

## A G E N D A

National Collegiate Athletic Association

Division II Academic Requirements Committee

NCAA National Office  
Indianapolis, Indiana

February 24-25, 2011

1. Welcome and announcements. (Linda Van Drie-Andrzjewski)
  - a. There is one new NCAA Division II Academic Requirements Committee member. Kirsten Ford, Emporia State University, NCAA Division II Student-Athlete Advisory Committee member.
  - b. Paul Leidig and Tracee Passeggi are attending their last meeting as members of the Academic Requirements Committee.
2. Review of the Academic Requirements Committee roster. [Supplement No. 1]
  - Please check your information on the committee roster and notify staff of any changes.
3. Review the Academic Requirements Committee September 2010 report. [Supplement No. 2] (Van Drie-Andrzjewski) **Action Anticipated**
4. Review the NCAA Division II Presidents Council and NCAA Division II Management Council October 2010 and January 2011 Summary of Actions. [Supplement No. 3] (Van Drie-Andrzjewski)
5. Review the NCAA Division II Strategic Plan, including the committee's action steps, and the 2011 priorities. [Supplement No. 4] (Van Drie-Andrzjewski)
6. Review the proposals adopted at the 2011 NCAA Convention that impact eligibility. [Supplement No. 5] (Jenn Fraser)
7. Review proposals recommended by the committee and sponsored by the Presidents Council for the 2012 NCAA Convention that impact eligibility. [Supplement No. 6] (Fraser)

8. Update on NCAA Division I two-year college transfer requirements.
  - a. Comparison of Divisions I and II two-year transfer requirements. [Supplement No. 7]
  - b. Division I two-year transfer data review. [Supplement No. 8 to be distributed at the meeting] (Gregg Summers)
  - c. Review Division I concepts and feedback from membership. [Supplement No. 9] (Alex Smith)
  - d. Discuss legislative proposals recommended by the NCAA Division I Academic Cabinet. (A. Smith)
9. Review of the two-year college transfer requirements set forth in NCAA Bylaws 14.5.4.1.1 (application) and 14.5.4.2.1 (application). [Supplement No. 10] (Jennifer Smith) **Action Anticipated**
10. Discuss possible conflict between Bylaw 14.4.3.3.10 and a July 25, 2005, official interpretation. [Supplement No. 11] (Fraser) **Action Anticipated**
11. Review of Bylaw 14.3 (freshman academic requirements) and its subsections to determine whether the legislation should be identified as common provisions in Divisions I and II. [Supplement No. 12] (A. Smith) **Action Anticipated**
12. Referral from Management Council regarding Bylaw 14.4.3.3.5 (remedial, tutorial or noncredit courses). [Supplement No. 13] (J. Smith) **Action Anticipated**
13. Update on NCAA Academic Fraud Legislation review. (Fraser/A. Smith)
14. Update from the NCAA research staff regarding Division II academic issues. (Summers)
  - a. Review results from the 2010 Academic Performance Census (APC) data submitted by Division II institutions. [Supplement No. 14 to be distributed at the meeting] **Action Anticipated**

- b. Update on institutions that requested extensions of the APC deadline. [Supplement No. 15 – *CONFIDENTIAL*]
  - c. Review list of institutions that failed to submit APC data by the deadline of 12 weeks after the first day of classes of the fall term of the regular academic term. [Supplement No. 16 – *CONFIDENTIAL*]
  - d. Review institutional waiver requests of the APC penalty set forth in NCAA Constitution 3.2.4.11 for failure to submit data by the deadline. **Action Anticipated** [*CONFIDENTIAL*]
    - (1) Eastern New Mexico University. [Supplement No. 17]
    - (2) Grand Canyon University. [Supplement No. 18]
    - (3) Lincoln University (Pennsylvania). [Supplement No. 19]
    - (4) University of North Carolina at Pembroke. [Supplement No. 20]
  - e. Update on the release of the 2010 NCAA Division II Academic Success Rate (ASR) and discuss the ASR data broken down by conference. [Supplement No. 21 to be distributed at the meeting – *CONFIDENTIAL*] **Action Anticipated**
15. Discuss issues related to initial eligibility.
- a. Update on the initial-eligibility waiver process and review initial-eligibility waiver numbers. [Supplement No. 22] (Steve Clar)
  - b. Update on the prospective student-athlete review process and review prospective student-athlete review numbers. [Supplement No. 23] (Clar)
16. Discuss issues related to the NCAA Eligibility Center.
- a. Update on secondary-school trends. (Lisa Mills)
  - b. Update on academic certifications process. (Gary DeCastro)

17. Discuss issues related to progress toward degree. (J. Smith)
  - a. Review progress-toward-degree waiver directive. [Supplement No. 24] **Action Anticipated**
  - b. Review progress-toward-degree waiver numbers. [Supplement No. 25]
18. Review the NCAA High School Review Committee report. [Supplement No. 26] (Greg Dana/John Shukie)
19. Review the NCAA International Student Records Committee report. [Supplement No. 27] (Jean Orr)
20. Update on the Elite 88 award program at NCAA championships. (Juliette Kenny)
21. NCAA Division II CoSIDA Academic All-American program. (J. Smith) [Supplement No. 28]
22. Discuss future meeting schedule.
  - a. July 2011 teleconference.
  - b. September 15-16, 2011; Indianapolis.
  - c. February 2012; Indianapolis. (Dates to be determined)
23. Other business.
24. Adjournment.

**REPORT OF THE  
NCAA DIVISION II ACADEMIC REQUIREMENTS COMMITTEE  
FEBRUARY 24-25, 2011, MEETING**

**ACTION ITEMS.**

**1. Legislative Action Items.**

**a. 2012 NCAA Convention Legislation – Eligibility – Initial Eligibility – Common Provisions – Division I and Division II.**

- (1) Recommendation. Sponsor legislation for the 2012 NCAA Convention to designate the following bylaws as common provisions in Divisions I and II: Bylaws 14.3.1.2 [core-curriculum requirements (definition of a core course)], 14.3.1.2.2 (nontraditional courses), 14.3.1.2.3 (college courses), 14.3.1.2.4 (English as a second language courses), 14.3.1.2.5 (courses for students with education-impacting disabilities), 14.3.1.2.6 (grade value of core courses), 14.3.1.2.7 (pass-fail grades), 14.3.1.2.8 (repeat courses), 14.3.1.2.9 (multiple high school attendance), 14.3.1.3 (test-score requirements), 14.3.1.3.2 (combined test scores), 14.3.1.3.3 (nonstandard test administration) and 14.3.1.3.4 (test-score report).
- (2) Effective Date. Immediate.
- (3) Rationale. Designating bylaws related to initial-eligibility certification as common provisions will provide consistency within Divisions I and II, which will benefit prospective student-athletes without minimizing the autonomy of each division to establish its own initial-eligibility requirements. In addition, the use of common provisions would provide a consistent standard for the academic certification staff at the NCAA Eligibility Center to apply in the determination of whether a prospective student-athlete has fulfilled each division's initial-eligibility requirements. Currently, the divisions have different legislation, and the NCAA Eligibility Center staff must apply different standards to the same course. This may result in two core-course lists for each institution, leading to duplicate work for NCAA Eligibility Center staff and confusion for prospective student-athletes. Consistent bylaws also would provide business efficiencies by eliminating the need for extra programs and procedures to support the different legislative standards.
- (4) Estimated Budget Impact. None.
- (5) Student-Athlete Impact. None.

**b. 2012 NCAA Convention Legislation – Bylaw 14.4.3.3.10 -- Eligibility – Progress-Toward-Degree Requirements – Eligibility for Competition – Credit Hours Earned Prior to Initial Full-Time Enrollment at the Certifying Institution.**

- (1) Recommendation. Sponsor legislation for the 2012 NCAA Convention to amend Bylaw 14.4.3.3.10 (credit hours earned prior to initial full-time enrollment at the certifying institution) to specify that a student-athlete may use credits earned while enrolled as a full-time high school student (e.g., Advanced Placement, dual enrollment) to meet both initial-eligibility and progress-toward-degree requirements; further, to specify that such credits used to meet progress-toward-degree requirements may not apply toward the minimum 75 percent of semester or quarter hours that must be earned during the regular academic year (Bylaw 14.4.3.1.4).
- (2) Effective Date. August 1, 2012, for student-athletes initially enrolling full time in a collegiate institution on or after August 1, 2012.
- (3) Rationale. The legislation in Bylaw 14.4.3.3.10 (credit hours earned prior to initial full-time enrollment at the certifying institution) is in direct contradiction to a July 25, 2005, official interpretation regarding the use of credit hours earned prior to enrollment at the certifying institution. The legislation states that credit hours earned, prior to full-time enrollment at the certifying institution, may be used to meet initial-eligibility requirements or progress-toward-degree requirements, but not both. In contrast, the official interpretation specifies that the restriction on using credit hours earned prior to full-time initial collegiate enrollment does not apply to credits earned while a prospective student-athlete is enrolled as a full-time high school student. However, when the interpretation was incorporated in 2005, that provision was excluded. This proposal will make the legislation consistent with the intent of the interpretation and clarify how credits earned while the student-athlete is enrolled as a full-time high school student may be used. It is also consistent with the goal of initial-eligibility legislation, which is to identify student-athletes capable of succeeding in college-level academic work.
- (4) Estimated Budget Impact. None.
- (5) Student-Athlete Impact. None.

**c. Noncontroversial Legislation – Bylaw 14.5.4.2 – Eligibility – Two-Year College Transfers – Eligibility for Competition, Practice and Athletics Aid – Partial Qualifiers and Nonqualifiers – Transferable English and Math.**

- (1) Recommendation. Adopt noncontroversial legislation to amend Bylaw 14.5.4.2 (eligibility for competition, practice and athletics aid – all other qualifiers, partial qualifiers and nonqualifiers) to specify that a transfer student from a two-year college with previous four-year college attendance who was a partial qualifier or a nonqualifier shall be permitted to use transferrable English and math credit hours completed at the four-year institution to meet the additional transferable degree credit requirements.
- (2) Effective Date. August 1, 2011, for student-athletes initially enrolling full time in a collegiate institution on or after August 1, 2011.
- (3) Rationale. The rationale of Proposal No. 2011-19 was to ensure that a two-year college transfer student is academically prepared to succeed at, and graduate from, a four-year institution. A two-year college transfer student who completed math and English requirements while enrolled at a four-year institution, prior to enrolling at the two-year college, has effectively accomplished the intent of the legislation, and should not be required to retake coursework at the two-year college. Requiring math and English courses, which were successfully completed at a four-year institution, to be taken a second time is overly bureaucratic and does nothing to advance the academic preparedness of a two-year college transfer student.
- (4) Estimated Budget Impact. None.
- (5) Student-Athlete Impact. None.

**d. Noncontroversial Legislation – Bylaws 14.5.4.1.1 and 14.5.4.2.1 – Eligibility – Two-Year College Transfers – Eligibility for Competition, Practice and Athletics Aid – Application.**

- (1) Recommendation. Adopt noncontroversial legislation to amend Bylaws 14.5.4.1.1 (application) and 14.5.4.2.1 (application) to clarify the application of the two-year college transfer legislation to specify that two-year college transfers who never attended a four-year college as a full-time student must use the full-time semesters/quarters, the transferrable degree credits and the academic degrees from any two-year college attended.

- (2) Effective Date. Immediate.
- (3) Rationale. The application of the two-year college transfer legislation has caused a great deal of confusion throughout the membership based on the wording for two-year college transfers with no previous four-year college attendance. The confusion lies when a two-year college transfer has attended more than one two-year college with no previous four-year college attendance, the full-time semesters/quarters, the transferable degree credits and the academic degrees from any two-year college attended "may be" considered. The committee's intent for the application of the legislation was that all two-year colleges attended must be considered and not only the last two-year college attended.
- (4) Estimated Budget Impact. None.
- (5) Student-Athlete Impact. None.

### ***INFORMATIONAL ITEMS.***

1. **Update Regarding NCAA Two-Year College Transfer Requirements and the Academic Performance of Two-Year College Transfer Student-Athletes.** After reviewing a comparison of Divisions I and II two-year transfer requirements, the committee received an update from the NCAA research staff on data collected from the NCAA Division I Academic Performance Program and the Division II Academic Performance Census (APC) regarding the academic preparation and performance of two-year college transfers. The results indicated transfers from two-year colleges enter Divisions I and II institutions with much lower high school grades and test scores than other student-athletes, and their academic performance at the four-year institution in both divisions remains substantially lower than other student-athletes. The staff noted that the mean high school grade-point average, standardized test score and first-year grade-point average for two-year transfers are nearly identical in both Divisions I and II, and the committee agreed that this supports continued use of Division I data for purposes of evaluating two-year transfer requirements in Division II. The staff provided an update from the February 2011 NCAA Division I Academic Cabinet meeting, at which it developed legislative concepts and sent them out for membership review and comment. The committee agreed to review the Division I proposals during its July 2011 teleconference and to discuss what may be appropriate for Division II at its September 2011 in-person meeting. Representatives of the two-year college community will be invited to participate in both discussions.



2. **Discussion Regarding Division II APC Data.** The committee received an update on the third year of collection of APC data. The committee reviewed data regarding student-athletes' high school grade-point averages and test scores, and their academic outcomes during the first year of collegiate enrollment, including data broken down by gender, race, sport, qualifier and transfer status. Data continue to indicate that partial qualifiers and nonqualifiers have significantly lower retention and eligibility rates, and first-year grade-point averages when compared to qualifiers. Similarly, two-year college transfers have lower high school grade-point averages, test scores and first-year outcomes than four-year transfers and non-transfers. Staff noted that 23 percent of the student-athletes in the 2006 APC cohort are transfers, and 25 percent of the cohort quit their sport at some time during the first four years of full-time enrollment.

In addition, research staff presented the expected impact of several different models for the use of high school core-course grade-point averages and/or test scores to determine initial eligibility. The data were based on "likely graduates" in the cohort of 2006 fall enrollees – those who have graduated, are still enrolled or left in good academic standing. The data showed that at least four grade-point average/test score models would yield likely graduation rates among qualifiers that are as good as or better than those resulting from the current eligibility standard (for example, 2.000 grade-point average and 820 test score), while enabling more minority student-athletes to be qualifiers. Staff noted that these models would not necessarily result in higher overall graduation rates if student-athletes who do not meet the applicable standard have the same path to enrollment at a Division II institution as they currently do.

The committee members agreed that they would like to retain partial qualifier and nonqualifier status in some form. The committee also discussed whether the data are sufficient to support changes in initial-eligibility legislation, and whether such a major change would be palatable to the governance structure. The committee agreed to ask the chair to work with staff on the development of a list of guiding questions, concerns and comments on the topic. The committee will review this list during its July 2011 teleconference and will forward it to the NCAA Division II Management Council for consideration in the fall.

3. **Referral Regarding Bylaw 14.4.3.3.5 (Remedial, Tutorial or Noncredit Courses).** The committee reviewed a referral from the Management Council regarding the timeframe for using remedial, tutorial and noncredit courses to meet progress-toward-degree requirements. The committee agreed with the NCAA Division II Legislation Committee's confirmation of a staff interpretation specifying that for the purpose of counting remedial, tutorial or noncredit courses toward fulfilling progress-toward-degree requirements, the first year of a student-athlete's collegiate enrollment encompasses the summer term following the freshman year.

4. **Review of Division II Proposals Adopted at the 2011 NCAA Convention That Impact Eligibility.** The committee reviewed the legislative proposals adopted at the 2011 NCAA Convention that impact student-athlete eligibility.
5. **Review of a Proposal for the 2012 NCAA Convention That Impacts Eligibility.** The committee reviewed a proposal to amend Bylaw 20.10 (philosophy statement) to include language regarding appropriate behavior of Division II institutional staff members and student-athletes. In January 2011, the NCAA Division II Presidents Council approved the proposal in legislative format with the addition of language to include prospective student-athletes. The committee supported the revision and discussed the need to enhance institutions' awareness of the philosophy statement.
6. **Review List of Institutions Failing to Meet Their APC Deadline.** The committee received an update on the institutions that failed to meet their deadline to submit APC data, which was 12 weeks after the institution's first day of classes of the fall term of the regular 2010-11 academic year. Nineteen institutions failed to meet their original 12-week deadline. However, 13 of those institutions had received deadline extensions under a policy adopted by the committee in February 2010 that authorized staff to grant single, three-day extensions. Those institutions met their extended deadlines and were not subject to the penalty for failure to submit APC data under NCAA Constitution 3.2.4.11. The other six institutions were subject to penalty, two for failing to meet their extended deadlines and four for failing to meet their original 12-week deadlines without requesting an extension.
7. **Review of Institutional Waiver Requests of the Penalty Set Forth in Constitution 3.2.4.11 (Academic Performance Census – Failure to Submit) for Failure to Submit APC Data by the Deadline.** The committee reviewed requests from four institutions for waivers of the penalty for failing to submit APC data by the original deadline of 12 weeks after the institution's first day of classes of the fall term, or by the extended deadline if granted to the institution. The committee denied waiver requests from: Eastern New Mexico University; Grand Canyon University; Lincoln University (Pennsylvania); and, the University of North Carolina at Pembroke, due to a lack of extenuating circumstances. The committee directed staff to inform each institution of the decision and to inform them that the institutions whose waivers were denied will not be eligible to receive institutional enhancement funds for the 2011-12 academic year, pursuant to Constitution 3.2.4.11.

8. **Update Regarding the 2010 NCAA Division II Academic Success Rate (ASR) Data.** The committee received an update on institutions that submitted their ASR data in 2010. Staff provided an update on the 2010 graduation rates and ASR data broken down by conference. The committee directed staff to distribute the incentive payment for the ASR submission to each conference based on the number of institutions within each conference that submitted complete and accurate data for the 2003-04 graduation-rate cohort. A total of 279 institutions submitted data for this cohort. In addition, the committee received an update from staff on steps that have been taken, per the communications plan approved by the committee in September, to remind member institutions that failure to submit ASR data in 2011 will result in forfeiture of institutional enhancement funds in 2012-13.
9. **Discussion Regarding the 2009-12 NCAA Division II Strategic Plan.** The committee reviewed the Strategic Plan and the action steps for which it has oversight responsibility. The committee noted that there have been no updates to the action steps since its September 2010 meeting. The committee also reviewed the 2011 strategic priorities, noting that these priorities should guide committee deliberations throughout the year.
10. **Update on NCAA Academic Fraud Legislation Review.** The staff updated the committee on the work of a project team that is reviewing academic fraud legislation and is developing a report for the NCAA leadership. The group is analyzing current legislation in all three divisions to see how it addresses fraud, particularly in relation to the way institutions define academic misconduct. The committee will receive another progress report during its July 2011 teleconference.
11. **Review of Issues Related to Initial Eligibility.** The committee received an update on initial-eligibility waiver statistics from June 1, 2010, through December 31, 2010. The committee also reviewed a summary of potential changes to initial-eligibility waiver policies and procedures. Finally, the committee received an update related to the prospective student-athlete review process and the number of cases reviewed from June 1, 2010, through December 31, 2010, and during the previous two academic years.
12. **Report from the NCAA Eligibility Center.** The committee received an update from NCAA Eligibility Center staff regarding the high school and core-course review process and the academic certification process. The staff discussed a number of secondary-school trends, including the continued growth in the use of nontraditional courses by prospective student-athletes and the increasing use of credit recovery courses. The committee requested that it continue to receive updates regarding the high school review process and trends in the nontraditional delivery of educational instruction.

- 13. Review of Issues Related to Progress-Toward-Degree Waivers.** The committee reviewed information related to progress-toward-degree waiver statistics for the period from June 1, 2010, through January 24, 2011. The committee also approved a directive to provide guidance to the NCAA academic and membership affairs staff and the NCAA Division II Academic Requirements Committee Subcommittee on Progress-Toward-Degree Waivers in the consideration of progress-toward-degree waiver requests.
- 14. Review of the NCAA High School Review Committee Report.** The committee received a report from the High School Review Committee meeting in September 2010. The staff noted several trends that the High School Review Committee is monitoring, including an increase in media literacy courses being submitted as an English course and alternative, less rigorous science curricula that emphasize concepts for non-science students. The High School Review Committee has affirmed the NCAA Eligibility Center's current practices for evaluating these courses.
- 15. Review of the NCAA International Student Records Committee Report.** The committee received a report from the International Student Records Committee meeting in November 2010.
- 16. Update on the NCAA Elite 88 Award.** The committee received an update on the second year of the Elite 88 award program, which recognizes the student-athlete with the highest cumulative grade-point average participating at the finals site for each of the NCAA's 88 championships. Staff noted that the program will encompass 89 championships when sand volleyball is added.
- 17. Update on the College Sports Information Directors of America (CoSIDA) Division II Academic All-America Program.** The committee was reminded that the first Division II-specific CoSIDA Academic All-American teams will be honored during the 2011-12 academic year. The committee will review the cumulative grade-point averages of the honorees the following summer to ensure that the 3.30 minimum is appropriate.
- 18. Update on NCAA Staff Review of Academic and Membership Affairs (AMA) Business Practices.** The committee received an update on the staff review of AMA business practices related to initial eligibility and prospective student-athlete reviews, regulatory issues and the Division I athletics certification program. In the next few months, the membership will have an opportunity to provide feedback on concepts related to these practices.

- 19. Future Meeting Schedule.** The committee agreed to conduct its summer teleconference in July 2011 (date to be determined) and its fall in-person meeting September 15-16, 2011.

*Committee Chair: Linda Van Drie-Andrzjewski, Wilmington University (Delaware), Central Atlantic Collegiate Conference*

*Staff Liaisons: Jennifer Smith, Academic and Membership Affairs  
Gregg Summers, Research*