Medical Aspects of Sports.**

**(a) Bylaw 14.1.1.4, 18.4.1.5 and 31.2.3 (Postseason Events and Executive Regulations—Penalty for Manipulation of Drug Test Sample).**

Management Council. The Management Council agreed to sponsor noncontroversial legislation to add an additional year's penalty to any case of clearly observed manipulation of a drug-test sample, effective August 2013.

[Note that the effective date for this noncontroversial legislation may change, as it will be dependent upon when the Division I



Legislative Council and the Division III Management Council move it through their legislative processes.]

Presidents Council. No action was necessary.

- (b) **Drug Use in Division II.** See Item 7-a for further information on the issue of drug use in Division II.

**(4) Olympic Sports Liaison Committee.**

Management Council. The Management Council reviewed the committee's report, noting that the NCAA senior vice president for championships/NCAA senior woman administrator had been assigned, along with Rick Adams from the USOC, the responsibility for creating collaborative strategies to prioritize and sustain Olympic sports within the collegiate structure. No formal action was taken.

Presidents Council. No action was necessary.

**(5) Minority Opportunities and Interests Committee.**

Management Council. The Management Council liaison to the Minority Opportunities and Interests Committee gave a verbal update on the recent meeting. A written report will be presented at the January 2012 meeting. No formal action was taken.

Presidents Council. No action was necessary.

**b. Division II committees.**

**(1) Academic Requirements Committee.**

**(a) Report.**

- (i) **Bylaw 14.1.8.1.6—Requirement for Practice or Competition—Extension Courses.**

Management Council. The Management Council agreed to recommend that the Presidents Council sponsor legislation for the 2013 NCAA Convention to amend Bylaw 14.1.8.1.6 (extension courses) to specify that enrollment in a nontraditional course or credit (i.e., course or credit that is not earned in a typical face-to-face classroom environment



with regular contact hours between the instructor and the student, including Internet/virtual courses, distance learning, extension, correspondence or independent study) offered by the certifying institution may be used to satisfy the full-time enrollment requirement for competition, provided the following conditions are met:

- (a) The course is available to any student at the certifying institution;
- (b) The institution considers enrollment in the course as regular course enrollment for all students;
- (c) Enrollment in the course occurs within the institution's regular enrollment periods (preregistration or drop-add period) in accordance with the institution's academic calendar and applicable policies and procedures; and
- (d) The course is conducted during the institution's regular academic schedule (term time) in accordance with the institution's academic calendar and applicable policies and procedures.

Presidents Council. The Presidents Council agreed to sponsor the legislation, effective August 1, 2013. Additionally, the Council requested that the rationale statement provide additional clarity surrounding the statement of an "institution's regular academic schedule (term time)."

**(ii) Bylaw 14.4.3.3.4—Correspondence, Extension and Distance Learning Courses from Another Institution.**

Management Council. The Management Council agreed to recommend that the Presidents Council sponsor legislation for the 2013 Convention to amend Bylaw 14.4.3.3.4 (correspondence, extension and distance learning courses from another institution) to specify that enrollment in a nontraditional course or credit (i.e., course or credit that is not earned in a typical face-to-face classroom environment with regular contact hours between the instructor and the student, including Internet/virtual courses, distance



learning, extension, correspondence or independent study) completed at an institution other than the certifying institution may be used to meet credit-hour requirements and percentage-of-degree requirements, provided the following conditions are met:

- (a) The course is available to any student at the certifying institution;
- (b) The institution considers enrollment in the course as regular course enrollment for all students; and
- (c) Enrollment in the course occurs within the institution's regular enrollment periods (preregistration or drop-add period) in accordance with the institution's academic calendar and applicable policies and procedures.

Presidents Council. The Presidents Council agreed to sponsor the legislation, effective August 1, 2013.

**(iii) Bylaw 13.9—Letter-of-Intent Programs, Financial Aid Agreements—Six-Semester Transcript Requirement Prior to the Prospective Student-Athlete Signing.**

Management Council. The Management Council agreed to recommend that the Presidents Council sponsor legislation for the 2013 Convention to amend Bylaw 13.9 (letter-of-intent programs, financial aid agreements) to specify that a prospective student-athlete shall submit all official transcripts, representing the first six semesters of high school, to the NCAA Eligibility Center prior to a prospective student-athlete signing a National Letter of Intent (NLI) or an institution's written offer of financial aid. Violations would be considered de minimis and not affect a prospective student-athlete's eligibility. Further, prospective student-athletes from foreign countries and home schooled prospective student-athletes would be excluded from the requirement.

Presidents Council. The Presidents Council agreed to sponsor the legislation, effective August 1, 2013.



(iv) **Bylaws 14.1.8.1.8.2—Practice or Competition—Nontraditional Academic Calendars or Cooperative-Educational Programs and 14.4.3.3.11—Cooperative-Education and Study-Abroad Programs.**

Management Council. The Management Council agreed to adopt noncontroversial legislation to expand the references to cooperative-educational programs to include cooperative-educational work experiences (e.g., co-op, internship, practicum, student teaching).

Presidents Council. No action was necessary.

(b) **Division II Academic Success Rate Data.**

Management Council. The Management Council viewed a presentation on the Division II Academic Success Rate, noting that the press release for the data was scheduled for October 25.

The national four-year ASR average increased one percentage point to 72 percent overall, while the entering class of 2004 remained steady at 73 percent.

This is the sixth year the NCAA has released the ASR. The NCAA developed the Division II ASR at the request of college and university presidents who believed the federal graduation rate was flawed. Division II's ASR data is similar to the Division I Graduation Success Rate as it takes transfer students into account. However, given the partial-scholarship financial aid model of Division II, the ASR also includes student-athletes not on athletically related financial aid. The result is that the ASR captures more than 36,000 nonscholarship student-athletes.

Even when using the less-inclusive federal rate, Division II student-athletes perform significantly better than the general student body. The federal rate for Division II student-athletes in the 2004 entering class dropped one percentage point to 55 percent, while the general student body increased to 49 percent. This is still a difference of six percent.

No formal action was taken.

Presidents Council. No action was necessary.



**(2) Championships Committee.**

**(a) Report.**

**(i) Bylaw 31.3.4.8—Football—Grace Period for Earned Access.**

Management Council. The Management Council agreed to recommend that the Presidents Council adopt an administrative legislative change to specify that a two-year grace period be applied for earned access for those conferences that sponsor the sport of football and fall below six full-time football playing members, provided the conference maintains at least five active members, effective immediately.

Presidents Council. The Presidents Council agreed to adopt the administrative regulation.

**(ii) Sports Committee Appointments.**

Management Council. The Management Council ratified the following sports and sports rules committee appointments, effective immediately.

- Baseball. Kenny Leonesio, head baseball coach at California State University, Stanislaus, to replace Jeremiah Robbins, head baseball coach from Western Oregon University.
- Men's Soccer. Hugh Seyfarth, head soccer coach at Florida Southern College, to replace Francis Reidy, athletics director at Saint Leo University.
- Softball. Keri Becker, senior woman administrator at Grand Valley State University, to replace Lisa Sweany, former senior associate athletics director of Grand Valley State University.
- Wrestling. Dax Charles, head wrestling coach at Colorado State University-Pueblo, to replace Marc



Bauer, head wrestling coach at the University of Nebraska at Kearney.

- Men's Lacrosse Rules. John Jez, head men's lacrosse coach at C.W. Post Campus/Long Island University, to replace Brad Jorgensen, head coach at Saint Leo University.
- Women's Lacrosse Rules. Alicia Groveston, head women's lacrosse coach at Grand Valley State University, to replace Julie Redman, formerly a head coach from Converse College.

Presidents Council. No action was necessary.

**(iii) Bylaws 17.4.2 and 17.4.3—Women's Bowling—Preseason Practice and First Date of Competition—October 1.**

Management Council. The Management Council agreed to recommend that the Presidents Council sponsor legislation for the 2013 NCAA Convention that specifies that an institution shall not commence practice sessions or engage in its first date of competition with outside competition prior to October 1.

Presidents Council. The Presidents Council agreed to sponsor the legislation, effective August 1, 2013.

**(iv) Bylaw 31.3.4.8—Championships—Football—Earned Access—Conference Sponsorship Requirements.**

Management Council. The Management Council agreed to adopt a modification of wording to specify that six active member institutions of the conference are required to sponsor the sport for a conference to gain earned access opportunities specific to the sport of football, effective immediately.

Presidents Council. No action was necessary.



**(v) Football—Officials’ Evaluators.**

Management Council. The Management Council approved Division II football’s use of independent neutral evaluators in evaluating football officials during all rounds of the Division II championship, effective for the 2011 championship.

[Note that this budgetary item will be forwarded to the Division II Planning and Finance Committee for final approval.]

Presidents Council. No action was necessary.

**(vi) Women’s Rowing—Awards.**

Management Council. The Management Council approved that individual boat awards be given to the second-place finishers of both the Eight boat event and the Four boat event, resulting in 14 extra individual awards, effective for the 2012 championship.

[Note that this budgetary item will be forwarded to the Division II Planning and Finance Committee for final approval.]

Presidents Council. No action was necessary.

**(vii) Men’s and Women’s Swimming and Diving—Field Size Cap Limit Adjustment—Male Swimmers.**

Management Council. The Management Council approved that, effective with the 2012 Division II Men’s and Women’s Swimming and Diving Championships, the current field size limit for invited male swimmers be increased to 15 participants (from 142 to 157), which would result in an overall championships field size from 365 to 380 (male and female).

[Note that this budgetary item will be forwarded to the Division II Planning and Finance Committee for final approval.]



Presidents Council. No action was necessary.

**(viii) Men's and Women's Tennis—Officials' Fees.**

Management Council. The Management Council approved that the tennis officials' budget be increased from \$5,100 to \$6,500, beginning with the 2012 Division II Men's and Women's Tennis Championships.

[Note that this budgetary item will be forwarded to the Division II Planning and Finance Committee for final approval.]

Presidents Council. No action was necessary.

**(ix) Men's and Women's Tennis—Host Allowance.**

Management Council The Management Council approved that, in the event a regional competition is forced indoors due to inclement weather as stated in the NCAA and ITA rule books, the host institution shall be reimbursed \$150 per affected dual match to help offset these additional expenses, effective starting with the 2012 championship.

[Note that this budgetary item will be forwarded to the Division II Planning and Finance Committee for final approval.]

Presidents Council. No action was necessary.

**(x) Playing Rules Oversight Panel (PROP).**

Management Council. The Management Council noted that a Championships Committee member will be representing that committee on PROP. Current changes related to facilities, specifically football, include padding shall be required on wood, cement or brick backstops by the 2016 season, with a strong recommendation that fences constructed of wood, cement or brick be padded. PROP also approved an experimental rule to allow the use of instant replay during the 2012 Men's College World Series and will await feedback related to its use. No action was necessary.



Presidents Council. No action was necessary.

- (xi) **Women's Volleyball.** The Management Council was updated on the committee's affirmation of its decision to amend the championship date formula for women's volleyball.

The committee shared the following information, which was compiled from the survey results, with the Council:

- 56.1 percent of all surveyors strongly agree or agree with the recommendation and 32.8 percent disagree or strongly disagree.
- 93.3 percent of respondents would not refrain from sending their teams to regional competition if the recommendation was approved.
- The majority of the supporters of the date formula change emphasized that the additional week would help decrease in-week travel, which should reduce missed class time for student-athletes and help with travel schedules.
- It is also noted that the date formula change would allow conferences to schedule conference tournaments that are currently unable to conduct conference championships without increasing time away from campus for those student-athletes.
- Supporters of the recommendation note that the extension would give institutions more opportunities to schedule in-region/out-of-conference matches.
- Many of the concerns of those who disagree with the recommendation were based on the scheduling conflicts for facilities and staff. While the Championship Committee understands the scheduling concerns, the committee reviewed the recommendation based on what is in the best interest for the sport of volleyball.

Other points to note concerning the championship date formula follow:



- This change will be effective starting with the 2012 championship.
- The format of the tournament will also change so that there will be no competition on Thanksgiving weekend. Selections will take place Sunday prior to Thanksgiving, and regional competition will take place Thursday through Saturday or Friday through Sunday the week after Thanksgiving. The finals will take place the week after regional competition, Thursday through Saturday.
- At the June Championships Committee meeting, a recommendation was approved to move to a predetermined site for the finals of the championship beginning with the 2012 championship, therefore alleviating the concern for the shortened time between regional competition and finals.
- The maximum number of dates of competition was not changed (i.e., 26 dates of competition). The permissible start date for practice and competition remains the same.
- The additional week at the end of the regular season will help to accommodate institutional and conference schedules. The additional week would give institutions and conferences more flexibility when scheduling. It has been noted that for the last several years, many conferences, especially those with a large number of schools or those that have a wide geographical composition, have difficulty scheduling all of the necessary conference matches without increasing mid-week travel. By adding an additional week, institutions can schedule at least two conference matches on the additional weekend of competition. In addition, institutions that are not currently playing as many conference matches as they would like would be able to schedule competition on the additional weekend, which encourages more in-region/nonconference play.



No action was taken by the Council.

Presidents Council. The Council reviewed the information. No action was necessary.

(xii) **Candidacy/Provisional/Reclassifying Selection Criteria Chart.**

Management Council. The Council reviewed an addition to the selection criteria chart, as follows:

**Institutions Leaving Division I and Entering Division II.** Once an institution has been accepted by the NCAA Division II Membership Committee to reclassify its entire athletics program from Division I to Division II, these institutions will be treated in the selection process using the following criteria:

**Selection Criteria**

Min # of D II contests for selection	Count as Division II
Overall won/lost	Count
Strength of schedule	Count as Division II
In-region strength of schedule	Count as Division II
Division II won/lost	Count as Division II
In-region won/lost	Count as Division II

Also, this chart is accessible via [www.ncaa.org](http://www.ncaa.org) on the Division II page. No action was taken by the Council.

Presidents Council. No action was necessary.

(xiii) **Site Representatives, On-Site Administrators and Code of Conduct.**

Management Council. The Council noted that for on-site representatives, the committee wants NCAA staff to begin developing training consistent by sport and indicate the roles and responsibilities of the individuals who are assigned this role at championship sites. NCAA staff will provide further follow-up during the February meeting for the Division II Championships Committee to review.



The Championships Committee discussed the application of similar expectations across all Division II championships for on-site administrators. The Championships Committee approved that, effective in the 2012-13 academic year, all team sports require that a designated individual be identified from each institution participating in the championship and that it may be any individual from that school with no on-site responsibilities. If no one is sent or identified, the site coordinator is to notify the NCAA championship point persons and Division II Championships Committee liaisons to administer a fine of \$500, with a private letter of reprimand to be sent to the conference commissioners, university president/chancellor, university athletics director, senior woman administrator, sports information director and the compliance director. The role of the on-site administrator is to be present at the competition site attend all events that are mandated for team (e.g., travel from institution to championship site, conference calls, pre-administrator meetings, practices, competition and community engagement, where applicable). The Championships Committee also approved that the Championships Committee staff liaisons administer the fine and letter of reprimand to the institution. The Championships Committee will share this new protocol with the Division II Athletics Directors Association (ADA) and the Division II Conference Commissioners Association (CCA) for communication of the new policy.

The Division II Championships Committee also approved the same parameters on policy for the Division II code of conduct forms, if not completed prior to a championship. Effective during the 2012-13 academic year, any institution who fails to submit an accurate and complete Division II Code of Conduct form will be issued a fine of \$500, with a private letter of reprimand to be sent to the conference commissioners, university president, university athletics director, senior woman administrator, sports information director and the compliance director. The Championships Committee noted that further ease of completing the form should be examined and asked NCAA staff to conduct an analysis of a video with online form submission. The staff will provide the analysis of the video format to the Championships Committee at its 2012 February meeting.



No action was taken by the Council.

Presidents Council. No action was necessary.

**(xiv) Review of In-Region/Nonconference Competition.**

Management Council. The Management Council noted the Championships Committee's charge to review selection criteria to determine methods that would encourage schools to schedule in-region, nonconference competition and to discourage school from scheduling contests that will not aid the sports committees in the selection of teams for the national championships. The committee is looking at policy changes, an incentive plan and/or a penalty structure to encourage cross competition among conferences. The Championships Committee garnered feedback from the sport committee chairs during the joint meeting and decided to develop a subcommittee to further contact individual sport committees, the Division II Athletics Directors Association and Division II Conference Commissioners Association. The subcommittee will work to gather feedback and develop a white paper on the topic. A report will be provided during upcoming Championships Committee teleconferences, with continued action on the topic to occur at the 2012 February Championships Committee meeting. No action was taken by the Council.

Presidents Council. No action was necessary.

**(xv) NCAA Locker Room Program.**

Management Council. The Management Council noted that the championships and alliances staff is further expanding the current NCAA Locker Room Program at NCAA championships and will provide a championship t-shirt and hat to each team sport travel party member, effective during the 2011-12 academic year. Historically, the only Division II championships to participate in the program were men's and women's basketball, football and men's lacrosse.

Presidents Council. No action was necessary.



(b) **2012 Spring Festival.**

Management Council. The Management Council received an update on the 2012 Spring Festival, to be conducted in Louisville, Kentucky, May 15-19, 2012, and will include the sports of men's and women's golf, women's lacrosse, softball and men's and women's tennis. No formal action was taken.

Presidents Council. No action was necessary.

(3) **Committee on Infractions.**

Management Council. The Management Council approved the following Bylaw 32 policies and procedures revisions, effective immediately:

- (a) Bylaw 32.3.8—Enforcement Procedures—Investigative Procedures—Limited Immunity—Athletics Personnel and Student-Athlete. To specify that the Committee on Infractions, at the request of the enforcement staff, may grant limited immunity to at-risk individuals, even for information related to those individuals' involvement in violations already known by the staff.

32.3.8.1 Athletics Personnel. At the request of the enforcement staff, the Committee on Infractions may grant limited immunity to an institutional employee with responsibilities related to athletics based on information that the employee reports when such an employee otherwise would be subject to disciplinary action as described in Bylaws 19.5.1-(i) and 19.5.2-(k). Such immunity shall not apply to the employee's involvement in violations of NCAA legislation not reported or to future involvement in violations of NCAA legislation by employee or to any action taken by an institution. ~~*In any case, such immunity shall not be granted unless the employee provides information not otherwise available to the enforcement staff.*~~ (Revised 10/12/94, 4/24/03, 4/28/11)

32.3.8.2 Student-Athlete **or Prospective Student-Athlete.** At the request of the enforcement staff, the Committee on Infractions may grant limited immunity to a student-athlete or prospective student-athlete when such individual otherwise might be declared ineligible for intercollegiate competition based on information reported to the enforcement staff by the individual or a third party associated with the individual. Such immunity shall not apply to the individual's involvement in violations of NCAA legislation by



the individual or to any action taken by an institution. ~~In any case, such immunity shall not be granted unless the relevant information would not otherwise be available to the enforcement staff.~~  
(Adopted 4/28/11)

- (b) Bylaw 32.5.1—Enforcement Procedures—Notice of Inquiry—Notice to Institution. To revise Bylaw 32.5, as follows:

32.5.1 Notice to Institution. **Prior to the enforcement staff coming onto an institution's campus to conduct an inquiry, the enforcement staff shall notify the institution's president or chancellor of the inquiry, either verbally or in writing. This notice shall toll the statute of limitations pursuant to Bylaw 32.6.3. The institution shall be informed of its obligation to cooperate pursuant to Bylaw 32.1.4 and of the confidential nature of the inquiry pursuant to Bylaw 32.1.1.** ~~If the enforcement staff has developed reasonably reliable information indicating that an institution has been in violation of NCAA legislation that requires further investigation, the enforcement staff shall provide a notice of inquiry in writing to the chancellor or president unless the institution and enforcement staff have agreed to pursue the summary disposition process as set forth in NCAA Bylaw 32.7. The notice of inquiry shall advise the chancellor or president that the enforcement staff will engage in an investigation, that the investigation will be conducted under the direction of the vice president for enforcement services and that members of the enforcement staff if requested, shall meet in person with the chancellor or president to discuss the nature and details of the investigation, and the type of charges that appear to be involved.~~  
**The institution shall be notified** ~~The notice of inquiry shall state that if the inquiry investigation develops significant information of a possible major violation, a notice of allegations will be produced in accordance with the provisions of Bylaw 32.6, or, in the alternative, the institution will be notified that the matter has been concluded. To the extent possible, the notice of inquiry also shall contain the following information:—~~(Adopted: 4/24/03, Revised: 3/8/06, 4/17/07)

~~(a) The involved sport;~~

~~(b) The approximate time period during which the alleged violations occurred;~~

~~(c) The identity of involved individuals;~~

~~(d) An approximate time frame for the investigation;~~



~~(e) A statement indicating that the institution and involved individuals may be represented by legal counsel at all stages of the proceedings;~~

~~(f) A statement requesting that the individuals associated with the institution not discuss the case prior to interviews by the enforcement staff and institution except for reasonable campus communications not intended to impede the investigation of the allegations and except for consultation with legal counsel;~~

~~(g) A statement indicating that other facts may be developed during the course of the investigation that may relate to additional violations; and~~

~~(h) A statement regarding the obligation of the institution to cooperate in the case.~~

- (c) Bylaw 32.5.1.1—Enforcement Procedures—Notice of Inquiry—Notice to Institution—Status Notification within Six Months. To revise Bylaw 32.5.1.1, as follows:

32.5.1.1 Status Notification within Six Months. The enforcement staff shall inform the involved institution of the general status of the inquiry within six months of the date after the chancellor or president receives the notice of inquiry from the enforcement staff.

**If the investigation is continued, additional status reports shall be provided to the institution at least every six months thereafter, until the matter is concluded.** (Revised: 1/12/04, 10/3/05)

- (d) Bylaw 32.5.1—Enforcement Procedures—Notice of Inquiry—Review After One Year. To eliminate Bylaw 32.5.1.2.

~~32.5.1.2 Review After One Year. If the inquiry has not been processed to conclusion within one year of the date that the chancellor or president receives the notice of inquiry from the enforcement staff, the staff shall review the status of the case with the Committee on Infractions. The Committee on Infractions shall determine whether further investigation is warranted, and its decision shall be forwarded to the involved institution in writing. If the investigation is continued, additional status reports shall be provided to the institution in writing at least every six months thereafter, until the matter is concluded.~~

- (e) Bylaw 32.5.2—Enforcement Procedures—Notice of Inquiry—Termination of Investigation. To amend Bylaw 32.5.2, as follows:



32.5.2 Termination of Investigation. The enforcement staff shall terminate the investigation related to any notice of inquiry in which information is developed that does not appear to be of sufficient substance or reliability to warrant a notice of allegation, ~~it being understood that the Committee on Infractions shall review each such decision.~~ (Revised 1/12/04)

- (f) Bylaw 32.7.1.4—Enforcement Procedures—Summary Disposition and Expedited Hearing—Committee on Infractions Review—Penalties Not Approved. To revise Bylaw 32.7.1.4, as follows:

32.7.1.4.3 Penalties Not Approved. If the Committee on Infractions accepts the agreed-on findings but proposes penalties in addition to those set forth in the summary disposition report, the institution and/or involved individuals may request an expedited hearing on penalties before the Committee on Infractions. **The institution and/or the involved individual have the option to appear before the committee either in person or by videoconference or such other mode of distance communication as the Committee on Infractions may deem appropriate. The institution and/or the involved individual also have the option to provide a written submission in lieu of an in-person appearance.** The committee shall only consider information relevant to the imposition of penalties during the expedited hearing **or written review.** At the conclusion of the expedited hearing, the committee shall prepare a written report and provide notification of the committee's actions consistent with Bylaw 32.9. The institution and/or any involved individuals may appeal the additional penalties to the Infractions Appeals Committee in accordance with Bylaws 32.10 and 32.11. (Adopted: 1/16/93, Revised: 6/11/07, 8/7/08)

- (g) Bylaw 32.8.6—Enforcement Procedures—Committee on Infractions Hearings—Appearance of Individual at Hearings—Request for Specific Individuals. To revise Bylaw 32.8.6, as follows:

32.8.6.1 Request for Specific Individuals. Institutional officials, staff members or enrolled student-athletes who are specifically requested to appear before the Committee on Infractions at an institutional hearing are **normally** expected to appear in person and may be accompanied by personal legal counsel. The



Committee on Infractions also may request that former institutional staff members appear at a hearing. Such individuals also are expected to appear in person and may be accompanied by personal legal counsel. **In cases involving a small number of contested issues or where the contested issues are relatively uncomplicated, the institution and/or the involved individual may make a written request to appear before the committee by videoconference or such other mode of distance communication as the Committee on Infractions may deem appropriate. The decision regarding the use of videoconferencing rests with the Committee on Infractions.** Failure to ~~attend~~ **appear before the committee** may result in a violation of this bylaw ~~if~~ **and** a show-cause action by the Committee on Infractions.

Presidents Council. No action was necessary.

**(4) Committee for Legislative Relief—Transfer Legislation.**

Management Council. The Management Council noted that the committee had directed staff to draft guidelines to provide guidance in reviewing cases that involve transfer legislation, as well as to provide a historical perspective of the two-year nonparticipation exception. No formal action was taken.

Presidents Council. No action was necessary.

**(5) Membership Committee.**

**(a) St. Andrews Presbyterian College.**

Management Council. The Management Council noted that the committee had determined that a waiver opportunity does not exist for St. Andrews Presbyterian College and that it forfeited its membership as of August 1. The Council also noted that the committee had agreed that if Webber International University, which holds the regional accreditation and is not an active NCAA member, applies for membership by June 1, 2012, and is accepted into the Division II membership process, it would consider its authority to waive year(s) of the membership process for Webber International University. No formal action was taken.

Presidents Council. No action was necessary.



- (b) Constitution 6.2.3.1—Institutional Control—Budgetary Control—Financial Report—Requirement.

Management Council. The Management Council agreed to withdraw its support of noncontroversial legislation to amend Constitution 6.2.3.1 to modify the timeframe from three years to five years in which a Division II institution must complete a financial audit of all expenses for and on behalf of an institution's intercollegiate athletics programs.

Presidents Council. No action was necessary.

- (c) Probation Status for Institutions Failing to Meet the Minimum Sports Sponsorship Requirements during the 2010-11 Academic Year.

Management Council. The Management Council noted that the following institutions are on probation for the 2011-12 academic year for failure to meet the minimum sports sponsorship requirements set forth in NCAA Bylaw 20.10.3 (sports sponsorship) during the 2010-11 academic year: Central State University, Paine College, and Southern Arkansas University. These institutions are required to meet the minimum sports sponsorship requirement during the 2011-12 academic year, or absent a waiver, they will be placed in restricted membership status during the 2012-13 academic year.

Presidents Council. The Presidents Council received this information without taking any action.

- (d) Restricted Membership Status for Institutions Failing to Meet the Minimum Sports Sponsorship Requirements during the 2010-11 Academic Year.

Management Council. The Management Council noted that Washington Adventist University did not meet the minimum sports sponsorship requirement because softball did not participate in the minimum number of contests and the institution did not have the minimum participants required in women's outdoor track field to complete the required minimum number of contests. In addition, the institution did not meet the three season requirement set forth in NCAA Bylaw 20.10.4.1 (five-sport/three-season requirement) because it did not sponsor a women's spring sport. The Membership Committee had reviewed a request from Washington Adventist University to waive Bylaws 20.10.3 (sports sponsorship) and



20.10.4.1 (five-sport/three-season requirements) for the 2010-11 academic year. The committee denied the waiver request of the minimum sports-sponsorship requirement and the three-season requirement. The committee noted that the institution was previously put on probation during the 2010-11 academic year and that denying the institution's waiver request has resulted in the institution being placed in restricted membership status immediately. The committee directed staff to inform the institution of the restricted membership status and that the institution is no longer eligible for NCAA championships, enhancement funds, committee service and voting privileges at the NCAA Convention.

Presidents Council. The Presidents Council received this information without taking any action.

(e) Institutions Selected for a For-Cause Audit of Membership Requirements.

Management Council. The Management Council noted that the following institutions were selected by the committee for a 'for-cause' audit (per Bylaw 201.10.5—audit of membership requirements), to determine if the institution is meeting minimum sports sponsorship or minimum financial aid requirements: Alderson-Broadus College; Lane College; University of Puerto Rico, Bayamon; University of Puerto Rico, Rio Piedras; Salem International University; Southeastern Oklahoma State University; Stillman College; and University of District of Columbia. No formal action was taken by the Council.

Presidents Council. No action was necessary.

**(6) Nominating Committee.**

(a) Appointments and Reappointments.

Management Council. The Management Council agreed to recommend that the Presidents Council approve the following appointments and reappointments, effective immediately:

- Student Records Review Committee. Karl Wolf, director of athletics, Shepherd University (Term 2);



- Nominating Committee. Natasha Wilson, associate director of athletics/senior woman administrator, Lincoln University (Pennsylvania).

Presidents Council. The Presidents Council approved the appointment/reappointment, as presented.

(b) Removal of Bylaw 21 from the Division II Manual.

Management Council. The Management Council noted that the committee had received a staff recommendation to remove Bylaw 21 (Committees) from the Division II Manual and place its contents into a policies and procedures format, rather than legislation. The Council noted that the committee does not support the recommendation, but would consider the possibility of streamlining the bylaw. No formal action was taken.

Presidents Council. No action was necessary.

(7) **Planning and Finance Committee.**

(a) Committee Report—Budget Guidelines and Principles.

Management Council. The Management Council noted that the committee had approved verbiage in the budget guidelines and principles, related to the use of insurance and reserve dollars. No formal action was taken.

Presidents Council. The Presidents Council received the committee report and endorsed the changes made by the committee in the budget guidelines and principles.

b. Year-to-Date Budget-to-Actual Report.

Management Council. The Management Council received the budget-to-actual report for the period ending August 31, 2011. No formal action was taken.

Presidents Council. The Presidents Council received the budget-to-actual report for the period ending August 31, 2011. No formal action was taken.



**(8) Student-Athlete Advisory Committee.**

- **Make-A-Wish Foundation.**

Management Council. The Management Council was provided with an update regarding the committee's partnership with the Make-A-Wish Foundation. NCAA Division II institutions raised \$405,752 for Make-A-Wish during the 2010-11 academic year. The 2010-11 funds raised brought the total amount of funding raised by Division II institutions during the partnership to over \$2 million. In addition, representatives from the Make-A-Wish Foundation, Indiana region, spoke with the committee regarding partnership at both the national and local levels and encouraged the committee members to make connections with their local chapters regarding community service and fundraising ideas for the upcoming academic year. The committee is in the final stages of preparing a national Make-A-Wish Week for Division II, which will be a co-branded event between Division II and the Make-A-Wish Foundation. The goal of the event is to highlight and provide awareness of the joint partnership between Make-A-Wish and Division II. Committee members also discussed the possibility of a co-branded logo between Division II and the Make-A-Wish Foundation in the future. No formal action was taken by the Council.

Presidents Council. The Presidents Council received the Make-A-Wish information. No formal action was taken.

**c. Project teams.**

- **Management Council Identity Subcommittee.**

Management Council. Selected members of the Management Council met Tuesday morning to discuss strategic planning and the positioning of Division II. Those in attendance discussed three topics—1) Life of “I Chose Division II”—is it still working?; 2) the impending fifth anniversary of the Division II strategic positioning platform; and 3) Division II facebook page.

The Council was also informed that at the 2012 NCAA Convention, the division will launch a new purchasing Website and provide a \$1,000 credit to all active Division II institutions and conferences to purchase various



signage and promotional materials. No formal action was taken by the Council.

Presidents Council. No action was necessary.

7. ***DIVISION II MANAGEMENT COUNCIL.***

a. **Roundtable discussion—*Drug Use in Division II.***

Management Council. The Management Council discussed in great detail the issue of drug use and drug education and testing in Division II. The round table sessions Monday afternoon were devoted to the subject matter. The Council charged the Committee on Competitive Safeguards and Medical Aspects of Sports to further explore the issue of drug use and drug education and testing in Division II to determine what can be learned from Division I and Division III, what education enhancements are necessary in Division II, and whether changes are warranted in the division's year-round drug-testing program.

The national office has identified "*myPlaybook*" as a possible resource for providing online alcohol/other drug education to student-athletes. The National Institute on Drug Abuse has provided Prevention Strategies, Inc. with a three-year grant to evaluate *myPlaybook*. Prevention Strategies has subcontracted with University of North Carolina Greensboro and Pennsylvania State to conduct the evaluation. Participating NCAA institutions will be provided with training seminars, program materials and online access, evaluation tools, and technical support, all at no cost to the member school.

Presidents Council. No action was necessary.

b. **Elections.**

Management Council. The Management Council agreed to recommend that the Presidents Council approve the following new members to the Division II Management Council, effective with the post-Convention Management Council meeting in January 2012:

- (1) California Collegiate Athletic Association—**Anita Barker**, senior woman administrator, California State University, Chico, to replace Wendy Taylor May, University of California, San Diego.



- (2) Northeast-10 Conference—**Joseph “Chip” Polak**, director of athletics, Southern New Hampshire University, to replace Julie Ruppert, commissioner.
- (3) Northern Sun Intercollegiate Conference—**Karen Stromme**, senior woman administrator, University of Minnesota Duluth, to replace Butch Raymond, commissioner.
- (4) Pennsylvania State Athletic Conference—**Kathy Heitzman**, senior woman administrator, Bloomsburg University of Pennsylvania, to replace Frances Nee, Indiana University of Pennsylvania.
- (5) Southern Intercollegiate Athletic Conference—**Denisha Hendricks**, director of athletics, Kentucky State University, to replace Willie Washington, Benedict College.
- (6) Sunshine State Conference—**Larry Marfise**, director of athletics, University of Tampa, to replace Bob Fortosis, Eckerd College.

Presidents Council. The Presidents Council ratified the appointments, as presented.

**d. Management Council Chair.**

Management Council. The Management Council agreed to recommend that the Presidents Council approve the appointment of Ann Martin, senior woman administrator, Regis University, as the new chair of the Management Council, effective with the post-Convention Management Council meeting in January 2012.

Presidents Council. The Presidents Council ratified the appointment, as presented.

**8. PRESIDENTS COUNCIL.**

**a. Regional Elections.** The Presidents Council elected the following individuals to serve on the Presidents Council, terms effective as noted:

- (1) Region 1—**Allen Sessoms**, president, University of the District of Columbia, to replace Albert Walker, Bluefield State University. President Sessoms will begin his term following the adjournment of the 2012 Convention and finish the term of President Walker, which would have



expired January 2014. Additionally, President Sessoms will be eligible to serve an additional four-year term at that time, if he so desires.

- (2) Region 1—**Robin Capehart**, president, West Liberty University, to replace Drew Bogner, effective at the adjournment of the 2012 Convention and expiring January 2016.
- (3) Region 2—**Arthur Kirk Jr.**, president, Saint Leo University, to replace Nancy Moody, effective at the adjournment of the 2012 Convention and expiring January 2016.
- (4) Region 2—**Robert Wyatt**, president, Coker College, to replace David Rankin, effective at the adjournment of the 2012 Convention and expiring January 2016.

- b. Chair Election.** The Presidents Council elected **Pat O'Brien**, president, West Texas A&M University, to serve as the chair of the Presidents Council, beginning at the conclusion of the 2012 Convention. President O'Brien will be eligible to serve a second term as chair.

[Please note that as a result of President O'Brien being elected chair of the Council, a new vice-chair will be elected at the January 2012 Presidents Council meeting.]

- c. Financial Dashboards and Ratio Tools.** The Presidents Council received a presentation on financial dashboards from members of the research staff. No formal action was taken.
- d. Update on work of the Academic Requirements Committee.** The Presidents Council was updated on the work of the Academic Requirements Committee and Academic Performance Census data for student-athletes that has been collected since 2006. In light of the work that has been accomplished by the committee and the anticipated timeline for possible legislation at the 2014 Convention, the Presidents Council agreed that it would be appropriate to host a Chancellors/Presidents Summit for Division II in conjunction with the 2013 Convention.



**9. NATIONAL OFFICE STAFF UPDATES.**

**a. Staff Liaisons/Committee Chairs Meeting.**

Management Council. The Management Council received an update from the staff liaisons/committee chairs meeting, held in Indianapolis in September. No formal action was taken.

Presidents Council. No action was necessary.

**b. Conference Compliance Officers Meeting.**

Management Council. The Management Council received an update from the conference compliance officers meeting, held in Indianapolis in September. No formal action was taken.

Presidents Council. No action was necessary.

**c. FAR Advanced Leadership Institute.**

Management Council. The Management Council received an update on the FAR Advanced Leadership Institute, which was conducted the preceding weekend. This institute, which was the first of its kind in Division II, will alternate years with the Division II FAR Fellows Institute, which was begun in 2005-06.

The Council noted that, to date, over 150 faculty athletics representatives have attended the Division II FAR Institute. Fifteen faculty athletics representatives attended the Advanced Leadership Institute. As a part of the institute, the FARs created a “Model FAR” document. The document will be shared at the FARA Annual Symposium and the NCAA Convention for feedback.

Presidents Council. No action was necessary.

**d. Update on the work of the NCAA Communications Task Force.**

Management Council. The Management Council received an update on new communications mechanisms that will be launched with the membership at the 2012 Convention. The national office will operate with the following communication philosophy:

*The NCAA national office will implement a centralized communication strategy with the membership. The membership will be empowered with easily accessible information that reflects the national office’s commitment to timeliness, clarity,*



*conciseness and effectiveness of membership communication. Further, the national office will implement approaches of communication which are efficient, responsive and forward thinking.*

Additionally, the office will:

- Change from an Information “Push” Environment to a “Pull” Environment. Instead of the national office sending information to the membership based on positional titles, the communication focus shifts to the subject matter or content. Information would be posted on NCAA.org and the membership would have the ability to “pull” the information they need.
- Implement high priority alerts to push out critical information to membership.
- On NCAA.org, enable alert functions by topics so the membership can receive content updates as often as they would like.
- Fix search function on the site by tagging content with appropriate categories.
- Develop a NCAA master calendar available to membership.

No formal action was taken.

Presidents Council. No action was necessary.

**e. Transgender Educational Materials.**

Management Council. The Management Council received informational materials produced by the NCAA office of inclusion on transgender student-athletes and noted that the Executive Committee adopted a policy to assist the membership with questions about fair and equitable participation by student-athletes who identify as transgender (i.e., a psychological and social identification as a man or a woman that differs from the person’s sex at birth). A person who was born female and transitions to male is termed trans-male. A person who was born male and transitions to female is termed trans-female.

In consultation with medical and research experts who have advised both the Olympic Committee and others working with transgender athletes, the Executive Committee (working with the Committee on Competitive Safeguards and Medical Aspects of Sports and the Committee on Women’s Athletics) approved the following policy regarding the participation of a transgender student-athlete:



- *A [trans-male] student-athlete who has received a medical exception for treatment with testosterone for diagnosed Gender Identity Disorder (GID), for the purposes of NCAA competition, may compete on a men's team, but is no longer eligible to compete on a women's team without changing that team status to a mixed team.*
- *A [trans-female] student-athlete being treated with testosterone suppression medication for GID, for the purposes of NCAA competition, may continue to compete on a men's team but may not compete on a women's team without changing it to a mixed team status until completing one calendar year of testosterone suppression treatment.*
- *It is the responsibility of the NCAA institution to submit the request for a medical exception for testosterone treatment prior to the student-athlete competing while undergoing treatment. In the case of testosterone suppression, the institution must submit written documentation of the year of treatment and ongoing monitoring of testosterone suppression.*
- *For the purpose of NCAA competition, cases of GID treatment being interrupted will be reviewed on a case-by-case basis.*

In addition to addressing policy, a resource handbook and a video have been developed to help the membership with full understanding of the issues; the resource materials are available on the membership side of [ncaa.org](http://ncaa.org). No formal action was taken.

Presidents Council. No action was necessary.

**f. Review of Convention Schedule and Programs.**

Management Council. The Management Council received information on the 2012 NCAA Convention and the core schedule of events for Association-wide and Division II programs. No formal action was taken.

Presidents Council. The Presidents Council received information on the 2012 NCAA Convention. No formal action was taken.

**g. Legal Update.**

Management Council. The Management Council received a legal update from the NCAA office of legal counsel. No formal action was taken.



Presidents Council. No action was necessary.

**h. NCAA President's Update.**

Management Council. NCAA President Mark Emmert updated the Management Council on the reforms that are ongoing in Division I. No formal action was taken.

Presidents Council. No action was necessary.

**i. Update from Executive Vice President of Membership & Student-Athlete Affairs/Chief Inclusion Officer.**

Management Council. No action was necessary.

Presidents Council. The Presidents Council received an update on the change in meeting schedules for the Executive Committee, as well as a presentation on the Inclusion Summit, which was held earlier this year. The Council agreed that further discussion on these items is necessary, particularly at the presidential level. No formal action was taken.

**10. AFFILIATED ASSOCIATION UPDATES.**

**a. Division II Athletics Directors Association (ADA),**

Management Council. The Management Council was updated on the joint mentor program between Division II and the ADA. No formal action was taken.

Presidents Council. No action was necessary.

**b. Division II Conference Commissioners Association (CCA).**

Management Council. The Management Council was updated on the work of the CCA, specifically their recent meeting in Indianapolis with conference communication directors. No formal action was taken.

Presidents Council. No action was necessary.

**c. CoSIDA.**

Management Council. There was no additional update from CoSIDA.



Presidents Council. No action was necessary.

**d. Faculty Athletics Representative Association (FARA).**

Management Council. The Management Council was provided the agenda for the FARA Convention, to be conducted November 10-12 in San Diego. Additionally, the Council was updated on the recent FAR Advanced Leadership Institute, conducted in Indianapolis October 14-16. No formal action was taken.

Presidents Council. No action was necessary.

**e. Minority Opportunities Athletics Administrators Association (MOAA).**

Management Council. There was no update from MOAA.

Presidents Council. No action was necessary.

**f. National Association for Collegiate Women Athletics Administrators (NACWAA).**

Management Council. The Management Council was provided the agenda for the NACWAA Convention, which was held October 9-11 in Pittsburgh. No formal action was taken.

Presidents Council. No Action was necessary.

**g. National Association for Athletics Compliance (NAAC).**

Management Council. The Management Council was reminded of the good work of NAAC. No formal action was taken.

Presidents Council. No action was necessary.

**11. MEETING RECAP--REPORTING BACK TO CONFERENCES.**

Management Council. The Management Council was reminded of issues/topics that should be reported back to conferences and institutions from the meeting: 1) the executive summary on membership growth and the ease of burden package; 2) ASR data and talking points; 3) 2012 Division II priorities; 4) new communication methods at the 2012 Convention; 5) drug testing and education—thoughts for the January 2012 meeting; 6) myPlaybook; 7) 2012 Convention schedules and topics; 8) transgender student-athlete resources and Website; and 9) Division II purchasing Website at Convention.



Presidents Council. No action was necessary.

**12. FUTURE MEETINGS.**

Management Council. The Management Council reviewed future meetings for 2012, noting specifically the July 2012 meeting conducted with the Division II Student-Athlete Advisory Committee. No formal action was taken.

Presidents Council. The Presidents Council reviewed future meeting for 2012. No action was taken.

**13. ADJOURNMENT.**

Management Council. The Management Council meeting adjourned at 10:33 a.m. Tuesday, October 18.

Presidents Council. The Presidents Council meeting adjourned at 12:20 p.m. Thursday, October 27.



## SUMMARY OF WINTER 2012 QUARTERLY MEETINGS

### The National Collegiate Athletic Association

<b>Division II Management Council</b> <b>January 11, 2012</b> <b>Indianapolis, Indiana</b>	<b>Division II Presidents Council</b> <b>January 12, 2012</b> <b>Indianapolis, Indiana</b>	<b>Division II Management Council</b> <b>January 14, 2012</b> <b>Indianapolis, Indiana</b>
ATTENDEES:	ATTENDEES:	ATTENDEES
Bob Boerigter, Mid-America Intercollegiate Athletics Association Clint Bryant, Augusta State University Brenda Cates, Mount Olive College Rick Cole Jr., Dowling College ( <i>chair</i> ) Kris Dunbar, Lake Superior State University Bob Fortosis, Eckerd College Barbara Hannum, Hawaii Pacific University Dan Kenney, University of North Carolina Pembroke Timothy Ladd, Palm Beach Atlantic University Ann Martin, Regis University Wendy Taylor May, University of California, San Diego Sandy Michael, Holy Family University Janet Montgomery, University of West Alabama Jared Mosley, Abilene Christian University Jim Naumovich, Great Lakes Valley Conference Frances Nee, Indiana University of Pennsylvania Erin O'Connell, Seattle Pacific University Steve Poston, Wingate University Will Prewitt, Great American Conference	Judith Bense, University of West Florida Drew Bogner, Molloy College ( <i>chair</i> ) Mickey Burnim, Bowie State University F. Javier Cevallos, Kutztown University of Pennsylvania James Gaudino, Central Washington University Thomas Haas, Grand Valley State University Dianne Harrison, California State University, Monterey Bay Ernest McNealey, Stillman College Carolyn Mahoney, Lincoln University (Missouri) Nancy Moody, Tusculum College J. Patrick O'Brien, West Texas A&M University ( <i>vice chair</i> ) Judith Ramaley, Winona State University David F. Rankin, Southern Arkansas University Michael Scales, Nyack College	Anita Barker, California State University, Chico Bob Boerigter, Mid-America Intercollegiate Athletics Association Clint Bryant, Augusta State University Brenda Cates, Mount Olive College Rick Cole Jr., Dowling College Kris Dunbar, Lake Superior State University Barbara Hannum, Hawaii Pacific University Denisha Hendricks, Kentucky State University Kathy Heitzman, Bloomsburg University of Pennsylvania Dan Kenney, University of North Carolina Pembroke Timothy Ladd, Palm Beach Atlantic University Leonza Loftin, Fayetteville State University Larry Marfise, University of Tampa Ann Martin, Regis University ( <i>chair</i> ) Sandy Michael, Holy Family University Janet Montgomery, University of West Alabama Jared Mosley, Abilene Christian University Jim Naumovich, Great Lakes



# SUMMARY OF WINTER 2012 QUARTERLY MEETINGS

Division II Management and Presidents Councils

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Division II Management Council January 11, 2012 Indianapolis, Indiana	Division II Presidents Council January 12, 2012 Indianapolis, Indiana	Division II Management Council January 14, 2012 Indianapolis, Indiana
Butch Raymond, Northern Sun Intercollegiate Conference Julie Ruppert, Northeast-10 Conference Bren Stevens, University of Charleston ( <i>vice chair</i> ) Kathy Turner, Oklahoma Panhandle State University Willie Washington, Benedict College Brent Wren, University of Alabama in Huntsville		Valley Conference Erin O'Connell, Seattle Pacific University Joseph Polak, Southern New Hampshire University Steve Poston, Wingate University Will Prewitt, Great American Conference Bren Stevens, University of Charleston ( <i>vice chair</i> ) Karen Stromme, University of Minnesota Duluth Kathy Turner, Oklahoma Panhandle State University Brent Wren, University of Alabama in Huntsville
ABSENTEES	ABSENTEES	ABSENTEES
Leonza Loftin, Fayetteville State University	None	None



# SUMMARY OF WINTER 2012 QUARTERLY MEETINGS

Division II Management and Presidents Councils

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Division II Management Council January 11, 2012 Indianapolis, Indiana	Division II Presidents Council January 12, 2012 Indianapolis, Indiana	Division II Management Council January 14, 2012 Indianapolis, Indiana
OTHER PARTICIPANTS	OTHER PARTICIPANTS	OTHER PARTICIPANTS
Scott Bearby, NCAA Drew Bogner, Molloy College Shan Bonjernoer, Source One Digital Amanda Conklin, NCAA Randy Crow, Source One Digital Mark Emmert, NCAA Kim Ford, NCAA Bernard Franklin, NCAA Jennifer Fraser, NCAA Tamara Gingerich, NCAA Maritza Jones, NCAA Consultant Karen Morrison, NCAA Roberta Page, NCAA David Pickle, NCAA Marquette Potter, NCAA Mike L. Racy, NCAA Ruth Reinhardt, NCAA, <i>recording secretary</i> Amy Reis, NCAA Stephanie Smith, NCAA Jim Sowa, Source One Digital Terri Steeb, NCAA Gregg Summers, NCAA Emily Wollet, NCAA Niu Xiaomu, NCAA	Rick Cole, Dowling College Amanda Conklin, NCAA Mark Emmert, NCAA Jennifer Fraser, NCAA Maritza Jones, NCAA Consultant David Pickle, NCAA Marquette Potter, NCAA Mike L. Racy, NCAA Ruth Reinhardt, NCAA, <i>recording secretary</i> Stephanie Smith, NCAA Terri Steeb, NCAA Gregg Summers, NCAA Emily Wollet, NCAA Monica Wood, NCAA Chuck Wynne, NCAA	Alicia Benson, Short's Travel Amanda Conklin, NCAA Jennifer Fraser, NCAA David Pickle, NCAA Stacey Preston, NCAA Mike Racy, NCAA Crystal Reimer, Short's Travel Ruth Reinhardt, NCAA, <i>recording secretary</i> JoJo Rinebold, NCAA Stephanie Smith, NCAA Terri Steeb, NCAA Gregg Summers, NCAA Emily Wollet, NCAA



## SUMMARY OF WINTER 2012 QUARTERLY MEETINGS

Division II Management and Presidents Councils

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### **1. WELCOME AND ANNOUNCEMENTS.**

January 11 Management Council. The meeting was called to order at 8:01 a.m. by the outgoing chair, Rick Cole. The chair reviewed the announcements for the meeting, noting specific Convention meetings and activities. He thanked the Council for the work they had accomplished during his period as chair.

January 12 Presidents Council. The meeting was called to order at 12:15 p.m. by the chair, Drew Bogner. Dr. Bogner welcomed the guests in attendance, noting that Dr. Allen Sessoms had joined the Council for lunch and would be in attendance at the April Presidents Council meeting. He thanked Rick Cole for his work as chair of the Management Council this past year.

January 14 Management Council. The meeting was called to order at 10:55 a.m. by the incoming chair, Ann Martin, Regis University. The chair recognized and introduced the incoming members of the Management Council—Anita Barker, California State University, Chico; Kathy Heitzman, Bloomsburg University of Pennsylvania; Denisha Hendricks, Kentucky State University; Larry Marfise, University of Tampa; Chip Polak, Southern New Hampshire University; and Karen Stromme, University of Minnesota Duluth. Other members of the Management Council and NCAA staff introduced themselves to the new members.

New Council members, as well as mentors, were reminded of the orientation session that will take place Sunday, April 15, from 5:30 to 7:30 p.m., just prior to the April 16-17 Council meetings.

### **2. REVIEW OF PREVIOUS MINUTES.**

#### **a. Management Council Meeting October 17-18, 2011, and Presidents Council Meeting October 27, 2011.**

January 11 Management Council. The Management Council approved the meeting summary from the October 17-18 Management Council meeting, as presented.

January 12 Presidents Council. The Presidents Council approved the meeting summary from the October 27 Presidents Council meeting, as presented.

#### **b. Administrative Committee.**

January 11 Management Council. The Management Council approved the meeting minutes from the December 7 teleconference, as well as the interim actions taken by the Committee.



## SUMMARY OF WINTER 2012 QUARTERLY MEETINGS

### Division II Management and Presidents Councils

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January 12 Presidents Council. The Presidents Council approved the meeting minutes from the December 7 teleconference, as well as the interim actions taken by the Committee.

### **3. 2012 DIVISION II PRIORITIES.**

January 11 Management Council. The Management Council reviewed the priorities for Division II for 2012. No formal action was taken.

January 12 Presidents Council. No action was necessary.

### **4. 2012-15 DIVISION II STRATEGIC PLAN.**

January 11 Management Council. The Management Council reviewed the updated 2012-15 Division II Strategic Plan and was presented with a copy that would be distributed to the membership at the business session Saturday. No formal action was taken.

January 12 Presidents Council. The Presidents Council reviewed the updated 2012-15 Division II Strategic Plan. No formal action was taken.

### **5. NCAA CONVENTION AND LEGISLATION.**

#### **a. Proposed Legislation for the 2012 NCAA Convention.**

January 11 Management Council. The Management Council briefly reviewed the legislative proposals that would be voted on at the business session Friday. No formal action was taken.

January 12 Presidents Council. Each Presidents Council representative received a copy of the Official Notice. No formal action was taken with regard to any of the proposals for the Convention.

#### **b. Position Papers for 2012 Convention Proposals.**

January 11 Management Council. The Management Council was provided with a copy of the position papers for the 16 proposals to be voted on at the Division II business session, as well as the additional talking points on the 'ease of burden' package. No action was taken.

January 12 Presidents Council. No action was necessary.



**c. Assignments for Division II legislative proposals.**

January 11 Management Council. The Management Council reviewed their assignments. No formal action was taken.

January 12 Presidents Council. The Presidents Council reviewed their assignments and were encouraged to speak on the Convention floor, if needed. No formal action was taken.

**d. Procedural Issues Document.**

January 11 Management Council. The Management Council voted to approve Item No. 5 of the procedural issues document, as a noncontroversial legislative amendment to Proposal No. 2012-13, which specifies that electronically transmitted correspondence to a prospective student-athlete may not be sent during the conduct of any of the institution's intercollegiate athletics contests in that sport from the time the institution's team reports on call at the competition site at the direction of the coach until the competition has concluded and the team has been dismissed by the coach.

The Management Council approved the procedural issues document as presented.

January 12 Presidents Council. The Presidents Council approved the procedural issues document.

**e. Question and Answer Guide Related to 2012 Convention Proposals.**

January 11 Management Council. The Management Council reviewed the Q&A document related to 2012 NCAA Convention proposals and noted that the document is available online. No action was taken.

January 12 Presidents Council. No action was necessary.

**f. Noncontroversial legislation per Constitution 5.3.1.1.1.**

January 11 Management Council. The Management Council approved Noncontroversial Proposal 2013-1 (Eligibility—Requirement for Competition—Exception—Cooperative Educational Work Experience).

The Management Council tabled Noncontroversial Proposal 2013-2 (Executive Regulations—Eligibility for Championships—Ineligibility for Use of Banned Drugs—Manipulations of Drug Test Sample) at the January 11 meeting. This action was delayed until the Division I Legislative Council takes action on the proposal.

January 12 Presidents Council. No action was necessary.



## SUMMARY OF WINTER 2012 QUARTERLY MEETINGS

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January 14 Management Council. The Management Council was informed that the Division I Legislative Council took no action on Noncontroversial Proposal No. 2013-2 during its January meeting. The Council raised several questions regarding the application of the proposal and determined that since there were questions surrounding the proposal, it would table the proposal until the April 2012 meeting and ask staff members to join that meeting for further clarification.

**g. Administrative Regulations.**

January 11 Management Council. The Management Council approved the administrative regulations in legislative form, as presented.

January 12 Presidents Council. The Presidents Council approved the administrative regulation in legislative form, as presented.

**h. Incorporation of Interpretations.**

January 11 Management Council. The Management Council reviewed and approved the legislative form of the incorporations recommended for inclusion in the NCAA Division II Manual.

January 12 Presidents Council. No action was necessary.

**i. Modification of Wording.**

January 11 Management Council. The Management Council approved the modification of wording in legislative form that previously had been approved in concept by the Council.

January 12 Presidents Council. No action was necessary.

**j. Presidents Council-Sponsored Proposals for the 2013 NCAA Convention.**

January 11 Management Council. The Management Council approved in legislative form the Presidents Council-sponsored proposals for the 2013 Convention, which previously had been approved in concept by the Council.

January 12 Presidents Council. The Presidents Council approved in legislative form the Presidents Council-sponsored proposals for the 2013 Convention, which previously had been approved in concept by the Council.



**6. COMMITTEE RECOMMENDATIONS AFFECTING DIVISION II.**

**a. Association-wide Committees:**

**(1) Honors Committee.**

**(a) Committee Appointment.**

January 11 Management Council. The Management Council agreed to recommend that the Presidents Council approve the appointment of Steve Largent to serve as a public member of the Honors Committee, effective at the close of the 2012 Convention.

January 12 Presidents Council. The Presidents Council approved the appointment, as recommended.

**(b) Honors Awards.**

January 11 Management Council. The Management Council noted the following selection of honorees for the 2012 Honors Celebration:

(i) 2012 Theodore Roosevelt Award Selection. Will Allen (University of Miami, Florida) as the Theodore Roosevelt Award recipient.

(ii) 2012 Silver Anniversary Award Selections. Timothy Brown (University of Notre Dame); Doris Burke (Providence College); Kevin Johnson (University of California, Berkeley); Sean Payton (Eastern Illinois University); Amy Perko (Wake Forest University); and David Robinson (U.S. Naval Academy).

(iii) 2012 Today's Top VIII Award Selections.

- Division I: Sam Acho (University of Texas at Austin); Kelsey Bruder (University of Florida); Kayla Hoffman (University of Alabama); Lee Ellis Moore (University of Mississippi); and Danielle Robinson (University of Oklahoma).
- Division II: Shannon Gagne (University of New Haven).



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- Division III: Kendra Stern (Amherst College).

- (iv) 2012 Inspiration Award Selection. Jill Costello (University of California, Berkeley) and Louis Zamperini (University of Southern California). [NOTE: Ms. Costello's award will be presented posthumously.]

January 12 Presidents Council. The Presidents Council received information concerning the honorees. No formal action was taken.

**(2) Research Committee.**

January 11 Management Council. The Management Council reviewed the committee's report. No formal action was taken.

January 12 Presidents Council. No action was necessary.

**(3) Committee on Sportsmanship and Ethical Conduct.**

- **Violence Prevention.**

January 11 Management Council. The Management Council discussed in length the issue of violence on campus--including issues of hazing, sportsmanship and health and safety--and its educational component. The Management Council agreed that these are important issues that need additional dialogue and discussion. The Council requested that the Presidents Council provide any direction regarding next steps on these items.

January 12 Presidents Council. The Presidents Council considered the Management Council's request. The consensus of the Council was that this is an important issue for both students and student-athletes and that further discussion is necessary. The Council requested that the Management Council continue its discussions and provide updates, as needed.

**(4) Minority Opportunities and Interests Committee.**

- (a) **Confederate Battle Flag.**

January 11 Management Council. The Management Council noted that the Executive Committee had upheld its policy, as adopted in



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August 2010, to prevent institutions in the states of Mississippi and South Carolina from hosting predetermined championships inside or outside their respective states. No formal action was necessary.

January 12 Presidents Council. No action was necessary.

**(b) NCAA Diversity Award.**

January 11 Management Council. The Management Council noted that the committee has created a diversity award to recognize institutions for their outstanding best practices in the areas of diversity and inclusion. Nominations for the inaugural award will be sought starting in May, and the award is scheduled to be presented at the 2013 NCAA Convention. No formal action was necessary.

January 12 Presidents Council. No action was necessary.

**(5) Committee on Women's Athletics.**

January 11 Management Council. The Management Council reviewed the committee's report. No formal action was taken.

January 12 Presidents Council. No action was necessary.

**(6) Joint Minority Opportunities and Interests Committee/Committee on Women's Athletics.**

January 11 Management Council. The Management Council reviewed the committees' joint report. No formal action was taken.

January 12 Presidents Council. No action was necessary.

**b. Division II Committees and Project Teams.**

**(1) Championships Committee.**

**(a) Sports Committee Appointments.**

January 11 Management Council. The Management Council approved the following sports committee appointments, effective immediately:



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- Men's Soccer: Angela Pohl, associate athletics director, Saginaw Valley State University, to replace Tim Gotto, former associate athletics director at Lewis University.
- Playing Rules Oversight Panel: Kristy Bayer, assistant athletics director and head volleyball coach, Arkansas Tech University, to replace Larry Marfise, athletics director, University of Tampa.

January 12 Presidents Council. No action was necessary.

**(b) Selection Criteria White Paper.**

January 11 Management Council. The Management Council reviewed a white paper developed by the Championships Committee on Division II selection criteria. The document has been shared with different groups and committees in the division. Initial feedback is requested by February, but this will be an item of focus for the committee and the division over the next year. Initial feedback was provided by the Management Council. Additional membership feedback should be sent to [D2selectioncriteria@ncaa.org](mailto:D2selectioncriteria@ncaa.org). No formal action was taken.

January 12 Presidents Council. The Presidents Council was provided with the white paper. No action was taken.

**(c) Regional Advisory Committee (RAC) Balloting System.**

January 11 Management Council. The Management Council noted that the Championships Committee had approved that RACs use available online technology to vote for teams during all RAC calls for the sports of men's and women's basketball, baseball, softball, men's and women's lacrosse, men's and women's golf and men's and women's tennis in 2012.

Further, baseball and softball would publish rankings, determined through the voting process, by the regional advisory committees (rather than the national committee) on a pilot program for spring 2012, effective immediately.

An NCAA taskforce was charged with evaluating the use of technology in the ranking and selection of teams for all divisions to improve efficiency and consistency during the selection process. The



NCAA taskforce believed a revised balloting and ranking process will provide for:

- greater visibility and accountability for regional advisory committees;
- greater efficiency during RAC and national committee calls;
- confidentially and decreased pressure/influence on RAC members during the voting process; and,
- greater emphasis on RAC members participating in the ranking process and strengthening the role of the regional chair as a liaison between the sport committee and the RAC.

The Council noted that the Championships Committee supported a pilot program for the spring of 2012 for baseball and softball and will provide valuable feedback on the process to the other sport committees, with the potential for full implementation in Division II across all sports for the 2012-13 academic year. During the June 2012 Championships Committee meeting, the feedback garnered through the 2012 winter and spring pilot program will be reviewed and voted upon for future implementation.

January 12 Presidents Council. The Council received this information in the report from the Management Council. No action was necessary.

**(d) 2011-12 Digital Game Programs.**

January 11 Management Council. NCAA staff shared with the Council that approximately 40 of the 89 championships across all divisions will be using digital game programs beginning this fall. The selected NCAA championships have adopted digital game programs that can be viewed online or downloaded to a consumer's mobile device. IMG College will be responsible for all digital program production, including layout and design, advertising, and digital distribution channels prior to and during the championship. Digital programs will be available for download prior to the championship at NCAA.com. Once championship sites are selected, the NCAA will notify each host institution/conference whether IMG will be providing a printed game program or digital game program. A few other key points about this new initiative are provided below:

- Digital game programs will be available to everyone, not just those fans attending NCAA championships. They are available at no cost.



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- Student-athletes will be able to download the digital game programs to their mobile phones, iPads or computers and share them electronically with anyone at no cost.
- All pages of the digital programs will be four-color.
- The programs will have more pages than ever before and there are no physical or technological restrictions in number of pages.
- This initiative will enable the NCAA to act as a leader in the use of technology at its events and to be on the front-end of adoption of similar initiatives by its institutions and conferences. In addition, there are conferences and institutions that are already doing this.
- This will allow the NCAA to have more timely information in the game program since the deadlines for information will be later than in the past.
- IMG will be able to update the game program—after the championship—to allow the student-athletes a more attractive keepsake, if wanted. If desired, a student-athlete, family members, institutions and/or fans will be able to order hard-copy versions of the entire game program (or portions of it) on demand via NCAA.com/gameprograms after the championship. Costs will vary pending the order.
- Student-athlete awards/mementos will continue to be provided to championship participants as in the past to honor the achievement of participating student-athletes. In addition, the NCAA championship locker room program has been expanded to ensure that all 89 NCAA championship teams receive t-shirts and hats as part of their championship celebration.

January 12 Presidents Council. No action was necessary.

**(e) NCAA Mobile App.**

January 11 Management Council. The Management Council was updated on the December launch of the NCAA digital iPhone app, which will feature exclusive live video streaming of more than 60 NCAA championships included the 2011 Division II field hockey,



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football, men's and women's soccer and volleyball championships, and forthcoming in the winter of 2012, will feature the Division II wrestling championship. Also featured as a part of the digital services is a new mobile website that will provide live scores, schedules, news, rankings and video recaps suitable for mobile screens (iPhone, Android, etc).

January 12 Presidents Council. No action was necessary.

#### (2) **Committee on Infractions.**

##### (a) **Policies and Procedures—Bylaw 19.5.2 (Penalties, Disciplinary Measures and Corrective Actions for Major Violations.**

January 11 Management Council. The Management Council approved a revision, pursuant to Constitution 5.2.3.3, to revise Bylaw 19.5.2 (g) to specify that the Committee on Infractions may require, in situations where vacations are imposed, that individual or team awards be returned to the Association.

January 12 Presidents Council. No action was necessary.

##### (b) **Policies and Procedures—Bylaw 19.5.2 (Penalties, Disciplinary Measures and Corrective Actions for Major Violations.**

January 11 Management Council. The Management Council approved a revision, pursuant to Constitution 5.2.3.3, to revise Bylaw 19.5.2.1 to specify that the provision applies only to show-cause penalties imposed to 19.5.2 (p).

January 12 Presidents Council. No action was necessary.

#### (3) **Legislation Committee.**

##### (a) **Bylaw 16.1.4.4—Awards and Benefits—Purchase Restrictions—Student Contribution to Purchase.**

January 11 Management Council. The Management Council agreed to recommend that the Presidents Council sponsor legislation for the 2013 NCAA Convention to amend NCAA Bylaw 16.1.4.4 (student contribution to purchase) to permit a student-athlete to make financial contributions to the purchase of an award up to the legislated limits in Bylaw 16, effective August 1, 2013.



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January 12 Presidents Council. The Presidents Council agreed to sponsor the legislation,

- (b) **NCAA Convention Proposal No. 2012-13—Recruiting—Recruiting Materials—Printed Recruiting Materials, Electronic Media and Electronic Transmissions—Permissible Timing and Number of Recruiting Materials—During the Conduct of Athletics Contest.**

January 11 Management Council. This noncontroversial legislative change was adopted by the Management Council earlier in the meeting. [See Page No. 6, Item No. 5-d in this summary.]

January 12 Presidents Council. No action was necessary.

- (c) **Bylaw 14.2.4.2.3—Eligibility—Participation in Organized Competition Before Initial Collegiate Enrollment—Notification of Organized-Competition Legislation—NCAA Eligibility Center.**

January 11 Management Council. The Management Council agreed to adopt noncontroversial legislation to amend Bylaw 14.2.4.2.3 (notification of organized-competition legislation) to specify that the NCAA Eligibility Center shall provide information regarding the organized competition legislation following a prospective student-athlete's registration, effective August 1, 2012, for any prospective student-athlete who registers with the NCAA Eligibility Center on or after August 1, 2012.

January 12 Presidents Council. No action was necessary.

- (d) **Bylaw 17.22.8-(b)-(2)—Playing and Practice Seasons—Out-of-Season and Nonchampionship Segment Athletically Related Activities—Exception—Intercollegiate Tennis Association (ITA).**

January 11 Management Council. The Management Council agreed to adopt noncontroversial legislation to amend Bylaw 17.22.8-(b)-(2) to specify that a student-athlete's practice for or participation in the Intercollegiate Tennis Association (ITA) National Indoor Championship is not considered part of the institution's declared nonchampionship segment, provided the student-athlete qualifies for the event, effective immediately.

January 12 Presidents Council. No action was necessary.



(e) **Incorporation of Interpretation into the Division II Manual—Recreational Activities During Official or Unofficial Visit.**

January 11 Management Council. The Management Council agreed to incorporate the following interpretation into the Division II Manual. [Please note that this incorporation was previously approved as part of Page No. 7, Item No. 5-h of this summary.]

- Recreational Activities During Official or Unofficial Visit. The Division II Legislation Committee determined that during an official or unofficial visit, a prospective student-athlete may participate in recreational activities in a facility (on- or off-campus) that is not open to the general public (e.g., campus recreation center, golf course, swimming pool), provided such activities are not organized or observed by members of the athletics department coaching staff (including strength and conditioning coaches) and are not designed to test the athletics abilities of the prospective student-athlete. Further, in situations in which there is a fee associated with the use of the facility (e.g., guest fee at a private facility used by the institution for practice or competition, admission fee for open swim session at institutional recreation center), a prospective student-athlete shall pay the going rate associated with the use of that facility. [References: Division II Bylaws 12.1.2.1.6 (preferential treatment, benefits, or services), 13.2 (offers and inducements), 13.6 (official (paid) visit), 13.7 (unofficial (nonpaid) visit) and 13.11.2.3 (recreational activities)]

(f) **Ease of Burden Initiative—Legislative Referrals to Other Division II Committees.**

January 11 Management Council. The Management Council referred the following concepts to the specified committee for their review and possible action.

- (i) To the Division II Academic Requirements Committee.

Bylaw 15.02.4.3 (exempted institutional financial aid – academic awards). Whether the Division II membership should consider amending the legislation to eliminate the required criteria for exempting academic awards from a student-athlete's full grant-in-aid or cost of attendance and the institution's financial aid limitations; further, to permit



institutions to exempt all academic awards provided they are awarded in accordance with institutional policy.

NCAA Constitution 3.2.4.10 (academic success rate) and 3.2.4.11 (academic performance census). Whether the Academic Success Rate (ASR) and Academic Performance Census (APC) could be combined into one reporting requirement once cohorts align; further whether the due date for both reports should be adjusted to ease the burden on compliance administrators.

- (ii) To the NCAA Committee on Women's Athletics.

NCAA Gender-Equity Reporting. Whether deadlines and reporting requirements for the federal Equity in Athletics Disclosure Act (EADA) survey and the gender-equity reporting could be aligned.

- (iii) To the NCAA Division II Championships Committee.

Bylaw 31.2.1.7.1 (midseason eligibility verification form). Whether the Division II membership should amend legislation to eliminate the requirement that an institution must submit a midseason eligibility verification form.

Code of Conduct Form. Whether the code of conduct form could be made available online in an editable format in order to ease the burden on institutional personnel.

January 12 Presidents Council. No action was necessary.

**(g) NCAA Division II Coaches Certification Test.**

January 11 Management Council. The Management Council reviewed the information that the committee provided regarding the administration of the NCAA Division II Coaches Certification Test. The committee recommended maintaining the test in its current format for the 2012-13 academic year, but had directed staff to increase the number of questions in the test bank and to maintain the requirement that an individual outside the athletics department proctor the exam. The committee also recommended decreasing the number of questions and eliminating the answers to the questions that appear on the practice exam. The committee suggested reviewing the



possibility of incorporating video education materials into the practice and/or actual exam in future years.

Additionally, the Council requested that the Membership Committee review and discuss expectations and requirements of current active members to determine whether changes or amendments to the Coaches Certification Test were necessary, in light of the committee's discussions.

January 12 Presidents Council. No action was necessary.

**(4) Membership Committee.**

**(a) Bylaws 20.4 and 20.4.1.1—Multidivision Classification—Multidivision Classification Options—Classification of a Sport in Division I.**

January 11 Management Council. The Management Council agreed to sponsor noncontroversial legislation to amend Bylaw 20.4.1.1 (Classification of a Sport in NCAA Division I) to reflect that only those NCAA Division II member institutions that had a sport classified in Division I prior to or during the 2010-11 academic year may continue to have the sport classified as such, with the exception that Division II member institutions that sponsored one sport (other than football and basketball) in Division I prior to or during the 2010-11 academic year may petition to have one sport of the opposite gender reclassified to Division I, effective immediately.

January 12 Presidents Council. No action was necessary.

**(b) NCAA Accreditation Policy.**

January 11 Management Council. The Management Council agreed to recommend that the Presidents Council endorse the NCAA Accreditation Policy, which clarifies whether an active or provisional member institution meets the applicable membership requirements regarding accreditation, as set forth in Article e of the NCAA Constitution.

January 12 Presidents Council. The Presidents Council agreed to endorse the NCAA Accreditation Policy.

Additionally, the Presidents Council requested that the Executive Committee allow Division II to explore and study other means of



accreditation specific to international institutions that wish to become members of Division II. Any change to the current requirements would require both a legislative change and an Executive Committee endorsement.

[Note that the Executive Committee subsequently approved the opportunity for Division II to explore other options for accreditation (other than regional accreditation for international members), noting--as the Presidents Council noted above--that anything other than regional accreditation would require a change in legislation and approval by the Executive Committee.]

**(c) Review of Institutions Located in Mexico.**

January 11 Management Council. The Management Council reviewed information from the committee concerning a request from the National Sports Commission (CONADE) of Mexico to consider one or more institutions located in Mexico as potential Division II members. The Management Council and Membership Committee agreed that time is needed to accurately evaluate the Canadian pilot program before it could recommend a pilot program for institution(s) from any other country.

January 12 Presidents Council. The Presidents Council reviewed the information concerning the possibility for membership for schools in Mexico, noting that the school in Mexico that has indicated interest is already accredited by a regional accrediting body. The Presidents Council requested the Membership Committee to continue to review the international pilot program for schools located in Mexico to determine what legislative/policy changes may be necessary.

**(d) State of Simon Fraser University's Accreditation.**

January 11 Management Council. The Management Council reviewed information from the committee on the timeline provided by Simon Fraser University, which outlined the institution's status as it related to accreditation. The institutions will not complete the accreditation process within the maximum allowable time of four years to complete the Division II membership process. The committee will allow the institution the opportunity to submit a waiver on an annual basis requesting an extension to the membership process. When Simon Fraser entered into the membership process, the legislation restricting an institution from being allowed to continue in the membership process for more than four years had not



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been implemented. The institution will be responsible for paying the annual fee each year during the process.

January 12 Presidents Council. No formal action was taken.

(e) **Financial Reporting Requirements (Constitutions 6.2.3 and 6.2.3.1).**

January 11 Management Council. The Management Council noted that information concerning Constitutions 6.2.3 and 6.2.3.1 will be sent to the membership this winter to clarify the requirements of financial reporting. No formal action was taken.

January 12 Presidents Council. No action was necessary.

(5) **Nominating Committee.**

January 11 Management Council. The Management Council agreed to recommend that the Presidents Council approve the following committee appointments, effective as noted.

- (a) Division II Academic Requirements Committee. Freddie Vaughns, faculty athletics representative/assistant vice president for academic affairs, Bowie State University, replacing Denisha Hendricks, effective January 2012.
- (b) Division II Championships Committee. Lisa Sweany, director of athletics, Armstrong Atlantic State University, to replace Dale Clayton, effective January 2012.
- (c) Division II Committee for Legislative Relief. Kathryn Flaherty, assistant director of athletics for compliance/senior woman administrator, Coker College, to replace Kathleen Heitzman, effective January 2012.
- (d) Division II Committee on Student-Athlete Reinstatement. Andre Roach, assistant director of athletics for compliance, St. Augustine's College, to replace Tim Giotto, effective immediately.

January 12 Presidents Council. The Presidents Council approved the appointments as presented.



**(6) Planning and Finance Committee.**

**(a) Meeting Report.**

January 11 Management Council. The Management Council reviewed the committee's report, noting the change to the Division II vision statement, the transition from a two-year to a three-year budget cycle, and the updated long-term budget though 2023-24 that was updated in light of the Association's transition to a three-year budget cycle. No formal action was taken.

January 12 Presidents Council. The Presidents Council reviewed the committee's report. No formal action was taken.

**(b) Year-to-Date Budget to Actual.**

January 11 Management Council. The Management Council reviewed the year-to-date figures. No formal action was taken.

January 12 Presidents Council. The Presidents Council reviewed the year-to-date figures. No formal action was taken.

**(7) Student-Athlete Advisory Committee.**

**(a) Bylaw 21.8.5.9.2—Vacancies.**

January 11 Management Council. The Management Council agreed to recommend that the Presidents Council sponsor legislation for the 2013 Convention to amend Bylaw 21.8.5.9.2 to permit applicable conferences to nominate up to one male and one female student-athlete from an active member institution in the conference when a vacancy occurs, effective August 1, 2013.

January 12 Presidents Council. The Presidents Council agreed to sponsor the legislation for the 2013 Convention.

**(b) Appointments.**

January 11 Management Council. The Management Council agreed to recommend that the Presidents Council approve the following appointments to the committee, effective immediately following the 2012 Convention:



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- (i) California Collegiate Athletic Association. Dylan Jackson, California State University, Monterey Bay, Men's Golf.
- (ii) Central Athletic Collegiate Conference. Amy Berry, Georgian Court University, Women's Volleyball, Women's Indoor Track and Field, Women's Outdoor Track and Field.
- (iii) Conference Carolinas. Katelyn Madison McElveen, Coker College, Women's Volleyball, Women's Softball.
- (iv) East Coast Conference. John Galanoudis, Molloy College, Baseball.
- (v) Great Lakes Intercollegiate Athletic Conference, Jared Merritt, Lake Erie College, Wrestling.
- (vi) Great Northwest Athletic Conference. Spencer Dodd, St. Martin's University, Baseball.
- (vii) Gulf South Conference. Alison Arlene Welch, Christian Brothers University, Women's Volleyball.
- (viii) Mid-America Intercollegiate Athletics Association. Melissa Skovira, Fort Hays State University, Women's Tennis.
- (ix) Northeast-10 Conference. Samantha Whittier, Southern New Hampshire University, Women's Soccer.
- (x) Rocky Mountain Athletic Conference. Ellen Augsburger, Regis University, Women's Soccer.
- (xi) South Atlantic Conference. David Bradley Maldonado, Lincoln Memorial University, Men's Cross Country.

January 12 Presidents Council. The Presidents Council approved the appointments.

**(c) Recruiting Legislation Best Practices Document.**

January 11 Management Council. The Management Council reviewed the committee's best practices document for coaches and athletics administrators, which is designed to assist in the recruiting process. This document was widely distributed to the membership at the 2012 Convention. No formal action was taken.



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January 12 Presidents Council. The Presidents Council reviewed the best practices document for coaches and athletics administrators. No formal action was taken.

**(c) Make-A-Wish Foundation.**

January 11 Management Council. The Management Council received an update on the division's partnership with the Make-A-Wish Foundation. Division II raised \$405,752 during the 2010-11 academic year. The Week of Wishes, a co-branding effort between Division II and the Make-A-Wish Foundation, is an effort to assist with fundraising efforts at the conference and institutional level and will be held February 18-26, 2012. During the division's Week of Wishes, the Division II SAAC will promote fundraising through marketing efforts via the D2SA.ORG site and Division II Facebook site, in addition to providing every Division II institution and conference office with marketing items to support their fundraising efforts during the week.

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January 12 Presidents Council. The Presidents Council received the Make-A-Wish update, as well as information on the Week of Wishes. No formal action was taken.

**(8) Student-Athlete Reinstatement Committee.**

**(a) Review of NCAA Division II Bylaw 10.1 (Unethical Conduct).**

January 11 Management Council. The Management Council was updated on the current NCAA Division II guidelines specific to NCAA Division II Bylaw 10.1 and re-affirmed that the starting point for violations of Bylaw 10.1 is sit-a-year, charge-a-year. This starting point is applicable for academic fraud/misconduct (10.1-b) and false or misleading information (10.1-d and j). In addition, for Bylaws 10.1 (d) and 10.1 (j), the student-athlete reinstatement staff may consider increasing the starting point withholding condition when any of the following factors apply:

- (i) The student-athlete acted actively and deliberately to conceal, omit or provide inaccurate or false information; or
- (ii) The student-athlete had multiple opportunities to correct or provide accurate information; or



- (iii) The student-athlete provided incomplete or inaccurate information to the NCAA enforcement or amateurism certification staffs.

January 12 Presidents Council. No action was necessary

**(b) Review of Gambling Guidelines and Case Precedent.**

January 11 Management Council. The Management Council noted that, after review of case precedent and discussion of violations specific to gambling activities that do not trigger the legislated minimum penalty of NCAA Division II Bylaw 10.3.2, the committee had adjusted its direction to the student-athlete reinstatement staff to more fully recognize that gambling violations are considered egregious in nature and a priority area for the membership. Effective for violations occurring on or after August 1, 2012, the committee determined the following:

- a. The following conditions will be applied for all gambling violations (dollar value is amount wagered):
  - (1) \$25 or less = no withholding.
  - (2) Greater than \$25 to \$100 = 10 percent withholding condition.
  - (3) Greater than \$100 to \$300 = 30 percent withholding condition.
  - (4) Greater than \$300 to \$500 = 50 percent withholding condition.
  - (5) Greater than \$500 = sit-a-season/charge-a-season withholding condition.

And, when a student-athlete receives winnings associated with any gambling activity, the student-athlete must make repayment of full value received.

- b. In addition, in cases where the impermissible gambling activity greatly exceeds \$500, the committee directed the student-athlete reinstatement staff to consider whether



additional withholding, including permanent ineligibility, may be appropriate.

January 12 Presidents Council. No action was necessary

(c) **Application of Organized Competition Legislation (Division II Bylaw 14.2.4.2) When a Reinstatement Condition Involving Competition Also Applies.**

January 11 Management Council. The Management Council noted that the student-athlete reinstatement staff reviewed situations when a student-athlete could be subject to the organized competition legislation and also a student-athlete reinstatement condition. Given a student-athlete is not otherwise eligible when they are fulfilling an organized competition legislative penalty and in order to fulfill a reinstatement condition, the student-athlete must be otherwise eligible for competition, the withholding condition cannot be served concurrently with the organized competition legislation penalty.

January 12 Presidents Council. No action was necessary.

(9) **Division II Project Team to Review Issues Related to Diversity.**

January 11 Management Council. The Management Council reviewed the report from the project team, noting that President Cevallos, Kutztown University of Pennsylvania, will be the chair of the project team for future meetings. No formal action was taken.

January 13 Presidents Council. No action was necessary.

7. ***COUNCIL ISSUES AND UPDATES.***

a. **Vice-Chair Election.**

January 11 Management Council. No action was necessary.

January 12 Presidents Council. The Presidents Council elected Thomas Haas, Grand Valley State University, as the new vice-chair of the Presidents Council, effective immediately. President Haas' term will run until September, at which time, he will be eligible to be elected for a second term. As vice-chair of the Presidents Council, President Haas will also be chair of the Division II Planning and Finance Committee.



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**a. 2012 Committee and Project Team Assignments.**

January 11 Management Council. The Management Council reviewed the committee and project team assignments for 2012. No formal action was taken.

January 12 Presidents Council. The Presidents Council reviewed its committee and project team assignments for 2012. No formal action was taken.

January 14 Management Council. The Management Council reviewed the committee and project team assignments for 2012. No formal action was taken.

**b. Division II Purchasing Website.**

January 11 Management Council. The Management Council received a presentation from Source One Digital on the new Division II Purchasing Website, which was being launched Friday, January 13, at the Convention. An email was sent Friday at 10 a.m. to all Division II directors of athletics and conference commissioners for the launch, which would give each Division II institution/conference a \$1,000 credit to use toward the purchase of signage and promotional items. The credit will continue through October 1, after which unused funds will be converted to conference accounts, up to \$2,000 per conference. The Council noted that Source One would be available outside the ballroom on Friday to answer questions and provide demonstrations to the membership. No formal action was taken.

January 12 Presidents Council. The Presidents Council received the information on the new Purchasing Website. No formal action was taken.

**c. Evaluation of 2012 Convention.**

January 15 Management Council. The Management Council engaged in a discussion on the various sessions with NCAA staff members and a representative from Short's Travel. No formal action was taken.

**8. NATIONAL OFFICE STAFF UPDATES.**

**a. 2012 Convention schedule.**

January 11 Management Council. The Management Council was provided with the core schedule for Division II functions. No action was taken.

January 12 Presidents Council. The Presidents Council was provided with the core schedule for Division II functions. No action was taken.



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**b. FAR Model Document.**

January 11 Management Council. The Management Council was provided with a draft copy of the Division II Model Faculty Athletics Representative Document and was asked to provide feedback. No formal action was taken.

January 12 Presidents Council. The Presidents Council was provided with a draft copy of the Model Document and asked to provide feedback. No formal action was taken.

**c. Graduation Rates by Conference.**

January 11 Management Council. The Management Council received graduation/academic success rate information for the 2001-2004 freshman cohort by conference, noting that submission of the academic success rate in Division II is mandatory. No action was taken.

January 12 Presidents Council. The Presidents Council received graduation/academic success rate information for the 2001-2004 freshman cohort by conference. No action was taken.

**d. Update on the 2012 Division II Championships Festival.**

January 11 Management Council. The Management Council was updated on the Division II Championships Festival, to be conducted in Louisville, Kentucky, May 15-19, 2012. Information concerning the festival would be provided to the membership at the Louisville Sports Commission booth, which would be located outside the Division II ballroom Friday. No formal action was taken.

January 12 Management Council. The Presidents Council was updated on the Division II Championships Festival. No formal action was taken.

**e. Strategic Communications Document.**

January 11 Management Council. The Management Council received an updated copy of the Division II Strategic Communications Toolkit. No formal action was taken.

January 12 Presidents Council. The Presidents Council received an updated copy of the Division II Strategic Communications Toolkit. No action was taken.



**f. 2012 Community Engagement Award of Excellence.**

January 11 Management Council. The Management Council received information on the Community Engagement Award of Excellence. It was noted that the deadline for nominations is March 2, 2012, and that the overall national winner will be honored at the 2012 Championships Festival in Louisville in May. No formal action was taken.

January 12 Presidents Council. No action was necessary.

**g. Outcomes of the NCAA Inclusion Summit.**

January 11 Management Council. The Management Council received an update from the NCAA office of inclusion staff on inclusion initiatives and the inclusion summit that was held in September. It was noted that an educational session would be conducted that afternoon for the membership. No formal action was taken.

January 12 Presidents Council. No action was necessary.

**h. Litigation Update.**

January 11 Management Council. The Management Council was provided a litigation update by the legal staff. No formal action was taken.

January 12 Presidents Council. No update was provided to the Council.

**i. President's Update.**

January 11 Management Council. President Emmert joined the Council to provide some comments to the Council, including comments on Division II's Ease of Burden initiative; recruiting guidelines; and the Division II Make-A-Wish initiative. He thanked Council members for their volunteer efforts on behalf of the Association.

January 12 Presidents Council. President Emmert joined the Council to provide an update on NCAA issues. During President Emmert's time with the Council, they discussed a letter sent to President Emmert concerning the National Collaborative to Protect America's Children. No formal action was taken.

**j. Membership and External Outreach.**

January 11 Management Council. No presentation was provided.

January 12 Presidents Council. The Presidents Council received an update from members of the communications staff on membership and external outreach; specifically, outreach to presidents and chancellors. No formal action was taken.



**k. Vice President's Report.**

January 12 Presidents Council. The vice president of Division II provided an update to the Council, noting that the fourth Division II Chancellors and Presidents Summit will be in January 2013, in conjunction with the 2013 NCAA Convention in Dallas, Texas. No formal action was taken.

**9. AFFILIATED ASSOCIATIONS' UPDATES.**

**a. Division II Athletics Directors Association (ADA).**

January 11 Management Council. The Management Council received a verbal update on activities by the Division II ADA. No formal action was taken.

January 12 Presidents Council. No action was necessary.

**b. Division II Conference Commissioners Association (CCA).**

January 11 Management Council. The Management Council received a verbal update on activities by the Division II CCA. No formal action was taken.

January 12 Presidents Council. No action was necessary.

**c. CoSIDA.**

January 11 Management Council. The Management Council received a verbal update on activities by CoSIDA. No formal action was taken.

January 12 Presidents Council. No action was necessary.

**d. Faculty Athletics Representative Association (FARA).**

January 11 Management Council. The Management Council received a verbal update on activities by FARA. No formal action was taken.

January 12 Presidents Council. No action was necessary.

**e. Minority Opportunity Athletics Administrators Association (MOAA).**

January 11 Management Council. The Management Council received a verbal update on activities of MOAA. No formal action was taken.

January 12 Presidents Council. No action was necessary.



**f. National Association for Collegiate Women Athletics Administrators (NACWAA).**

January 11 Management Council. The Management Council received a verbal update on activities of NACWAA. No formal action was taken.

January 12 Presidents Council. No action was necessary.

**g. National Association for Athletics Compliance (NAAC).**

January 11 Management Council. The Management Council received a verbal update on activities of NAAC. No formal action was taken.

January 12 Presidents Council. No action was necessary.

**10. REPORTING BACK TO CONFERENCES.**

January 11 Management Council. The Management Council was provided with a list of items/issues to be reported to their conference, including: 1) appointments to the Division II Student-Athlete Advisory Committee; 2) 2012 Division II Priorities; 3) new Division II Strategic Plan; 4) launch of the Division II Purchasing Website; 5) white paper on Division II championships selection criteria; 6) Division II FAR model document; 7) Community Engagement Award of Excellence deadline; 8) Division II Week of Wishes—February 18-26; 9) Diversity and Inclusion Award in May 2012; and 10) forthcoming information on financial report requirements. No formal action was taken.

January 12 Presidents Council. No action was necessary.

**11. OUTGOING COUNCIL REPRESENTATIVES AND CHAIRS.**

January 11 Management Council. The Management Council recognized the service of six outgoing Management Council representatives: Bob Fortosis, Eckerd College; Wendy Taylor May, University of California, San Diego; Fran Nee, Indiana University of Pennsylvania; Butch Raymond, Northern Sun Intercollegiate Conference; Julie Ruppert, Northeast-10 Conference; and Willie Washington, Benedict College. The Council also recognized and thanked Rick Cole, Dowling College, for his year of service as chair of the Council.

January 12 Presidents Council. The Presidents Council recognized the service of three outgoing Presidents Council representatives: Drew Bogner, Molloy College; Nancy Moody, Tusculum College; and David Rankin, Southern Arkansas University. Additionally, Dr.



Bogner was thanked for his two-year term as chair of the Council. The Council also thanked Rick Cole for his year as chair of the Management Council.

**12. FUTURE MEETINGS.**

January 11 Management Council. The Management Council reviewed the future meetings. No action was taken.

January 12 Presidents Council. The Presidents Council reviewed the future meetings, noting that the August meeting date has been changed from August 2 to August 9. No action was taken.

**13. OTHER BUSINESS.**

- **Moratorium on Creation of New Division II Conferences.**

January 14 Management Council. The Management Council agreed to lift the moratorium on the acceptance of petitions for membership from new Division II conferences, effective immediately. This moratorium was enacted at the January 2011 Management Council meeting, so that legislative recommendations regarding changes to the conference membership process could be properly vetted through the governance structure and voted on by the delegates at the 2012 NCAA Convention. At that time, the Membership Committee noted that it would be supportive of recommending the removal of the moratorium prior to adjournment of the 2013 NCAA Convention if a consensus had been reached on the proposals forwarded by the committee. Since the Management Council believes that such is the case, it voted to lift the moratorium, effective immediately.

**14. ADJOURNMENT.**

January 11 Management Council. The Management Council adjourned at 2:55 p.m.

January 12 Presidents Council. The Presidents Council adjourned at 3:02 p.m.

January 14 Management Council. The Management Council adjourned at noon.





**Proposals Adopted at the 2012 NCAA Convention that Impact Eligibility**

**Title:** ELIGIBILITY -- INITIAL ELIGIBILITY -- COMMON PROVISIONS -- DIVISION I AND DIVISION II.

**Convention Year:** 2012

**Effective Date:** Immediate

**Official Notice Number:** 2012-3

**Source:** NCAA Division II Presidents Council [Management Council (Academic Requirements Committee)]

**Category:** Presidents Council

**Topical Area:** Eligibility

**Status:** Adopted

**Intent:** To change the voting line for bylaws related to initial eligibility from federated to common for Division I and Division II, as specified; further, to specify that in order to use college courses to meet initial-eligibility requirements, the course must be placed on the high school transcript; and, to specify that a student who has attended multiple high schools must submit a transcript from each high school to the NCAA Eligibility Center.

**A. Bylaws:** Amend 14.3.1.2, as follows:

[Common provision, Divisions I and II only, divided vote]

[To change voting line in Bylaws 14.3.1.2, 14.3.1.2.2 and 14.3.1.2.4 through 14.3.1.2.8 from federated to common (#)]

14.3.1.2 Core-Curriculum Requirements. For purposes of meeting the core-curriculum requirement to establish eligibility at a member institution, a "core course" must meet all of the following criteria:

- (a) A course must be a recognized academic course and qualify for high school graduation credit in one or a combination of the following areas: English, mathematics, natural/physical science, social science, foreign language or nondoctrinal religion/philosophy;
- (b) A course must be considered college preparatory by the high school. College preparatory is defined for these purposes as any course that prepares a student academically to enter a four-year collegiate institution on graduation from high school;



- (c) A mathematics course must be at the level of Algebra I or higher-level mathematics course;
- (d) A course must be taught by a qualified instructor as defined by the appropriate academic authority (e.g., high school, school district or state agency with authority over such matters); and
- (e) A course must be taught at or above the high school's regular academic level (i.e., remedial, special education or compensatory courses shall not be considered core courses). However, the prohibition against the use of remedial or compensatory courses is not applicable to courses designed for students with education-impacting disabilities (see Bylaw 14.3.1.2.5).

[14.3.1.2.1 unchanged.]

14.3.1.2.2 Nontraditional Courses. Courses taught via the Internet, distance-learning, independent-study, individualized-instruction, correspondence and courses taught by similar means, may be used to satisfy NCAA core-course requirements, if all of the following conditions are satisfied:

- (a) The course meets all requirements for a core course as defined in Bylaw 14.3.1.2;
- (b) The instructor and the student have ongoing access to one another for purposes of teaching, evaluating and providing assistance to the student throughout the duration of the course;
- (c) The instructor and the student have regular interaction with one another for purposes of teaching, evaluating and providing assistance to the student throughout the duration of the course;
- (d) The student's work (e.g., exams, papers, assignments) is available for evaluation and validation;
- (e) Evaluation of the student's work is conducted by the appropriate academic authorities in accordance with the high school's established academic policies;
- (f) The course includes a defined time period for completion; and
- (g) The course is acceptable for any student and is placed on the high school transcript.

14.3.1.2.3 College Courses. College courses may be used to satisfy core-curriculum requirements if accepted by the high school, provided the courses are accepted for any other student ~~and~~, meet all other requirements for core courses **and are placed on the student's high school transcript.**



14.3.1.2.4 English as a Second Language Course. It is permissible to use an advanced level English as a Second Language (ESL) course to satisfy core-curriculum requirements, provided it is reviewed through the NCAA Initial-Eligibility Waiver process. Other ESL courses taught in disciplines other than English (e.g., social studies) may satisfy a core-course requirement, provided they are qualitatively and quantitatively the same as the comparison course in the regular course offering.

14.3.1.2.5 Courses for Students with Education-Impacting Disabilities. High school courses for students with education-impacting disabilities may be used to fulfill the core-curriculum requirements, even if such courses appear to be taught at a level below the high school's regular academic instructional level (e.g., special education courses), if the high school principal submits a written statement to the NCAA Eligibility Center indicating that courses are substantially comparable, quantitatively and qualitatively, to similar core-course offerings in that academic discipline and the courses appear on the high school's list of approved core courses. Students with education-impacting disabilities still must complete the required core courses and achieve the minimum required grade-point average in the core curriculum. The fact that the title of a course includes a designation such as "remedial," "special education," "special needs," or other similar titles used for courses designed for students with education-impacting disabilities does not, in and of itself, disqualify a course from satisfying core-curriculum requirements.

14.3.1.2.6 Grade Value of Core Courses. The following grade values are to be used in determining a student's grade-point average in the core courses: A = 4 quality points, B = 3 quality points, C = 2 quality points, D = 1 quality point. In determining the core-curriculum grade-point average, each grade earned in a course (including all numerical grades) must be converted to this 4.000 scale on an individual-course basis. Pluses or minuses within a grade level shall not receive greater or lesser quality points. A school's normal practice of weighting honors or advanced courses may be used to compute the quality points awarded in those courses and the cumulative grade-point average, provided a written statement verifying the grading policy accompanies the prospective student-athlete's official grade transcript. An honors or an advanced course shall receive not greater than 1.000 additional quality point (e.g., A = 5.000). In calculating the grade in a weighted honors or advanced course, if a high school does not assign quality points to its courses, quality points shall be added to each course before calculating the student's grade-point average and not added to a student's cumulative core-course grade-point average. The core-curriculum grade-point average may be calculated using the student's 14 best grades from courses that meet the distribution requirements of the core curriculum. Additional core courses (beyond the 14 required) may be used to meet the core-curriculum grade-point average, provided the distribution requirements are met.

14.3.1.2.7 Pass-Fail Grades. Courses that are awarded pass-fail grades may be used to satisfy core-curriculum requirements. The NCAA Eligibility Center shall assign the course the lowest passing grade that the high school assigns for a pass-fail course.



14.3.1.2.8 Repeat Courses. A repeated course may be used only once to satisfy core-curriculum requirements. The best grade in that course may be used to calculate the grade-point average in the core curriculum.

14.3.1.2.9 Multiple High School Attendance. For a student-athlete who attends more than one high school, a Form 48-H (core-course form) **and an official transcript** from each high school the student-athlete attended must be used. **However, the NCAA Eligibility Center may receive the official transcript from either the student-athlete's original high school or the high school from which the student-athlete graduated, or from an institution's admissions office.**

**B. Bylaws:** Amend 14.3.1.3, as follows:

[Common provision, Divisions I and II only, divided vote]

[To change the voting line in Bylaws 14.3.1.3 and 14.3.1.3.2 through  
14.3.1.3.4 from federated to common (#)]

14.3.1.3 Test-Score Requirements. The minimum required SAT or ACT score (see Bylaw 14.3.1.1) must be achieved under national testing conditions on a national testing date [i.e., no residual (campus) testing or regional testing dates] except that a state-administered ACT may be used to meet the test-score requirement.

[14.3.1.3.1 unchanged.]

14.3.1.3.2 Combined Test Scores. For students using the SAT examination, the highest scores achieved on the critical reading and mathematics sections of the SAT from two different national testing dates may be combined in determining whether the student has met the minimum test-score requirements. For students using the ACT examination, the highest scores achieved on the individual subtests of the ACT from more than one national testing date or state-administered examination may be combined in determining whether the student's sum score has met the minimum test-score requirement.

14.3.1.3.3 Nonstandard Test Administration. Students with education-impacting disabilities may use scores achieved during a nonstandard administration of the SAT or ACT. A student who takes a nonstandard SAT or ACT still must achieve the minimum required test score; however, the test does not have to be administered on a national testing date.

14.3.1.3.4 Test-Score Report. The minimum SAT or ACT score(s) used for initial-eligibility purposes must be provided to the NCAA Eligibility Center by the appropriate testing agency through an official test-score report.



**Rationale:** Federation of the Association has successfully provided Divisions I and II the opportunity to amend initial-eligibility legislation deemed most appropriate for each division (e.g., core-course distribution, test-score and grade-point average requirements and core-course time limitation). However, there are portions of the initial-eligibility legislation that traditionally have and practically should remain consistent for the two divisions. Designating these bylaws as common provisions will provide consistency for prospective student-athletes and high school coaches and administrators to understand initial-eligibility legislation and how courses completed by the prospective student-athlete will be used to certify eligibility. A consistent standard also will assist the NCAA Eligibility Center in more efficiently determining whether a particular student-athlete has fulfilled each division's initial-eligibility requirements. If the divisions have different legislation, the NCAA Eligibility Center is required to apply different standards to the same course. This may result in two core-course lists for each high school, leading to duplicative work for the NCAA Eligibility Center and confusion for prospective student-athletes. However, the autonomy of each division to establish its own initial-eligibility requirements (e.g., number of core courses, minimum grade-point average and standardized test score) will be maintained under this proposal. [Note: Bylaws 14.3.1.2.3 and 14.3.1.2.9 will only be designated as common if Division I takes action to also designate them as common.]

**Review History:**

*February 25, 2011:* Recommends Approval - Academic Requirements Committee

*April 12, 2011:* Approved in Concept - Management Council

*July 26, 2011:* Approved in Legislative Format - Management Council

*August 11, 2011:* Approved in Concept - Presidents Council



**Title:** ELIGIBILITY -- PROGRESS-TOWARD-DEGREE REQUIREMENTS -- ELIGIBILITY FOR COMPETITION -- CREDIT HOURS EARNED PRIOR TO INITIAL FULL-TIME ENROLLMENT AT THE CERTIFYING INSTITUTION -- CREDIT HOURS EARNED WHILE ENROLLED AS A HIGH SCHOOL STUDENT.

**Convention Year:** 2012

**Effective Date:** August 1, 2012, for individuals initially enrolling full time in a collegiate institution on or after August 1, 2012.

**Official Notice Number:** 2012-4

**Source:** NCAA Division II Presidents Council [Management Council (Academic Requirements Committee)]

**Category:** Presidents Council

**Topical Area:** Eligibility

**Status:** Adopted

**Intent:** To specify that a student-athlete may use credits earned while enrolled as a high school student (e.g., advanced placement, dual enrollment) to meet both initial-eligibility and progress-toward-degree requirements; further, to specify that such credits may not apply toward the minimum 75 percent of semester or quarter hours that must be earned during the regular academic year.

**A. Bylaws:** Amend 14.4.3.3.3, as follows:

14.4.3.3.3 Advanced-Placement Tests/Credit by Examination. Credit received through advanced-placement tests or by examination or International Baccalaureate Program examinations may be used by the student to meet the minimum progress-toward-degree requirement, provided the subject for which the examination is an alternative is offered by the institution as acceptable degree credit. **If such credit was earned while the student was enrolled in high school, it may be used to meet both initial-eligibility and progress-toward-degree requirements, provided the credit was earned prior to high school graduation. However, such credit, if earned prior to initial full-time enrollment at the certifying institution, may not be used to meet the required minimum number of hours earned during the regular academic year (see Bylaw 14.4.3.1.4).**

**B. Bylaws:** Amend 14.4.3.3.10, as follows:

14.4.3.3.10 Credit Hours Earned Prior to Initial Full-Time Enrollment at the Certifying Institution. It is not permissible to use the same credit hours earned ~~at the certifying institution~~ prior to initial full-time enrollment **at the certifying institution** to satisfy both freshman academic requirements and progress-toward-degree requirements. In addition, it is not permissible to use the same credit hours earned ~~at the certifying institution~~ prior to



initial full-time enrollment at the certifying institution to satisfy both transfer requirements and progress-toward-degree requirements. These restrictions do not apply to credit hours earned while a student was enrolled as a high school student (e.g., courses that qualify as high school and college credit). Credit hours earned prior to initial full-time enrollment at the certifying institution, may not be used to meet the required minimum number of hours earned during the regular academic year (see Bylaw 14.4.3.1.4). (See Bylaw 14.4.3.3.3.)

**Rationale:** At the time the legislation in Bylaw 14.4.3.3.10 (credit hours earned prior to initial full-time enrollment at the certifying institution) was incorporated from a July 25, 2005, official interpretation, the provision that specifies that the restriction on using credit hours earned prior to full-time initial collegiate enrollment does not apply to credits earned while a prospective student-athlete is enrolled as a high school student was not included. Therefore, the current legislation is not clear as it relates to the use of such credits. This proposal will make the legislation consistent with the intent of the interpretation and clarify how credits earned while the student-athlete is enrolled as a high school student may be used. In addition, the proposal clarifies that hours earned before full-time enrollment at the institution may not be used satisfy the required minimum number of hours that must be earned during the academic year. It is also consistent with the goal of initial-eligibility legislation, which is to identify student-athletes capable of succeeding in college-level academic work.

**Review History:**

*February 24, 2011:* Recommends Approval - Academic Requirements Committee

*April 12, 2011:* Approved in Concept - Management Council

*April 28, 2011:* Approved in Concept - Presidents Council

*July 26, 2011:* Approved in Legislative Format - Management Council

*August 11, 2011:* Approved in Legislative Format - Presidents Council



**Title:** DIVISION MEMBERSHIP -- MEMBERSHIP REQUIREMENTS -- PHILOSOPHY STATEMENT -- PERSONAL CONDUCT OF DIVISION II INSTITUTIONAL STAFF MEMBERS, STUDENT-ATHLETES AND PROSPECTIVE STUDENT-ATHLETES.

**Convention Year:** 2012

**Effective Date:** August 1, 2012

**Official Notice Number:** 2012-16

**Source:** NCAA Division II Presidents Council [Management Council (Academic Requirements Committee)]

**Category:** Presidents Council

**Topical Area:** Membership

**Status:** Adopted

**Intent:** To amend the Division II philosophy statement, as specified.

**Bylaws:** Amend 20.10, as follows:

20.10 Membership Requirements.

#### PHILOSOPHY STATEMENT

In addition to the purposes and fundamental policy of the National Collegiate Athletic Association, as set forth in Constitution 1, members of Division II believe that a well-conducted intercollegiate athletics program, based on sound educational principles and practices, is a proper part of the educational mission of a university or college and that the educational well-being and academic success of the participating student-athlete is of primary concern.

Higher education has lasting importance on an individual's future success. For this reason, the positioning statement for the division and the emphasis for the student-athlete experience in Division II is a comprehensive program of learning and development in a personal setting. The Division II approach provides growth opportunities through academic achievement, learning in high-level athletics competition and development of positive societal attitudes in service to community. The balance and integration of these different areas of learning provide Division II student-athletes a path to graduation while cultivating a variety of skills and knowledge for life ahead.

Members support the following attributes in the belief that these attributes assist in defining the division's priorities and emphasize the division's position within the Association: Learning; Service; Passion; Sportsmanship; Resourcefulness; and Balance. The positioning statement and the attributes shall serve as a guide for the preparation of legislation by the



division and for planning and implementation of programs, initiatives and policies by member institutions, conferences and the Division II governance structure.

Furthermore, a member of Division II believes in a set of common features, which assist in defining the division. Such features include exceptional teacher-to-student ratios that provide student-athletes with a quality education, a unique model of staffing in which coaches provide additional services such as teaching and mentoring, and the development of community partnerships and student-athlete participation in community engagement activities. A member of Division II also believes in the following principles, which assist in defining the division:

[20.10-(a) through 20.10-(f) unchanged.]

**(g) That institutional staff members, including presidents and athletics personnel, shall hold prospective and enrolled student-athletes and themselves to the highest standards of personal conduct at all times, including exemplary behavior that reflects respect for the rights and dignity of opponents, teammates, officials, other students and the community at-large;**

[20.10-(g) through 20.10-(k) relettered as 20.10-(h) through 20.10-(l), unchanged.]

**Rationale:** In recent years, Division II institutions have accepted transfer student-athletes who were dismissed from the previous institution's athletics team for disciplinary reasons. A student-athlete in this situation may be immediately eligible for competition at a Division II institution, provided an exception to the transfer requirement is met because the student-athlete was not under disciplinary suspension from the institution; only the athletics department. A modification of the philosophy statement, which broadly states that Division II institutional staff members, including presidents and directors of athletics, are the gatekeepers when it comes to student-athlete behavior and all are expected to hold themselves to the highest standards of personal conduct is appropriate so institutions, staff members, prospective student-athletes and student-athletes are aware of the expectations of being an upstanding Division II member.

#### **Review History:**

*September 17, 2010:* Recommends Approval - Academic Requirements Committee

*October 19, 2010:* Approved in Concept - Management Council

*October 28, 2010:* Approved in Concept - Presidents Council

*January 12, 2011:* Approved in Legislative Format - Management Council

*January 13, 2011:* Approved in Legislative Format - Presidents Council





**Proposals Sponsored for the 2013 NCAA Convention that Impact Eligibility**

**Title:** RECRUITING -- LETTER-OF-INTENT PROGRAMS, FINANCIAL AID AGREEMENTS -- SUBMISSION OF TRANSCRIPT TO THE NCAA ELIGIBILITY CENTER BEFORE SIGNING.

**Convention Year:** 2013

**Effective Date:** August 1, 2013, for any signing period on or after August 1, 2013.

**Official Notice Number:** 2013-1

**Source:** NCAA Division II Presidents Council [Management Council (Academic Requirements Committee)]

**Category:** Presidents Council

**Topical Area:** Recruiting

**Status:** Ready for Convention Vote

**Intent:** To specify that an institution shall not permit a high school prospective student-athlete (other than a prospective student-athlete who attends a secondary school in a foreign country) to sign a National Letter of Intent or an institution's written offer of athletically related financial aid until the NCAA Eligibility Center has received an official high school transcript for each high school the prospective student-athlete has attended through his or her sixth semester (or equivalent) of enrollment.

**Bylaws:** Amend 13.9, as follows:

13.9 Letter-Of-Intent Programs, Financial Aid Agreements.

[13.9.1 through 13.9.2.1 unchanged.]

**13.9.3 Submission of Transcript to the NCAA Eligibility Center Before Signing. An institution shall not permit a high school prospective student-athlete to sign a National Letter of Intent (NLI) or an institution's written offer of athletically related financial aid until the NCAA Eligibility Center has received an official high school transcript for each high school the prospective student-athlete has attended through his or her sixth semester (or equivalent) of enrollment. This provision does not apply to a prospective student-athlete who attends a secondary school in a foreign country. [D]**

[13.9.3 through 13.9.3.2 renumbered as 13.9.4 through 13.9.4.2, unchanged.]

**Rationale:** Current legislative requirements that must be met before a written offer of athletically related aid may be provided have greatly improved the academic information shared between prospective student-athletes and institutions, as well as with the NCAA Eligibility Center. This proposal is intended to continue the pattern of facilitating academic



information sharing in a timely manner while minimizing overall administrative burden. Ensuring that six-semester transcripts are available for evaluation prior to a prospective student-athlete's signing of a National Letter of Intent or an institution's written offer of financial aid will allow for identification of potential academic issues regarding initial-eligibility requirements and timely discussion of academically sound solutions. To assist with the goal of this proposal, the NCAA Eligibility Center will conduct preliminary evaluations of six-semester transcripts even if a test score is not on file for a prospective student-athlete. Additionally, prospective student-athletes who qualify for early academic certification will be identified and processed in a manner that will allow for campus and NCAA resources to be appropriately allocated in relation to final eligibility certifications.

**Review History:**

*September 16, 2011:* Recommends Approval - Academic Requirements Committee

*October 18, 2011:* Approved in Concept - Management Council

*October 27, 2011:* Approved in Concept - Presidents Council

*January 11, 2012:* Approved in Legislative Format - Management Council

*January 12, 2012:* Approved in Legislative Format - Presidents Council



**Title:** ELIGIBILITY -- GENERAL ELIGIBILITY REQUIREMENTS -- FULL-TIME ENROLLMENT -- REQUIREMENT FOR PRACTICE OR COMPETITION -- EXTENSION COURSES -- NONTRADITIONAL COURSES.

**Convention Year:** 2013

**Effective Date:** August 1, 2013

**Official Notice Number:** 2013-2

**Source:** NCAA Division II Presidents Council [Management Council (Academic Requirements Committee)]

**Category:** Presidents Council

**Topical Area:** Eligibility

**Status:** Ready for Convention Vote

**Intent:** To specify that enrollment in a nontraditional course (e.g., distance-learning, correspondence, extension, Internet/virtual courses, independent study or any other course or credit that is not earned in a face-to-face classroom environment with regular interaction between the instructor and the student) offered by the certifying institution may be used to satisfy the full-time enrollment requirement for competition, provided specified conditions are met.

**Bylaws:** Amend 14.1.8.1, as follows:

14.1.8.1 Requirement for Practice or Competition. To be eligible for practice or competition, a student-athlete shall be enrolled in at least a minimum full-time program of studies leading to a baccalaureate or equivalent degree as defined by the institution, which for purposes of this bylaw and its subsections shall not be less than 12-semester or -quarter hours, regardless of the institution's definition of a minimum full-time program of studies. [D for practice only]

[14.1.8.1.1 through 14.1.8.1.5 unchanged.]

14.1.8.1.6 ~~Extension Courses. A student-athlete may use a combination of hours taken in residence during a regular term and extension courses taken from the certifying institution during that term to meet the minimum 12-hour enrollment requirement, provided the institution considers enrollment in such extension courses as regular course enrollment for all students during term time.~~ **Nontraditional Courses. Enrollment in a nontraditional course (e.g., distance-learning, correspondence, extension, Internet/virtual courses, independent study or any other courses or credit that is not earned in a face-to-face classroom environment with regular interaction between the instructor and the student) offered by the certifying institution may be used to satisfy the full-time enrollment requirement for competition, provided the following conditions are met:**



- (a) **The course is available to any student at the institution;**
- (b) **The student-athlete enrolls in the course in the same manner as is available to any student;**
- (c) **Enrollment in the course occurs within the institution's regular enrollment periods (preregistration or drop-add period) in accordance with the institution's academic calendar and applicable policies and procedures; and**
- (d) **The course is conducted during the institution's regular academic schedule (term time) in accordance with the institution's academic calendar and applicable policies and procedures.**

[Remainder of 14.1.8.1 unchanged.]

**Rationale:** In light of the prevalence and acceptance of nontraditional courses throughout postsecondary education, it is appropriate to modernize the guidelines regarding the various methods of course delivery. This proposal clarifies the opportunity for student-athletes to take legitimate nontraditional coursework, but also recognizes the potential for academic misconduct and provides safeguards against misuse to meet eligibility requirements. In general, student-athletes should be provided with similar access to nontraditional courses as all students at their respective institutions in order to fulfill the full-time enrollment requirements, provided the institution considers enrollment in such a course as regular course enrollment for all students. This proposal also includes baseline standards for nontraditional courses to minimize the potential for misuse. Finally, this proposal respects institutional discretion and authority in setting course content and curriculum and relies on institutional integrity and security with regard to the delivery of nontraditional courses.

**Review History:**

*September 16, 2011:* Recommends Approval - Academic Requirements Committee

*October 18, 2011:* Approved in Concept - Management Council

*October 27, 2011:* Approved in Concept - Presidents Council

*January 11, 2012:* Approved in Legislative Format - Management Council

*January 12, 2012:* Approved in Legislative Format - Presidents Council



**Title:** ELIGIBILITY -- PROGRESS-TOWARD-DEGREE REQUIREMENTS --  
REGULATIONS FOR ADMINISTRATION OF PROGRESS TOWARD DEGREE --  
NONTRADITIONAL COURSES.

**Convention Year:** 2013

**Effective Date:** August 1, 2013

**Official Notice Number:** 2013-3

**Source** NCAA Division II Presidents Council [Management Council (Academic Requirements Committee)]

**Category:** Presidents Council

**Topical Area:** Eligibility

**Status:** Ready for Convention Vote

**Intent:** To specify that nontraditional courses (e.g., distance-learning, correspondence, extension, Internet/virtual courses, independent study or any other course or credit that is not earned in a face-to-face classroom environment with regular interaction between the instructor and the student) completed at an institution other than the certifying institution, may be used to meet progress-toward-degree requirements, provided specified conditions are met.

**Bylaws:** Amend 14.4.3.3, as follows:

14.4.3.3 Regulations for Administration of Progress Toward Degree.

[14.4.3.3.1 through 14.4.3.3.3 unchanged.]

14.4.3.3.4 ~~Correspondence, Extension, and Distance Learning Courses from Another Institution. Correspondence, extension, distance learning and credit by examination courses taken from~~ **Nontraditional Courses from Another Institution. Nontraditional courses (e.g., distance-learning, correspondence, extension, Internet/virtual courses, independent study or any other course or credit that is not earned in a face-to-face classroom environment with regular interaction between the instructor and the student) complete at** an institution other than the one in which a student-athlete is enrolled as a full-time student may be used in determining progress toward degree, provided ~~the course is taken at an accredited institution and the certifying institution accepts the course as transferable degree credit.~~ **the following conditions are met:**

**(a) The course is available to any student at the certifying institution;**

**(b) The student-athlete enrolls in the course in the same manner as is available to any student; and**



**(c) Enrollment in the course occurs within the offering institution's regular enrollment periods (preregistration or drop-add period) in accordance with the institution's academic calendar and applicable policies and procedures.**

[Remainder of 14.4.3.3 unchanged.]

**Rationale:** In light of the prevalence and acceptance of nontraditional courses throughout postsecondary education, it is appropriate to modernize the guidelines regarding the various methods of course delivery. This proposal clarifies the opportunity for student-athletes to take legitimate nontraditional coursework, but also recognizes the potential for academic misconduct and provides safeguards against misuse to meet eligibility requirements. In general, student-athletes should be provided with similar access to nontraditional courses from any institution, as is the case for all students at their respective institutions, in order to fulfill graduation requirements for all students. This proposal also includes baseline standards for nontraditional courses to minimize the potential for misuse. Finally, this proposal respects institutional discretion and authority in setting course content and curriculum, and relies on institutional integrity and security with regard to the delivery of nontraditional courses.

**Review History:**

*September 16, 2011:* Recommends Approval - Academic Requirements Committee

*October 18, 2011:* Approved in Concept - Management Council

*October 27, 2011:* Approved in Concept - Presidents Council

*January 11, 2012:* Approved in Legislative Format - Management Council

*January 12, 2012:* Approved in Legislative Format - Presidents Council



# NCAA PROSPECTIVE STUDENT-ATHLETE REVIEW CASES

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# PSA REVIEW CASES

## JUNE 1, 2011 TO FEBRUARY 1, 2012

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<b>Division II</b>	<b>Validated</b>	<b>Invalidated</b>	<b>Withdrawn</b>	<b>Pending</b>
4	1	1	2	0

<b>Divisions I &amp; II Combined</b>	<b>Validated</b>	<b>Invalidated</b>	<b>Withdrawn</b>	<b>Pending</b>
113	63	23	26	1



# PSA REVIEW CASES

## ACADEMIC YEAR 2010-11

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<b>Division II</b>	<b>Validated</b>	<b>Invalidated</b>	<b>Withdrawn</b>	<b>Pending</b>
27	10	13	4	0

<b>Divisions I &amp; II Combined</b>	<b>Validated</b>	<b>Invalidated</b>	<b>Withdrawn</b>	<b>Pending</b>
298	203	76	19	0



# PSA REVIEW CASES

## ACADEMIC YEAR 2009-10

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<b>Division II</b>	<b>Validated</b>	<b>Invalidated</b>	<b>Withdrawn</b>	<b>Pending</b>
18	9	5	1	3

<b>Divisions I &amp; II Combined</b>	<b>Validated</b>	<b>Invalidated</b>	<b>Withdrawn</b>	<b>Pending</b>
341	253	72	3	13



# PSA REVIEW CASES

## ACADEMIC YEAR 2008-09

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<b>Division II</b>	<b>Validated</b>	<b>Invalidated</b>	<b>Withdrawn</b>	<b>Pending</b>
10	5	0	5	0

<b>Divisions I &amp; II Combined</b>	<b>Validated</b>	<b>Invalidated</b>	<b>Withdrawn</b>	<b>Pending</b>
172	81	19	67	5



NCAA DIVISION II ACADEMIC REQUIREMENTS COMMITTEE  
PROGRESS-TOWARD-DEGREE WAIVER SUMMARY

2011-12 Academic Year

The NCAA staff received a total of 73 progress-toward-degree waiver requests for the period of February 28, 2011, through January 31, 2012.

NCAA Bylaw	Requirement	Approvals	Denials	Total
14.1.8.1.8	Full-time enrollment - 12 hour	4	0	4
14.1.8.1.8.1	Full-time enrollment - EID	1	0	1
14.4.3.1-a and b	Six hour and 12/24 hour	38	14	52
14.4.3.1.4	75/25	2	3	5
14.4.3.2	Grade-point average	8	3	11
<b>Totals (Percentage)</b>		53 (72.6%)	20 (27.4)%	73



**REPORT OF THE  
NCAA HIGH SCHOOL REVIEW COMMITTEE  
OCTOBER 3-4, 2011, MEETING**

**ACTION ITEMS.**

**1. Legislative Items.**

**NCAA Divisions I and II.**

- None.

**2. Nonlegislative Items.**

**NCAA Divisions I and II.**

- Evaluation of academic rigor in initial-eligibility standards.
  - (1) Recommendation. The NCAA Eligibility Center staff and NCAA staff discussed the varying levels of academic rigor observed in the core course review and prospective student-athlete review processes. The NCAA High School Review Committee recommended that the NCAA Division I Academic Cabinet consider including standards for academic rigor in any new initial-eligibility standards proposed by the cabinet.
  - (2) Rationale. The NCAA High School Review Committee noted academic rigor varies greatly in the high school environment, especially in the areas of credit and course recovery. The High School Review Committee believes it would benefit student-athletes to ensure that a defined minimum level of academic rigor was included in each course used in the initial-eligibility certification.
  - (3) Student-Athlete Impact. Would help ensure that prospective student-athletes are prepared for the academic rigor of collegiate coursework by measuring the academic rigor of the high school coursework used in the initial-eligibility certification.
- **NCAA High School Review Committee Core-Course Review Policies and Procedures**
  - (1) Recommendation. The High School Review Committee reviewed its policies and procedures and recommended that the staff incorporate additional proposed language and edits suggested by the High School



Review Committee in the areas of information sharing with authorities and NCAA Eligibility Center staff participation in the appeal process. The High School Review Committee also recommended that the staff further investigate concepts concerning the involvement of member institutions in the core course appeal process. Finally, the High School Review Committee recommended that the staff use information collected in past reviews as it pertains to current high school review investigations. The staff will present all revisions to the High School Review Committee for its final approval during an upcoming teleconference.

- (2) Rationale. None.
- (3) Estimated Budget Impact. None.
- (4) Student-Athlete Impact. None.

### **INFORMATIONAL ITEMS.**

#### **Association-wide.**

##### **1. Current State of High School Review and Core-Course Review Processes.**

- a. The NCAA Eligibility Center staff provided the High School Review Committee with information on overall numbers and trends in core-course review.
- b. The NCAA Eligibility Center staff presented summary information about the high school review process.
- c. The NCAA Eligibility Center staff presented an update on the educational efforts of the staff to build collaboration and share information with other national groups who encounter similar issues to the NCAA Eligibility Center.
- d. The NCAA Eligibility Center staff reviewed the questionnaires used by the Eligibility Center in its core course and high school reviews. The High School Review Committee made recommendations to the staff on how to improve the questionnaires for use in the review and appeal processes.

##### **2. Current trends in high school education.**

- a. Competency-based learning.



- The High School Review Committee and the NCAA Eligibility Center staff discussed definitions of competency-based learning as well as current applications and recent trends in competency-based learning. The High School Review Committee requested that the NCAA Eligibility Center staff include examples of competency-based learning models for discussion in upcoming teleconferences.
- b. Credit-by-examination and flexible credit programs.
- The High School Review Committee and the NCAA Eligibility Center staff discussed recent trends in credit by exam and flexible credit curricula. The discussion included review of the current interpretation regarding credit-by-exam. The committee did not take a formal position on the issue. The committee will continue to review this issue and monitor whether the NCAA is in the correct position with respect to its treatment of credit-by-exam courses.
- c. Expansion of course offerings for English 4.
- The High School Review Committee reviewed recent appeals of alternative English 4 courses. The High School Review Committee requested that the NCAA Eligibility Center staff continue to evaluate these courses on a case by case basis.
- 3. Update from the NCAA Student Records Review Committee.**
- A liaison to the NCAA Student Records Review Committee presented an update on the prospective student-athlete review process. The academic and membership affairs staff shared trends, processing numbers and recent actions with credit-recovery coursework and grade-recovery coursework.
- 4. Review of NCAA Division I Legislative Proposals.**
- The High School Review Committee received an update from the NCAA staff regarding proposed legislation in Division I that may impact the work of the committee if adopted.



**5. Discussion of the volume of documents in core course and high school review appeals.**

- The High School Review Committee, the NCAA Eligibility Center staff and the NCAA staff discussed the volume of documents included in some appeals, and the potentially negative effect that a voluminous submission can have on the appellate process. The High School Review Committee recommended that the NCAA Eligibility Center staff work with the high schools to identify a representative sample of documents that exemplifies the issues of the case, and that a standard documentation template be created for all appeals.

*Committee Chair: Janet Constantinides, University of Wyoming, Mountain West Conference*

*Staff Liaison(s): John Shukie, NCAA Academic and Membership Affairs*

*Greg Dana, NCAA Academic and Membership Affairs*



**REPORT OF THE  
NCAA INTERNATIONAL STUDENT RECORDS COMMITTEE  
NOVEMBER 3-4, 2011, MEETING**

**ACTION ITEMS.**

- None.

**INFORMATIONAL ITEMS.**

**1. Review the Reports of the NCAA International Student Records Committee's March Meeting and May Teleconference.**

The committee approved the reports from its March 3-4 meeting and its May 27 teleconference.

**2. Kenya Certificate of Secondary Education (KCSE).**

Students from Kenya typically graduate in October or November after completing KCSE examinations. They receive exam results (via exam slips) in February or March of the following year but do not receive an official KCSE from the Kenya National Examination Council (KNEC) until one year after completing KCSE examinations. This delay creates uncertainty regarding prospective student-athletes' initial academic eligibility and amateurism certification status.

The committee determined official transcripts may be used to determine a prospective student-athlete's date of high school graduation; however, the committee affirmed that a final academic certification for a prospective student-athlete from Kenya cannot be completed without a KCSE received directly from the KNEC. In making this determination, the committee noted that an earlier determination of a prospective student-athlete's date of high school graduation provides more timely notice of potential amateurism penalties during the recruiting process. Further, the committee noted that due to concerns regarding the authenticity of academic documents and with confirming students' identities, the committee will continue to require the KCSE directly from the KNEC before completing a prospective student-athlete's final academic certification.

Finally, the committee noted that the NCAA Guide to International Academic Standards for Athletics Eligibility shall be updated accordingly.

**3. Hong Kong Diploma of Secondary Education (HKDSE).**



In 2012, the HKDSE will begin replacing the Hong Kong Certificate of Education and the Hong Kong Advanced Level Examination (HKALE). The HKALE will still be offered for the 2012 exam cohort.

The committee categorized the HKDSE as a category two document and noted the HKDSE is awarded after successful completion of the three-year, senior-secondary curriculum and the public assessment, and provides access to postsecondary study. The committee also noted that a prospective student-athlete may choose three subject examinations on the HKDSE that are not “core.” Therefore, the HKDSE leaving examinations, on their own, do not satisfy the core-course distribution.

The committee reviewed documentation from the Hong Kong Examination and Assessment Authority and approved the following grading scales:

Category A Examinations:

<b>Grade</b>	<b>U.S. Grade Equivalent</b>	<b>Quality Points</b>
5	A	4
4	B	3
3	C	2
2	D	1
1	D	1 (lowest passing grade)
Ungraded	F	0

Category B Examinations:

<b>Grade</b>	<b>U.S. Grade Equivalent</b>	<b>Quality Points</b>
Attained with Distinction	C	2
Distinction	D	1 (lowest passing grade)
Unattained	F	0

Category C Examinations:

<b>Grade</b>	<b>U.S. Grade Equivalent</b>	<b>Quality Points</b>
A	A	4
B	B	3
C	B	3
D	C	2
E	C	2 (lowest passing grade)
Ungraded	F	0



The committee determined that the Guide to International Academic Standards shall be updated immediately; however, the grading scales are applicable to prospective student-athletes who initially enroll at an NCAA member institution on or after August 1, 2012.

#### **4. Liberia.**

The committee approved a country profile for Liberia to be included in the Guide to International Academic Standards, effective immediately.

In addition, the committee noted that all countries that administer the West African Examinations Council (WAEC) exam shall use the same grading scale, as follows:

	<b>Nigeria</b>	<b>Ghana</b>	<b>Sierra Leone</b>	<b>Gambia</b>	<b>Liberia</b>
<b>1 (excellent)</b>	A	A	A	A	A
<b>2 (very good)</b>	A	A	A	A	A
<b>3 (good)</b>	B	B	B	B	B
<b>4 (credit)</b>	B	B	B	B	B
<b>5 (credit)</b>	C	C	C	C	C
<b>6 (credit)</b>	C	C	C	C	C
<b>7 (pass)</b>	D	D	D	D	D
<b>8 (pass)</b>	D	D	D	D	D
<b>9 (fail)</b>	F	F	F	F	F

The committee noted that using the same grading scale for all countries that administer the WAEC exam provides consistency. In addition, the grade of four has consistently been assigned a U.S. equivalent grade of B, which benefits prospective student-athletes. The committee determined that this grading scale is effective immediately and shall be reflected in the Guide to International Academic Standards.

The committee also noted that prospective student-athletes who do not sit for the WAEC examination in Liberia will be subject to their upper-secondary school's grading scale.

#### **5. Philippines Grading Scale.**

The committee confirmed that the lowest passing grade in the Philippines is a C. In addition, the committee approved the following grading scale:

<b>Numeric Grade</b>	<b>U.S. Grade Equivalent</b>	<b>Quality Points</b>
95-100	A	4



85-94	B	3
75-84	C	2
0-74	F	0

In approving the grading scale, the committee noted significant and consistent evidence from a wide range of credential evaluators indicates that an A range of 90 to 100 is unreasonable, and that a more appropriate A range is 95 to 100. The committee determined that the revised grading scale shall be applicable to prospective student-athletes who initially enroll at an NCAA member institution on or after August 1, 2012, and that the Guide to International Academic Standards shall be updated accordingly.

**6. Nigeria Grading Scale.**

The committee confirmed that the Nigerian grading scale for the WAEC school certificate shall be consistent with other countries that offer the WAEC examination (see Item No. 4) and noted that the Guide to International Academic Standards shall be updated accordingly.

**7. Scottish Vocational Qualification (SVQ) Level 3.**

The committee reviewed the Scottish Credit and Qualifications framework and confirmed that the SVQ Level 3 shall remain a category three document. Based on its research, the committee noted that the SVQ Level 3 does not equate to higher or advanced higher qualifications. Further, the committee noted that the SVQ Level 3 is not a universal academic program (i.e., a standard track) equivalent to secondary school and does not provide access to admission at a university in Scotland.

**8. Three-Year Degrees.**

The committee confirmed that NCAA member institutions have sole discretion to determine whether a foreign postsecondary baccalaureate (e.g., a three-year baccalaureate degree) is equivalent to a U.S. baccalaureate degree.

Pursuant to NCAA Divisions I and II Bylaw 14.1.9.2 and NCAA Division III Bylaw 14.1.9.1, the committee will continue to review the remaining eligibility of students who have earned a foreign postsecondary degree that is identified as a baccalaureate degree but is not equivalent to a U.S. baccalaureate on a case-by-case basis. However, the committee noted that the NCAA staff or member institutions are in a better position to determine eligibility in these scenarios.



## 9. Denmark Grading Scale.

The committee approved the following grading scales for Denmark:

### Ten-Point Scale:

Grade	Numeric Grade	U.S. Grade Equivalent	Quality Points
Exceptionally Independent and Excellent Performance	13	A	4
Independent and Excellent Performance	11	A	4
Excellent, but not Particularly Independent Performance	10	B	4
Good Performance, a little Above Average	9	C	3
Average Performance	8	C	2
Mediocre Performance, Slightly Below Average	7	D	2
Just Acceptable Performance	6	D	2 (lowest passing grade)
Hesitant and Not Satisfactory Performance	5	F	0
Very Hesitant, Very Insufficient and Unsatisfactory Performance	3	F	0
Completely Unacceptable Performance	0	F	0

### Seven-Point Scale:

Grade	Numeric Grade	U.S. Grade Equivalent	Quality Points
Excellent Performance	12	A	4
Very Good Performance	10	B	4
Good Performance	7	C	3
Fair Performance	4	D	2
Minimum Acceptable/Adequate Performance	02	D	1 (lowest passing grade)
Inadequate Performance	00	F	0
Unacceptable Performance	-3	F	0

In approving the grading scales for Denmark, the committee noted recommendations from The National Recognition Information Centre for the United Kingdom, World Higher Education Database, Electronic Database for Global Education, the Danish Ministry of Education and the European Credit Transfer and Accumulation System.



The committee determined that the Guide to International Academic Standards shall be updated accordingly. In addition, the committee determined that the revised grading scale shall be applicable to prospective student-athletes who initially enroll at an NCAA member institution on or after August 1, 2012.

#### **10. China.**

The committee determined that prospective student-athletes from China are required to submit the China Qualifications Verification (CQV) for the Certificate of Results of General Examination for High School Graduates (HUIKAO). The CQV is a third-party service started under the joint leadership of the Ministry of Education of the People's Republic of China and the Academic Degrees Committee of the State Council, which verifies the authenticity and validity of academic credentials for students in China.

In making this determination, the committee noted that requiring the CQV protects against academic fraud by certifying the authenticity of documents based on industry standards. The committee noted further that use of the CQV has been confirmed by World Education Service and Educational Credential Evaluators.

The committee also noted that the CQV is not required for prospective student-athletes from the provinces of Guangdong, Hunan, Hubei, Shanxi and Shanghai, which do not offer the HUIKAO examination. Finally, prospective student-athletes from any other province who cannot produce a CVQ must provide documentation from an educational authority that the CVQ is not offered in a particular area.

The committee determined that the Guide to International Academic Standards shall be updated accordingly.

#### **11. Further Education and Training Awards Council (FETAC) Level 5 Certificate.**

The committee categorized the FETAC Level 5 Certificate as a category two credential that must be achieved within two years of the Irish Junior Certificate. The committee noted that the FETAC Level 5 Certificate is an alternative to the senior certificate and has academic content that has been deemed core. Thus, the FETAC Level 5 Certificate would verify proof of graduation and the courses listed as core would be used in the prospective student-athlete's academic certification. However, the committee noted that the FETAC Level 5 Certificate would not advance a prospective student-athlete's graduation date more than two years from the on-time achievement of the Irish Junior Certificate.



Finally, the committee determined that the country profile for Ireland in the Guide to International Academic Standards shall be updated with the FETAC grading scale, which shall be the same grading scale that is used for the United Kingdom's Business and Technology Education Council program (Distinction = A, Merit = B and Pass = C).

## **12. Italy.**

The committee determined that "Certifica" shall be added to Italy's template in the Guide to International Academic Standards under the listing of category one documents. The committee noted that the Certifica is a reliable preliminary indication of results and certifies that a student has graduated and passed the examination. In addition, the committee noted that based on the Certifica, which must include grades, the NCAA Eligibility Center can determine date of graduation and the prospective student-athlete's grade-point average, which is beneficial to the prospective student-athlete.

## **13. Kosovo.**

The committee determined that there are no category one documents in Kosovo. In addition, the committee determined that there does not need to be a unified grading scale for all former Yugoslavian countries at this time. However, the committee will conduct further research regarding the grading scales for all former Yugoslavian countries and reconsider each of the scales during its March 2012 meeting. Finally, the committee determined that the country template for Kosovo will not be added to the Guide to International Academic Standards until further research regarding the country's grading scale is conducted.

## **14. NCAA Legislative Update.**

The committee reviewed the changes to the NCAA Division I initial-eligibility standards adopted by the NCAA Division I Board of Directors in October 2011. In its review of the new initial-eligibility standards for competition (new sliding scale and core-course progression), the committee noted the following:

- a. Individual grading scales in the Guide to International Academic Standards do not need to be revised as a result of the changes to the Division I sliding scale for competition;



- b. Template language in the Guide to International Academic Standards will need to be revised to reflect that the Division I sliding scale for competition will begin at a minimum core-course grade-point average of 2.300 (instead of 2.000); and
- c. The committee strongly recommended that prospective student-athletes whose initial-eligibility certification is based solely on international credentials shall be exempt from the 10 core-course requirement. The committee noted that due to complexities of international educational systems, this core-course requirement is extremely difficult to calculate for most international prospective student-athletes. Further, due to the varying lengths of international academic programs, it will be difficult to determine the equivalent of the beginning of the seventh semester. In addition, the committee noted that most international countries have progressions built into their curriculum, even if students are only assessed at the conclusion of their educational path.

## **15. Review of Future Meeting Dates.**

- a. Thursday and Friday, March 1-2, 2012; Indianapolis, Indiana.
  - (1) Wednesday, February 29 – Travel to meeting.
  - (2) Thursday, March 1 – Full committee in morning and afternoon.
  - (3) Friday, March 2 – Full committee in morning.
  - (4) Friday, March 2 – Return travel after noon Eastern time.
- b. Thursday and Friday, November 1-2, 2012; Indianapolis, Indiana.
  - (1) Wednesday, October 31 – Travel to meeting.
  - (2) Thursday, November 1 – Full committee in morning and afternoon.
  - (3) Friday, November 2 – Full committee in morning.
  - (4) Friday, November 2 – Return travel after noon Eastern time.

*Committee Chair: Chris Foley, Indiana University-Purdue University, Indianapolis, The Summit League*

*Committee Liaisons: Steve Clar, Academic and Membership Affairs  
Doug Healey, Academic and Membership Affairs*



**Grade-Point Averages of Capital One/CoSIDA Division II Academic All-America Teams  
Fall 2011 Teams**

**Men's Soccer:**

	Number of Student-Athletes	Mean GPA
First Team	11	3.84
Second Team	11	3.73
Third Team	12	3.69
<b>Overall</b>	<b>34</b>	<b>3.75</b>

**Women's Soccer:**

	Number of Student-Athletes	Mean GPA
First Team	11	3.86
Second Team	11	3.89
Third Team	11	3.92
<b>Overall</b>	<b>33</b>	<b>3.89</b>

**Football:**

	Number of Student-Athletes	Mean GPA
First Team	26	3.84
Second Team	22	3.73
<b>Overall</b>	<b>48</b>	<b>3.79</b>

**Women's Volleyball:**

	Number of Student-Athletes	Mean GPA
First Team	6	3.98
Second Team	6	3.93
Third Team	6	3.80
<b>Overall</b>	<b>18</b>	<b>3.90</b>





# 2011 Academic All-America® Men's Soccer Team NCAA Division II

## FIRST TEAM

Pos.	Name	School	Yr.	Hometown	GPA	Major
GK	James Sweeney	Coker	Jr.	Huntingtown, Md.	4.00	Mathematics
D	Maximilian Aust	Grand Canyon	Sr.	Pliezhausen, Germany	3.97	Business
D	Michael Langford	Incarnate Word	Sr.	St. Louis, Mo.	4.00	Business Administration
D	Vladimir Milosavljevic	Dowling	Sr.	Lucani, Serbia	4.00	Finance
D	Tom Reilly	Franklin Pierce	Sr.	Wallasey, England	3.50	Business
M	Johan Bergfeld	Flagler	Sr.	Akers Styckebruk, Sweden	3.96	Business
M	Ryan Griffin	Tampa	Sr.	Brandon, Fla.	3.80	Government & World Affairs
M	Ryan Muich	Missouri Science and Tech	Sr.	O'Fallon, Ill.	3.98	Aerospace Engineering
<b>F</b>	<b>Mark Anderson</b>	<b>Barry</b>	<b>Sr.</b>	<b>Durham, England</b>	<b>3.56</b>	<b>Criminal Justice</b>
F	Terry Gibbs	Bloomfield	Sr.	London, England	3.53	International Business
F	Bryce Shaffer	Bloomsburg	Jr.	Gettysburg, Pa.	3.95	Business Management

## SECOND TEAM

Pos.	Name	School	Yr.	Hometown	GPA	Major
GK	Vinny Papageorgiou	Franklin Pierce	Sr.	Wilmington, Mass.	3.40	Sports & Rec.Mngmnt.
D	Berekk Blackwell	Fort Lewis	Sr.	Scottsdale, Ariz.	3.80	Business Admin./Finance
D	Bryan Booth	St. Edward's	Sr.	Colleyville, Texas	4.00	Accounting
D	Kevin Donnelly	Northern Kentucky	Sr.	Cincinnati, Ohio	3.89	Pol. Science/Intl. Studies
D	Weston Zeiner	Bentley	Jr.	North Granby, Conn.	3.80	Accountancy
M	Jordan Branco	Southern New Hampshire	Jr.	Norton, Mass.	3.79	Business Administration
M	Tyler Schultz	Seattle Pacific	Sr.	Scottsdale, Ariz.	3.48	Music
M	Drew Williams	Seattle Pacific	Sr.	Bend, Ore.	3.58	Psychology
F	Nemanja Nikolic	East Stroudsburg	Jr.	Kragujevac, Serbia	4.00	Spanish
F	Robbie Sabadoz	Merrimack	Sr.	Ottawa, Ontario	3.84	Business
F	Ben Truax	Walsh	Sr.	Mansfield, Ohio	3.49	Accounting

## THIRD TEAM

Pos.	Name	School	Yr.	Hometown	GPA	Major
GK	Wezly Barnard	Young Harris	Jr.	Boksburg, South Africa	3.90	Business / Public Policy
GK	Charlie Dagnal	California (Pa.)	Sr.	Carnegie, Pa.	3.43	Mathematics
D	Ryan Barnett	Indianapolis	Jr.	Plainfield, Ind.	4.00	Exercise Science
D	Jack Clifford	Rollins	Gr.	London, U.K.	3.41	Business Administration
D	Joe Conkleton	Barry	Jr.	Derbyshire, England	3.63	Sport Management
D	Paul Templeton	Southern Connecticut	Sr.	Saltcoats, Scotland	3.66	Exercise Science
M	Alex Antonescu	UNC-Pembroke	So.	Charlotte, N.C.	3.97	Exercise & Sports Science
M	Sergio Cedano	Cal State Los Angeles	Sr.	Los Angeles, Cal.	3.73	Business Admin., Civil Eng.
M	Trent Doerner	Missouri Science and Tech	Sr.	Spring, Texas	3.65	Mechanical Engineering
F	Victor Goncalves	Franklin Pierce	Sr.	Rio de Janeiro, Brazil	3.61	Business
F	Marc Herschberger	Metropolitan State	Jr.	Westminster, Col.	3.91	Business Marketing
F	Erik Pajunk	Barton	So.	Rio de Janeiro, Brazil	3.40	Business

**ACADEMIC ALL-AMERICA® OF THE YEAR – Mark Anderson, Barry**







## 2011 Academic All-America® Women's Soccer Team NCAA Division II

### FIRST TEAM

Pos.	Name	School	Yr.	Hometown	GPA	Major
GK	Paula Jackson	California (Pa.)	Sr.	Kingston, Jamaica	3.60	Business Administration
D	Kelli Bahr	Armstrong Atlantic State	Sr.	Middleton, Wis.	3.88	Early Childhood Educ.
D	Hannah Merullo	Massachusetts Lowell	Sr.	Wakefield, Mass.	3.92	Criminal Justice
D	Kristen Orrett	California (Pa.)	Sr.	Pickering, Ontario	3.98	Secondary Education
D	Beth Spurr	North Alabama	Sr.	Louisville, Ky.	4.00	Foreign Languages, French
M	Megan Buri	Truman State	Sr.	Parkville, Mo.	4.00	Biology
M	Alyssa Rhodes	Central Missouri	Sr.	Olathe, Kan.	3.74	Middle School Education
M	Megan Woodworth	Colorado School Of Mines	Jr.	Centennial, Colo.	3.92	Chemical Engineering
<b>F</b>	<b>Ashley Botts</b>	<b>Grand Valley State</b>	<b>Jr.</b>	<b>Beloit, Wis.</b>	<b>3.64</b>	<b>Biology</b>
F	Susan Ellsperman	Southern Indiana	Jr.	Newburgh, Ind.	4.00	Biology, Pre-Med. Program
F	Amanda Sharbaugh	Gannon	Sr.	Sarver, Pa.	3.82	Physician Assistant

### SECOND TEAM

Pos.	Name	School	Yr.	Hometown	GPA	Major
GK	Jacquelyn Fede	Southern Connecticut	Gr.	North Haven, Conn.	3.86	Psychology
D	Libby Anderl	Indianapolis	Sr.	Beavercreek, Ohio	4.00	Exercise Science
D	Elizabeth Belanger	Stonehill	Jr.	Hooksett, N.H.	3.95	Neuroscience
D	Shara Perry	Ohio Dominican	Jr.	Hilliard, Ohio	4.00	Biology, Exercise Science
D	Sarah Schellinger	Minnesota State Mankato	Sr.	Sartell, Minn.	3.94	Family Consumer Science
M	Maria Borland	Kutztown	Jr.	Hagerstown, Md.	3.87	Business / French
M	Nikki Brown	North Alabama	Jr.	Bognor Regis, England	3.68	Secondary Education
M	Elizabeth Hawes	Lenoir-Rhyne	Jr.	Valdese, N.C.	3.92	Chemistry
F	Kristina Pascutti	Armstrong Atlantic State	Jr.	Lilburn, Ga.	3.78	Biology
F	Michelle Rogers	Tiffin	Sr.	Shelby Township, Mich.	4.00	Management
F	Lindsey Stanley	Mount Olive	Sr.	Eastover, N.C.	3.76	Biology (pre-veterinarian)

### THIRD TEAM

Pos.	Name	School	Yr.	Hometown	GPA	Major
GK	Brooke Cooley	Central Missouri	So.	Alton, Ill.	4.00	Criminal Justice
D	Kayla Brown	Columbus State	Jr.	Lawrenceville, Ga.	3.90	Communications
D	Brie Buschman	Abilene Christian	So.	Amarillo, Texas	4.00	Communications
D	Charlotte Murrell	Rollins	Sr.	Tallahassee, Fla.	3.83	Political Science
D	Mary Reilly	Gannon	Jr.	Akron, Ohio	4.00	Physician Assistant
M	Morgan Abert	Nebraska-Kearney	Sr.	Waupaca, Wis.	3.98	Biology
M	Christina Cuffari	Saint Rose	Sr.	Brick, N.J.	3.75	Business Administration
M	Kelly Fitzgerald	SW Minnesota State	Sr.	Marshalltown, Iowa	3.97	Secondary Educ., English
F	Casey Lademann	Florida Tech	Sr.	Flagler Beach, Fla.	3.93	Business Administration
F	Rachel Murray	St. Edward's University	So.	Katy, Texas	4.00	Biology
F	Heather Robbins	Indiana U. (Pa.)	Sr.	Frederica, Del.	3.81	Health & Physical Education

**ACADEMIC ALL-AMERICA® OF THE YEAR – Ashley Botts, Grand Valley State**







# Capital One 2011 Academic All-America® Division II Football Team

**Academic All-American of the Year: Clay Garcia, Colorado School of Mines**

## FIRST TEAM

Pos.	Name	School	Yr.	Hometown	GPA	Major
QB	Clay Garcia (1)	Colorado School of Mines	Gr.	Alamosa, Col.	3.91	Material Mechanics
WR	Taylor Fore	Texas A&M -Commerce	Sr.	Fort Worth, Texas	4.00	Kinesiology
WR	Ryan Forney	Indianapolis	Gr.	Crown Point, Ind.	3.50	M.B.A.
WR	Devin Goda	Slippery Rock	Sr.	Monongahela, Pa.	3.62	Safety Management
TE	Zach Delo	Seton Hill	Sr.	Ambridge, Pa.	3.85	Business
RB	Mike Noffsinger	Ohio Dominican	Sr.	West Branch, Mich.	3.72	Business Administration
RB	Josh Renel	Wayne State	Sr.	Rochester Hills, Mich.	3.63	Marketing
OL	James Kee	Harding	Sr.	Searcy, Ark.	3.87	Biochemistry, Molecular Biology
OL	Andrew Mansaray	Indianapolis	Gr.	Fort Wayne, Ind.	3.87	M.B.A.
OL	Sean McGowan	Chadron State	Sr.	Lakewood, Colo.	3.90	Biology
OL	Matt Theis	St. Cloud State	Sr.	Eden Valley, Minn.	3.76	Accounting
OL	Ben Vulhop	Ohio Dominican	Sr.	Cincinnati, Ohio	3.79	Biology
K	Frank Keenan	Fairmont State	Gr.	Byfleet, England	4.00	M.B.A.
DB	Trent deBraga	Colorado Mesa	Jr.	Fallon, Nev.	4.00	Criminal Justice
DB	Brett Ginn	Central Missouri	Jr.	Arlington, Texas	3.98	Finance
DB	Dewey McDonald	Fairmont State	Jr.	Ranson, W.Va.	3.92	Business Mgmt., Sports Mgmt.
DB	Shawn Sopic	Clarion	Sr.	Curwensville, Pa.	3.91	Chemistry
LB	Lee Meisner	Colorado State-Pueblo	Sr.	Sterling, Colo.	3.91	Business Management
LB	Alex Whitehill	Fort Hays State	Sr.	McPherson, Kan.	3.56	Nursing
LB	Ian Wild (1)	Mercyhurst	Sr.	Pittsburgh, Pa.	3.91	Business and Finance
DL	Jacob Clark	Michigan Tech	Jr.	Lansing, Mich.	3.96	Civil Engineering
DL	Matthew Schwartz	St. Cloud State	Sr.	Lino Lakes, Minn.	3.84	Finance
DL	Kenny Smith	Missouri Southern State	Jr.	Claremore, Okla.	3.67	Biology
DL	Lincoln Smith	Northern State	Sr.	Phillip, S.D.	3.97	Management
DL	Garrett Wilcox	Ohio Dominican	So.	Streetsboro, Ohio	3.73	Business administration
P	Frank Atherton	Fort Lewis	Sr.	Kamuela, Hawaii	4.00	Exercise Science, Exercise Spec.

## SECOND TEAM

Pos.	Name	School	Yr.	Hometown	GPA	Major
QB	Trevor Adams	NW Missouri State	So.	Odessa, Texas	4.00	Biology/Psychology
WR	Josh Smith	Kutztown	Sr.	West Lawn, Pa.	3.76	Secondary Education
TE	Brian Leonhardt	Bemidji State	Jr.	Blaine, Minn.	3.68	Business Administration
RB	Mike Frenette	Shippensburg	Jr.	Carlisle, Pa.	3.38	Accounting
RB	Eric Love	Pittsburg State	Sr.	Cozad, Neb.	3.68	Construction Engineering
OL	Tyler Hodgson	Mars Hill	Sr.	Woodstock, Ga.	3.69	Business Administration
OL	A.J. Hopp	Slippery Rock	Sr.	Akron, Ohio	3.70	Criminal Justice
OL	John Irwin	New Haven	Sr.	Burlington, N.J.	3.77	Fire Science
OL	Austin Lowe	Wingate	Gr.	Salisbury, N.C.	3.69	Accounting
OL	Chet Welc	California (Pa.)	Jr.	Mt. Pleasant, Pa.	3.60	Secondary Education
K	David Nadeau	Minnesota Duluth	Sr.	White Bear Lake, Minn.	3.67	Civil Engineering
DB	Pat Kane	Walsh	Sr.	Bolivar, Ohio	3.99	Chemistry/Pre-Med
DB	Tyler Maner	Midwestern State	Sr.	Fredericksburg, Tex.	3.84	Finance
DB	Brody Scheff	Bemidji State	Sr.	Waconia, Minn.	3.65	Business
DB	Branden Williams	Edinboro	Jr.	Eastlake, Ohio	3.55	Elementary/Special Education
LB	Mike Dum	Indianapolis	Sr.	Indianapolis, Ind.	3.73	Finance
LB	Casey Popenfoose	Upper Iowa	Sr.	Huntley, Ill.	3.98	Physical Education
LB	Alex Wong	Missouri Southern St.	Jr.	Vallejo, Calif	3.65	Biology
DL	Andrew Bukta	Mercyhurst	Gr.	Edinburg, Pa.	3.72	Financial Planning
DL	James Cannell	Texas A&M - Kingsville	Jr.	El Campo, Texas	3.92	Accounting
DL	Scott Schultz	New Haven	Sr.	Wayne, N.J.	3.81	Political Science
P	Jake Denzer	Arkansas Tech	Sr.	Elkins, Ark.	3.59	Social Studies Education

**(1) Capital One Academic All-America® College Division first team in 2010**





# Capital One 2011 Academic All-America® Division II Volleyball Team

## FIRST TEAM

Name	School	Yr.	Hometown	GPA	Major
Jennifer Costello	Missouri Science and Tech	Jr.	St. Louis, Mo.	4.00	Chemical Engineering
Anna Garrison	Montevallo	Sr.	LaVergne, Tenn.	4.00	Communication Studies
Jennie Hutt	Abilene Christian	Sr.	Papillion, Neb.	3.90	Psychology
Grace Krauser	Wingate	Jr.	Louisville, Ky.	4.00	Sociology
Mollie Lacy (2)	Washburn	Sr.	Lincoln, Neb.	4.00	Nursing
<b>Keala Peterson</b>	<b>Sonoma State</b>	<b>Sr.</b>	<b>Sebastopol, Cal.</b>	<b>3.96</b>	<b>Anthropology, Psychology</b>

## SECOND TEAM

Name	School	Yr.	Hometown	GPA	Major
Rhianon Brady	Clarion	Sr.	Canal Winchester, Ohio	3.92	Biology, Sec. Education
Allison Fanta	Minnesota Duluth	Sr.	Hillsboro, Wis.	3.97	Management
Camille Hanks	Tampa	Sr.	Dexter, Mich.	3.92	Psychology, English
Lauren Huber	Florida Southern	Sr.	Charlotte, N.C.	3.96	Human Movement and Perf.
Ashley Sarmiento	Tusculum	So.	Dayton, Ohio	4.00	Mathematics, Math. Education
Liz Willis	Wingate	Sr.	Raleigh, N.C.	3.83	Biology

## THIRD TEAM

Name	School	Yr.	Hometown	GPA	Major
Eva Dupay	Tampa	Sr.	Fort Myers, Fla.	3.53	Biology, Pre-Dental
Meghan Franz	California (Pa.)	Jr.	Cranberry Twp., Pa.	3.88	Secondary Education
Allie Huffman	Central Missouri	Sr.	Lee's Summit, Mo.	3.58	Sports Management
Sarah Kahrs	Saint Rose	Sr.	Kings Park, N.Y.	3.96	Math Adolescence Educ.
Clara Leutheuser	Hillsdale	Sr.	Hillsdale, Mich.	3.89	German
Anne Sutton	Ferris State	Jr.	Grand Rapids, Mich.	3.94	Graphic Design

**Capital One Division II Academic All-America® of the Year: Keala Peterson, Sonoma State**

(2) *CoSIDA Academic All-America® 2nd team in 2010*





**REPORT OF THE  
NCAA DIVISION II ACADEMIC REQUIREMENTS COMMITTEE  
FEBRUARY 17, 2012, TELECONFERENCE**

**ACTION ITEMS.**

- None

**INFORMATIONAL ITEMS.**

1. **Review of Division II Proposals Adopted at the 2012 NCAA Convention That Impact Eligibility and/or Were Sponsored by the Committee.** The committee reviewed the legislative proposals adopted at the 2012 NCAA Convention that impact student-athlete eligibility and/or were sponsored by the committee, noting that all three committee-sponsored proposals were adopted.
2. **Review of Proposals Sponsored by the NCAA Division II Presidents Council for the 2013 NCAA Convention That Impact Eligibility.** The committee reviewed three proposals in legislative format that it previously recommended for sponsorship for the 2013 NCAA Convention. The proposals are, as follows:
  - a. **NCAA Division II Proposal No. 2013-1 – Recruiting – Letter-of-Intent Programs, Financial Aid Agreements – Submission of Transcript to the NCAA Eligibility Center Before Signing.** To amend NCAA Bylaw 13.9 (letter-of-intent programs, financial aid agreements) to specify that an institution shall not permit a high school prospective student-athlete (other than a prospective student-athlete who attends a secondary school in a foreign country) to sign a National Letter of Intent or an institution's written offer of athletically related financial aid until the NCAA Eligibility Center has received an official high school transcript for each high school the prospective student-athlete has attended through his or her sixth semester (or equivalent) of enrollment.
  - b. **NCAA Division II Proposal No. 2013-2 – Eligibility – General Eligibility Requirements – Full-Time Enrollment – Requirement for Practice or Competition – Extension Courses – Nontraditional Courses.** To amend NCAA Bylaw 14.1.8.1 (requirement for practice or competition) to specify that enrollment in a nontraditional course offered by the certifying institution may be used to satisfy the full-time enrollment requirement for competition, provided specified conditions are met.
  - c. **NCAA Division II Proposal No. 2013-3 – Eligibility – Progress-Toward-Degree Requirements – Regulations for Administration of Progress Toward Degree – Nontraditional Courses.** To amend NCAA Bylaw 14.4.3.3



(regulations for administration of progress toward degree) to specify that nontraditional courses completed at an institution other than the certifying institution may be used to meet progress-toward-degree requirements, provided specified conditions are met.

3. **Update on the Prospective Student-Athlete Review Process and Statistics.** The committee received a report on issues related to the prospective student-athlete (PSA) review process. The staff noted that four Division II PSA review cases have been processed since June 2011, compared to 27 during the 2010-11 academic year. Staff also noted an increase in the number of cases in all divisions of prospective student-athletes taking nontraditional courses in the last year of high school in order to become eligible. It is anticipated that the number of cases will increase for certifications completed before the 2013-14 academic year, when the number of required core courses increases from 14 to 16.
4. **Report from the NCAA Eligibility Center.** The committee received an update from NCAA Eligibility Center staff regarding the high school and core-course review process, and the academic certification process. The staff noted that the outsourcing of education to nontraditional sources (e.g., distance-learning, correspondence, extension, Internet/virtual courses) continues to increase, particularly among men's basketball prospective student-athletes. Additionally, the trend of some organizations purporting to be secondary schools that are in reality teams of athletes who take courses online continues. Staff informed the committee that traditional brick-and-mortar schools are more frequently blending their classroom instruction with online learning due to the increased pressure to advance and graduate students.
5. **Review of Issues Related to Progress-Toward-Degree Waivers.** The committee reviewed information related to progress-toward-degree waiver statistics for the period from February 28, 2011, through January 31, 2012. The staff noted that more than two-thirds of the waiver requests sought relief of the six-hour requirement (NCAA Bylaw 14.4.3.1-(a)) and hours earned during the regular academic year (NCAA Bylaw 14.4.3.1.4), and that 27 percent of those requests are denied.
6. **Review of the NCAA High School Review Committee Report.** The committee received a report from the High School Review Committee (HSRC) meeting in October 2011. The staff noted several trends HSRC is monitoring, including increasing differences in the rigor of core courses due to pressure on high schools to advance and



graduate students, laws in states requiring high schools to offer credit-by-exam courses, and a growing number of alternative courses offered to fulfill core courses.

7. **Review of the NCAA International Student Records Committee Report.** The committee received a report from the International Student Records Committee meeting in November 2011. The staff noted that member institutions' reliance on the Guide to International Academic Standards for Athletics Eligibility is increasing, and that the committee is exploring ways to make real-time updates to the guide to support the increased use.
8. **Review of the Division II College Sports Information Directors of America (CoSIDA) Academic All-America Program.** The committee reviewed the grade-point averages and majors of student-athletes selected to the Division II CoSIDA Academic All-America teams in men's and women's soccer, football and women's volleyball. These were the first teams to be recognized under the new CoSIDA program, and the committee noted the exemplary academic performance of the honorees. Previously, Division II was included in the College Division with Division III and National Association of Intercollegiate Athletics student-athletes. The committee directed staff to continue to provide updates on the honorees to ensure that the 3.300 minimum grade-point average is the appropriate standard.

*Committee Chair: Linda Van Drie-Andrzewski, Wilmington University (Delaware), Central Atlantic Collegiate Conference*

*Staff Liaisons: Alex Smith; Academic and Membership Affairs  
Gregg Summers; Research*

February 17, 2012	
Attendees	Absentees
Brenda Cates, Mount Olive College	Teya Everett, Kentucky State University
Laura Clayton, University of West Georgia	Ernest McNealey, Stillman College
Katie McGann, University of California, San Diego	
Jim Naumovich, Great Lakes Valley Conference	
Chris Phenicie, Limestone College	
Margaret Poitevint, North Georgia College & State University	



Linda Van Drie-Andrzjewski, Wilmington University (Delaware), chair	
Freddie Vaughns, Bowie State University	
Keith Vitense, Cameron University	
Other Participants	
Steve Clar, NCAA	
Greg Dana, NCAA	
Jennifer Fraser, NCAA	
Jarrett Newby, NCAA	
Alex Smith, NCAA	
Stephanie Smith, NCAA	
Terri Steeb-Gronau, NCAA	
Gregg Summers, NCAA	