

**REPORT OF THE
NCAA DIVISION II ACADEMIC REQUIREMENTS COMMITTEE
FEBRUARY 24, 2012, MEETING**

ACTION ITEMS.

- None.

INFORMATIONAL ITEMS.

1. **Referral Regarding NCAA Bylaw 15.02.4.3 (Exempted Institutional Financial Aid – Academic Awards).** The NCAA Division II Academic Requirements Committee reviewed a referral from the NCAA Division II Management Council regarding whether to eliminate the current criteria for exempting academic honor awards from a student-athlete's full grant-in-aid or cost of attendance and the institution's financial limitations, and to permit institutions to exempt all academic awards granted in accordance with institutional policy. This was one of several areas identified by the council during its January 2012 meeting for review and possible action under the division's ease of burden initiative. The committee directed staff to prepare documentation for a future meeting when the committee will discuss options to amend the legislation for clarity and possible changes to the minimum standards to exempt the academic awards.
2. **Referral Regarding NCAA Constitution 3.2.4.10 (Academic Success Rate) and 3.2.4.11 (Academic Performance Census).** The committee reviewed a referral from the Management Council regarding whether the Academic Success Rate (ASR) and Academic Performance Census (APC) could be combined into one reporting requirement, and whether the due date for both reports should be adjusted to ease the burden on compliance administrators. This was one of several areas identified by the council during its January 2012 meeting for review and possible action under the division's ease of burden initiative. The committee determined that aligning the deadlines is not feasible at this time. The committee directed staff to bring this issue back to the committee one year after the first APC cohort (2006-07) is reported in ASR so that committee members and the membership have a better understanding of how reporting the data changes once the cohorts align.
3. **Review List of Institutions Failing to Meet the APC Deadline.** The committee received an update on the institutions that failed to meet their deadline to submit APC data, which was 12 weeks after the institution's first day of classes of the fall term of the regular 2011-12 academic year. Twenty institutions failed to meet the original 12-week deadline. However, 12 of those institutions received deadline extensions under a policy adopted by the committee in February 2011 that authorized staff to grant single, three-day extensions. Those institutions, and Cheyney University of Pennsylvania which received

an additional one-week extension due to extenuating circumstances, met the extended deadline and were not subject to the penalty for failure to submit APC data under Constitution 3.2.4.11 (academic performance census – failure to submit). The remaining eight institutions failed to meet the original 12-week deadline without requesting an extension and are subject to the penalty, which is forfeiture of institutional enhancement funds. One of these institutions, the University of Nebraska Omaha, is transitioning to Division I and is not eligible for these funds and thus cannot be penalized.

4. **Review of Institutional Waiver Requests of the Penalty Set Forth in Constitution 3.2.4.11 (Academic Performance Census – Failure to Submit) for Failure to Submit APC Data by the Deadline.** The committee reviewed requests from four institutions for waivers of the penalty for failing to submit APC data by the original deadline of 12 weeks after the institution's first day of classes of the fall term, or by the extended deadline if granted to the institution. The committee denied waiver requests from Livingstone College, Lock Haven University of Pennsylvania, Ohio Dominican University and Western Oregon University due to a lack of extenuating circumstances. The committee directed staff to inform each institution of the decision and to inform them that the institutions whose waivers were denied will not be eligible to receive institutional enhancement funds for the 2012-13 academic year, pursuant to Constitution 3.2.4.11.

(Note: Freddie Vaughns, Bowie State University, recused himself from voting on Livingstone College's request due to the institution being in the same conference as Bowie State.)

5. **Update Regarding the 2011 NCAA Division II ASR Data.** The committee received an update on the 2011 Federal Graduation Rate and ASR data submission cycle. This was the first year submission of the data was mandatory, following a four-year voluntary program. Institutions failing to submit data necessary to calculate the ASR are subject, under Constitution 3.2.4.10.1 (failure to submit data), to forfeiture of institutional enhancement funds in the following year. The committee confirmed criteria used to determine submission and developed protocols for alerting institutions that failed to submit proper data. The criteria for proper submission is, as follows: a) institutions must provide the total number of enrolled student-athletes in the federal cohort; and b) institutions must provide a number of enrollees in any one of the following student-athlete categories: transfers from two-year institutions, transfers from four-year institutions, January enrollees and non-scholarship student-athletes.

The committee agreed that, in future years, the staff should notify institutions not meeting the criterion during the first week in June, and the institutions will have until July 1 to correct the data or furnish documentation that the data are correct. The committee will

consent to the list of penalized institutions during its July conference call. Those institutions will then have the opportunity to request a waiver of the penalty, and the committee will consider waiver requests during its September meeting. The committee also asked staff to provide clarification of Constitution 3.2.4.10 regarding the expectations for institutions that have recently become active Division II members, are transitioning from another division or are in the membership process.

The committee reviewed a list of 11 institutions that failed to meet the criterion and directed staff to notify the institutions that each appears to be in violation of Constitution 3.2.4.10. Institutions have until April 1, 2012, to either furnish documentation that the data are correct or to submit a request for a waiver of the penalty.

6. **Review of Initial-Eligibility Waiver Directive.** The committee reviewed and approved a directive for staff to use when considering initial-eligibility waivers. The revised directive includes a data-based analysis of a student-athlete's likelihood of academic success in his or her first year at an NCAA institution based on the student-athlete's core-course grade-point average, core-course units and standardized test score. The directive is effective beginning with initial-eligibility waivers received for the 2012-13 academic year.
7. **Discussion Regarding the 2012-15 NCAA Division II Strategic Plan.** The committee reviewed the 2012-15 Strategic Plan, the action steps for which it has oversight responsibility and the division's 2012 strategic priorities. As part of Strategic Plan Priority 1.1 (promote and honor academic measures of success and retention, including graduation rates), the committee created a program to recognize institutions with an ASR of 90 or greater. The committee reviewed the list of Division II institutions with an ASR of 90 or greater for the 2001 through 2004 cohorts. The committee directed staff to create a title for the recognition program and begin to plan for the release of the honorees.
8. **Election of a New Chair.** The committee elected Keith Vitense, faculty athletics representative at Cameron University, to serve as the chair of the Academic Requirements Committee, effective September 1, 2012.
9. **Future Meeting Schedule.** The committee agreed to conduct its summer teleconference in July 2012 (date to be determined) and its fall in-person meeting September 13-14, 2012.

Committee Chair: Linda Van Drie-Andrzjewski, Wilmington University (Delaware), Central Atlantic Collegiate Conference
Staff Liaisons: Alex Smith; Academic and Membership Affairs
Gregg Summers; Research

February 24, 2012	
Attendees	Absentees
Brenda Cates, Mount Olive College	Teya Everett, Kentucky State University
Laura Clayton, University of West Georgia	
Frank Keenan, Fairmont State University	
Ann Martin, Regis University	
Katie McGann, University of California, San Diego	
Ernest McNealey, Stillman College	
Jim Naumovich, Great Lakes Valley Conference	
Chris Phenicie, Limestone College	
Margaret Poitevint, North Georgia College & State University	
Linda Van Drie-Andrzjewski, Wilmington University (Delaware), chair	
Freddie Vaughns, Bowie State University	
Keith Vitense, Cameron University	
Other Participants	
Greg Dana, NCAA	
Jennifer Fraser, NCAA	
Juliette Kenny, NCAA	
Jarrett Newby, NCAA	
Alex Smith, NCAA	
Stephanie Smith, NCAA	
Terri Steeb-Gronau, NCAA	
Gregg Summers, NCAA	