

A G E N D A

National Collegiate Athletic Association Division II Academic Requirements Committee

NCAA National Office
Indianapolis, Indiana

February 25-26, 2010

1. Welcome and announcements. (Paul Leidig)
 - a. There are three new NCAA Division II Academic Requirements Committee members. Dr. Earnest McNealey is the president of Stillman College, and is the Division II Presidents Council liaison to the committee. Jim Naumovich is the commissioner of the Great Lakes Valley Conference, and is one of the Division II Management Council liaisons to the committee. Christopher Phenicie is the vice president for enrollment at Limestone College.
 - b. Stephen Green, Division II National Student-Athlete Advisory Committee (SAAC) member, and Jim Naumovich, Division II Management Council liaison, will be absent from this meeting.
 - c. David Gardner and Kevin Schriver are attending their last meeting as members of the Academic Requirements Committee.
2. Review of the Academic Requirements Committee roster.
 - Please check your information on the committee roster and notify staff of any changes using the information sheet provided.
3. Review the Academic Requirements Committee September 2009 report. [Supplement No. 1] **Action Anticipated**
4. Review the NCAA Division II Presidents Council and Management Council October 2009 and January 2010 Summary of Actions. [Supplement Nos. 2-a and 2-b]
5. Review the proposals adopted at the 2010 NCAA Convention that impact eligibility. [Supplement Nos. 3-a, 3-b, 3-c and 3-d] (Stephanie Quigg Smith)
 - a. NCAA Division II Proposal No. 2010-2 (Recruiting and Eligibility – Admissions and Graduation Data, Banned Drug List and Initial-Eligibility Standards – Reports and Notification – Eligibility Center).

- b. Proposal No. 2010-4 (Eligibility – Freshman Academic Requirements – Test-Score Requirement – Exception – Institutions Located in Puerto Rico – Prueba de Aptitud Academica).
 - c. Proposal No. 2010-10 (Recruiting – Official Visit – Written Notice).
 - d. Proposal No. 2010-11 (Eligibility – Criteria for Determining Season of Eligibility – Participation in Organized Competition Prior to Initial Collegiate Enrollment).
- 6. Review proposals recommended by the committee and sponsored by the Presidents Council for the 2011 NCAA Convention that impact eligibility. [Supplement Nos. 4-a and 4-b] (Matt Burgemeister) **Action Anticipated**
 - a. Proposal No. 2011-1 (Eligibility – Two-Year College Transfers – Eligibility for Competition, Practice and Athletics Aid – Partial Qualifiers and Nonqualifiers – Transferable English and Math).
 - b. Proposal No. 2011-2 (Eligibility – Transfer Regulations – Two-Year College Transfers – Eligibility for Competition, Practice and Athletics Aid – All Other Qualifiers, Partial Qualifiers and Nonqualifiers – Exception – Previous Four-Year Collegiate Attendance – Graduation After One Semester or Quarter).
- 7. Discussion of a legislative referral from the Management Council regarding the committee's recommendation to sponsor legislation for the 2011 NCAA Convention regarding transfer student-athletes who were subject to disciplinary suspension from the previous institution's team for athletic reasons. [Supplement No. 5] (Smith) **Action Anticipated**
- 8. Discussion of a legislative referral from the Management Council regarding the committee's recommendation to sponsor noncontroversial legislation regarding the exchange student exception to the transfer rules. [Supplement No. 6] (Smith) **Action Anticipated**
- 9. Update and discussion of a referral from the Management Council regarding the creation of a two-year pilot program to collect additional data on all two-year college transfer students. (Gregg Summers)

10. Overview of the legislative history of the two-year college transfer application rules set forth in Bylaws 14.5.4.1.1 and 14.5.4.2.1. [Supplement No. 7] (Burgemeister) **Action Anticipated**
11. Discussion regarding a prospective student-athlete's use of nontraditional courses and online learning for purposes of satisfying the core-course requirements for initial eligibility. [Supplement No. 8] (Burgemeister) **Action Anticipated**
12. Update from the NCAA research staff regarding Division II academic issues.
 - a. Review results from the 2009 APC data submitted by Division II institutions. [Supplement No. 9 to be distributed at the meeting] **Action Anticipated**
 - b. Review of Division I two-year college transfer data. [Supplement No. 10 to be distributed at the meeting – *CONFIDENTIAL*]
 - c. Review list of institutions that failed to submit APC data by the deadline of 12 weeks after the first day of classes of the fall term of the regular academic term. [Supplement No. 11 – *CONFIDENTIAL*]
 - d. Update on institutions that requested extensions of the APC deadline. [Supplement No. 12 – *CONFIDENTIAL*]
 - (1) Review an appeal of a staff denial of an APC extension request. [Supplement No. 13 – *CONFIDENTIAL*] **Action Anticipated**
 - (2) Discuss whether staff should have the authority to approve deadline extension requests in limited circumstances. [Supplement No. 14 – *CONFIDENTIAL*] **Action Anticipated**
 - e. Review institutional waiver requests of the APC penalty set forth in Bylaw 30.1.1 for failure to submit data by the deadline. [Supplement Nos. 15 through 26 – *CONFIDENTIAL*] **Action Anticipated**
 - f. Update on the release of the 2009 NCAA Division II Academic Success Rate (ASR) and discuss the ASR data broken down by conference. [Supplement Nos. 27-a and 27-b – *CONFIDENTIAL*] **Action Anticipated**

13. Discuss issues related to initial eligibility.
 - a. Update on the initial-eligibility waiver process and review initial-eligibility waiver numbers. [Supplement No. 28] (Steve Clar and/or Alex Smith)
 - b. Update on the core-course and high school review process and review core-course and high school review numbers. [Supplement No. 29 to be distributed at the meeting.] (Lisa Mills and/or Nick Sproul)
 - c. Update on the prospective student-athlete review process and review prospective student-athlete review numbers. [Supplement No. 30] (Clar and/or Smith)
 - d. Update on early academic certifications process and review the early academic certification numbers. (Susan Peal)
 - e. Discussion regarding whether the academic and membership affairs staff should have the authority to deny initial-eligibility waivers where a prospective student-athlete's education impacting disability (EID) is noted as mitigation for relief. [Supplement No. 31] (Jean Orr) **Action Anticipated**
14. Discuss issues related to progress-toward-degree.
 - a. Review progress-toward-degree waiver numbers. [Supplement No. 32] (Jess Rigler)
 - b. Review progress-toward-degree waiver application and instructions. [Supplement Nos. 33-a and 33-b] (Rigler)
 - c. Discussion of protocol for institutions certifying eligibility for competition based on a nontraditional academic calendar. (Smith)
 - d. Discussion regarding whether academic recovery plans should be required by institutions submitting a progress-toward-degree waiver on behalf of a student-athlete. [Supplement No. 34] (Orr) **Action Anticipated**
15. Discussion regarding whether institutions that file an initial-eligibility waiver or a progress-toward-degree waiver should be limited to two review opportunities. [Supplement No. 35] (Burgemeister) **Action Anticipated**
16. Review the NCAA High School Review Committee report. [Supplement Nos. 36-a and 36-b]

17. Review the NCAA International Student Records Committee report. [Supplement No. 37]
18. Update on the Elite 88 award program at NCAA championships. (Ryan Hall)
19. Discussion regarding the 2009-12 NCAA Division II Strategic Plan, review the referral from the Planning and Finance Committee regarding the "Top 25" action step and develop additional action steps. [Supplement No. 38] (Maritza Jones via teleconference)
Action Anticipated
20. Review revisions to the Academic Requirements Committee Policies and Procedures. [Supplement No. 39] **Action Anticipated**
21. Election of a new chair. **Action Anticipated**
22. Appointment of subcommittee member. **Action Anticipated**
23. Discuss future meeting schedule.
 - a. September 16-17, 2010; Indianapolis, Indiana.
 - b. February 2011; Indianapolis, Indiana. (Dates TBD)
24. Other business.
25. Adjournment.

**REPORT OF THE
NCAA DIVISION II ACADEMIC REQUIREMENTS COMMITTEE
FEBRUARY 25-26, 2010, MEETING**

ACTION ITEMS.

1. Legislative Action Items.

a. 2011 Convention Legislation – Bylaw 14.3.1.2.2 – Eligibility – Freshman Academic Requirements – Eligibility for Financial Aid, Practice and Competition – Core-Curriculum Requirements – Nontraditional Courses.

- (1) Recommendation. Sponsor legislation for the 2011 Convention to amend Bylaw 14.3.1.2.2 (nontraditional courses) to specify that for purposes of using a nontraditional course to satisfy NCAA core-course requirements, the course must be one in which the instructor and the student have ongoing access to one another and regular interaction with one another for purposes of teaching, evaluating and providing assistance to the student throughout the duration of the course; the student's work (for example, exams, papers, assignments) is available for review and validation; and a defined time period for completion of the course is included.
- (2) Effective Date. August 1, 2011, for any student enrolling at a collegiate institution on or after August 1, 2011.
- (3) Rationale. Current legislation permits the use of nontraditional courses (courses taught via the Internet, distance learning, independent study, individualized instruction, correspondence or similar means) to satisfy NCAA initial-eligibility requirements, provided certain conditions are satisfied. The recent increase in the prevalence of nontraditional courses has created a number of challenges in the determination of initial eligibility for prospective student-athletes, particularly related to ensuring that courses are academically sound and meet the NCAA's definition of core courses. Additional challenges are presented by the emergence of institutions providing courses that are not regulated by a regional accrediting agency or state educational authority. After consultation with the NCAA Student Records Review Committee and NCAA High School Review Committee, this recommendation is intended to help ensure that acceptable nontraditional courses provide opportunities for students to demonstrate their work was completed in a manner consistent with the intent and design of the course curriculum. This legislation will allow the NCAA Eligibility Center to determine which courses and institutions are acceptable to satisfy initial-eligibility standards with the ultimate goal of ensuring that prospective student-athletes are enrolled in quality courses

that satisfy the intent of the core-curriculum requirements and prepare prospective student-athletes for college academic work.

(4) Estimated Budget Impact. None.

(5) Student-Athlete Impact. None.

b. Noncontroversial Legislation – NCAA Constitution 4.7.2.3 and Bylaw 14.3.1.5 – Organization – Duties of the NCAA Division II Management Council Subcommittee and Other Management Council-Authorized Waivers.

(1) Recommendation. Adopt noncontroversial legislation to amend Constitution 4.7.2.3 (duties of the Management Council Subcommittee) and Bylaw 14.3.1.5 (other Management Council-authorized waivers) to specify that the NCAA Division II Academic Requirements Committee shall have the authority to waive initial-eligibility requirements based on objective evidence that demonstrates circumstances that warrant the waiver of the normal application of those regulations; further, to establish the Academic Requirements Committee as the final authority for initial-eligibility and progress-toward-degree waivers and to eliminate the duty of the Management Council Subcommittee to hear and act on appeals regarding decisions of the Academic Requirements Committee on initial-eligibility and progress-toward-degree waivers involving Division II student-athletes.

(2) Effective Date. Immediate.

(3) Rationale. Current legislation provides two appeal opportunities for institutions after staff decisions for initial-eligibility and progress-toward-degree waivers (Academic Requirements Committee subcommittee, followed by a review by the Management Council Subcommittee). Most other processes render decisions in which only one appellate opportunity exists for an institution (for example, student-athlete reinstatement, NCAA Division II Committee for Legislative Relief). Historically, the two academic waiver areas did not permit staff decisions, or provided very limited staff authority to make decisions. Therefore, the two committee appellate process provided an appeal opportunity of the waiver subcommittee's initial decision. More recently, all cases receive a staff decision before consideration by the waiver committee. By permitting two appeal opportunities after a staff decision, institutions

receive three review opportunities. One drawback of this system is that cases take longer to complete. This is extremely important when keeping the student-athlete's interests at the forefront of the case. For example, if a student-athlete is depending on a waiver decision to determine if he or she will receive financial aid for the upcoming year, having the institution state its case three times to three different bodies lengthens the process. Furthermore, the institution's campus timeline for awarding financial aid and admitting students may not be flexible enough to wait for a third review. In addition, if there is only one opportunity to appeal, institutions will be encouraged to provide all relevant information in a timely manner, while the staff focuses on considering all available mitigation that can be helpful in assessing the merits of the waiver request. Finally, the second appellate level of a review by the Management Council Subcommittee is rarely used. In the past two years, fewer than five initial-eligibility and progress-toward-degree waivers out of 432 submitted academic waivers were appealed to the Management Council Subcommittee. Of these cases, none resulted in a different decision by the Management Council Subcommittee. Eliminating the second appellate opportunity will reduce bureaucracy and streamline the waiver process with virtually no impact on the outcomes of waiver decisions.

(4) Estimated Budget Impact. None.

(5) Student-Athlete Impact. None.

c. Noncontroversial Legislation – Bylaws 14.4.1.1, 14.5.1.5 and 14.5.5.3.2 – Eligibility – Transfer Regulations – Exchange Student Exception.

(1) Recommendation. Adopt noncontroversial legislation to amend Bylaws 14.4.1.1 (bona fide foreign exchange student), 14.5.1.5 (foreign institution transfers) and 14.5.5.3.2 (exchange student exception) to specify that a foreign exchange student or other exchange student may qualify for an exception to the one-year transfer residence requirement, provided he or she is enrolled in the certifying institution for a specified period of time as an exchange student participating in a formal and established educational exchange program recognized by the institution's academic authorities.

(2) Effective Date. Immediate.

- (3) Rationale. This proposal clarifies the autonomy afforded to the institution's academic authorities in determining whether a transfer student-athlete attending its institution is participating in an established educational exchange program. In addition, this will clarify that the list of organizations offering exchange programs in Bylaw 14.5.1.5.1 are only to serve as examples and should not be treated as an exhaustive list.

The committee reviewed feedback provided by the NCAA Division II Management Council at its October 2009 meeting. The committee noted that exchange students would be required to register with the NCAA Eligibility Center and receive an amateurism certification, and that progress-toward-degree requirements applicable to exchange students are specified in Bylaw 14.4.1.1 (for example, six hours of academic credit during the preceding academic term of full-time enrollment at a collegiate institution). Further, the committee noted that exchange students must be identified through a formal educational exchange program recognized by the institution's academic authorities and that a coach or any other athletics department staff member would not be able to determine that a student is enrolled in a formal exchange program. Finally, the committee does not believe that the exchange student legislation is used with enough frequency that concerns about "ringers" are warranted.

- (4) Estimated Budget Impact. None.
- (5) Student-Athlete Impact. None.

2. Nonlegislative Action Items.

- **Referral to Management Council for Issuance of an Official Interpretation.**

- (1) Recommendation. Refer the following issue to the Management Council for its review and issuance of an official interpretation:
- Whether a non-remedial course(s) completed at a four-year collegiate institution in English or math will satisfy the transferable English and math requirement of NCAA Division II Proposal No. 2011-1?

- (2) Rationale. Proposal No. 2011-1 specifies that in order for a transfer student from a two-year college who was a partial qualifier or a nonqualifier to be eligible for competition, practice and athletics aid during his or her first academic year in residence, he or she must have successfully completed six semester or eight quarter hours of English and three semester or four quarter hours of math at the two-year college that are transferable toward any baccalaureate degree program at the certifying institution; further, the proposal specifies that remedial English and math courses may not be used by a student-athlete to satisfy this provision of the two-year college transfer rule. Whereas the two-year college transfer rule also applies to student-athletes who enrolled at a four-year institution prior to enrollment at the two-year institution, this interpretation would clarify that such student-athletes can count non-remedial English and math credits earned at the four-year institution toward the two-year college transfer requirements. Permitting two-year college transfers to use credits earned at a four-year institution is consistent with the proposal's intent of improving the academic preparation of transfer student-athletes.
- (3) Estimated Budget Impact. None.
- (4) Student-Athlete Impact. None.

INFORMATIONAL ITEMS.

1. **Referral from the Management Council Regarding Student-Athletes Who Transfer While Disqualified or Suspended from the Previous Institution's Athletics Team for Disciplinary Reasons.** The committee reviewed the feedback from the Management Council regarding the committee's recommendation to sponsor legislation regarding transfers who were suspended from the previous institution's team for disciplinary reasons. Specifically, the committee discussed the possibility for unintended consequences and the difficulty in establishing an appropriate appeals process. After additional consideration, the committee determined that legislation would not be the most effective approach to this issue because each institution and athletics department has unique rules, and establishing a necessary appeals process would be troublesome because it involves making judgments about a particular institution's values. The committee decided that rather than recommending legislation, it would be more appropriate to modify the division's philosophy statement to specify the behavioral expectations appropriate for Division II athletics. The committee is seeking feedback from the Management Council regarding this approach, including any language that the Council would like to see included in the philosophy statement. The committee will continue to

review this issue at its September 2010 meeting and may recommend legislation for the 2012 Convention.

2. **Referral from the Management Council Regarding the Creation of a Pilot Program to Collect Additional Academic Data on All Two-Year College Transfer Student-Athletes.** The committee reviewed a referral from the Management Council regarding the development of a two-year pilot program to collect additional data on all two-year college transfer students in baseball, men's and women's basketball, and football in the NCAA Division II Academic Performance Census (APC). Specifically, the Management Council was concerned about the institutional burden involved in the proposed data collection effort. The committee received an update on a similar data collection in the Division I Academic Performance Program and discussed whether that data could be used in lieu of a Division II collection. Staff indicated that the NCAA Research Committee suggested the Division I data could be applicable to Division II, or at least could help narrow the data collection to a few key variables. The committee agreed to rely on Division I data in future discussions regarding eligibility requirements for two-year college transfers.
3. **Discussion Regarding APC Data.** The committee received an update on the second year of collection of APC data. Specifically, the committee reviewed data regarding academic outcomes during a student-athlete's first year of enrollment, including data broken down by gender, race, sport, qualifier and transfer status. Data indicate that at least eight percent of first-year student-athletes are partial qualifiers or nonqualifiers, and that these student-athletes have significantly lower retention and eligibility rates and first-year grade-point averages when compared to qualifiers.

In addition, research staff presented the expected impact of several different models for the use of high school core-course grade-point averages (GPA) and/or test scores to determine initial eligibility. The data showed that, if strictly enforced, at least two models would yield first-year eligibility and retention rates that are as good as or better than those resulting from the current eligibility standard (for example, 2.0 GPA and 820 test score), with less adverse impact on minority student-athletes. The committee took no action but directed staff to present similar information next year, including a projection of likely graduation rates resulting from each model.

Finally, the committee denied an appeal of a staff decision to deny an extension of the APC deadline to the University of Incarnate Word, and directed staff to inform the institution that it will not be eligible to receive institutional enhancement funds for the 2010-11 academic year. The committee also discussed the difficulty that institutions

continue to have in submitting their data by the deadline and approved an amendment to its policies and procedures to permit staff to grant a single, three-day deadline extension.

- 4. Review of Institutional Waiver Requests of the Penalty Set Forth in Bylaw 30.1.1 (Academic Performance Census – failure to submit) for Failure to Submit APC Data by the Deadline.** The committee received an update on the institutions that failed to submit their APC data by the deadline of 12 weeks after the institution's first day of classes of the fall term of the regular 2009-10 academic year. The committee reviewed waiver requests from 12 institutions that failed to submit APC data by the deadline. The committee granted a one-time waiver to Fort Lewis University. The committee denied waiver requests from: Arkansas Tech University; Chaminade University; Chowan University; Elizabeth City State University; Florida Southern College; Lees-McRae College; Lenoir-Rhyne College; Miles College; Newberry College; Pfeiffer University, and Tuskegee University, due to a lack of extenuating circumstances. The committee directed staff to inform each institution of the decision and to inform them that the institutions whose waivers were denied will not be eligible to receive institutional enhancement funds for the 2010-11 academic year, pursuant to Bylaw 30.1.1.
- 5. Update Regarding the 2009 NCAA Division II Academic Success Rate (ASR) Data.** The committee received an update on institutions that submitted their ASR data in 2009. Staff provided an update on the 2009 graduation rates and ASR data broken down by conference. The committee directed staff to distribute the incentive payment for the ASR submission to each conference office based on the number of institutions within each conference that submitted complete and accurate data for the 2002-03 graduation-rate cohort. A total of 277 institutions submitted data for this cohort.
- 6. Discussion Regarding the 2009-12 NCAA Division II Strategic Plan.** The committee discussed the progress that has been made in implementation of the Strategic Plan. The Division II Planning and Finance Committee (PFC) has generally endorsed the action steps presented by various oversight committees but is concerned about the lack of timelines for completion of the action steps. The committee noted that it has already completed Action Step 1.1.1, the development of template language that can be used by institutions/conferences when communicating the academic successes of its student-athletes with the local media, and agreed that this step could be implemented more effectively in the future if the template were shared with targeted groups such as conference commissioners and sports information directors. The committee also reviewed a referral from the PFC regarding Action Step 1.1.2, which calls for the creation

of a mechanism to recognize institutions in the “Top 25” of the ASR. The PFC expressed general concerns with ranking institutions and, noting the “heterogeneous” nature of Division II institutions, indicated that it does not believe a ranking system to be appropriate. The committee reaffirmed its support for recognition of academic achievement that is broad and inclusive without diluting the importance of the honor and will continue discussions of how to recognize ASR achievement at its September 2010 meeting. The committee did not create an action step related to Priority 1.4; however, the committee noted that its discussion of opportunities to recognize academic achievement under Action Step 1.1.2 will include recognition of student-athlete academic achievement in addition to institutional and team achievement. The committee noted that the action steps related to Goal 1.2 – user enhancements for the ASR and continued review of APC data – are ongoing and that updates will be provided at future meetings.

7. **Review of Division II Proposals Adopted at the 2010 Convention that Impact Eligibility.** The committee reviewed the legislative proposals adopted at the 2010 Convention that impact student-athlete eligibility.
8. **Review of the Two-Year College Transfer Application Rules in Bylaws 14.5.4.1.1 and 14.5.4.2.1.** As a follow-up to the committee’s September 2009 discussion regarding the application rules for a two-year college transfer student who was a qualifier with no previous attendance at a four-year collegiate institution and attended multiple two-year colleges, the committee reviewed a legislative history of the application rules for the two-year college transfer requirements. The committee directed staff to draft an educational column regarding the application of Bylaw 14.5.4.1 consistent with the committee’s discussion in September 2009 and previous guidance provided by staff. The committee further directed staff to prepare a discussion document for the committee to complete a comprehensive review of the application of the two-year college transfer requirements at its September 2010 meeting.
9. **Review of Issues Related to Initial Eligibility.** The committee reviewed an update on initial-eligibility waiver statistics from June 1, 2009, through December 31, 2009. The committee also approved an amendment to its policies and procedures to permit the academic and membership affairs staff to make all initial decisions on academic waivers, including waivers involving student-athletes and prospective student-athletes with an education-impacting disability (EID). Greater staff authority will allow the waiver subcommittee to serve as an appellate body for all waiver cases, including cases

involving prospective student-athletes with an EID. Such a modification provides the same waiver process to all prospective student-athletes. The policy will be effective for all waivers impacting eligibility in the 2010-11 academic year. The updated policies will be posted on the committee's Web page on www.ncaa.org.

Finally, the committee received an update related to the prospective student-athlete review process and the number of cases reviewed from June 1, 2009, through January 31, 2010. The committee noted that the number of Division II cases is a small percentage of the overall number of prospective student-athlete review cases.

- 10. Report from NCAA Eligibility Center Staff.** The committee received an update from NCAA Eligibility Center staff regarding the early academic certification process. The committee noted that approximately 19,000 early qualifiers were certified for the 2009-10 academic year. Further, the committee noted that the NCAA Eligibility Center plans to begin providing a final academic certification of partial qualifiers, for prospective student-athletes who meet the appropriate requirements, for the 2010-11 academic year. The committee also received an update on the high school and core-course review process. Specifically, the committee reviewed the number of core-course and high school reviews completed by the NCAA Eligibility Center staff during the 2009 calendar year. The committee noted a number of trends, including the growth in the use of nontraditional courses by prospective student-athletes, outsourcing of education (for example, athletics teams that do not represent an educational institution but utilize curriculum from a third-party provider), and the increasing use of credit recovery in secondary schools. The committee requested that it continue to receive updates regarding the high school review process and trends in the nontraditional delivery of educational instruction.
- 11. Review of Issues Related to Progress-Toward-Degree Waivers.** The committee reviewed information related to progress-toward-degree waiver statistics for the period from June 1, 2009, through February 1, 2010. The committee also discussed a protocol for institutions certifying eligibility for competition based on a nontraditional academic calendar and agreed that this should be handled on a case-by-case basis through the progress-toward-degree waiver process. The committee also approved an amendment to its policies and procedures requiring that institutions submit an academic recovery plan when submitting a progress-toward-degree waiver on behalf of a student-athlete, effective for waivers impacting eligibility for the 2010-11 academic year. The updated policies will be posted on the committee's Web page on www.ncaa.org.

12. **Review of the NCAA High School Review Committee Report.** The committee received a report from the High School Review Committee. The committee approved revisions to the High School Review Committee policies and procedures, as recommended by the High School Review Committee, related to the review of schools by NCAA Eligibility Center staff and the committee's hearing procedures. The committee noted that these policies have been approved by the NCAA Division I Academic Cabinet and are now effective.
13. **Review of the NCAA International Student Records Committee Report.** The committee received a report from the International Student Records Committee meeting in October 2009.
14. **Update on the NCAA Elite 88 Award.** The committee received an update on the first year of the Elite 88 award program, which recognizes the student-athlete with the highest cumulative GPA participating at the finals site for each of the NCAA's 88 championships.
15. **Academic Requirements Committee Policies and Procedures.** The committee reviewed and approved revisions to its policies and procedures. Specifically, in the Subcommittee on Progress-Toward-Degree Waivers policies and procedures, it approved a revision of the review and appeal procedures for progress-toward-degree waivers. The committee's updated policies will be posted on its Web page on www.ncaa.org.
16. **Committee Staffing Issues.** The committee discussed issues related to staffing of the committee:
 - a. **Election of a New Chair.** The committee elected Linda Van Drie-Andrzjewski, associate athletics director, senior woman administrator and compliance coordinator at Wilmington University (Delaware), to serve as the chair of the Academic Requirements Committee, effective September 1, 2010.
 - b. **Subcommittee Appointments.** The committee appointed Jim Naumovich, commissioner of the Great Lakes Valley Conference, to serve on the Academic Requirements Committee Subcommittee on Progress-Toward-Degree Waivers. The committee also appointed Christopher Phenicie, vice president for enrollment at Limestone College, to serve on the Academic Requirements Committee Subcommittee on Initial-Eligibility Waivers, effective immediately.

*Committee Chair: Paul Leidig, Grand Valley State University, Great Lakes Intercollegiate
Athletic Conference*
Staff Liaisons: Matt Burgemeister, Academic and Membership Affairs
Gregg Summers, Research