

A G E N D A

National Collegiate Athletic Association

Division II Academic Requirements Committee

NCAA National Office
Indianapolis, Indiana

September 24-25, 2009

1. Welcome and announcements. (Paul Leidig)
 2. Review the NCAA Division II Academic Requirements Committee February, May and July reports. [Supplement Nos. [1-a](#), [1-b](#) and [1-c](#)] (Leidig) [**Action Anticipated**]
 3. Review the NCAA Division II Presidents Council and Management Council April and July/August 2009 Summary of Actions. [Supplement Nos. [2-a](#) and [2-b](#)] (Leidig)
 4. Review proposals sponsored by the NCAA Division II Presidents Council for the 2010 NCAA Convention that impact eligibility. [[Supplement No. 3](#)] (Maritza Jones)
 - a. NCAA Division II Proposal No. 2010-2 (recruiting and eligibility – admissions and graduation data, banned drug list and initial-eligibility standards – reports and notification – Eligibility Center).
 - b. Proposal No. 2010-4 (eligibility – freshman academic requirements – test score requirement – exception – institutions located in Puerto Rico – Prueba de Aptitud Académica).
 - c. Proposal No. 2010-6 (eligibility – criteria for determining season of eligibility – participation in organized competition prior to initial collegiate enrollment).
- Background:** The committee will review and discuss the application of the proposals as sponsored by the Presidents Council.
5. Discussion regarding converting quarter hours to semester hours for purposes of the six-hour rule for progress-toward-degree requirements. [[Supplement No. 4](#)] (Jones) [**Action Anticipated**]

6. Discussion regarding requirements for exchange students to qualify for an exception to the one-year transfer residence requirement. [[Supplement No. 5](#)] (Jones) [**Action Anticipated**]
7. Discussion regarding eligibility for competition, practice and athletics aid for transfer student-athletes from two-year colleges who are qualifiers with no previous attendance at a four-year collegiate institution and who attend multiple two-year colleges. [[Supplement No. 6](#)] (Stephanie Quigg) [**Action Anticipated**]
8. Discussion regarding eligibility for competition, practice and athletics aid for transfer student-athletes from two-year colleges who are qualifiers with previous attendance at a four-year collegiate institution and who have graduated from the two-year college after only attending the two-year institution as a full-time student for one semester or one quarter. [[Supplement No. 7](#)] (Quigg) [**Action Anticipated**]
9. Discussion regarding additional requirements of transferrable English and math credit hours for transfers student-athletes from two-year colleges. [[Supplement No. 8](#)] (Jones) [**Action Anticipated**]
10. Discussion regarding data collection and submission of information necessary to determine academic initial-eligibility status of two-year college transfer student-athletes. [[Supplement No. 9](#)] (Jones) [**Action Anticipated**]
11. Discussion regarding general issues related to transfers. [[Supplement No. 10](#)] (Quigg)
12. Discussion regarding the NCAA Division II Academic Performance Census (APC). [Supplement No. 11 to be distributed at the meeting.] (Gregg Summers)

Background: The committee will review data from APC submission in fall 2008 for the 2006-07 and 2007-08 cohorts.
13. Discussion regarding the NCAA Division II Academic Success Rate (ASR). [Supplement No. 12 to be distributed at the meeting.] (Summers)

Background: The committee will receive an update on the collection of the data in spring 2009 for the 2002-03 cohort.

14. Discussion regarding issues related to initial eligibility.
 - a. Update on the initial-eligibility waiver process. [Supplement Nos. [13-a](#) and [13-b](#)] (John Shukie)
 - b. Update on the prospective student-athlete review process. [[Supplement No. 14](#)] (Steve Clar)
 - c. Update on academic certification process. [[Supplement No. 15](#)] (Beth Newman)
 - d. Update on the core-course and high school review process. [[Supplement No. 16](#)] (Newman)
15. Review progress-toward-degree waiver numbers. [[Supplement No. 17](#)] (Jess Rigler)
16. Update from the NCAA staff regarding the NCAA International-Student Records Committee. (Jones) [**Action Anticipated**]
 - a. Review the International-Student Records Committee report. [[Supplement No. 18](#)] (Jones)
 - b. Discuss recommended changes to the composition of the International-Student Records Committee. (Jones) [[Supplement No. 19](#)]
17. Update from the NCAA staff regarding the NCAA Student Records Review Committee. (Clar) [**Action Anticipated**]
 - a. Review the Student Records Review Committee report. [Supplement Nos. [20-a](#), [20-b](#) and [20-c](#)]
 - b. Review revisions to the NCAA Student Records Review Committee Policies and Procedures. [[Supplement No. 21](#)]

18. Review template language to assist institutions with local-level press stories regarding academic successes of Division II student-athletes. [[Supplement No. 22](#)] (Quigg)
19. Review form developed by staff outlining resources available to nonqualifiers during the year in residence. [[Supplement No. 23](#)] (Jill Waddell)
20. Review revisions to the NCAA Division II Academic Requirements Committee Policies and Procedures. [[Supplement No. 24](#)] (Jones) [**Action Anticipated**]
21. Review revisions to the NCAA Division II Academic Requirements Committee Subcommittee on Progress-Toward-Degree Waivers Policies and Procedures. [[Supplement No. 25](#)] (Jones) [**Action Anticipated**]
22. Review revisions to the NCAA Division II Academic Requirements Committee Subcommittee on Initial-Eligibility Waivers Policies and Procedures. [[Supplement No. 26](#)] (Shukie) [**Action Anticipated**]
23. Discuss 2009-12 NCAA Division II Strategic Plan. [[Supplement No. 27](#)] (Leidig)
24. Discussion regarding future meeting schedule. [[Supplement No. 28](#)] (Jones)
 - a. February 25-26, 2010; (Indianapolis, Indiana).
 - b. September 2010; (Indianapolis, Indiana).
25. Other business.
 - Review and discuss appeal of full-time enrollment waiver. [Supplement No. 29 to be distributed at the meeting.] (Jones) [**Action Anticipated**]
26. Adjournment.

**REPORT OF THE
NCAA DIVISION II ACADEMIC REQUIREMENTS COMMITTEE**

ACTION ITEMS.

1. Legislative Action Items.

a. 2010 NCAA Convention Legislation – NCAA Bylaws 13.3 and 14.3.6 – Recruiting and Eligibility – Admissions and Graduation Data, Banned Drug List and Initial-Eligibility Standards – Reports and Notification – Eligibility Center.

- (1) Recommendation. Sponsor legislation for the 2010 NCAA Convention to amend NCAA Bylaws 13.3 (admissions and graduation data, banned drug list and initial-eligibility standards) and 14.3.6 (notification of initial-eligibility standards) to specify that the NCAA Eligibility Center shall provide the information contained within the disclosure reports related to admissions, graduation-rate data and academic success rate to a prospective student-athlete and his or her parents or legal guardians after he or she has registered with the Eligibility Center and the Eligibility Center has received an institution's request to add the prospective student-athlete to the institution's institutional request list; further, to specify that the Eligibility Center shall provide notification of initial-eligibility standards, the banned-drug list and information about nutritional supplements to a prospective student-athlete and his or her parents or legal guardians after he or she has registered with the Eligibility Center.
- (2) Effective Date. August 1, 2010.
- (3) Rationale. Current legislation places the burden on institutions to distribute information that could be provided to prospective student-athletes by the Eligibility Center. This is particularly true in the case of initial-eligibility standards. The necessary information related to admissions, graduation-rate data and the academic success rate is already collected and published by the NCAA. The creation of the Eligibility Center has provided increased efficiency and customer service to prospective student-athletes and their parents. This proposed role in the central coordination and distribution of required reports would enhance the Eligibility Center's service to the membership. The close relationship between the NCAA national office and the Eligibility Center would facilitate the sharing of the necessary data. The required information could be provided to prospective student-athletes by the most efficient method (e.g., e-mail or other technology), as determined by the Eligibility Center. This shift in report distribution would merely be administrative in nature. Institutions would remain responsible for responding to any

questions raised by prospective student-athletes and their parents or legal guardians regarding initial eligibility, the academic success rate, the NCAA banned-drug list and nutritional supplements.

(4) Estimated Budget Impact. Potential increased cost for the Eligibility Center.

(5) Student-Athlete Impact. None.

b. 2010 Convention Legislation – Bylaws 14.5.4.1 and 14.5.4.2 – Eligibility – Two-Year College Transfers – Eligibility for Competition, Practice and Athletics Aid.

(1) Recommendation. Sponsor legislation for the 2010 Convention to amend Bylaws 14.5.4.1 (eligibility for competition, practice and athletics aid – qualifier with no previous attendance at a four-year collegiate institution) and 14.5.4.2 (eligibility for competition, practice and athletics aid – all other qualifiers, partial qualifiers and nonqualifiers) to specify that in order for a transfer student from a two-year college who was a qualifier and who has not previously attended a four-year collegiate institution to be eligible for competition, practice and athletics aid during his or her first academic year in residence, he or she must have successfully completed three semester or four quarter hours of English and three semester or four quarter hours of mathematics at the two-year college that are transferable toward any baccalaureate degree program at the certifying institution; further, to specify that that in order for a transfer student from a two-year college who was a nonqualifier, a partial qualifier or a qualifier who has previously attended a four-year collegiate institution, to be eligible for competition, practice and athletics aid during his or her first academic year in residence, he or she must have successfully completed six semester or eight quarter hours of English and three semester or four quarter hours of mathematics at the two-year college that are transferable toward any baccalaureate degree program at the certifying institution.

(2) Effective Date. August 1, 2010, for student-athletes initially enrolling full time in a collegiate institution on or after August 1, 2010.

(3) Rationale. This proposal will help ensure that a two-year college transfer student who completes the required English and math coursework will be better prepared to succeed academically and, ultimately, graduate from a four-year college. The proposal places more stringent requirements on student-athletes who were not qualifiers, partial qualifiers, or qualifiers who have previously attended a four-year college to ensure that they have

additional academic tools needed for success. Division I recently adopted a similar legislative change and this proposal will ensure that competitive equity is maintained with two-year college student-athletes transferring to both divisions. Under current legislation, there are no specifications regarding the nature of transferable credits, but some institutions have policies that require a transfer student-athlete to have completed English and mathematics coursework. This change will bring consistency in the requirements for all Division II institutions. A delayed effective date is appropriate to allow two-year college prospective student-athletes and two-year institutions additional time to be informed of the change to the legislation and to make appropriate adjustments to satisfy the increased requirements. Such a delay also will allow the staff to work with the two-year college community directly and through the NCAA academic partnership to conduct educational outreach related to the increased transfer requirements.

(4) Estimated Budget Impact. None.

(5) Student-Athlete Impact. None.

c. Noncontroversial Legislation – Bylaw 21.6.3.1 – Committees – Common Committees – Committees with Governance Administration Responsibilities – Foreign Student Records Committee – Composition.

(1) Recommendation. Adopt noncontroversial legislation to amend Bylaw 21.6.3.1 (composition) to specify that the Foreign Student Records Committee shall consist of eight members, including two Division I representatives, two Division II representatives, two representatives from either Division I or II and two ex-officio members, one of whom shall be the NCAA Eligibility Center's primary foreign student records consultant.

(2) Effective Date. Immediate.

(3) Rationale. The committee's current composition includes three Division I representatives, three Division II representatives and two ex-officio members, one of whom shall be the Eligibility Center's primary foreign student records consultant. As vacancies become available, it has become increasingly difficult to identify individuals who possess the extensive knowledge of foreign educational systems and credential evaluation required for service. Allowing flexibility in the composition of the committee will alleviate some challenges in finding a qualified member from a particular division and will allow for selection of the best nominee. This proposal does not change the size of the committee or number of the

ex-officio members; it only reallocates specified divisional requirements to permit greater flexibility in the appointment process. As the Foreign Student Records Committee is a common committee, this recommendation is not effective unless and until the same legislation is adopted by Division I.

(4) Estimated Budget Impact. None.

(5) Student-Athlete Impact. None.

2. Nonlegislative Action Items.

- None.

INFORMATIONAL ITEMS.

- 1. Discussion Regarding the NCAA Division II Academic Performance Census Data.**

The committee received an update on the results of the first year of collection of the NCAA Division II Academic Performance Census (APC) data. Even though significant data is still not available from the fall 2008 collection, the staff provided preliminary findings. The staff also shared issues faced during the first year of reporting. The committee discussed different options for improving data collection in the future. The committee noted that it would be helpful if the data collected by the NCAA Compliance Assistant program matches the data collected for APC. In addition, the staff provided an update on the number of institutions that submitted APC data by the original deadline (12-weeks after the first day of classes for the fall term of the regular academic year) and directed staff to distribute the incentive funds allocated to reward those institutions. Further, the committee reviewed data reporting for two institutions that failed to meet the extended deadline for submission of data as approved by the Management Council (18-weeks after the first day of classes for the fall term of the regular academic year) by less than four hours and decided to grant a one-time waiver for the two institutions. The committee directed the staff to notify the institutions of the waivers granted and remind them of the importance of meeting submission deadlines. Finally, the committee directed staff to notify institutions that failed to submit APC data by the prescribed and extended deadlines that they will not be eligible to receive institutional enhancement funds for the 2009-10 academic year.

2. **Update Regarding the NCAA Division II Academic Success Rate Data.** The staff provided an update on institutions that submitted their NCAA Division II Academic Success Rate (ASR) data in 2008. Staff also provided an update on the 2008 graduation rates and ASR data broken down by conference. The committee directed staff to distribute the incentive payment for the ASR submission to each conference office depending on the number of institutions within each conference that submitted complete and accurate data for the 2001-02 graduation-rate cohort. A total of 271 institutions submitted data for this cohort, while 20 institutions did not respond.
3. **Discuss Timeline for Submission of Academic Performance Census and Academic Success Rate Data for a Division II Institution Reclassifying to a Division I or III Institution/Team.** The committee discussed the issue of when a Division II institution reclassifying to a Division I or III institution/team is no longer subject to APC and ASR data submission. The committee concluded that since an institution is required to apply all Division I or III legislation in the first year of the reclassification process, that institution should be required to submit APC data for the last time in the APC cohort during its exploratory year. For example, if a reclassifying institution becomes subject to Division I legislation in the 2009-10 academic year, which is year one of the process, it is required to submit APC data for the last time for student-athletes in the APC cohort from the 2008-09 academic year, to be reported in fall 2009. The committee also concluded that in an effort to complete the academic profile of the student-athletes on campuses that are reclassifying to Division I or III who competed while the institution was a Division II athletics program, the committee will encourage institutions reclassifying to Division I or III to submit the ASR data for the last graduation-rate cohort that they submitted APC data. For example, if a reclassifying institution becomes subject to Division I legislation beginning in the 2009-10 academic year, which is year one of the process, it is required to submit ASR data for the last time for student-athletes entering the institution fall 2008 in June 2015 (for the 2008-09 graduation-rate cohort of student-athletes). However, the committee understands that institutions reclassifying to Divisions I and III are no longer eligible for Division II institutional enhancement funds; and therefore, there would be no penalty imposed for institutions that elect not to submit ASR data during the reclassification process.
4. **Discuss Timeline for Submission of Academic Performance Census and Academic Success Rate Data for an Institution in the Division II Membership Process.** The committee discussed the issue of when an institution in the Division II membership process becomes subject to APC and ASR data submission. The committee concluded that since an institution in the membership process is required to apply all Division II legislation in the first year of the provisional period, the institution should be subject to APC data submission starting with that year. For example, if an institution becomes subject to Division II legislation beginning with the 2008-09 academic year, which is

year one of the provisional period, it is required to submit APC data for the first time for student-athletes in the APC cohort from the 2008-09 academic year, to be reported fall 2009. The committee also concluded that institutions in the membership process would become subject to ASR data submission for the first graduation-rate cohort that they submitted APC data. For example, if an institution becomes subject to Division II legislation in the 2008-09 academic year, it is required to submit ASR data for the first time for student-athletes entering the institution fall 2008 in June 2015.

5. **Discussion Regarding Whether the College Board Test, Prueba de Aptitud Académica (PAA), Should be Accepted for Purposes of Meeting Test-Score Requirements in Bylaw 14.3 (Freshman Academic Requirements).** The committee continued discussions regarding whether the Prueba de Aptitud Académica (PAA) test administered in Puerto Rico should be accepted for purposes of meeting the test-score requirements for initial eligibility in Bylaw 14.3. Based on feedback from the NCAA Data Analysis Research Network recommending the PAA score might best be used as a stand-alone metric for determining initial-eligibility certification (as opposed to linking or concurring it to the SAT or ACT score), the committee approved a model proposed by the NCAA research staff to attain such a stand-alone metric. The committee has reviewed information from the Data Analysis Research Network that concluded that the PAA scores are good predictors of graduation rates for student-athletes participating at Division II institutions located in Puerto Rico. The research staff will continue to work directly with The College Board to determine the proper test score for initial eligibility. The committee agreed to review the research staff's recommendations at its summer teleconference for a possible legislative recommendation for the 2010 Convention.
6. **Review of Division II Proposals Adopted at the 2009 NCAA Convention that Impact Eligibility.** The committee reviewed the legislative proposals adopted at the 2009 NCAA Convention that impact student-athlete eligibility.
7. **Referral from the NCAA Division II Legislation Committee Regarding Full-Time Enrollment.** The committee reviewed a referral from the NCAA Division II Legislation Committee regarding whether to allow a student-athlete who graduates in less than four years from initial full- or part-time collegiate enrollment to remain eligible for an NCAA championship that is conducted at the conclusion of the championship segment, but begins more than 60 days following the end of the term in which the student-athlete completes all degree requirements. The committee noted that under the current structure, there are very few waivers filed that meet this criteria. The committee concluded that these cases should continue to be handled through the waiver process. The committee agreed to review the issue again if the waivers increase to determine whether such a legislative concept is appropriate.

8. **Referral from the NCAA Division II Student-Athlete Involvement Project Team Regarding Academic Issues.** The committee reviewed a referral from the NCAA Division II Student-Athlete Involvement Project Team regarding general academic. The committee noted that following the guidance of the NCAA Division II Strategic Positioning Platform, the division has undertaken significant efforts to enhance the integration between academics and athletics. The committee concluded that the NCAA Division II Management Council should continue discussions related to conflicts surrounding academic issues and should also continue to provide educational resources and tools for the membership to address concerns related to student-athlete/faculty conflicts on these issues.
9. **Referral from the Student-Athlete Involvement Project Team Regarding Whether Nonqualifiers Should be Permitted to Practice and Receive Athletically Related Financial Aid During the Initial Year of Full-Time Collegiate Enrollment.** The committee reviewed a referral from the Student-Athlete Involvement Project Team regarding whether a freshman with no previous college attendance who is a nonqualifier should be permitted to practice and receive athletically related financial aid during his or her first academic year in residence. The committee reaffirmed the intent of the current initial-eligibility legislation, which is to ensure that nonqualifiers are committed to academics on collegiate enrollment. In addition, the committee noted that there is a process available for those situations in which a student-athlete's overall academic record warrants a waiver of the normal application of the legislation. Further, the committee agreed that institutions should commit to helping nonqualifiers be academically prepared for their second year of enrollment by making sure that resources are available to enhance their academic performance during the year in residence (e.g., study hall, tutoring services). The committee concluded that such a legislative change would not benefit nonqualifiers in their academic endeavors. The committee is opposed to any efforts to undermine the intent of the initial-eligibility rules to prepare nonqualifiers for academic success. Finally, the committee directed the staff to create a best practices document to outline resources available to nonqualifiers during the year in residence.
10. **Discussion Regarding Competition in Year of Transfer Legislation for a Student-Athlete Who Has Graduated.** The committee discussed the issue of whether a student-athlete who has completed his or her degree (and has eligibility remaining) and transfers to a Division II institution during the playing season should be immediately eligible to compete at the certifying institution during the segment that concludes with the NCAA championship if the student-athlete has competed during that segment of the same academic year in that sport at the previous four-year institution. The committee agreed that the provisions of Bylaw 14.5.5.4 (competition in year of transfer) should also apply

to a student-athlete who has graduated and transfers to a Division II institution and; therefore, the student-athlete should not be allowed to compete at the certifying institution during the segment that concludes with the NCAA championship if the student-athlete has competed during that segment of the same academic year in that sport at the previous four-year institution.

11. **Discussion Regarding the Decision of Several Colleges and Universities of Not Requiring Standardized Test Scores as Part of their Admissions Process.** The committee discussed the decision of several colleges and universities of not requiring applicants to submit standardized test scores as part of their admissions process. The committee noted that research has indicated that the best high school predictor of college graduation is an equally weighted combination of core-course grade-point average and test score. The committee agreed to discuss the issue at future meetings as Division II data becomes available to determine whether a legislative change is appropriate.
12. **Review of Issues Related to Initial Eligibility.** The Eligibility Center staff provided an update on the initial-eligibility waiver numbers from June 1, 2008, through December 1, 2008, for the 2008-09 academic year. The committee also received an update related to the prospective student-athlete, early academic certification, core-course and high school review processes and the number of cases processed during the 2008 fall semester.
13. **Review Issues Related to Progress-Toward-Degree Waivers.** The committee reviewed information related to progress-toward-degree waiver numbers and decisions for the 2008-09 academic year.
14. **Review of the NCAA Foreign Student Records Committee Report.** The committee received a report from the NCAA Foreign Student Record Committee meeting in October 2008.
15. **Review of the NCAA High School Review Committee Report and Discussion Regarding Core-Course Review Appeals.** The committee received a report from the NCAA High School Review Committee. The committee also approved revisions to the High School Review Committee policies and procedures, as recommended by the High School Review Committee, to grant the committee the authority to hear appeals of core-course decisions. This policy change will result in the dissolution of the NCAA Core-Course Ad Hoc Committee.

16. **Review of the NCAA Division II Degree-Completion Award Committee Report.** The committee received a report from the NCAA Division II Degree-Completion Award Committee.
17. **Approval of Full-Time Enrollment Waiver Application.** The committee approved a full-time enrollment waiver application. The waiver application was created to assist the membership and staff with obtaining all information regarding a request to waive the full-time enrollment legislation in Bylaw 14.1.8.
18. **Discussion of Protocol for Institutions Certifying Eligibility for Competition based on a Nontraditional Academic Calendar.** The committee discussed the issue of certifying eligibility for institutions that have nontraditional academic calendars. The committee noted that there are instances in which institutions have not received approval from the committee to modify the prescribed full-time enrollment and/or progress-toward-degree requirements based on an institution's nontraditional academic calendar. The committee directed staff to advise the affected institutions of the requirements to submit a written request, if necessary. The committee also directed staff to produce educational information for the membership regarding this issue.
19. **Review of Full-Time Enrollment Waiver Request Based on Nontraditional Academic Calendar.** The committee reviewed a waiver request from Mercyhurst College regarding its nontraditional academic calendar. The committee approved the waiver request pursuant to Bylaw 14.1.8.1.9.2 (practice or competition – nontraditional academic calendars or cooperative educational programs) based on the institutional policy that permits all students enrolled at the institution to take eight hours per term and be considered full time. As a condition for granting the waiver, the committee requested that the institution submit a letter to the NCAA national office every June (starting June 2010) confirming that the circumstances detailed in the waiver request regarding the institution's enrollment requirements remain the same. The committee further noted that should there be any change to these requirements, the institution should file a new request based on the new standards.

- 20. Discussion of Development of Template Language to Assist Institutions with Local-Level Press Stories Regarding Academic Successes of Division II Student-Athletes.** The committee provided feedback on the best way to communicate the academic success of student-athletes. The committee agreed the best place to start was providing information to the institution's faculty, staff and alumni. The committee directed staff to develop template language that could be used by institutions when communicating the academic success of its student-athletes with the local media.
- 21. Review Form Developed by Staff to Assist Institutions in Complying with the Requirements of Bylaw 14.3.6 (Notification of Initial-Eligibility Standards).** The committee reviewed and approved a best practices document to assist institutions in complying with the provisions of Bylaw 14.3.6. The committee asked the staff to place this document on the NCAA Web site and to disseminate it through other means to the membership.
- 22. NCAA Division II Academic Requirements Committee Policies and Procedures.** The committee reviewed and approved revisions the NCAA Division II Academic Requirements Committee Policies and Procedures; specifically, the addition of a Conflict of Interest policy.
- 23. Committee Staffing Issues.** The committee discussed issues related to staffing of the committee:
- **Subcommittee Appointments.** The committee appointed Laura Clayton, director of compliance, University of West Georgia, to serve on the Division II Progress-Toward-Degree Waivers Subcommittee. The committee also appointed Kevin Schriver, faculty athletics representative, Southwest Baptist University, to serve on the Division II Initial-Eligibility Waivers Subcommittee.

Committee Chair: Paul Leidig, Grand Valley State University

Staff Liaisons: Maritza Jones, Academic and Membership Affairs

Gregg Summers, Research

Meeting Dates: February 19-20, 2009

**REPORT OF THE
NCAA DIVISION II ACADEMIC REQUIREMENTS COMMITTEE**

ACTION ITEMS.

1. Legislative Action Items.

- None.

2. Nonlegislative Action Items.

- None.

INFORMATIONAL ITEMS.

- 1. Review of Waivers for Failure to Submit Academic Performance Census (APC) data.** The committee reviewed requests for waivers of the penalty for failure to submit APC data by the applicable deadline in the 2008-09 academic year, pursuant to NCAA Bylaw 30.1.1 (Academic Performance Census – Failure to Submit). The committee granted one-time waivers to four institutions: Benedict College, Catawba College, Morehouse College and Washburn University of Topeka. Morehouse College's waiver was granted with conditions. The conditions required that the institution submit its APC data by June 15, a condition that was subsequently met. The waiver requests were granted based on the totality of the circumstances, including the institutional staff's diligence in attempting to submit APC data before the deadline and confusion experienced with the Academic Tracking System software. The committee denied waiver requests from the University of Puerto Rico, Rio Piedras, and Wheeling Jesuit University due to a lack of unusual or extraordinary circumstances.
- 2. Referral from the NCAA Division II Management Council Regarding Progress-Toward-Degree Legislation.** The committee reviewed a referral from the NCAA Division II Management Council related to Bylaw 14.4 (progress toward degree). At its April meeting, the council asked the committee to review and possibly take action on how progress-toward-degree legislation applies to student-athletes who attend an institution operating on a trimester academic calendar. The issue was sent to the Management Council by the Division II Membership Committee, which was led to believe that a Canadian institution that is interested in applying to enter the membership process in fall 2009 operated on a trimester calendar. The staff informed the committee that, subsequent to the referral, it was learned that the institution operates on a traditional semester calendar. The committee noted that this information makes the referral moot.

- 3. Placement of Transfer Student-Athletes in Academic Success Rate (ASR) and APC Cohort.** The committee received a report from staff regarding a change in how transfer student-athletes are placed in a cohort for the Division I Graduation Success Rate and Academic Performance Program. Previously, transfers were placed in the cohort that corresponded to their academic standing when they first enrolled at their new institution. Thus, a student-athlete with sophomore academic standing at the time of enrollment would be placed in the cohort for the previous academic year, even if he or she was entering the third year of full-time postsecondary enrollment. Under the revised Division I cohort definition, which will be effective for 2009-10 data submission, a transfer student-athlete's graduation cohort will correspond to the first academic year of full-time postsecondary enrollment, regardless of the number of credits accepted by the receiving institution. Staff reported that Division I made the change because the previous formula was confusing to institutional personnel, and as a result, cohort placement was being done inconsistently throughout the membership. The committee agreed that the new cohort-placement criterion should also be applied to the Division II ASR and APC in 2009-10, noting that the new criterion more accurately reflects the chronological progress of student-athletes through postsecondary education and that consistency among divisions is desirable.

Committee Chair: Paul Leidig, Grand Valley State University, Great Lakes Intercollegiate Athletic Conference

*Staff Liaison(s): Maritza Jones, Academic and Membership Affairs
Gregg Summers, Research*

Teleconference Date: May 26, 2009

**REPORT OF THE
NCAA DIVISION II ACADEMIC REQUIREMENTS COMMITTEE
JULY 10, 2009, TELECONFERENCE**

ACTION ITEMS.

1. Legislative Item.

- **2010 NCAA Convention – NCAA Bylaw 14.3 – Eligibility – Freshman Academic Requirements.**
 - (1) Recommendation. Sponsor legislation for the 2010 NCAA Convention to amend NCAA Bylaw 14.3 (freshman academic requirements) to create an exception to the test-score requirement for initial eligibility that specifies that a minimum score of 730 on the Prueba de Aptitud Académica may be used by a student-athlete attending an institution located in Puerto Rico to meet such requirements.
 - (2) Effective Date. August 1, 2010, for those student-athletes first entering an institution in Puerto Rico full time on or after August 1, 2010.
 - (3) Rationale. The Prueba de Aptitud Académica (PAA) is an aptitude test created by The College Board and administered to secondary school students in Puerto Rico and several Latin American countries. It is used as an entrance exam to universities and colleges in Puerto Rico, and more than 95 percent of enrollees at Puerto Rican institutions take the PAA. The PAA is a Spanish-language test, but it is not a translation of the SAT. Since the majority of instruction at Puerto Rican institutions is conducted in Spanish, the PAA should be accepted for the purpose of meeting the test-score requirements for initial eligibility for student-athletes attending an institution located in Puerto Rico. Data available demonstrates that the PAA is similar to the SAT in its ability to predict college academic outcomes for students attending an institution in Puerto Rico. Data from The College Board indicates that a score of 730 on the PAA is at approximately the same point on the overall distribution of test scores (one standard deviation below the average of all test-takers) as 820 on the SAT and 68 on the ACT, which are the current test-score standards. This score on the PAA, in addition to meeting all other academic qualifications for initial eligibility (e.g., high school graduation, minimum number of core courses, a high school grade-point average of 2.000) would be sufficient for initial-eligibility certification of student-athletes enrolling in one of the institutions located in Puerto Rico.
 - (4) Estimated Budget Impact. Potential cost for the NCAA Eligibility Center.

- (5) Student-Athlete Impact. Will allow student-athletes attending an institution located in Puerto Rico to use the PAA as a substitute for the SAT/ACT test-score requirement.

2. Nonlegislative Items.

- None.

INFORMATIONAL ITEMS.

- 1. Discussion Regarding Additional Requirements of English and Math Coursework for Transfer Students from Two-Year Colleges.** The staff updated the NCAA Division II Academic Requirements Committee on a referral by the NCAA Division II Management Council regarding a previous recommendation by the committee to sponsor legislation for the 2010 Convention to require a student-athlete who is transferring from a two-year institution to meet additional requirements of English and math coursework. The committee discussed the concerns raised by the Management Council, specifically regarding the use of remedial courses and courses earned at previous four-year institutions to satisfy these additional requirements. The committee directed staff to draft a possible legislative option that addresses the concerns raised by the committee and the Management Council for further review at its September in-person meeting for a possible legislative recommendation for the 2011 Convention.
- 2. Discussion Regarding NCAA Proposal No. 2010-2 (Recruiting And Eligibility – Admissions And Graduation Data, Banned Drug List And Initial-Eligibility Standards – Reports And Notification – Eligibility Center).** The staff updated the committee on questions raised by the NCAA Division II Presidents Council regarding NCAA Proposal No. 2010-2. This proposal would shift the responsibility related to providing specific information (related to admissions, graduation-rate data, academic success rate, initial-eligibility standards, banned-drug list and information regarding nutritional supplements) to a prospective student-athlete and his or her parents and legal guardians from member institutions to the NCAA Eligibility Center. The Presidents Council posed questions regarding whether the Eligibility Center could develop the necessary programs to copy a member institution that has placed a prospective student-athlete on the institution's Institutional Request List (IRL) on e-mails sent to the prospective student-athlete and to include the member institution's Web site on such e-mails. The staff updated the committee on the work being done by the Eligibility Center to accommodate these functions.

Committee Chair: Paul Leidig, Grand Valley State University

Staff Liaisons: Maritza Jones, Academic and Membership Affairs

Gregg Summers, Research

SUMMARY OF SPRING 2009 QUARTERLY MEETINGS**The National Collegiate Athletic Association**

Division II Management Council April 20-21, 2009 Indianapolis, Indiana	Division II Presidents Council April 30, 2009 Indianapolis, Indiana
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PARTICIPANTS

<p>Darrell Axtell, Saint Martin's University</p> <p>Sallie Beard, Missouri Southern State University</p> <p>Kathleen Brasfield, Angelo State University</p> <p>Rick Cole, Dowling College</p> <p>Bob Fortosis, Eckerd College</p> <p>Tim Griggs, Coker College</p> <p>Barbara Hannum, Hawaii Pacific University</p> <p>Stephanie Harrison-Dyer, Albany State University</p> <p>Ann Jirkovsky, Bellarmine University</p> <p>Ann Martin, Regis University</p> <p>Wendy Taylor May, University of California, San Diego</p> <p>Sandra Michael, Holy Family University</p> <p>Frances Nee, Indiana University of Pennsylvania</p> <p>Lloyd Raymond, Northern Sun Intercollegiate Conference</p> <p>Herb Reinhard, Valdosta State University</p> <p>David Riggins, Mars Hill College (<i>vice-chair</i>)</p> <p>Julie Ruppert, Northeast-10 Conference</p> <p>Tim Selgo, Grand Valley State University (<i>chair</i>)</p> <p>Karen I. Soto, University of Puerto Rico at Mayaguez</p> <p>Brenda Stevens, University of Charleston (WV)</p> <p>Glenn D. Stokes, Columbus State University</p> <p>Kathleen Turner, Oklahoma Panhandle State University</p> <p>Sherman Ward, Virginia State University</p> <p>Willie Washington, Benedict College</p>	<p>Mickey L. Burnim, Bowie State University</p> <p>Philip Gerbino, University of the Sciences in Philadelphia</p> <p>Joseph P. Grunenwald, Clarion University of Pennsylvania</p> <p>Stephen Jordan, Metropolitan State College of Denver (<i>chair</i>)</p> <p>Carolyn Mahoney, Lincoln University (Missouri)</p> <p>Ernest McNealey, Stillman College</p> <p>Cheryl Norton, Southern Connecticut State University</p> <p>J. Patrick O'Brien, West Texas A&M University</p> <p>Beverley J. Pitts, University of Indianapolis (<i>vice-chair</i>)</p> <p>Judith Ramaley, Winona State University</p> <p>David F. Rankin, Southern Arkansas University</p> <p>Hamid Shirvani, California State University, Stanislaus</p>
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ABSENTEES

Suzanne Sanregret, Michigan Tech University	<p>Drew Bogner, Molloy College</p> <p>Tom Harden, Clayton State University</p> <p>Nancy Moody, Tusculum College</p>
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OTHER PARTICIPANTS

Gary Brown, NCAA	Gary Brown, NCAA
Sharon Cessna, NCAA	Elsa Cole, NCAA
Jennifer Fraser, NCAA	Bernard Franklin, NCAA
Marquette Jamison, NCAA	Jennifer Fraser, NCAA
Maritza Jones, NCAA	Maritza Jones, NCAA
Delise O'Meally, NCAA	Delise O'Meally, NCAA
Stacey Osburn, NCAA	Stacey Osburn, NCAA
Stephanie Quigg, NCAA	Stephanie Quigg, NCAA
Mike L. Racy, NCAA	Mike Racy, NCAA
Ruth Reinhardt, NCAA, <i>recording secretary</i>	Ruth Reinhardt, NCAA, <i>recording secretary</i>
Dave Schnase, NCAA	Terri Steeb, NCAA
Terri Steeb, NCAA	Gregg Summers, NCAA
Gregg Summers, NCAA	
Mary Wilfert, NCAA	

1. WELCOME AND ANNOUNCEMENTS.

Management Council. The meeting was called to order at 8:05 a.m. by the chair, Tim Selgo. The chair welcomed the new members—Sandy Michael, Julie Ruppert, Brenda Stevens, Kathy Turner and Sherman Ward—to their first full meeting. He also noted that Sandy Michael had been inducted (the previous night) into the inaugural Holy Family University Athletics Hall of Fame class of 2009. The chair also reminded the Council that Sallie Beard is retiring from Missouri Southern State University and this will be her final meeting on the Council.

Presidents Council. The meeting was called to order at 8:06 a.m. by the chair. The chair welcomed the new members—Mickey Burnim, Phil Gerbino, Carolyn Mahoney and Judith Ramaley, as well as the chair of the Management Council, Tim Selgo.

2. REVIEW OF PREVIOUS MEETING DOCUMENTATION.

- a. **Management Council Meeting—January 14; Presidents Council Meeting—January 15; and post-Convention Management Council Meeting—January 17.**

Management Council. The Management Council approved the meeting summary of the January 14 and January 17, 2009, Management Council meetings, as presented.

Presidents Council. The Presidents Council approved the meeting summary of its January 15, 2009, Presidents Council meeting, as presented.

b. Presidents Council Teleconference—February 19.

Management Council. The Management Council reviewed the minutes of the Presidents Council's February 19 teleconference. No action was necessary.

Presidents Council. The Presidents Council approved the minutes from the February 19, 2009 teleconference, as presented.

c. Executive Committee Meeting—January 17.

Management Council. The Management Council reviewed the minutes of the Executive Committee's January 17, 2009, meeting. No action was necessary.

Presidents Council. The Presidents Council reviewed the minutes of the Executive Committee's January 17, 2009, meeting, noting in particular the information concerning the audit for fiscal year 2007-08; the recommended use of unallocated net assets; and the information presented to the Executive Committee on Division II issues. No action was necessary.

d. Administrative Committee Teleconferences—February 4 and March 4.

Management Council. The Management Council approved the minutes of the February 4 and March 4, 2009, teleconferences, as presented.

Presidents Council. The Presidents Council approved the minutes of the February 4 and March 4, 2009, teleconferences, as presented.

3. NCAA DIVISION II VISION STATEMENT.

Management Council. The Management Council reviewed the suggested Division II vision statement, as recommended by the Division II Administrative Committee. It was the consensus of the Council that a Vision Statement is important to the division but that the statement, as drafted, lacks any mention of athletics competition. The Council sent a recommended version to the Presidents Council for approval.

Presidents Council. The Presidents Council reviewed the recommended vision statement and approved the following version:

“Through a shared effort, Division II seeks to be a membership destination within the NCAA—a destination where intercollegiate athletics supports the mission of higher education by striking a balance among athletics competition, academic excellence and social

growth while its colleges and universities prepare student-athletes to thrive in their lives and careers.”

4. 2009 DIVISION II PRIORITIES

Management Council. The Management Council received an update on the 2009 priorities and the progress made to date on each of the priorities. No action was necessary.

Presidents Council. As part of the vice president's report, the Presidents Council received the list of 2009 priorities, as well as a first quarter update, which noted actions that had been taken January through April. No action was necessary.

5. COMMITTEE RECOMMENDATIONS AFFECTING DIVISION II.

a. Association-wide and Common Committees.

(1) Competitive Safeguards and Medical Aspects of Sports.

(a) Bylaws 11.1.2. (Responsibility for violations of NCAA Regulations) and 30.5 (Drug-Testing Program).

Management Council. The Management Council was informed that the committee was withdrawing the recommendation to sponsor legislation to amend Bylaws 11.1.2 and 30.5.5 to hold athletics staff to the same level of responsibility to which student-athletes are held pertaining to knowledge of NCAA banned substances. No action was necessary by the Council.

Presidents Council. No action was necessary.

(b) Injury Surveillance.

Management Council. The Management Council was informed that the NCAA has contracted with the Datalys Center to begin conducting its sports injury surveillance services in July 2009. No action was necessary.

Presidents Council. No action was necessary.

(c) Banned Drugs.

Management Council. The Management Council received an update on the Division II year-round drug testing program and reviewed the edited list of banned drugs, as follows. No action was necessary.

- (i) Stimulants; *(Revised 2/10/06)*
- (ii) Anabolic agents; *(Revised 2/10/06)*
- (iii) **Alcohol and Beta Blockers (banned for rifle only)** *Substances banned for specific sports; (Revised 2/10/06)*
- (iv) Diuretics and other masking agents; *(Revised 2/10/06, 5/29/07)*
- (v) Street drugs; *(Revised 2/10/06)*
- (vi) Peptide hormones and analogues; *(Revised 2/10/06)*
- (vii) Anti-estrogens *(Adopted 10/27/06 effective 8/1/07)*
- (viii) **Beta 2 Agonists**

Presidents Council. The Presidents Council received the list of banned drugs. No action was necessary.

(2) Minority Opportunities and Interests Committee.

Management Council. The Management Council reviewed the committee's report. No action was necessary.

Presidents Council. No action was necessary.

(3) Postgraduate Scholarship Committee.

Management Council. The Management Council reviewed the listing of fall sports awardees, as provided by the committee. No action was necessary.

Presidents Council. No action was necessary.

(4) Committee on Women's Athletics.

Management Council. The Management Council was informed that the Division I Legislative Council was scheduled to take action on Division I Proposal No. 2008-59 (as it relates to the addition of sand volleyball to the emerging sports for women list) during its current meeting. Prior to adjournment of the meeting, the Council was informed that Division I had taken action to make sand volleyball an emerging sport for women. The governance structure, in consultation with the American Volleyball

Coaches Association, is beginning its work to develop the necessary regulations (e.g., financial aid, playing and practice seasons, minimum contests/participants requirements) for the sport. These legislative concepts will be considered by the Division II membership at the 2010 NCAA Convention. No action was necessary.

Presidents Council. No action was necessary.

b. Division II Committees.

(1) Academic Requirements Committee.

(a) Committee Report.

(i) Bylaws 13.3 and 14.3.6 (Recruiting and Eligibility—Admissions and Graduation Data, Banned Drug List and Initial-Eligibility Standards—Reports and Notification—Eligibility Center.

Management Council. The Management Council agreed to recommend that the Presidents Council sponsor legislation for the 2010 Convention to amend Bylaws 13.3 and 14.3.6 to specify that the NCAA Eligibility Center shall provide the information contained within the disclosure reports related to admissions, graduation-rate data and academic success rate to a prospective student-athlete and his or her parents or legal guardians after he or she has registered with the Eligibility Center and the Eligibility Center has received an institution's request to add the prospective student-athlete to the institution's institutional request list; further to specify that the Eligibility Center shall provide notification of initial-eligibility standards, the banned-drug list and information about nutritional supplements to a prospective student-athlete and his or her parents or legal guardians after he or she has registered with the Eligibility Center.

Presidents Council. The Presidents Council agreed to sponsor the legislation for the 2010 Convention, noting some questions that can be reviewed by the Legislation Committee at its summer meeting prior to the August Presidents Council meeting.

(ii) **Bylaws 14.5.4.1 and 14.5.4.2 (Eligibility—Two-Year College Transfers—Eligibility for Competition, Practice and Athletics Aid.**

Management Council. The Management Council defeated a recommendation to amend Bylaws 14.5.4.1 and 14.5.4.2 to specify that in order for a transfer student from a two-year college who was a qualifier and who has not previously attended a four year collegiate institution to be eligible for competition, practice and athletics aid during his/her first academic year in residence, he/she must have successfully completed three semester or four quarter hours of English and three semester or four quarter hours of mathematics at the two-year college that are transferable. The recommendation further specified that that in order for a transfer student from a two-year college who was a non-qualifier, a partial qualifier or a qualifier who has previously attended a four-year collegiate institution, to be eligible for competition, practice and athletics aid during his or her first academic year in residence, he or she must have successfully completed six semester or eight quarter hours of English and three semester or four quarter hours of mathematics at the two-year college that are transferable toward any baccalaureate degree program at the certifying institution.

The Council referred the recommendation back to the Academic Requirements Committee and requested clarification on several issues, including the effect of this change on remedial courses, students who have earned an associate degree and students who have previously attended a four-year institution.

Presidents Council. No action was necessary.

(iii) **Bylaw 21.6.3.1 (Committees—Common Committees—Committees with Governance Administration Responsibilities—International Student Records Committee—Composition).**

Management Council. The Management Council approved noncontroversial legislation to amend Bylaw 21.6.3.1 to specify that the International Student Records Committee shall consist of eight members, including two Division I representatives, two Division II representatives, two repre-

sentatives from either Division I or II and two ex-officio members, one of whom shall be the NCAA Eligibility Center's primary foreign student records consultant. The Council noted that this change does not have a budget impact because the overall number of committee members does not change, only the composition.

Presidents Council. No action was necessary.

(iv) College Board Test, Prueba de Aptitud Académica (PAA).

Management Council. The Management Council received an update on the discussions regarding whether the Prueba de Aptitud Académica (PAA) test administered in Puerto Rico should be accepted for purposes of meeting the test-score requirements for initial eligibility in Bylaw 14.3. Based on feedback from the NCAA Data Analysis Research Network recommending the PAA score might best be used as a stand-alone metric for determining initial-eligibility certification (as opposed to linking or concurring it to the SAT or ACT score) for students in Puerto Rico attending a Division II school in Puerto Rico, the committee had approved a model proposed by the NCAA research staff to attain such a stand-alone metric. The research staff will continue to work with the College Board to determine the proper test score for initial eligibility. A legislative recommendation may be forthcoming at the summer Council meeting

Presidents Council. The Presidents Council received the updated information on the PAA in the Management Council report. No action was necessary.

(b) Academic Performance Census.

Management Council. The Management Council received an update on the first year's experience with the academic performance census. The Council noted that 90 percent of Division II schools submitted the APC data by the 18-week deadline and, of the 90 percent, 191 schools received an incentive payment for meeting the original 12-week deadline. Further, 15 Division II schools forfeited enhancement funds for the 2009-10 academic year for failing to submit the data. Any appeals will be heard by the Academic Requirements Committee this spring. No action was taken.

Presidents Council. No action was necessary.

(2) Planning and Finance Committee.

(a) Division II Year-to-Date Budget-to-Actual Figures.

Management Council. The Management Council reviewed the 2008-09 budget-to-actual results as of February 28. No action was taken.

Presidents Council. The Presidents Council reviewed the 2008-09 budget-to-actual results as of February 28. No action was taken.

(b) Update from April 29 Meeting.

Management Council. No action was necessary.

Presidents Council. The Presidents Council received an update from the vice chair on the April 29 Planning and Finance Committee meeting. The Planning and Finance Committee continued discussions on the enhancement fund distribution formula and whether the current formula aligns with the division's strategic positioning platform. The current formula used to distribute the \$4.8 million fund each spring is: (1) a third distributed to conferences based on performance in the men's and women's basketball championship; (2) a third distributed to conferences based on the number of conference championships sponsored with at least six active members; and (3) a third distributed equally to each active Division II school in good standing. As a part of its discussions, the committee reviewed the feedback received from the 2009 NCAA Convention. At this time, no formal decisions were made regarding modifications to the formula; however, the committee did determine how to allocate a scheduled \$300,000 increase in the fund for 2009-2010. The committee took action to devote the \$300,000 increase in 2009-2010 as a one-time allocation divided equally among Division II member schools.

The distribution will occur in May 2010, based on Division II membership as of September 1, 2009. No restrictions will be placed on how institutions use the allocation.

Additionally, the committee reviewed procedures to track implementation of the division's new three-year strategic plan.

(3) **Championships Committee.**

(a) **Committee report.**

(i) **Appointments and Reappointments.**

Management Council. The Management Council ratified the following sports committee appointments and reappointments, effective September 1, unless otherwise noted.

- **Baseball. Jim Givens**, associate athletics director, University of Findlay (reappointment);
- **Men's Basketball. Jim Johnson**, commissioner, Mid-America Intercollegiate Athletics Association, replacing Lonn Reisman, administrator and coach, Tarleton State University;
- **Women's Basketball. Greg Bamberger**, director of athletics, Kutztown University of Pennsylvania (reappointment);
- **Football. Roberta Page**, director of athletics, Shippensburg University, replacing Bill Elias, former director of athletics, Gannon University; and **Thomas Spicer**, director of athletics, Colorado School of mines, replacing Kevin Buisman, director of athletics, Minnesota State University, Mankato;

[Note that **Derek Carter**, director of athletics, Bowie State University, was removed from consideration because of his resignation from Bowie State and change in divisional status. The Championships Committee will reopen the position.]

- **Women's Golf. James DeMello**, associate athletics director, University of Hawaii at Hilo (reappointment);
- **Men's Lacrosse. Matt Bassett**, director of athletics, LeMoyne College (reappointment);
- **Men's Soccer. Dennis Helsel**, director of athletics, Chowan University, replacing Paul Payne, coach,

Bloomsburg University of Pennsylvania; and **Bobby Peterson**, coach, Northeastern State University, replacing Kurt Portman, associate athletics director, Midwestern State University;

- **Softball. Lisa Sweany**, senior associate athletics director, Grand Valley State University, replacing Kathy Stewart, coach and administrator, Northern Kentucky University;
- **Men's and Women's Swimming and Diving. Lynn Griffin**, senior woman administrator and associate athletics director, University of Indianapolis, replacing Dixie Cirillo, associate athletics director, Colorado School of Mines;
- **Women's Volleyball. Jason Skoch**, coach, Truman State University, replacing Venera Flores-Stafford, associate athletics director and coach, Midwestern State University;
- **Wrestling. Doug Peters**, director of athletics, Minnesota State University Moorhead, replacing Patrick Timm, coach, Northern State University;
- **Women's Basketball Rules. Jamie Pewinski**, head women's basketball coach, Lake Superior State University, replacing David Marsh, associate athletics director, Northwood University;
- **Men's and Women's Soccer Rules. Ike Ofoje**, coach, University of South Carolina Aiken (reappointment); and
- **Women's Volleyball Rules. John Bo Pagiasotti**, head volleyball coach, Southwestern Oklahoma State University; replacing Carlos Chia, coach, Northern Kentucky University.

Presidents Council. The Presidents Council reviewed the appointments/reappointments. No action was taken.

(ii) Championships Selection Announcements.

Management Council. The Management Council was informed that the committee had adopted a policy to have championship brackets be announced as regions are completed, rather than via online selection shows, effective for the spring championships. A designated release time, prior to 9 p.m. EST on selection day, will be chosen by each respective committee to release the majority of regions via press releases on ncaa.com. Any regions still under consideration after the designated release will be posted online as available. No action was taken.

Presidents Council. No action was necessary.

(iii) Regional Tournament Contingency Plan.

Management Council. The Management Council received information concerning the approval and implementation of a contingency plan for any regional championship site where all participating school teams must fly by charter or commercial means in order to reach the host site. The contingency plan will (1) include a two-host site format in which the No. 1 seed and the No. 2 seed will host a four-team tournament, with the winner of each host site competing for the regional championship; (2) the regional championship site will occur at the site of the highest remaining seed; and (3) the plan will be implemented by the governing sports committee if it is determined that a cost savings of at least \$10,000 will occur and the plan does not result in an undue hardship (as determined by the governing sports committee) to the participating schools.

Presidents Council. No action was necessary, as the Council had already approved the contingency plan during its February 19 teleconference.

(iv) 2010 Division II Fall Championships Festival.

Management Council. The Management Council was informed of the dates for the 2010 Division II Fall National Championships Festival—Tuesday, November 30, through Saturday, December 4. This festival will crown championships in the sports of men's and women's cross country, field hockey, men's and women's soccer, and women's vol-

leyball. The Council noted that a waiver it approved in April 2008 to permit soccer and women's volleyball to start a week earlier is moot. The waiver is not necessary because the championships dates for men's and women's soccer and women's volleyball will occur at their traditional time, based on the confirmed dates for the 2010 Fall Festival. No action was taken.

Presidents Council. The Presidents Council received the dates for the 2010 festival. No action was taken.

(b) Update from the 2009 Winter Championships Festival.

Management Council. The Management Council received an oral update on the 2009 Winter Championships Festival. No action was taken.

Presidents Council. The Presidents Council received information on the outcome of the 2009 Winter Championships Festival and the sanctions that had been levied upon those (individuals and institutions) that were involved in any misconduct, as defined in By-law 31.02.3. The Council noted that the Championships Committee will continue its discussions on whether to implement additional protocol or standards for Division II national championships at its summer meeting. No formal action was taken.

(4) Committee for Legislative Relief.

Management Council. The Management Council agreed with the committee's decision that, effective August 1, 2009, no relief of the organized competition or training prior to enrollment legislation will be provided for waiver requests involving institutions asserting that misinformation or a lack of information was provided to the prospective student-athlete during the recruitment process. In the future, such requests will be reviewed on a case-by-case basis in accordance with the April 2008 guidelines to determine if any additional mitigation outside the control of the student-athlete warrants relief. The Division II membership has received a significant amount of education regarding the organized competition or training prior to collegiate enrollment legislation; therefore, institutions will no longer benefit via the waiver process for assertions related to misinformation or a lack of information, in and of itself.

Presidents Council. No action was necessary.

(5) Legislation Committee.

(a) Bylaw 11.1 (Personnel—Conduct of Athletics Personnel—Sports-Safety Training).

Management Council. The Management Council agreed to recommend that the Presidents Council sponsor legislation for the 2010 Convention to amend Bylaw 11.1 to specify that each head coach shall be certified in first aid, cardiopulmonary resuscitation (CPR) and automatic external defibrillator (AED) use.

Presidents Council. The Presidents Council discussed this legislative concept in detail and agreed to amend the legislation to specify that each head coach and all full-time coaches shall be certified in first aid, cardiopulmonary resuscitation (CPR) and automatic external defibrillator (AED) use. The Council agreed to sponsor the legislation, as amended, for the 2010 Convention.

(b) Bylaws 13.02.5.1. and 13.6.6.5 (Recruiting—Official (Paid) Visit—Entertainment/Tickets on Official Visit—Student Host).

Management Council. The Management Council approved non-controversial legislation to amend Bylaws 13.02.5.1.-(f) and 13.6.6.5 to specify that a student host may receive a complimentary meal or a complimentary admission to a campus athletics event each time he/she accompanies a prospective student-athlete to a meal or campus athletics event, respectively, during the prospective student-athlete's official visit.

Presidents Council. No action was necessary.

(c) Bylaw 13.1.9 (Recruiting—Contacts and Evaluations—Banquets and Meetings—All Sports).

Management Council. The Management Council approved non-controversial legislation to amend Bylaw 13.1.9 to specify that in all sports, a coach may speak at a meeting or banquet without using one of the institution's permissible contacts or evaluations, provided the coach does not make a recruiting presentation in conjunction with the appearance, the coach does not have any direct contact with any prospective student-athlete (or the prospective student-athlete's relatives or legal guardians) in attendance and the coach does not engage in any evaluation activities; further, to specify that in all sports, a coach may speak at a meeting or banquet in conjunction with a community engagement activity and have con-

tact with a prospective student-athlete(s) (or the prospective student-athlete's relatives or legal guardians), provided the coach does not make a recruiting presentation in conjunction with the appearance, the contact is not for the purpose of securing the enrollment or ultimate participation of the prospective student-athlete(s) in the institution's intercollegiate athletics program and the meeting or banquet does not take place during a dead period.

Presidents Council. No action was necessary.

- (d) **Bylaw 16.8.1.2.1.1 (Awards and Benefits—Expenses Provided by the Institution for Practice and Competition—Departure/Return Expense Restrictions—Exceptions—Travel Following Championship Events and Postseason Football Games.**

Management Council. The Management Council approved non-controversial legislation to amend Bylaw 16.8.1.2.1.1 to specify that return transportation following contests in NCAA championship events, National Governing Body (NGB) championships in emerging sports or certified postseason football games that take place during the institution's official vacation period during the academic year or between regular academic terms is exempt from the requirement that a student-athlete remain not longer than 36 hours following the conclusion of the competition in order to receive actual and necessary expenses to return to campus.

Presidents Council. No action was necessary.

- (e) **Committee Referral.**

Management Council. The Management Council referred the following concept to the NCAA Division II Membership Committee for review and possible action:

- Bylaw 20.10.3.5.5 (Individual Sports – One or More Sites). Whether the Division II membership should consider adding an exception to the minimum contests and participant requirements for sports sponsorship in track and field to specify that if the number of student-athletes participating in a multiday meet on behalf of the institution over the course of the entire meet equals or exceeds the minimum number of participants required for sports sponsorship and the meet is conducted on consecutive days, an institution may use the compe-

tion as a contest in meeting the minimum contest requirements. (See NCAA Division I Proposal No. 2008-63.)

Presidents Council. No action was necessary.

(f) **Discussion Regarding a Legislative Concept to Amend Bylaw 14.2.4.2 (Participation in Organized Competition or Training Prior to Initial Collegiate Enrollment).**

Management Council. The Management Council reviewed information presented by the Legislation Committee regarding the legislative concept to amend Bylaw 14.2.4.2. The committee had received additional feedback from different groups, and representatives from different coaches' associations have also been requested to provide feedback regarding the concept. The guidelines used by the NCAA Division II Committee for Legislative Relief when considering an institution's request to grant relief of the application of Bylaw 14.2.4.2 were reviewed to determine whether some of the guidelines should be incorporated into the legislation. The committee directed staff to prepare a single legislative concept for the committee's review at its June in-person meeting for a possible legislative recommendation, as follows:

- (i) Expansion of the "Grace Period" to One Year. To specify that an individual who does not enroll in a collegiate institution as a full-time student within one year following the date that the individual's high school class normally graduates from high school (or the international equivalent as specified in the NCAA Guide to International Academic Standards for Athletics Eligibility) shall use one season of intercollegiate competition for each year or sports season (following that date) in which the individual has participated in organized competition. The committee believes that by expanding the grace period to one year, individuals will have the opportunity to participate in organized competition for a reasonable period of time, without compromising the original intent of the rule. In addition, the committee noted that it is often that coaches begin recruiting individuals during the first year after high school graduation; therefore, an expanded grace period would allow these individuals ample time to make a decision regarding enrollment in college without compromising their opportunity to participate in Division II athletics. Finally, the committee noted that an expansion of the grace period will

balance the impact of the amended definition of organized competition [see letter (c) below].

- (ii) Date of High School Graduation. To incorporate two different interpretations that clarify the application of the organized-competition legislation to individuals who either graduate high school early or are required to repeat an entire year of high school prior to graduating. [See 10/22/01 official interpretation Item No. 1 and 02/22/06 staff action Item No. 2.] The committee noted that by including such interpretations in the legislation it will provide the membership with ease of reference to these issues.
- (iii) Definition of Organized Competition. To specify that athletics competition shall be considered organized for purposes of this rule, if any of the following conditions exist: (1) competition is scheduled in advance; (2) official score is kept; (3) individual or team standings or statistics are maintained; (4) official timer or game officials are used; (5) admission is charged; (6) teams are regularly formed or team rosters are predetermined; (7) team uniforms are used; (8) an individual or a team is privately or commercially sponsored; or (9) the competition is either directly or indirectly sponsored, promoted or administered by an individual, an organization or any other agency. The committee believes that even though this definition of organized competition might cast a wider net than the definition under the current legislation, the determining factor for triggering the rule would be frequency and level of competition, rather than compensation. It would no longer be of importance if the individual, his or her teammate(s) or other individuals participating in an event received compensation, including a salary, prize money, actual and necessary expenses, etc.
- (iv) Exception to the Academic Year in Residence. To create an exception to the year in residence requirement for a student who has attended a two-year or four-year institution for at least two full-time semesters or three full-time quarters and who has satisfactorily completed an average of at least 12 semester or 12 quarter hours of transferable degree credit for each full-time academic term of attendance at the two-year or four-year collegiate institution. The committee noted that the requirement of a year in residence for individuals who trigger the organized-competition legislation is a very important piece of the legislation, as it requires indi-

viduals to demonstrate a commitment to academics prior to being allowed to participate in intercollegiate athletics. However, the committee believes that a transfer student should not be required to serve an academic year in residence at the certifying institution if he or she has already demonstrated that commitment by presenting the certifying institution with the required academic information.

- (v) Postgraduate College Preparatory School Exception. To eliminate the current exception to the organized-competition legislation for individuals who trigger the rule during the initial year of enrollment in a postgraduate college preparatory school. The committee believes that individuals who delay initial full-time collegiate enrollment to enroll in a postgraduate college preparatory school would not need an exception if there is an extended one-year grace period for the application of the organized-competition legislation.
- (vi) Waiver Criteria Provision. Add a provision to specify that the Committee for Legislative Relief may approve waivers of the organized-competition legislation. The waiver provision should include the waiver criteria, as well as a list of circumstances that are considered within or beyond the control of the individual or the institution. The committee directed staff to use the guidelines currently in place for the Committee for Legislative Relief to create the waiver provision. The committee believes the waiver provision would help institutions when deciding whether or not to request a waiver of the application of the organized-competition legislation.
- (vii) Notification of Organized-Competition Legislation. To add a provision to specify that a Division II institution is required to provide information regarding the organized-competition legislation to prospective student-athletes at the first practical opportunity but not later than the day prior to the student-athlete's signed acceptance of the National Letter of Intent or institution's written offer of admission and/or financial aid. The committee believes that this requirement makes sense because it requires institutions to provide the information early in the recruiting process. In addition, the committee believes that such provision would reduce the instances of lack of information or misadvisement in waiver requests.

The Legislation Committee will review this concept and any additional feedback at its June 2009 in-person meeting for a possible legislative recommendation. In addition, the committee agreed to review a concept related to discontinued collegiate enrollment in conjunction with an overall review of the post-enrollment amateurism rules in Bylaw 12 during future meetings to determine whether there are any further legislative changes that need to be made. No formal action was taken by the Council.

Presidents Council. The Presidents Council reviewed the information on Bylaw 14.2.4.2 without taking any formal action.

(6) Membership Committee.

(a) Committee Referral.

Management Council. The Management Council referred the following issue to the Division II Academic Requirements Committee for possible review and action by the July meeting of the committee:

- Bylaw 14.4 (Progress-Toward-Degree)—How does the progress-toward-degree legislation apply to student-athletes who attend an institution that operates on a trimester academic calendar?

Presidents Council. No action was necessary.

(b) Membership Process.

Management Council. The Management Council was informed that the deadline for schools to apply to be considered for the Division II membership process is June 1, 2009. The Membership Committee will review all applications received by the June 1 deadline at its July 7-9 meeting. Determinations at their meeting on whether an application has been accepted to enter the Division II membership process will remain confidential until the Division II Management Council reviews the information at its July 20-21 meeting. An announcement regarding those applications accepted will be made following the Management Council meeting. No action was taken.

Presidents Council. No action was necessary.

(c) Former Division II Institutions that Reclassified to Division I and Wish to Return to Division II.

Management Council. The Management Council reviewed the committee's information concerning the process for former Division II institutions that reclassified to Division I and now wish to return to Division II. Such an institution shall not be required to go through the membership process set forth in Bylaw 20.3; rather, an institution in this scenario shall be required to submit the following documentation for review by the committee, which verifies that the institution is in compliance with Division II legislation: (1) squad lists for all sports, including financial aid equivalency information; (2) the schedules for all sports for the upcoming championship season; (3) the results from all of the sports' immediate previous championship season; and (4) information regarding the Division II academic and amateurism certification of all student-athletes as completed by the NCAA Eligibility Center. An orientation visit should take place on the institution's campus with the president and athletics director to discuss current Division II initiatives, and an institution that returns to Division II from Division I will be classed into the ISSG schedule as determined by the committee at the time of re-entry. No action was taken.

Presidents Council. No action was necessary.

(d) Process for the Audit of an Institution Failing to Meet More Than One Membership Requirement in a 10-year Period per 2009 NCAA Convention Division II Proposal No. 6.

Management Council. The Management Council noted the process by which the audit will be performed for an institution that failed to meet more than one membership requirement in a 10-year period. The process will begin with a paper review by the Membership Committee. If the Membership Committee does not receive the appropriate documentation or is not satisfied with the information provided by the institution, the committee may conduct an on-campus audit. The following documents shall be provided by an institution in the initial paper audit: (1) sports schedules with results for all sports; (2) a list of student-athletes who competed in each contest for each sport; (3) the completed sports sponsorship form signed by the conference commissioner for the academic year under review; (4) completed squad lists; (5) information regarding how the institution satisfied minimum financial aid requirements as outlined in Bylaw 20.10.1.2 (minimum awards); (6) the executive summary document that lists the total

financial aid awarded to each sport; and the institution's most recent ISSG submitted by the institution per NCAA Constitution 6.3.1.2 (failure to complete self study report). An institution subject to the audit will receive notice via a letter to the chancellor or president, with an e-mail copy to the athletics director, faculty athletics representative, senior woman administrator, compliance coordinator and conference commissioner, if applicable, following the committee's November in-person meeting. The institution shall provide the requested documentation by mid-January for a review by the committee at its February in-person meeting. The penalties will vary depending on each institution's issues, and any egregious issues identified during the audit that do not pertain to the review shall be forwarded to the enforcement staff with notice to the institution to review the issue(s) and self-report any violation(s). No action was taken.

Presidents Council. No action was necessary.

(e) Institutions Requesting a Waiver of the Two-Year Reclassification Period of a Single Sport from Division I to Division II.

Management Council. The Management Council noted that the Membership Committee had determined that an institution seeking a waiver of the two-year reclassification period per Bylaw 20.4.2.3 (reclassification period) shall be required to submit the following documentation for review by the committee: (1) squad lists for the appropriate sport, including financial aid equivalency information; (2) a schedule for the sport for the upcoming championship season; (3) the results from the sport's immediate previous championship season; and (4) information regarding the Division II academic and amateurism certification of student-athletes as completed by the Eligibility Center. No action was taken.

Presidents Council. No action was necessary.

(f) Removal of the Conference Commissioner's Signature on the Signature Page of the ISSG.

Management Council. The Management Council noted that the conference commissioner's signature shall no longer be required on the ISSG signature page prior to an institution's submission of the document to the national office. The Membership Committee agreed that individual conferences may add a requirement to their conference policy to review the ISSG if they deemed it appropriate. No action was taken.

Presidents Council. No action was necessary.

(g) Institutions in the Division II Membership Process.

Management Council. The Management Council noted that there are currently 12 institutions in the Division II membership process. The five candidacy year one institutions are Cal State East Bay, Dominican (California), Lambuth, Maryville (Missouri) and Ohio Dominican. The six candidacy year two institutions are King College (TN), Lincoln University (PA), St. Thomas University (FL), University of Arkansas, Fort Smith, University of Illinois, Springfield, and Urbana University. The provisional institution is Lake Erie College (OH). No action was taken.

Presidents Council. No action was necessary.

(7) Nominating Committee.

(a) Reappointments.

Management Council. The Management Council recommended that the Presidents Council approve the following reappointments, as recommended by the Nominating Committee:

- (i) **Championships Committee: Erin Lind**, associate commissioner, Northern Sun Intercollegiate Conference.
- (ii) **Committee on Competitive Safeguards and Medical Aspects of Sports: James Morgan**, professor of law, California State University, Chico.
- (iii) **International-Student Records Committee: Eileen McDonough**, faculty athletics representative, Barry University.
- (iv) **High School Review Committee: Cortez Dial**, Virginia State University.
- (v) **Committee on Infractions: Bruce Kirsh**, director of athletics, Franklin Pierce College.
- (vi) **Legislation Committee: Jay Newton**, assistant director of athletics, University of Southern Indiana.

- (vii) **Committee for Legislative Relief: Eugene Hermitte**, faculty athletics representative, Johnson C. Smith University.
- (viii) **Committee on Student-Athlete Reinstatement: Kim Vinson**, assistant director of athletics, Cameron University.

Presidents Council. The Presidents Council approved the reappointments.

(b) Appointments.

Management Council. The Management Council recommended that the Presidents Council approve the following appointments, effective September 1 unless otherwise noted.

- (i) **Championships Committee: Robert Dranoff**, commissioner, East Coast Conference.
- (ii) **Committee on Competitive Safeguards and Medical Aspects of Sports: Michelle Gober**, senior woman administrator, Kutztown University of Pennsylvania.
- (iii) **Foreign-Student Records Committee. Jennifer Minke**, assistant director of admissions, Texas A&M University-Kingsville.
- (iv) **Legislation Committee: Christina Whetsel**, director of compliance and student-athlete services, Angelo State University; and **Melissa Barrett**, associate director of athletics, Belmont Abbey College.
- (v) **Membership Committee:** Immediate vacancy—**Kimberly Pate**, director of athletics, Brevard College; and September 2009 vacancy—**Brian Swanson**, director of athletics, California State Polytechnic University, Pomona.
- (vi) **Nominating Committee: Jaime Lundgren**, associate director of athletics, University of Nebraska, Kearney; and **Charles Tucker**, faculty athletics representative, Valdosta State University.
- (vii) **Olympic Sports Liaison Committee: Venera Flores-Stafford**, associate director of athletics/head volleyball coach, Midwestern State University.

Presidents Council. The Presidents Council approved the appointments, as recommended by the Management Council.

(c) Committee for Legislative Relief Preferences.

Management Council. The Management Council approved the recommendation that, when selecting individuals to serve on the Committee for Legislative Relief, preference should be given to athletics administrators with Division II longevity who have a clear understanding of NCAA Bylaws 12 and 14.

Presidents Council. No action was necessary.

(8) Student-Athlete Reinstatement Committee.

(a) Bylaw 14.2.5.2.3 (Eligibility—Hardship Waiver—Percent Calculation—Transfer Student-Athletes.

Management Council. The Management Council approved non-controversial legislation to amend Bylaw 14.2.5.2.3 to specify that the calculation for percentage of scheduled contests or dates of competition for a transfer student-athlete may be based on the method that would be most beneficial to the student-athlete (the rule applicable to the division where the injury or illness occurred or the Division II rule).

Presidents Council. No action was necessary.

(b) Use of Chiropractor Records as Medical Documentation for Hardship Waivers.

Management Council. The Management Council referred the committee's recommendation to the Legislation Committee, for further review and definition, to issue an official interpretation determining that the medical documentation required to grant a hardship waiver (Bylaw 14.2.5.2.2.) must come from a physician (medical doctor) who administered care at the time of the injury or illness. Documentation from an individual other than a physician (e.g., chiropractor, physical therapist) only may be used to support the physician's documentation. The interpretation will provide proper clarification as to what is meant by 'medical doctor' and provides notification that chiropractic records may be provided as supplemental documentation.

(c) Competition and Practice Prior to Certification of Amateur Status.

Management Council. The Management Council was provided with an update regarding cases where a student-athlete has been permitted to participate in practice and/or competition prior to receiving final amateurism certification from the NCAA Eligibility Center (Bylaw 12.1.1.1.3). The Student-Athlete Reinstatement Committee reviewed the guidelines originally approved at its December 2007 meeting and reaffirmed its position that relief from a withholding condition for a violation of this bylaw should no longer be provided beginning with the 2009-10 academic year. The committee provided relief during the 2007-08 and 2008-09 academic years with the understanding that the amateurism certification process was new and many Division II member institutions were not familiar with the process and were inadvertently allowing student-athletes to participate prior to receiving their certification decisions. However, in reaffirming its guidelines effective for the 2009-10 academic year, the committee believes the membership has had ample time to become familiar with the new amateurism certification process. No action was taken.

Presidents Council. No action was necessary.

6. NCAA CONVENTION AND LEGISLATION.

a. Presidents Council-Sponsored Proposals for the 2010 Convention.

Management Council. The Management Council recommended that the Presidents Council approve the legislative form of the proposed legislation for the 2010 Convention.

Presidents Council. The Presidents Council approved the legislative form of the proposals, as recommended by the Management Council.

b. Noncontroversial Legislation per Constitution 5.3.1.1.1.

Management Council. The Management Council approved the legislative form of the noncontroversial proposals, already approved in concept by the Council.

Presidents Council. No action was necessary.

c. Administrative Regulations.

Management Council. The Management Council reviewed the legislative form of the administrative regulations, which had already been approved. No action was necessary.

Presidents Council. No action was necessary.

d. Modification of Wording to Conform to the Intent.

Management Council. The Management Council approved the legislative form of the modification of wording proposals, previously approved in concept by the Council.

Presidents Council. No action was necessary.

e. Inclusion of Proposals into the Division II Manual.

Management Council. The Management Council agreed to recommend that the Presidents Council approve the inclusion into the Manual the legislative proposals approved in legislative form and in concept that are considered the “running supplements” of noncontroversial, administrative regulations, incorporations and modifications based on intent.

Presidents Council. The Presidents Council approved the recommendation.

7. MANAGEMENT COUNCIL ELECTIONS.

a. Election for Mid-America Intercollegiate Athletics Association Representative.

Management Council. The Management Council recommended that the Presidents Council ratify the appointment of Robert Boerigter, director of athletics, Northwest Missouri State University, as the new Management Council representative from the Mid-America Intercollegiate Athletics Association. Mr. Boerigter will complete the term of office for Sallie Beard (through January 2010) and then serve a full four-year term of office from January 2010 through January 2014.

Presidents Council. The Presidents Council ratified the appointment.

b. Vice Chair of Management Council.

Management Council. The Management Council reviewed the current duties of the vice chair of the Management Council and engaged in a discussion as to how

to structure the position to best facilitate the work of the various sports committees and the Division II Championships Committee with that of the Management Council. With the current vice chair's term ending August 31, it was the consensus of the Council that the issues should be referred to the Championships Committee for discussion at their next meeting. The Management Council will review the recommendation that comes from the Championships Committee and make a decision as to how the position should be structured during its July meeting. The election for the new vice chair will take place at the same meeting, with an effective date of September 1.

Presidents Council. No action was necessary.

8. *DIVISION II PROJECT TEAMS.*

a. *Convention Planning Project Team.*

Management Council. The Management Council reviewed the report of the project team. No action was taken.

Presidents Council. The Presidents Council engaged in a short preliminary discussion about the format for the 2010 Convention. It was decided that the Council will take some time to discuss the general focus for the Division II programming and potential keynote speakers during a future teleconference. No action was taken.

b. *Management Council Identity Subcommittee.*

Management Council. The Management Council was updated on the early morning meeting of the Identity Subcommittee. Among new items presented to the Council was the translation of the Division II strategic positioning platform into Spanish. No formal action was taken.

Presidents Council. No action was necessary.

9. *BYLAW 17—DIVISION II PLAYING AND PRACTICE SEASONS AND CHAMPIONSHIPS POLICIES.*

Management Council. The Management Council engaged in roundtable discussions on aligning the division's playing and practice seasons regulations with the Division II strategic positioning platform. The Council agreed that the discussion must be strategic, rather than economically driven, and that proposed changes should be thoroughly vetted by the governance structure and other groups (e.g., coaches associations, Division II Athlet-

ics Directors Association, Division II Conference Commissioners Association) to ensure meaningful input.

As an outcome of the discussions, the Council began to identify those areas of emphasis for the 2010 NCAA Convention, which included a later start time for fall sports; a “dead period” for winter sports; a reduction in the number of contests in baseball and softball; and a possible later start time for spring sports.

- a. **Preseason Start Time for Fall Sports.** A possible change in the start of the preseason practice period for fall sports would have a direct impact on easing the financial burden that comes with having to house and feed student-athletes prior to the rest of the general student body arriving on campus for the start of classes.

Based on feedback received from the NCAA Committee on Competitive Safeguards and Medical Aspects of Sport, the current length of the preseason practice period is important to prepare student-athletes for the rigors of the competitive segment of their sport. Thus, the Management Council recommended maintaining the current length of the preseason practice period and moving the permissible start date for competition in the fall by one week later. By maintaining the first permissible start date for practice (which is 17 days prior to the first permissible start date for competition) and moving the start date for competition by one week, a review on a sport-by-sport basis is necessary to determine whether either shortening the overall season by one week or moving the start dates for championships by one week is appropriate.

Initially, the Management Council members noted that they did not want to reduce the overall number of football games because of the sport’s financial benefits (e.g., gate receipts, guarantees) for member schools, though they would consider a later championship if television could accommodate it. Additional comments included whether a delayed season for fall sports would overlap the start of winter sports and, thus, create facility pressures on campus.

Legislative Changes:

Sports Considered— Men’s and Women’s Cross Country
Field Hockey
Football
Men’s and Women’s Soccer
Women’s Volleyball

- Permissible start date for practice would remain at 17 days or 21 days (for football) prior to the first permissible contest date.
- First permissible contest date would change to the Thursday preceding September 6 (current legislation is the Thursday preceding August 30).

Additional considerations include reducing the length of the season by one week or moving the start dates for championships one week later. If the length of the season is reduced by one week (to accommodate the later start time for competition and practice and not moving the championships dates), then consideration must be given to the current permissible number of contests and whether a reduction is necessary.

- b. **“Dead Period” for Winter Sports.** The Management Council received a concept developed by the National Association of Basketball Coaches (NABC) that would impose a “dead period” on practice and competition during several days of the winter break. The dates proposed by the NABC were December 20 through December 27. This “dead period” is proposed rather than reducing the overall number of contests.

Overall, the Council liked the concept and felt the concept could be applied to all winter sports (basketball, swimming and diving and wrestling) and could include a window of time (e.g., December 20 to January 1) to permit schools to select their own seven consecutive day period within the window of days.

- c. **Start Time for Spring Sports and Number of Contests in Baseball and Softball.** The Management Council considered whether the start date for competition for all spring sports should be the second Thursday in February, rather than February 1 (which is the current start date).

Further, regardless of whether the start date for competition is changed, the Council agreed that a reduction in the permissible number of contests for baseball and softball is warranted. The reduction should be considered separately for each sport, as the sports are not the same. The Council agreed to start with a possible reduction in baseball from 56 to 50 contests and for softball, eliminating the tournament exception. By eliminating the tournament exception in softball, each contest played would count in the overall limit of 56 contests.

The Management Council noted that this is a critical issue for the division, and the next several months will be important in order to gather feedback and input from the membership. The ideas noted represent those concepts that deal directly with Bylaw 17 and playing and practice seasons and could serve as legislative proposals to be voted on by the Division II membership at the 2010 NCAA Convention.

Further, the Council noted the need to continue to focus on championships policies with an eye toward aligning championships policies with the strategic positioning platform and with the foresight of establishing better business practices. The Council agreed to continue these discussions at its July meeting.

Presidents Council. At its Wednesday evening meeting with Division II conference board chairs, the Presidents Council began deliberations on how playing and practice seasons and championships policies can be better brought into alignment with the Division II strategic positioning platform and, at the same time, develop better business practices to assist with institutional athletics department budgets.

The presidents agreed with the themes that emerged from the Management Council (e.g., later start date for fall sports, a possible “dead period” for winter sports and reductions in the number of contests for baseball and softball and a later start time for spring sports), as the areas directly affect the strategic positioning of the division, but encouraged continued long-term more comprehensive discussions about how the division can align its playing and practice season regulations and championships policies with the division’s platform theme of “Life in the Balance.”

The Council noted that recommendations will be made this summer for the Presidents Council to sponsor a set of legislative proposals for the 2010 Convention. However, the Presidents Council and the conference board chairs agreed to continue their discussions at the NCAA Convention and the June 2010 Division II Chancellors and Presidents Summit.

10. DIVISION II MANAGEMENT COUNCIL.

- a. Management Council Project Team/Committee Assignments.** The Management Council reviewed the committee/project team assignments, noting that Sallie Beard's assignments will be open for consideration by Council members. No action was taken.
- b. Appeal of Legislation Committee decision per Constitution 5.4.1.2.1.3.** The Management Council considered an appeal of Constitution 5.4.1.2.1.3 and upheld an interpretation by the Division II Legislation Committee, which confirmed that participation while enrolled in a Collège d'Enseignement Général et Professionnel (CEGEP) program after completion of the prescribed academic path of a prospective student-athlete's home country would not be considered a continuation of secondary school. The prospective student-athlete is not granted relief through the postgraduate college preparatory school exception, as noted in Bylaw 14.2.4.2.7.4. [References: Bylaws 14.2.4.2 (organized competition), 14.2.4.2.3 (activities constituting use of a season) and 14.2.4.2.3.4 (postgraduate college preparatory school exception)]. The interpretation was reinforced at the March 2009 NCAA International Student Records Committee meeting, which determined that there is no evidence that the postgraduate college preparatory program model exists outside the United States; therefore, the postgraduate college preparatory exception should not apply to secondary educational systems in countries outside the United States.

- c. **Management Council Topics for July Management Council/SAAC Summit.** The Management Council discussed ideas for topics for the summer Management Council/Student-Athlete Advisory Committee Summit, which included issues surrounding: Bylaw 17; gambling; alcoholism and tobacco. No action was taken.
- d. **Division II Strategic Alliance Matching Grant Enhancement Program.** The Management Council received an update on the SAMGEP and its recipients for 2009. No action was taken.
- e. **Management Council Recognition.** The Management Council recognized the outstanding service of Sallie Beard, director of athletics, Missouri Southern State University. Sallie is retiring from Missouri Southern at the end of the academic year.

11. DIVISION II PRESIDENTS COUNCIL.

- a. **Vice President's Report.** The vice president for Division II updated the Council on the travel contingency plan that was implemented for men's basketball this year; the 2010 presidents and chancellors summit; and the 2009 Rotary Bowl. The vice president also distributed a version of the Division II strategic positioning platform, which was translated into Spanish, to the Presidents Council. After discussion, the Presidents Council determined that it would like to begin formulating plans for the Presidents Council to look into the feasibility of conducting a meeting in October between the Division II Presidents Council and presidents/chancellors of Hispanic-serving institutions to discuss other ways the division can assist in making their Division II membership more meaningful and useful to their students. An update will follow on this issue.
- b. **Region 2 Election.** The Presidents Council elected Dorothy Leland, president, Georgia College and State University, to replace Tom Harden as a Region 2 representative on the Council, effective immediately. Dr. Leland will complete the remainder of Dr. Harden's term of office and then serve an additional four-year term of office, from January 2010 to January 2014.
- c. **Vice Chair Election.** The Presidents Council elected, by acclamation, Beverley Pitts, University of Indianapolis, to serve a second year as vice chair of the Council. Dr. Pitts' term will conclude August 31, 2010.

12. COMMUNITY ENGAGEMENT INITIATIVE.

a. April Community Engagement Workshop.

Management Council. The Management Council received an update on the April Community Engagement Workshop, which was held in Philadelphia April 16-17. It was noted that this was the first community engagement workshop that allowed for participation from persons, who were not either directors of athletics or commissioners. No formal action was taken.

Presidents Council. The Presidents Council received an update on the April workshop. No action was taken.

b. Community Engagement Award of Excellence Winners.

Management Council. The Management Council noted that Kutztown University of Pennsylvania was this year's winner of the Community Engagement Award of Excellence for its "Paint the Town Gold" activity. Representatives of the university attended the workshop and were presented with an award. No action was taken.

Presidents Council. The Presidents Council received the information on the Community Engagement Award of Excellence. No action was taken.

13. NATIONAL OFFICE STAFF UPDATES.

a. Game Environment Recognition Banners.

Management Council. The Management Council was updated on the status of the game environment recognition banners and those schools that have already qualified for them. No action was taken.

Presidents Council. No action was necessary.

b. Division II Purchasing Web site.

Management Council. The Management Council received an update on those Division II institutions and conferences that have made purchases on the Web site, taking advantage of the \$1,000 credit available until June 30. No action was taken.

Presidents Council. The Presidents Council received the purchasing Web site report. No action was taken.

c. Report from Office of Executive Vice President, Membership and Student-Athlete Affairs.

Management Council. The Management Council received a report from the director of membership and student-athlete affairs on 1) the collaborative efforts between the NCAA and the NAIA to establish a programmatic relationship; and 2) the audit of gender and diversity programs, which includes the review of 19 programs with a budget over \$6,000,000. A draft report is due to the group in July.

Presidents Council. The Presidents Council received a report from the executive vice president and director of membership and student-athlete affairs, which included: 1) an update on a sports wagering policy; 2) an update on the collaborative partnership between the NCAA and the NAIA; and 3) a preview of the Executive Committee meeting later that afternoon. [See Page No. 33, Item No. 14 for a full explanation of actions taken related to the sports wagering policy.]

d. Litigation Update.

Management Council. The Management Council received a written report from the office of the legal counsel for the NCAA.

Presidents Council. The Presidents Council received an update from NCAA legal counsel on current issues. No action was taken.

14. OTHER BUSINESS.

• Sports Wagering Policy.

Presidents Council. The Presidents Council discussed an NCAA sport wagering policy for championships that Division I and Division III have already approved. The Presidents Council approved the following policy for Division II effective June 1, which states:

"No session of an NCAA championship may be conducted in a metropolitan area with legal wagering that is based upon the outcome of any event (i.e., high school, college or professional) in a sport in which the NCAA conducts a championship."

15. MEETING RECAP/TAKEAWAYS.

Management Council. The Management Council was encouraged to report information on the following issues/topics to their member constituents: a) Bylaw 17 (Playing and Practice Seasons); b) Bylaw 14.2.4.2 (Participation in Organization Competition or Training Prior to Initial Collegiate Enrollment); c) Division II Purchasing Web site; d) In-

terpretation Related to Participation in Organized Competition or Training Prior to Initial Collegiate Enrollment—Activities Constituting Use of Season—Exception—Postgraduate College Preparatory School Exception; e) game environment recognition banners; f) Relief related to Bylaw 14.2.4.2 (Participation in Organized Competition or Training Prior to Initial Collegiate Enrollment); g) Bylaw 12.1.1.1.3 (Eligibility for Practice and Competition—Participation Before Certification—Recruited and Nonrecruited Student-Athlete); and h) Division II membership process.

Presidents Council. No action was necessary.

16. FUTURE MEETINGS.

Management Council. The Management Council noted the upcoming meetings for the rest of 2009 and 2010. No action was taken.

Presidents Council. The Presidents Council noted the upcoming meetings for the rest of 2009 and 2010, specifically the Presidents/Chancellors Summit June 18-19, 2010. No action was taken.

17. ADJOURNMENT.

Management Council. The meeting adjourned at 11:52 a.m. Tuesday, April 21.

Presidents Council. The meeting adjourned at 12:25 p.m. Thursday, April 30.

SUMMARY OF SUMMER 2009 QUARTERLY MEETINGS**The National Collegiate Athletic Association**

Division II Management Council July 20-21, 2009 Denver, Colorado	Division II Presidents Council August 5-6, 2009 Indianapolis, Indiana
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PARTICIPANTS

<p>Darrell Axtell, Saint Martin's University Robert Boerigter, Northwest Missouri State University Kathleen Brasfield, Angelo State University Rick Cole, Dowling College Bob Fortosis, Eckerd College Tim Griggs, Coker College Barbara Hannum, Hawaii Pacific University Stephanie Harrison-Dyer, Albany State University Ann Jirkovsky, Bellarmine University Ann Martin, Regis University Wendy Taylor May, University of California, San Diego Sandra Michael, Holy Family University Frances Nee, Indiana University of Pennsylvania Lloyd Raymond, Northern Sun Intercollegiate Conference Herb Reinhard, Valdosta State University David Riggins, Mars Hill College (<i>vice-chair</i>) Julie Ruppert, Northeast-10 Conference Suzanne Sanregret, Michigan Tech University Tim Selgo, Grand Valley State University (<i>chair</i>) Karen I. Soto, University of Puerto Rico at Mayaguez Brenda Stevens, University of Charleston (WV) Glenn D. Stokes, Columbus State University Kathleen Turner, Oklahoma Panhandle State University Sherman Ward, Virginia State University Willie Washington, Benedict College</p>	<p>Drew Bogner, Molloy College Mickey Burnim, Bowie State University Philip P. Gerbino, University of the Sciences in Philadelphia Joseph P. Grunenwald, Clarion University of Pennsylvania Stephen Jordan, Metropolitan State College of Denver (<i>chair</i>) Carolyn Mahoney, Lincoln University (Missouri) Ernest McNealey, Stillman College Nancy Moody, Lincoln Memorial University Cheryl Norton, Southern Connecticut State University J. Patrick O'Brien, West Texas A&M University Beverley J. Pitts, University of Indianapolis (<i>vice chair</i>) David Rankin, Southern Arkansas University Hamid Shirvani, California State University, Stanislaus</p>
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ABSENTEES

None.	Dorothy Leland, Georgia College and State University Judith Ramaley, Winona State University
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OTHER PARTICIPANTS

Gary Brown, NCAA Maritza Jones, NCAA Delise O'Meally, NCAA Stephanie Quigg, NCAA Mike L. Racy, NCAA Ruth Reinhardt, NCAA (<i>recording secretary</i>) Carl Segura, NCAA Terri Steeb, NCAA	Rachel Newman Baker, NCAA Gary Brown, NCAA Bernard Franklin, NCAA Jennifer Fraser, NCAA Maritza Jones, NCAA Delise O'Meally, NCAA Stephanie Quigg, NCAA Mike Racy, NCAA Ruth Reinhardt, NCAA (<i>recording secretary</i>) Carl Segura, NCAA Terri Steeb, NCAA Gregg Summers, NCAA
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1. WELCOME AND ANNOUNCEMENTS.

Management Council. The meeting was called to order at 8:05 a.m. by the chair, Tim Selgo. The chair noted 100 percent participation by Management Council representatives. He welcomed Bob Boerigter, director of athletics, Northwest Missouri State University, as the newest member of the Council.

Presidents Council. The meeting was called to order at 8:06 a.m. by the chair, Stephen Jordan. The chair welcomed the members in attendance and thanked everyone for their attendance at the Wednesday evening meeting.

2. REVIEW OF PREVIOUS MINUTES.

a. Management Council Meeting--April 20-21; and Presidents Council Meeting--April 30, 2009.

Management Council. The Management Council approved the meeting summary of the April 20-21 Management Council meeting, as presented.

Presidents Council. The Presidents Council approved the meeting summary of the April 29-30 Presidents Council meeting, as presented.

b. Presidents Council Teleconference—June 2, 2009.

Management Council. The Management Council reviewed the minutes of the June 2 Presidents Council teleconference. No action was necessary.

Presidents Council. The Presidents Council approved the minutes of the June 2 Presidents Council teleconference, as presented.

c. Executive Committee Meeting—April 30, 2009.

Management Council. The Management Council reviewed the minutes of the April 30 Executive Committee meeting, noting that specific items would be discussed later in the meeting. No action was necessary.

Presidents Council. The Presidents Council reviewed the minutes of the April 30 Executive Committee meeting, noting in particular the information concerning sports wagering, new membership initiatives and the new committee meeting policy. No action was necessary.

d. Administrative Committee Actions.

Management Council. The Management Council approved the interim actions taken by the Administrative Committee.

Presidents Council. The Presidents Council approved the interim actions taken by the Administrative Committee.

3. DIVISION II VISION STATEMENT.

Management Council. The Management Council endorsed the Division II Vision Statement, as approved by the Presidents Council at its April meeting.

Presidents Council. No action was necessary.

4. 2009 DIVISION II PRIORITIES.

Management Council. The Management Council reviewed the 2009 priorities and received a verbal update on current actions taken related to the priorities. No action was necessary.

Presidents Council. As part of the vice-president's report, the Presidents Council received the list of 2009 priorities, as well as a second quarter update, which noted actions that had been taken January through July 2009. No action was necessary.

5. COMMITTEE RECOMMENDATIONS AFFECTING DIVISION II.

a. Association-wide and Common Committees.

(1) Walter Byers Scholarship Committee.

Management Council. The Management Council reviewed the committee's report. No action was taken.

Presidents Council. No action was necessary.

(2) Honors Committee.

Management Council. The Management Council received information from the committee on its request to look at the possibility of having the NCAA Committee on Sportsmanship and Ethical Conduct's Sportsmanship Awards presented annually at the NCAA Convention. The committee informed the Management Council that it has decided that the Honors Celebration is not the appropriate venue to present these awards. No action was taken by the Council.

Presidents Council. No action was necessary.

(3) Postgraduate Scholarship Committee.

Management Council. The Management Council reviewed the committee's report and was advised that the division should continue to make efforts to nominate Division II student-athletes, as Division II's number of applicants continues to be less than that of Division I and Division III. No action was taken.

Presidents Council. No action was necessary.

(4) Committee on Sportsmanship and Ethical Conduct.

(a) RESPECT Sportsmanship Initiative.

Management Council. The Management Council reviewed the committee's information on the RESPECT Sportsmanship Initiative, noting the cohesion and opportunities for partnership between that program and the Division II Game Environment Initiative. No action was taken.

Presidents Council. No action was necessary.

(b) Sports Wagering Update.

Management Council. The Management Council noted that the committee had affirmed its position that the championships policy on sports wagering should apply, as written, to both predetermined and nonpredetermined sites. Additionally, the Committee on Sportsmanship and Ethical Conduct had recommended that 'metropolitan area' be changed to 'state' to provide a clear and more definitive boundary. No action was taken by the Council.

Presidents Council. See 8-e below.

(5) Committee on Women's Athletics.

Management Council. The Management Council reviewed the committee's report. No action was taken by the Council.

Presidents Council. No action was necessary.

(6) Competitive Safeguards and Medical Aspects of Sports—Drug Testing Notification.

Management Council. The Management Council reviewed the information presented by the committee and the July 6 memorandum from Drug Free Sport concerning the year-round drug-testing program in Division II. The Management Council voted to recommend that CSMAS establish a policy for Division II institutions that provides for a two-day notification of pending NCAA drug testing. The Council felt that it was appropriate to operate with a two-day notice, with the first day being an administrative day where the institution is notified of the impending drug testing and the second day being the notification day to student-athletes of the drug test the following day. The Council felt that this would alleviate the burden

placed on Division II institutions and would not jeopardize the confidentiality that is needed for the drug-testing process.

Presidents Council. The Council noted the Management Council's request to provide a two-day notice of pending NCAA drug testing. No action was necessary.

b. Division II Committees.

(1) Academic Requirements Committee.

(a) 2010 Convention—Bylaw 14.3—Eligibility—Freshman Academic Requirements.

Management Council. The Management Council agreed to recommend that the Presidents Council sponsor legislation for the 2010 Convention to amend Bylaw 14.3 to create an exception to the test-score requirement for initial eligibility that specifies that a minimum score of 730 on the Prueba de Aptitud Academica may be used by a student-athlete attending an institution located in Puerto Rico to meet such requirements, effective August 1, 2010, for those student-athletes first entering an institution in Puerto Rico full time on or after August 1, 2010.

Presidents Council. The Presidents Council agreed to sponsor the legislation for the 2010 Convention, noting that the language should clearly specify that this is for a student-athlete entering a collegiate institution in Puerto Rico.

(b) Additional Requirements of English and Math Coursework for Transfer Students from Two-Year Colleges.

Management Council. The Management Council was informed that the committee had discussed their referral with regard to 2010 Convention legislation that would require a student-athlete who is transferring from a two-year institution to meet specific requirements of English and math coursework. The concerns raised by the Council were specific to the use of remedial courses and courses earned at previous four-year institutions to satisfy additional requirements. The committee informed the Council that it has directed NCAA staff to draft a possible legislative option that addresses these concerns, which will be reviewed at the September ARC meeting for a possible legislative recommendation for the 2011 Convention. No action was taken by the Council.

Presidents Council. No action was necessary.

(2) Championships Committee.

(a) Constitution 4.7 and Bylaw 21.8.5.2—Organization and Committees—Division II Management Council—Duties of the Vice Chair—Championships Committee.

Management Council. The Management Council approved non-controversial legislation to amend Constitution 4.7 to specify that the vice chair of the management Council shall serve as an ex officio, nonvoting member of the Championships Committee and all Division II sports committees; further, to specify that members of the Championships Committee shall serve as ex officio, nonvoting members of Division II sports committees; further, to eliminate the provision that the vice chair of the Division II Management Council shall serve as the chair of the Championships Committee.

Presidents Council. No action was necessary.

(b) Bylaw 21.3.6—Ice Hockey Rules Committee, Men's and Women's.

Management Council. The Management Council referred back to the Championships Committee the recommendation to adopt non-controversial legislation to amend Bylaw 21.3.6 to adjust the composition of the Ice Hockey Rules Committee so that it consists of eight voting members. The Management Council, as it reviewed the bylaw in the Manual, noted a discrepancy with the numbers calculation presented by the Committee.

[Subsequent to the meeting, it was learned by NCAA staff that the Ice Hockey Rules Committee did not intend to have the Management Council act on a recommendation at this time. Therefore, this recommendation is moot.]

Presidents Council. No action was necessary.

(c) Appointments and Reappointments.

Management Council. The Management Council ratified the following committee appointments and reappointments effective September 1, unless noted otherwise.

- (i) Baseball. **Jason Trufant**, assistant director of athletics, Molloy College, to replace Joseph Clinton, director of athletics at Dominican College (New York).
- (ii) Men's Basketball. **E.J. Brophy**, director of athletics, University of West Alabama, to replace Michael Anderson, sports information director at Michigan Technological University.
- (iii) Women's Basketball. **Kathy Anderson**, associate athletics director for internal operations, Central Missouri University, to replace Sally Brooks, head coach at Angelo State University.
- (iv) Field Hockey. **Molly Myers**, assistant commissioner, Northeast-10 Conference, to replace Shannon Hlebichuk, head coach at University of Massachusetts at Lowell.
- (v) Football. **Frank Condino**, director of athletics, Indiana University of Pennsylvania, to replace Roberta Page, director of athletics at Shippensburg University; and a one-year extension for **Monte Cater**, head coach at Shepherd University.
- (vi) Women's Lacrosse. **Michelle Gober**, associate director of athletics, Kutztown University of Pennsylvania, be reappointed.
- (vii) Women's Lacrosse Rules Committee. **Julie Redman**, head women's lacrosse coach, Converse College, to replace Cecil Pilson, head coach at Mercyhurst College.
- (viii) Rowing. **Patricia Pinkerton**, boathouse director /head coach, University of California, San Diego, to replace Erin O'Connell, assistant director of athletics at Seattle Pacific University; and **Christopher O'Brien**, head coach/assistant CCD at Philadelphia University, to replace Frank Pizzardi, head coach/Director of Rowing at Dowling College.
- (ix) Women's Soccer. **Ged O'Conner**, head women's soccer coach, St. Leo University, to replace Patricia Hughes, head coach/assistant director of athletics at the University of Montevallo; and **Pat Britz**, commissioner, South Atlantic Conference, be reappointed.

- (x) Men's Soccer. **Thomas Lang**, head men's soccer coach, Southern Connecticut State University, to replace Marco Koolman, Franklin Pierce University, and **Gary Gray**, director of athletics, Montana State University-Billings, to replace Dan Bridges, California State University, Los Angeles (both immediate appointments).
- (xi) Women's Softball. **Christi Wade**, assistant athletics' director/head softball coach/SWA, St. Leo University, to replace Sam Goodwin, director of athletics at Henderson State University.
- (xii) Softball Rules Committee. **Patti Gerckens**, head softball coach, University of California, San Diego, to replace Jamie Brown, head coach at California State University, Chico.
- (xiii) Men's and Women's Tennis. **Pamela Arpe**, assistant athletics' director, Stonehill College, be reappointed.
- (xiv) Men's and Women's Track and Field. **Kristene M. Kelly**, associate athletics' director, St. Augustine's College, to replace Dianne Watkins, administrator, Morehouse College; and **Jamie Moreno**, head men's and women's cross country and track coach, Florida Southern College, to replace Danielle Barney, assistant director of athletics, Lock Haven University of Pennsylvania.
- (xv) Women's Volleyball. **Taylor Mott**, associate athletics' director/SWA/head volleyball coach, Flagler College, to replace Ginger Crissman-Ashley, head coach at Catawba College.

Presidents Council. No action was necessary.

(d) Regional Formats.

Management Council. The Management Council reviewed the pilot program approved by the committee that establishes a process to give regions the opportunity to recommend a different regional format for the current eight team bracket in men's and women's basketball and women's volleyball. This new regional tournament format will be launched as a pilot this coming academic year and reviewed by the committee in the summer of 2010. The guiding

principles, which outline the intent and process of the new regional tournament format, are below. In addition, a financial simulation model specific to the region was provided to each championships region and included three possible formats/models, which include: (1) one site hosting seven teams (current format); (2) two sites each hosting three teams; and (3) four sites each hosting one team. Alternate options may also be submitted for review by the Championships Committee.

- (i) Conferences within each region will work together to establish a regional format advisory group. The suggested composition of this group is approximately 10 members and must include all conference commissioners in the region; at least one NCAA Division II Championships Committee member; the national committee regional representative and other members of the regional advisory committee (RAC) from women's volleyball, men's basketball and women's basketball. Any other members must be approved by the Championships Committee.
- (ii) The regional format advisory group shall provide its recommendations for its suggested regional tournament formats to the Championships Committee for volleyball by August 1 and for men's and women's basketball by September 1.
- (iii) Recommendations from the regional format advisory group may be the same or different for all three sports (women's volleyball, men's basketball and women's basketball).
- (iv) Regions may recommend any format/model to the Championships Committee. The Championships Committee will analyze the recommendations and make all final decisions.
- (v) Expenses for running an eight-team bracket at one site have set the baseline number the Championships Committee will be using when reviewing all recommendations. This is an opportunity to establish better business practices for Division II championships, so a more expensive recommendation will be difficult to approve.
- (vi) Final decisions made by the Championships Committee will include integrity of the bracket, overall student-athlete experience and financial implications. Decisions for women's volleyball will be communicated late August and deci-

sions for men's and women's basketball will be communicated late September.

No action was taken by the Council.

Presidents Council. No action was necessary.

(e) Charter Protocol.

Management Council. The Management Council reviewed the current Association's protocol and standards for reimbursement and expenses related to charter flights for NCAA championships. Further, the Council discussed costs associated with charter flights for athletics personnel who attend Division II championships, but who are not necessarily part of the official travel party. The Council agreed that it would be appropriate to continue to have the Championships Committee work with the NCAA finance and travel staff and for the NCAA finance and travel staff to attend its October meeting to review the charter protocol for Division II championships.

Presidents Council. No action was necessary.

(f) Baseball.

Management Council. The Management Council noted that the baseball championship finals shall be reduced to no more than a six-day tournament, effective with the 2011 championship. The Baseball Committee had been directed to develop a new format for the finals of the championship for the Championships Committee's review and approval. No action was taken.

Presidents Council. No action was necessary.

(g) Men's and Women's Tennis.

Management Council. The Management Council noted that the bracket size for the men's and women's tennis championship shall be reduced from 64 to at least 48, effective with the 2011 championship. The Championships Committee directed the Tennis Committee to develop a new format for the championship for the committee's review and approval at the September meeting. No action was taken.

Presidents Council. No action was necessary.

(h) Men's and Women's Swimming and Diving.

Management Council. The Management Council noted that the field size for the men's and women's swimming and diving championships will be reduced. The Championships Committee would like the sport committee to consider a cap of 175-180, effective with the 2011 championship. The committee directed the Swimming and Diving Committee to develop a new championship structure for the committee's review and approval at the September meeting. No action was taken.

Presidents Council. No action was necessary.

(i) Softball.

Management Council. The Management Council noted that the committee granted a waiver to permit the softball championship finals to occur the fifth Saturday of May (current policy is the fourth Saturday in May) for the 2010 championship. This ensures the finals will occur over Memorial Day weekend.

Presidents Council. No action was necessary.

(j) Expectations of Coaches and Student-Athletes at Division II Championships.

Management Council. The Management Council noted that, in light of actions occurring following the 2009 Winter Championships Festival, the committee had discussed current requirements and expectations of student-athletes, coaches, and administrators at Division II championships. The committee directed staff to develop a list of expectations for coaches, student-athletes and administrators at Division II championships for its review at the September meeting. No action was taken.

Presidents Council. No action was necessary.

(k) Feedback from Division II Winter Championships.

Management Council. The Management Council noted that the committee had reviewed the feedback provided (via a survey instrument) by student-athletes and coaches on the Division II winter championships, including the Winter National Championships Festival. The committee noted the positives and negatives to each event and agreed that the National Championships Festival contin-

ues to be an important event for Division II and for the student-athlete experience. No action was taken.

Presidents Council. No action was necessary.

(3) Legislation Committee.

(a) NCAA Bylaw 13.11.3—Recruiting—Tryouts—Tryout Exceptions—Use of Institutional Facilities.

Management Council. The Management Council agreed to recommend that the Presidents Council sponsor legislation for the 2010 NCAA Convention to amend NCAA Bylaw 13.11.3 (tryout exceptions) to establish a tryout exception that allows an institution's athletics department staff members and representatives of its athletics interests to be involved in the conduct and administration of the use of a member institution's facilities for physical activities by a group that includes prospective student-athletes, as specified; further, to establish a tryout exception that permits a group that includes prospective student-athletes to use an institution's facilities for physical activities without the use being considered a tryout, provided the physical activities are related to a sport that is not sponsored by the institution on the varsity intercollegiate level, effective immediately.

Presidents Council. The Presidents Council agreed to sponsor the legislation for the 2010 Convention.

(b) Bylaw 14.2.4.2—Eligibility—Criteria for Determining Season of Eligibility—Participation in Organized Competition Prior to Initial Collegiate Enrollment.

Management Council. The Management Council agreed to recommend that the Presidents Council sponsor legislation for the 2010 NCAA Convention to amend Bylaw 14.2.4.2 (participation in organized competition prior to initial collegiate enrollment), effective August 1, 2010, for student-athletes first entering a collegiate institution on or after August 1, 2010, as follows:

- (i) To specify that an individual who does not enroll in a collegiate institution as a full-time student in the regular academic term that begins immediately after a one-year time period following his or her high school graduation date shall use one season of intercollegiate competition for each consecutive 12-month period of time after the one-year

grace period and prior to enrollment at the certifying institution in which the individual participates in organized competition;

- (ii) To specify that an individual's high school graduation date shall be considered to be the graduation date of the final high school class of which he or she was a member. Further, individuals who either graduate high school early or are required to repeat an entire year of high school prior to graduating become members of that graduating class. Finally, an individual who discontinues high school enrollment and then participates in organized competition shall use one season of intercollegiate competition for each consecutive 12-month period of time after the one-year grace period and prior to initial full-time collegiate enrollment;
- (iii) To specify that athletics competition shall be considered organized for purposes of this rule, if any of the following conditions exist: (1) competition is scheduled in advance; (2) official score is kept; (3) individual or team standings or statistics are maintained; (4) official timer or game officials are used; (5) admission is charged; (6) teams are regularly formed or team rosters are predetermined; (7) team uniforms are used; (8) an individual or a team is privately or commercially sponsored; or (9) the competition is either directly or indirectly sponsored, promoted or administered by an individual, an organization or any other agency;
- (iv) To create an exception to the year in residence requirement for a student who has attended a two-year or four-year institution for at least two full-time semesters or three full-time quarters and who has satisfactorily completed an average of at least 12 semester or 12 quarter hours of transferable degree credit for each full-time academic term of attendance at the two-year or four-year collegiate institution;
- (v) To eliminate the current exception to the organized competition legislation for individuals who trigger the rule during the initial year of enrollment in a postgraduate college preparatory school;
- (vi) To specify that the NCAA Division II Committee for Legislative Relief (CLR) may approve waivers of the organized competition legislation;

- (vii) To specify that a Division II institution is required to provide information regarding the organized competition legislation to prospective student-athletes at the first practical opportunity but not later than the day prior to the student-athlete's signed acceptance of the National Letter of Intent (NLI) or institution's written offer of admission and/or financial aid.

Presidents Council. The Presidents Council agreed to sponsor the legislation for the 2010 Convention. The Council also voted that, if the legislation is adopted at the Convention, the Division II Legislation Committee would need to conduct an annual review of all data and report its findings back to the Presidents Council in order to determine if any adjustments or modifications need to be made to the legislation in the future.

- (c) **Bylaws 15.5, 17 and 20.10.3.5—Financial Aid—Playing and Practice Seasons—Division Membership—Sand Volleyball.**

Management Council. The Management Council agreed to recommend that the Presidents Council sponsor legislation for the 2010 NCAA Convention to amend NCAA Bylaws 15.5 (maximum institutional grant-in-aid limitations by sport), 17 (playing and practice seasons) and 20.10.3.5 (minimum contests and participants requirements for sports sponsorship) to establish the maximum institutional grant-in-aid equivalency limit, the playing and practice season regulations and the minimum contests and participants requirement for sports sponsorship for sand volleyball, effective August 1, 2010.

Presidents Council. The Presidents Council agreed to sponsor the legislation for the 2010 Convention.

- (d) **Bylaw 14.2.5.2.2—Eligibility—Hardship Waiver—Medical Documentation.**

Management Council. The Management Council approved non-controversial legislation to amend Bylaw 14.2.5.2.2 (medical documentation) to specify that the contemporaneous-medical documentation used in the administration of a hardship waiver must come from a physician (medical doctor); further, to specify that documentation from an individual other than a physician (e.g., chiropractor, physical therapist) may only be used to support the physician's documentation.

Presidents Council. No action was necessary.

(e) **Alignment of Bylaw 17 and Championships Policies with the Division II Strategic Positioning Platform.**

Management Council. The Management Council was informed that the Legislation Committee had discussed and prioritized various issues that it will continue to review pursuant to the alignment of Bylaw 17 with the Division II strategic positioning platform. The Legislation Committee determined that a further review of the following areas will be the focus at future in-person meetings: (1) annual and discretionary exemptions for all sports; (2) nonchampionship segment activities; (3) nonchampionship competition opportunities in baseball and softball; and (4) the maximum number of contests or dates of competition in all sports. No action was taken.

Presidents Council. No action was necessary.

(f) **Recruiting Materials—Printing Recruiting Materials—Application to Parent or Legal Guardians and Coaches.**

Management Council. The Management Council noted that the Legislation Committee had reviewed an editorial revision to Bylaw 13.4 and clarified that the recruiting materials legislation generally applies to prospective student-athletes, their parents or legal guardians and their coaches. No action was taken.

Presidents Council. No action was necessary.

(4) **Joint Championships Committee/Legislation Committee.**

(a) **NCAA Bylaw 17—Playing and Practice Seasons—Fall Sports.**

Management Council. The Management Council agreed to recommend that the Presidents Council sponsor legislation for the 2010 Convention to amend Bylaw 17 (playing and practice seasons), effective August 1, 2010 (contracts signed before August 6, 2009, for contests occurring between the Thursday preceding August 30 and the Wednesday preceding September 6 will be honored) as follows:

- (i) In cross country, field hockey, soccer and women's volleyball, to specify that a member institution shall not com-

mence practice sessions in the championship segment before 17 days prior to the first permissible contest or date of competition or five days prior to the first day of classes, whichever is earlier;

- (ii) In football, to specify that a member institution shall not commence practice sessions in the championship segment before 21 days prior to the first permissible contest or seven days prior to the first day of classes, whichever is earlier;
- (iii) In cross country, field hockey, soccer and women's volleyball, to specify that during the preseason practice period before the first day of classes, a student-athlete's participation in countable athletically related activities shall be limited to six hours per day, only five of which may be devoted to physical activities (e.g., practice, weight training, conditioning); further, to specify that during the preseason practice period before the first day of classes, physical activities shall last not longer than three hours and that a student-athlete must be provided with at least three continuous hours of recovery time between any physical activities occurring that day;
- (iv) In football, to specify that during preseason activities after the five-day acclimatization period, on those days during which more than one practice is permitted, a student-athlete may not participate in on-field practice activities that last longer than three hours at a time and must be provided with at least three continuous hours of recovery time between each practice;
- (v) In cross country, field hockey, football, soccer and women's volleyball, to specify that an institution shall not engage in its first contest or date of competition with outside competition in the championship segment before the Thursday preceding September 6;
- (vi) In golf and tennis, to specify that an institution that is a member of a conference that conducts its only conference championship or plays the majority of its conference matches during the fall, or an institution that declares fall as its institution's championship segment, shall not engage in its first date of competition before the Thursday preceding September 6;

- (vii) In field hockey, to reduce the maximum number of contests during the segment in which the NCAA championship is conducted from 20 to 18;
- (viii) In soccer, to reduce the maximum number of contests during the segment in which the NCAA championship is conducted from 20 to 18; and
- (ix) In women's volleyball, to reduce the maximum number of dates of competition during the segment in which the NCAA championship is conducted from 28 to 26.

Presidents Council. The Presidents Council agreed to sponsor the legislation.

(b) Bylaw 17—Playing and Practice Seasons—Winter Break.

Management Council. The Management Council agreed to recommend that the Presidents Council sponsor legislation for the 2010 Convention, effective August 1, 2010 (contracts signed before August 6, 2009, for contests occurring between December 20 and December 26 will be honored) to:

- (i) Amend Bylaw 17 to specify that in basketball, swimming and diving, indoor track and field and wrestling, a student-athlete is prohibited from participating in any countable athletically related activities from December 20 through December 26.
- (ii) Amend Bylaw 17 to specify that in all sports, a student-athlete is prohibited from participating in any voluntary athletically related activities on campus, unless the facility is open to the general student body, from December 20 through December 26.

Presidents Council. The Presidents Council agreed to sponsor the legislation.

(c) Bylaw 17—Playing and Practice Seasons—Spring Sports.

Management Council. The Management Council agreed to recommend that the Presidents Council sponsor legislation for the 2010 Convention, effective August 1, 2010 (contracts signed before August 6, 2009, for contests or dates of competition that exceed the maximum number of contests or dates of competition in

the 2010 academic year will be honored) to amend NCAA Bylaw 17, as follows:

- (i) In baseball, to reduce the maximum number of contests from 56 to 50;
- (ii) In golf, to reduce the maximum number of dates of competition from 24 to 21; and
- (iii) In softball, to eliminate the tournament dates legislation.

Presidents Council. The Presidents Council agreed to sponsor the legislation.

(d) Bylaw 17—Playing and Practice Seasons—Winter Sports.

Management Council. A motion failed (13-11-0) to specify that an institution shall play no more than 28 total contests, which includes no more than 27 regular season contests. This recommendation would have permitted a Division II institution to select from both discretionary exemptions (three currently permitted) and regular season contests, provided the institution played no more than 28 total contests (discretionary and regular season combined). Further, a motion failed (13-11-0) to reduce, in basketball, the maximum number of contests from 27 to 26.

[Note: A two-thirds majority is needed in order for the Management Council to request sponsorship of legislation by the Presidents Council for the NCAA Convention.]

Presidents Council. The Division II Presidents Council voted unanimously to sponsor legislation for the 2010 Convention to amend Bylaws 17.3.5.1 (maximum limitations—institutional) and 17.3.5.2 (maximum limitations—student-athlete) to reduce the maximum number of contests in men's and women's basketball from 27 to 26 contests.

Additionally, the Council requested the Championships Committee to review the current minimums for championships selections and make any necessary revisions to ensure that they align with the proposed legislation, if the legislation is adopted. The Council noted that any revisions should be made, contingent upon the adoption of the proposals at the 2010 Convention.

This set of proposals for Bylaw 17, noted as the "Life in the Balance" initiative, will be packaged and presented to the membership as four separate proposals.

(5) Committee for Legislative Relief.

Management Council. The Management Council reviewed the committee's report. No action was taken.

Presidents Council. No action was necessary.

(6) Membership Committee.

(a) Bylaw 20.10.3.5.5—Individual Sports—One or More Sites—Track and Field Exception for Multi-Day Meets.

Management Council. The Management Council approved non-controversial legislation to amend Bylaw 20.10.3.5.5 to add an exception for track and field that specifies if the number of student-athletes participating in a multi-day meet, on behalf of the institution, over the course of the entire meet equals or exceeds the minimum number of participants per Bylaw 20.10.3.5 and the event is conducted on consecutive days, an institution may use the competition as a contest in meeting the minimum-contest requirements.

Presidents Council. No action was necessary.

(b) Bylaw 20.3.2.1—Application and Sponsorship.

Management Council. The Management Council approved non-controversial legislation to amend Bylaw 20.3.2.1 to change the Division II membership application deadline from June 1 to December 1. The Council noted that applications will be received June 1, 2010, and, if accepted, shall start the process September 1, 2010. Applications submitted December 1, 2010, if accepted, shall start the process September 1, 2011. From that point forward, all applications will be due December 1.

Presidents Council. No action was necessary.

(c) New Fee Structure for Former Division II Institutions Reclassifying Back to Division II.

Management Council. The Management Council approved a new fee structure for Division II institutions that reclassified their entire

athletics program to Division I and subsequently wish to reclassify their entire athletics program back to Division II. This new fee structure would require institutions reclassifying the entire athletics program from Division I to Division II to pay for the actual and necessary travel expenses (e.g., transportation, meals, lodging) of one committee member and one staff member to travel to the institution's campus for a one and one-half day onsite orientation visit.

Presidents Council. No action was necessary.

(d) Annual Reports and Applications—Division II Membership Status.

Management Council. The Management Council noted the following actions taken by the Membership Committee, with regard to membership status:

- (i) Active member status, effective September 1, 2009:
 - Lake Erie College (Ohio).
- (ii) Year one of the provisional period in the membership process, effective September 1, 2009:
 - King College (Tennessee);
 - Lincoln University (Pennsylvania);
 - St. Thomas University (Florida);
 - University of Arkansas-Ft. Smith (Arkansas);
 - University of Illinois-Springfield (Illinois);
 - Urbana University (Ohio).
- (iii) Year two of the candidacy period of the membership process, effective September 1, 2009:
 - California State University, East Bay (California);
 - Dominican University of California (California);
 - Maryville University of Saint Louis (Missouri);

- Ohio Dominican University (Ohio).
- (iv) Repeat year one of the candidacy period, effective September 1, 2009:
- Lambuth University (Tennessee).
- (v) Enter year one of the candidacy period, effective September 1, 2009:
- Academy of Arts University (San Francisco, California);
 - Cedarville University (Ohio);
 - Minot State University (North Dakota);
 - Notre Dame College (Ohio);
 - Simon Fraser University (Burnaby, British Columbia);
 - University of Sioux Falls (South Dakota);
 - William Jewell College (Missouri).
- (vi) Applications denied:
- California State University–San Marcos (California);
 - Malone University (Ohio);
 - McKendree University (Illinois);
 - Monroe College (New York);
 - Mount Vernon Nazarene University (Ohio);
 - Ursuline College (Ohio);
 - Walsh University (Ohio);

- Young Harris College (Georgia).

No action was taken.

Presidents Council. The Council received an update on institutions in the Division II membership process. No action was necessary.

(e) Withdrawal from Active Division II Membership—University of Puerto Rico at Cayey.

Management Council. The Management Council was informed that the University of Puerto Rico at Cayey had given the Membership Committee notice of withdrawal from NCAA Division II active membership. No action was taken.

Presidents Council. No action was necessary.

(f) 2009-10 Academic Year NCAA Membership Dues Payment.

Management Council. The Management Council noted that the Membership Committee had determined not to suspend annual dues for provisional members, even though annual dues have been suspended for active Division II institutions for the 2009-10 academic year. The committee believed that dues suspension should be a benefit of active membership and that institutions in the provisional period should be required to pay the annual dues. No action was taken.

Presidents Council. No action was necessary.

(7) Nominating Committee.

Management Council. The Management Council agreed to recommend that the Presidents Council ratify the appointment of Jill McCartney, Washburn University, to the Legislation Committee. [Note that even though Ms. McCartney's recommendation to the Legislation Committee was made at the time she was at Metro State, the Council determined that it was still appropriate to appoint her to the committee.]

Presidents Council. The Presidents Council ratified the appointment.

(8) Planning and Finance Committee.

(a) Report from April 29 Committee Meeting.

Management Council. The Management Council reviewed the report from the April 29 Planning and Finance Committee meeting. No action was taken.

Presidents Council. No action was necessary.

(b) Budget-to-Actual Report.

Management Council. The Management Council reviewed the budget-to-actual report for the period ending May 31. No action was taken.

Presidents Council. The Presidents Council reviewed the budget-to-actual report for the period ending May 31. No action was taken.

(c) Update from August 5 Meeting.

Presidents Council. The Presidents Council received a verbal update on the Planning and Finance Committee meeting, held August 5. No action was taken.

(9) Student-Athlete Reinstatement Committee—Bylaw 12.5.1.1(h)—Amateurism—Promotional Activities—Institutional, Charitable, Educational or nonprofit Promotions—*De Minimis* Violations.

Management Council. The Management Council approved noncontroversial legislation to amend Bylaw 12.5.1.1(h) to expand situations when violations of Bylaw 12.5.1.1 are considered *de minimis* and, therefore, do not impact the eligibility of a student-athlete for any permissible promotional activity where the legislative requirement that is not satisfied is the failure to obtain signatures of student-athletes and an authorized representative of the charitable, educational or nonprofit agency on a release statement ensuring a student-athlete's name, image or appearance is used in a manner consistent with the requirements of this section. Violations of this bylaw shall remain an institutional violation, but not impact a student-athlete's eligibility, provided the student-athlete and authorized representative indicate, subsequent to discovery of the violation, that had the release statement been presented, it would have been signed.

Presidents Council. No action was necessary.

6. NCAA CONVENTION AND LEGISLATION.

a. Presidents Council-Sponsored Legislation for the 2010 NCAA Convention.

Management Council. The Management Council recommended that the Presidents Council approve the legislative form of the proposed legislation for the 2010 Convention.

Presidents Council. The Presidents Council approved the legislative form of the proposals, as recommended by the Management Council.

b. Proposed Legislation for the 2010 NCAA Convention Submitted by the Division II Membership.

Management Council. The Management Council recommended that the Presidents Council refer the following membership-sponsored proposals for the 2010 NCAA Convention to the committees noted below for review and position.

To the Division II Legislation Committee.

- I-1—Recruiting—Official Visit—Limitations on Official Visit—Number of Official Visits—Prospective Student-Athlete Limitation—Written Notice. (Sponsored by the Lone Star, Mid-America Intercollegiate Athletic and South Atlantic Conferences).
- I-2—Playing and Practice Seasons—Golf—Out-of-Season and Nonchampionship Segment Athletically Related Activities—Nonchampionship Segment Activities—60-Consecutive Calendar Day Period. (Sponsored by the Rocky Mountain Athletic and Northern Sun Intercollegiate Conferences).
- I-3—Playing and Practice Seasons—Basketball—First Contest. (Sponsored by the Peach Belt, Mid-America Intercollegiate Athletics and West Virginia Intercollegiate Athletic Conferences.)

Presidents Council. The Presidents Council referred the proposals to the Division II Legislation Committee, as recommended by the Management Council.

c. Noncontroversial Legislation per Constitution 5.3.1.1.1.

Management Council. The Management Council approved the legislative form of the noncontroversial proposals, already approved in concept by the Council.

Presidents Council. No action was necessary.

d. Administrative Regulations.

Management Council. The Management Council reviewed the administrative regulations, already approved by both Councils in legislative form. No action was taken.

Presidents Council. No action was necessary.

e. Modifications of Wording to Conform to the Intent.

Management Council. The Management Council reviewed the modifications of wording, already approved by both Councils in legislative form. No action was taken.

Presidents Council. No action was necessary.

7. DIVISION II PROJECT TEAMS.

a. Convention Planning Project Team.

(1) 2010 Convention—Theme and Keynote Speaker.

Management Council. The Management Council recommended that the Presidents Council approve the "life in the balance" theme for the 2010 NCAA Convention and the securing of a keynote speaker for the general Division II session and the Chancellors and Presidents session, both to be conducted Friday.

Presidents Council. The Presidents Council voted to approve the theme and the keynote speaker.

(2) 2010 Convention—Education Sessions.

Management Council. The Management Council recommended that the Presidents Council approve the topics for the education sessions, as outlined in the Convention Planning Project Team report.

Presidents Council. The Presidents Council approved the educational session topics.

(3) 2010 Convention—Schedule.

Management Council. The Management Council recommended that the Presidents Council approve the overall Division II schedule, as presented.

Presidents Council. The Presidents Council approved the schedule.

b. Degree-Completion Award Committee.

Management Council. The Management Council approved the addition of one person to the selection committee, who would be appointed by the Faculty Athletics Representatives Association.

Presidents Council. No action was necessary.

c. Identity Subcommittee.

Management Council. The Management Council received an oral update on the work of the Identity Subcommittee and was asked to provide feedback on the NCAA Web site. No action was taken.

Presidents Council. No action was necessary.

d. Membership Fund Selection Committee.

Management Council. The Management Council reviewed the committee's report, noting that the first class of grants from the fund was selected at the June 12 meeting. Eight schools and conferences were awarded money, in the amount of \$75,100. The Council was informed that the fund balance from this period will roll over to the 2009-10 fiscal year. The fund balance from 2008-09 will be combined with the \$250,000 in the 2009-10 fiscal year budget, providing a total of \$354,900 available for 2009-10. The Council noted that September 30 is the next deadline for applications to the membership fund and that the electronic application may be found via the Division II homepage at ncaa.org. No action was taken.

Presidents Council. The Presidents Council reviewed the committee's report without taking any action.

8. DIVISION II MANAGEMENT COUNCIL.

- a. Discussion Regarding SAR Self-Imposed Penalties.** This item was not received by the Council and will be discussed at the October meeting.

b. Notice for Election of Chair of Management Council for 2010.

Management Council. The Management Council was informed that an election for chair of the Management Council will be held at the October meeting. Interested parties should relay their interest prior to the October meeting. No action was taken.

Presidents Council. No action was necessary.

c. Election for Vice-Chair of Management Council.

Management Council. The Management Council agreed to recommend that the Presidents Council ratify the election of Lloyd "Butch" Raymond as vice-chair of the Management Council, effective September 1, 2009. [See Item 5-b-(2) in this document for further information on vice-chair duties.]

Presidents Council. No action was necessary.

d. Consider Vacant Management Council Committee/Project Team Assignments.

Management Council. The Management Council received a listing of committee and project team assignments and was asked to contact staff if interested in a particular assignment. No action was taken.

Presidents Council. No action was necessary.

e. Sports Wagering Policy and NCAA Championships.

Management Council. The Management Council reviewed the sports wagering policy, as approved by the Presidents Council in April. The Management Council also reviewed the recommendations from the Division II Championships Committee and the NCAA Committee on Sportsmanship and Ethical Conduct concerning the policy, as follows:

- The Division II Championships Committee recommended that the term 'metropolitan' within the statement be changed to 'state' and that the policy apply only to predetermined championships sites.
- The NCAA Committee on Sportsmanship and Ethical Conduct recommended that the term 'metropolitan' within the statement be changed to 'state' and that the policy apply uniformly to both predetermined and non-predetermined championships sites.

The Management Council voted that the Division II Championships Committee's recommendation be considered by the Division II Presidents Council and, ultimately, the NCAA Executive Committee.

Presidents Council. The Presidents Council received, as an information item, an update from NCAA staff on the recommendation that would be taken to the Executive Committee regarding the sports wagering policy and NCAA championships.

No pre-determined or non-predetermined session of an NCAA championship may be conducted in a state with legal wagering that is based on single-game betting on the outcome of any event (i.e., high school, college or professional) in a sport in which the NCAA conducts a championship.

The Presidents Council was informed that the Executive Committee would ultimately decide the policy for the Association. No action was taken.

9. DIVISION II PRESIDENTS COUNCIL.

- a. Vice President's Report.** The vice president for Division II updated the Council on several items of importance, including the second quarter update on Division II priorities; an update on the Purchasing Web site; the total 2008-09 funds raised to date for the Make-A-Wish Foundation; and a summary of the institutions entering the Division II membership process. No action was taken.
- b. Presidential Involvement at Convention and Other Crucial NCAA Meetings.** The Presidents Council discussed the issue of chancellors and presidents attending the Division II Business Session during the Convention, as well as the 2010 Chancellors and Presidents Summit. Several suggestions were made and will be reviewed and considered by the Division II Administrative Committee.
- c. Executive Vice President's Report.** The executive vice president of membership and student-athlete affairs updated the Presidents Council on discussions that have taken place between the NCAA and the NAIA. No action was taken.
- d. Litigation Summary.** General counsel updated the Council on cases involving the NCAA. No action was taken.
- e. Minimum Expectations for Division II Membership.** The Presidents Council reviewed an article in the NCAA News Online concerning minimum expectations for institutions seeking Division II membership. The Council agreed to continue discussions on the matter at a future meeting, noting the current minimum expectations are appropriate, and encouraged the Membership Committee to add expectations, as necessary. No action was taken.

- f. Committee/Project Team Assignments.** The Presidents Council reviewed the current listing of committee/project team assignments and was asked for feedback. No action was taken.
- g. Chair Vacancy.** The Council was informed that an election would take place in October for a new chair, effective immediately following adjournment of the 2010 Convention. Interested parties should relay their interest prior to the October meeting. No action was taken.

10. NATIONAL OFFICE STAFF UPDATES.

a. Evaluation of 2009 MC/SAAC Summit.

Management Council. The Management Council thanked the staff and Ann Martin for the excellent job of planning and facilitating the Summit. A written survey was collected subsequent to the Summit and results of that survey will be provided to Council members. No action was taken.

Presidents Council. No action was necessary.

b. Division II Game Environment Award of Excellence.

Management Council. The Management Council reviewed information concerning the Division II game environment award of excellence and the game environment initiative. Deadline for submission of nominations for the award is October 16; the conference, independent, and national winners will be announced by November 20; and the national winner will be recognized at the 2010 NCAA Convention. No action was taken.

Presidents Council. No action was necessary.

11. MEETING RECAP/THINGS TO REPORT TO CONFERENCES.

Management Council. The Management Council was provided with various topics to take back to their institutions/conferences, including: 1) information on RESPECT campaign; 2) Bylaw 17 Recommendations and Discussions; 3) 2010 NCAA Convention Schedule and Management Council meetings; 4) Applications for Membership Fund; 5) Membership Committee process and minimum expectations for Division II membership; 6) Game Environment Award of Excellence information; 7) Regional tournament format; 8) Championships video footage information; and 9) Reminder concerning Division II member institutions' Web sites.

Presidents Council. No action was necessary.

12. OTHER BUSINESS.

a. Student Records Review Committee.

Management Council. The Management Council agreed to recommend that the Presidents Council ratify the appointment of Jonathan Stone to replace Linda Myers on the Student Records Review Committee.

Presidents Council. The Presidents Council ratified the appointment.

b. Division II Purchasing Web site.

Management Council. The Management Council received an update on the Division II Purchasing Web site and was informed that conference offices could take advantage of any unused funds by their institutions, up to \$2,000, on or before August 7. No formal action was taken.

Presidents Council. The Presidents Council received the information on the Purchasing Web site. No action was taken.

c. Management Council Appeals.

Management Council. The Management Council was presented with appeals from two Division II institutions—University of Tampa and Brigham Young University-Hawaii. In both cases, the Management Council upheld the decision that had been previously rendered by the Division II Legislation Committee Interpretations Subcommittee.

Presidents Council. No action was necessary.

d. Management Council Subcommittee.

- **Constitution 4.7.2.3 (Duties of the Management Council Subcommittee).**

Management Council. The Management Council approved noncontroversial legislation to modify Constitution 4.7.2.3 to separate infractions appeals reviews from the NCAA Division II Management Council Subcommittee and create a new standing committee for the infractions appeals process.

The new committee would report to the Division II Management Council and Presidents Council and consist of five members, as follows:

- One member of the Division II Management Council (term would coincide with Management Council term).
- One public member (three-year term; may be reappointed but cannot exceed nine years on the committee).
- Three additional individuals selected at large from the membership (three-year term; may be reappointed but cannot exceed nine years on the committee).

Presidents Council. No action was necessary.

13. FUTURE MEETINGS.

Management Council. The Management Council reviewed the dates for future meetings. No action was taken.

Presidents Council. The Presidents Council reviewed the dates for future meetings. No action was taken.

14. ADJOURNMENT.

Management Council. The Management Council adjourned at 10 a.m. Tuesday, July 21, 2009.

Presidents Council. The Presidents Council adjourned at 12:30 p.m. Thursday, August 6, 2009.



**Proposals Sponsored by the Presidents Council for the 2010 NCAA
Convention that Impact Eligibility**

Title: RECRUITING AND ELIGIBILITY -- ADMISSIONS AND GRADUATION DATA,
BANNED DRUG LIST AND INITIAL-ELIGIBILITY STANDARDS -- REPORTS AND
NOTIFICATION -- ELIGIBILITY CENTER

Convention Year: 2010

Effective Date: August 1, 2010, for all prospective student-athletes who register with the NCAA Eligibility Center on or after August 1, 2010.

Official Notice Number: 2010-2

Source: NCAA Division II Presidents Council [Management Council (Academic Requirements Committee)].

Category: Presidents Council

Topical Area: Recruiting

Status: Ready for Convention Vote

Intent: To specify that the NCAA Eligibility Center shall provide the information contained within the disclosure reports related to admissions, graduation-rate data and academic success rate to a prospective student-athlete and his or her parents or legal guardians after he or she has registered with the Eligibility Center and the Eligibility Center has received an institution's request to add the prospective student-athlete to the institution's institutional request list; further, to specify that the Eligibility Center shall provide notification of initial-eligibility standards, the banned-drug list and information about nutritional supplements to a prospective student-athlete and his or her parents or legal guardians after he or she has registered with the Eligibility Center.

A. Bylaws: Amend 13.3, as follows:

**13.3 ADMISSIONS AND GRADUATION DATA, BANNED DRUG LIST AND
INITIAL-ELIGIBILITY STANDARDS**

13.3.1 Disclosure Report.

13.3.1.1 Report Publication. The Association's national office annually shall publish the admissions and graduation-rate data specified in Bylaw 30.1 and the academic success rate data specified in Constitution 3.2.4.10 and shall identify the information on an institution-specific basis.

13.3.1.2 Report Distribution. ~~Member institutions~~ **The NCAA Eligibility Center** shall provide ~~to prospective student athletes and to prospective student athletes' parents or legal guardians~~ the information contained within the report **to a prospective student-athlete and his or her parents or legal guardians after he or she has registered with the Eligibility Center and the Eligibility Center has received an institution's request to add the prospective student-athlete to the institution's institutional request list.** ~~Member institutions shall also provide the prospective student athletes and their~~

~~parent(s) or legal guardians with a copy of the institution's academic success rate report.~~ The NCAA shall provide a compilation of graduation data to the prospective student-athletes' guidance offices and high school and two-year college coaches. ~~All specified information shall be provided at the earliest opportunity after the institution's first arranged in-person encounter with the prospective student-athlete or on request; however, in no event shall an institution provide the information later than the day before a prospective student-athlete's signed acceptance of the National Letter of Intent or signed acceptance of the institution's written offer of admission and/or financial aid. Violations of this bylaw shall be considered institutional violations per Constitution 2.8.1; however, such violations shall not affect the student-athlete's eligibility.~~

13.3.2 Banned Drug List and Information about Nutritional Supplements.

13.3.2.1 Report Publication. The Association's national office annually shall publish the banned drug list specified in Bylaw 31.2.3.4 and shall update the list on its Web site.

13.3.2.2 Report Distribution. ~~Member institutions~~ **The NCAA Eligibility Center** shall provide ~~to all incoming prospective student-athletes and to prospective student-athletes' parents or legal guardians~~ the NCAA banned drug list ~~(or the NCAA Web site address at which the list is located)~~ (see Bylaw 31.2.3.4) and information about nutritional supplements **to a prospective student-athlete and his or her parents or legal guardians after he or she has registered with the Eligibility Center.** ~~The information shall be provided at the earliest practical opportunity (e.g., after the institution's first arranged in-person encounter with the prospective student-athlete) or upon request; however, in no event shall an institution provide the information later than July 1 before the prospective student-athlete's initial enrollment at the institution. For a prospective student-athlete whose recruitment is initiated after July 1, the institution must send the banned drug list and information about nutritional supplements at the earliest opportunity. Violations of this bylaw shall be considered institutional violations per Constitution 2.8.1; however, such violations shall not affect the prospective student-athlete's eligibility.~~

13.3.3 Notification of Initial-Eligibility Standards. ~~Member institutions~~ **The NCAA Eligibility Center** shall provide ~~to high school prospective student-athletes and their parents or legal guardians~~ information regarding the initial-eligibility standards contained in Bylaw 14.3 **to a prospective student-athlete and his or her parents or legal guardians after he or she has registered with the Eligibility Center.** ~~The information shall be provided at the earliest practical opportunity after the institution begins recruiting the prospective student-athlete, but not later than the day prior to the student-athlete's signed acceptance of the National Letter of Intent or institution's written offer of admission and/or financial aid. An institution may provide the information in hard copy or electronic form (e.g., electronic mail, link to Web site). Violations of this bylaw shall be considered institutional violations per Constitution 2.8.1; however, such violations shall not affect the prospective student-athlete's eligibility.~~

B. Bylaws: Amend 14.3.6, as follows:

14.3.6 Notification of Initial-Eligibility Standards. ~~Member institutions~~ **The NCAA Eligibility Center** shall provide ~~to high school prospective student athletes and their parents or legal guardians~~ information regarding the initial-eligibility standards contained in Bylaw 14.3 **to a prospective student-athlete and his or her parents or legal guardians after he or she has registered with the Eligibility Center.** ~~The information shall be provided at the earliest practical opportunity after the institution begins recruiting the prospective student athlete, but not later than the day prior to the student athlete's signed acceptance of the National Letter of Intent or institution's written offer of admission and/or financial aid. An institution may provide the information in hard copy or electronic form (e.g., electronic mail, link to Web site). Violations of this bylaw shall be considered institutional violations per Constitution 2.8.1; however, such violations shall not affect the prospective student athlete's eligibility.~~

Rationale: Current legislation places the burden on institutions to distribute information that could be provided to prospective student-athletes by the Eligibility Center. The information related to admissions, graduation-rate data and the academic success rate is already collected and published by the NCAA. The creation of the Eligibility Center has provided increased efficiency and customer service to prospective student-athletes and their parents. This proposed role in the central coordination and distribution of required reports would enhance the Eligibility Center's service to the membership. The close relationship between the NCAA national office and the Eligibility Center would facilitate the sharing of the necessary data. The required information could be provided to prospective student-athletes by the most efficient method (e.g., e-mail or other technology), as determined by the Eligibility Center. This shift in report distribution would merely be administrative in nature. Institutions would remain responsible for responding to any questions raised by prospective student-athletes and their parents or legal guardians. The Eligibility Center will begin performing these duties for all prospective student-athletes who register with the NCAA Eligibility Center on or after August 1, 2010.

Review History:

February 20, 2009: Recommends Approval - Academic Requirements Committee

April 21, 2009: Approved in Concept - Management Council

April 30, 2009: Approved in Concept - Presidents Council

July 21, 2009: Approved in Legislative Format - Management Council

August 6, 2009: Approved in Legislative Format - Presidents Council

August 26, 2009: Approved in Legislative Format - Administrative Committee

Title: ELIGIBILITY -- FRESHMAN ACADEMIC REQUIREMENTS -- TEST-SCORE REQUIREMENT -- EXCEPTION -- INSTITUTIONS LOCATED IN PUERTO RICO -- PRUEBA DE APTITUD ACADEMICA

Convention Year: 2010

Effective Date: August 1, 2010, for those students first entering a collegiate institution in Puerto Rico full time on or after August 1, 2010.

Official Notice Number: 2010-4

Source: NCAA Division II Presidents Council [Management Council (Academic Requirements Committee)].

Category: Presidents Council

Topical Area: Eligibility

Status: Ready for Convention Vote

Intent: To create an exception to the test-score requirement for initial eligibility to specify that a prospective student-athlete entering an institution located in Puerto Rico may use a minimum combined score on the Prueba de Aptitud Academica verbal and math reasoning sections of 730 to satisfy such test score requirement.

Bylaws: Amend 14.3, as follows:

14.3 FRESHMAN ACADEMIC REQUIREMENTS

14.3.1 Eligibility for Financial Aid, Practice and Competition. A student-athlete who enrolls in a Division II institution as an entering freshman with no previous full-time college attendance shall meet the following academic requirements, as certified by the NCAA Eligibility Center, and approved by the Executive Committee, and any applicable institutional and conference regulations, to be considered a qualifier and thus be eligible for financial aid, practice and competition during the first academic year in residence.

14.3.1.1 Qualifier. A qualifier is defined as one who is a high school graduate and who presented the following minimum academic qualifications:

[14.3.1.1-(a) unchanged.]

(b) A minimum combined score on the SAT verbal/critical reasoning and math sections of 820 or a minimum sum score of 68 on the ACT. The required SAT or ACT score must be achieved under national testing conditions on a national testing date [i.e., no residual (campus) testing or regional testing dates (see Bylaw 14.3.1.3)].

14.3.1.1.1 Exception -- Institutions Located in Puerto Rico. A prospective student-athlete entering an institution located in Puerto Rico may use a minimum

combined score on the Prueba de Aptitud Academica verbal and math reasoning sections of 730 to satisfy the test-score requirement in Bylaw 14.3.1.1-(b).

[14.3.1.1.1 through 14.3.1.1.1.1 renumbered as 14.3.1.1.2 through 14.3.1.1.2.1, unchanged.]

Rationale: The Prueba de Aptitud Academica (PAA) is an aptitude test created by The College Board and administered to secondary school students in Puerto Rico. It is used as an entrance exam to universities and colleges in Puerto Rico. The PAA is administered in Spanish, but it is not a translation of the SAT. Since the majority of instruction at Puerto Rican institutions is conducted in Spanish, the PAA should be accepted for the purpose of meeting the test-score requirements for initial eligibility for student-athletes attending an institution located in Puerto Rico. Data available demonstrates that the PAA is similar to the SAT in its ability to predict college academic outcomes for students attending an institution in Puerto Rico. Data further indicates that a combined score on the PAA verbal and math reasoning sections of 730 is at approximately the same point on the overall distribution of test scores (one standard deviation below the average of all test-takers) as 820 on the SAT and 68 on the ACT. This score on the PAA, in addition to meeting all other academic qualifications for initial eligibility would be sufficient for initial-eligibility certification of student-athletes entering an institution located in Puerto Rico.

Review History:

July 10, 2009: Recommends Approval - Academic Requirements Committee

July 21, 2009: Approved in Concept - Management Council

August 6, 2009: Approved in Concept - Presidents Council

August 26, 2009: Approved in Legislative Format - Administrative Committee

Title: ELIGIBILITY -- CRITERIA FOR DETERMINING SEASON OF ELIGIBILITY --
PARTICIPATION IN ORGANIZED COMPETITION PRIOR TO INITIAL COLLEGIATE
ENROLLMENT

Convention Year: 2010

Effective Date: August 1, 2010, for individuals initially enrolling full time in a collegiate institution on or after August 1, 2010.

Official Notice Number: 2010-6

Source: NCAA Division II Presidents Council [Management Council (Legislation Committee)].

Category: Presidents Council

Topical Area: Eligibility

Status: Ready for Convention Vote

Intent: To specify that an individual who does not enroll in a collegiate institution as a full-time student in the regular academic term that begins immediately after a one-year time period following his or her high school graduation date shall use one season of intercollegiate competition for each consecutive 12-month period after the one-year time period and before initial full-time collegiate enrollment in which the individual participates in organized competition; further, to amend the administration of the organized-competition regulations, as specified.

Bylaws: Amend 14.2.4.2, as follows:

14.2.4.2 Participation in Organized Competition ~~or Training~~ Prior to Initial Collegiate Enrollment. An individual who does not enroll in a collegiate institution as a full-time student ~~during the regular academic term that is immediately following the date that the individual's high school class normally graduates from high school (or the international equivalent as specified in the NCAA Guide to International Academic Standards for Athletics Eligibility)~~ **in the regular academic term that begins immediately after a one-year time period (the next opportunity to enroll after the one calendar-year period has elapsed) following his or her high school graduation date** shall use ~~a~~ **one** season of intercollegiate competition for each ~~calendar year or sports season (following that date)~~ **consecutive 12-month period after the one-year time period and before initial full-time collegiate enrollment** in which the individual ~~has participated~~ **participates** in activities ~~that meet the criteria set forth in~~ **organized competition per** Bylaw 14.2.4.2.3 ~~1.2.~~

~~14.2.4.2.1 Discontinued High School Enrollment. An individual who discontinues high school enrollment and subsequently participates in activities that meet the criteria set forth in Bylaw 14.2.4.2.3 shall use a season of intercollegiate competition for each~~

~~calendar year or sports season of participation regardless of the date the individual's high school class normally graduates.~~

~~14.2.4.2.2 Academic Year in Residence. An individual who uses a season(s) of competition in a specific sport per Bylaw 14.2.4.2, shall fulfill an academic year in residence at any member institution prior to being eligible to represent the certifying institution in that specific sport in intercollegiate competition.~~

~~14.2.4.2.3 Activities Constituting Use of Season. An individual shall use a season of competition per Bylaw 14.2.4.2 if the individual participates in activities that meet any of the following criteria:~~

- ~~(a) Any competition or training with a team that declares itself to be professional;~~
- ~~(b) Any competition or training with a team in which compensation is provided to any of the participants (including actual and necessary expenses);~~
- ~~(c) Any individual competition or training in which any of the participants receive compensation (including actual and necessary expenses);~~
- ~~(d) Any competition pursuant to the signing of a contract for athletics participation;~~
- ~~(e) Any competition pursuant to involvement in a professional draft;~~
- ~~(f) Any competition funded by a professional sports organization, excluding not for profit organizations affiliated with professional sports organizations;~~
- ~~(g) Any competition funded by a representative of an institution's athletics interest that is not an open event; or~~
- ~~(h) Any practice with a professional athletics team (excluding a 48-hour tryout).~~

~~14.2.4.2.3.1 Actual and Necessary Expenses. For purposes of determining the use of a season of competition per Bylaw 14.2.4.2, actual and necessary expenses are limited to the following:~~

- ~~(a) Meals;~~
- ~~(b) Transportation;~~
- ~~(c) Lodging;~~
- ~~(d) Medical insurance;~~
- ~~(e) Stipend (e.g., money for gas or food); or~~
- ~~(f) Medical expenses (excluding on-site treatment of an injury).~~

~~14.2.4.2.3.1.1 Exceptions—Reasonable Expenses and Fees. Reasonable expenses other than those listed above (e.g., the value of coaching, instruction and facility usage) are not considered compensation. If an individual pays a fee to participate on a~~

~~team, the individual uses a season of competition only if the amount of actual and necessary expenses or other compensation received exceeds the amount of the fee.~~

~~14.2.4.2.3.1.1.1 Definition of Fee. A fee to participate on a team or club must:~~

~~(a) Be required of all individuals on the team or club;~~

~~(b) Be the same amount for all individuals on the team or club;~~

~~(c) Be directly used for the expenses of the team or club; and~~

~~(d) Not be earmarked for a specific individual or individuals.~~

14.2.4.2.1 Administration of Participation in Organized Competition.

14.2.4.2.1.1 High School Graduation. An individual's high school graduation date (or the international equivalent as specified in the NCAA Guide to International Academic Standards for Athletics Eligibility) shall be considered to be the graduation date of the final high school class (e.g., junior, senior) of which he or she was a member.

14.2.4.2.1.1.1 Early High School Graduation. If an individual graduates early from high school, he or she becomes a member of that class and the date of graduation for the individual is the expected date of that class.

14.2.4.2.1.1.2 Late High School Graduation -- Required Repeat Year. If an individual is required to repeat an entire year of high school attendance, he or she becomes a member of that class and the date of graduation for the individual is the expected date of that class.

14.2.4.2.1.1.3 Discontinued High School Enrollment. An individual who discontinues high school enrollment and then participates in organized competition per Bylaw 14.2.4.2.1.2 shall use one season of intercollegiate competition for each consecutive 12-month period after a one-year time period (the next opportunity to enroll after one calendar year has elapsed) following the discontinued enrollment and before initial full-time collegiate enrollment.

14.2.4.2.1.2 Organized Competition. Athletics competition shall be considered organized if any one of the following conditions exists:

(a) Competition is scheduled in advance;

(b) Official score is kept;

(c) Individual or team standings or statistics are maintained;

(d) Official timer or game officials are used;

(e) Admission is charged;

(f) Teams are regularly formed or team rosters are predetermined;

(g) Team uniforms are used;

(h) An individual or team is privately or commercially sponsored; or

(i) The competition is either directly or indirectly sponsored, promoted or administered by an individual, an organization or any other agency.

14.2.4.2.1.3 Academic Year in Residence. An individual who uses a season of competition in a specific sport per Bylaw 14.2.4.2 shall fulfill an academic year in residence at any member institution before being eligible to represent the certifying institution in that specific sport in intercollegiate competition.

14.2.4.2.1.3.1 Exception. A student who has attended a two-year or a four-year collegiate institution for at least two full-time semesters or three full-time quarters and who has satisfactorily completed an average of at least 12 semester or 12 quarter hours of transferable degree credit for each full-time academic term of attendance at the two-year or four-year collegiate institution is not required to fulfill an academic year in residence prior to being eligible to represent the certifying institution in that specific sport in intercollegiate competition. (See Bylaws 14.4 and 14.5 for progress-toward-degree and transfer requirements.)

14.2.4.2.2 Exceptions to Participation in Organized Competition. An individual shall not be charged with a season of intercollegiate competition, provided the individual satisfies any of the following exceptions for each consecutive 12-month period in which the individual participates in organized competition per Bylaw 14.2.4.2.1.2 following the one-year time period after the individual's high school graduation and before initial full-time collegiate enrollment.

14.2.4.2.3.2.1 U.S. Armed Services Exception. Participation in *activities that meet the criteria set forth in* organized competition per Bylaw 14.2.4.2.31.2 during time spent in the U.S. Armed Services shall be excepted as long as the competition is organized and administered by the military.

14.2.4.2.3.32.2 National/International Competition Exception. For a maximum of one year, participation in *activities that meet the criteria set forth in* organized competition per Bylaw 14.2.4.2.31.2 shall be excepted if the competition is national or international competition that includes participation in:

(a) Official Pan American, World Championships, World Cup, World University and Olympic training, tryouts and competition;

(b) Officially recognized training and competition directly qualifying participants for final Olympic tryouts; or

(c) Official tryouts and competition involving national teams sponsored by the appropriate national governing bodies of the U.S. Olympic Committee (or, for student-athletes representing another nation, the equivalent organization of that nation, or, for student-athletes competing in a non-Olympic sport, the equivalent organization of that sport).

~~14.2.4.2.3.4 Postgraduate College Preparatory School Exception. Participation in activities that meet the criteria set forth in Bylaw 14.2.4.2.3 while enrolled in a postgraduate college preparatory school shall be excepted. This exception may only be used during the initial year of enrollment in the preparatory school.~~

14.2.4.2.3.5**2.3** Skiing Exception. For a maximum of two years, participation in ~~activities that meet the criteria set forth in~~ **organized competition per** Bylaw 14.2.4.2.3**1.2** shall be excepted in ~~the sport of~~ skiing when such participation is part of competition sanctioned by the U.S. Skiing Association and its international counterparts.

14.2.4.2.3 Notification of Organized-Competition Legislation. Institutions shall provide to high school, preparatory school, two-year and four-year college prospective student-athletes and their parents or legal guardians information regarding the organized-competition legislation contained in Bylaw 14.2.4.2. The information shall be provided at the earliest practical opportunity after the institution begins recruiting the prospective student-athlete, but not later than the day prior to the prospective student-athlete's signed acceptance of the National Letter of Intent or institution's written offer of admission and/or financial aid. An institution may provide the information in hard-copy or electronic form (e.g., electronic mail, link to Web site). Violations of this bylaw shall be considered institutional violations per Constitution 2.8.1; however, such violations shall not affect the prospective student-athlete's eligibility.

14.2.4.2.4 Waiver. The Committee for Legislative Relief shall have the authority to review and grant waivers of the organized competition legislation.

Rationale: Since January 2008, the governance structure has been examining issues related to the organized-competition legislation. There has been significant analysis of whether the frequency and level of competition, rather than compensation, should determine organized competition. Per the proposal, it will no longer be of importance if the individual, his or her teammate(s) or other individuals participating in an event received compensation, including prize money, actual and necessary expenses, etc. An expanded "grace period" would allow individuals ample time to participate in organized competition and make a decision regarding enrollment in college without compromising their opportunity to participate in Division II athletics. Further, a transfer student will not be required to serve an academic year in residence at the certifying institution if he or she transfers after meeting certain academic requirements. By presenting the certifying institution with this academic information, the transfer student would demonstrate the requisite commitment to academics. Requiring

institutions to provide individuals with information regarding the organized-competition legislation ensures that individuals are provided with this information early in the recruiting process. A waiver provision specifies the committee authorized to waive the application of the organized-competition legislation. Finally, the Legislation Committee will continue to review cases processed under the organized-competition rule and report any issues to the Presidents Council.

Review History:

June 25, 2009: Recommends Approval - Legislation Committee

July 21, 2009: Approved in Concept - Management Council

August 6, 2009: Approved in Concept - Presidents Council

August 26, 2009: Approved in Legislative Format - Administrative Committee

NCAA Bylaw 14.4.3.1 – Eligibility – Progress-Toward-Degree Requirements – Eligibility for Competition – Fulfillment of Credit-Hour Requirements – Converting Quarter Hours Into Semester Hours

Issue:

Whether or not the NCAA Division II Academic Requirements Committee should recommend that the NCAA Division II Management Council issue an official interpretation regarding the application of NCAA Bylaws 14.4.3.1 (fulfillment of credit-hour requirements) and 14.4.3.1.1 (transfer student – six-hour requirement)?

History and Analysis:

At the 2004 NCAA Convention, the membership amended the progress-toward-degree legislation to add a requirement that a student-athlete shall earn six semester or six quarter hours of academic credit the preceding regular academic term in which the student-athlete has been enrolled full time at any collegiate institution. The new legislation also specified that for transfer student-athletes, the six semester or six quarter hours should be transferable degree credit.

The current progress-toward-degree legislation, as amended in 2004, does not address how to calculate the six hours in a situation in which a student-athlete is transferring from an institution using a different academic calendar.

A hypothetical fact pattern highlighting this scenario is as follows: During fall 2008, a student-athlete enrolls full time at a Division II institution on a quarter-based system. The student-athlete competes and earns 12 quarter hours after the quarter. The student-athlete does not enroll at any collegiate institution during winter 2008. The student-athlete transfers to a Division II institution on a semester-based system for spring 2009. The student-athlete was meeting progress-toward-degree at the first institution. However, only six of the 12 quarter hours are transferable to the second institution. Therefore, even though the student-athlete earned six quarter hours of transferrable credit at the first institution, once converted into semester hours, the student-athlete only transfers 3.99 semester hours.

An institution has asked whether the determination of the transferable hours for purposes of the six-hour rule is made by evaluating the number of transferable hours as they appear on the first institution's transcript or by evaluating the second institution's transcript after the transferable hours are converted to semester hours. Staff believes that the determination of the transferable hours for purposes of the six-hour rule should be made by evaluating the number of transferable hours as they appear on the first institution's transcript.

Does the committee agree with staff's conclusion on this interpretive issue? If not, how should staff respond to this issue? Should the committee recommend that the Management Council issue an official interpretation?

Questions:

1. The Academic Requirements Committee **recommends** that the Management Council issue an official interpretation confirming the application of Bylaws 14.4.3.1 and 14.4.3.1.1.
2. The Academic Requirements Committee **does not recommend** that the Management Council issue an official interpretation confirming the application of Bylaws 14.4.3.1 and 14.4.3.1.1.

Associated References:

Division II Bylaws

14.4.3.1 Fulfillment of Credit-Hour Requirements. Eligibility for competition shall be based on the following requirements:

(a) Satisfactory completion of six-semester or six-quarter hours of academic credit the preceding regular academic term in which the student-athlete has been enrolled full time at any collegiate institution; and

(b) For a midyear transfer student-athlete, for a student-athlete following the student-athlete's first academic year in residence or after the student-athlete has used one season of eligibility in any sport at the certifying institution, the certification shall be determined by the student-athlete's academic record in existence at the beginning of the fall term or at the beginning of any other regular term of that academic year, based on:

(1) Satisfactory completion before each fall term of a cumulative total of academic semester or quarter hours equivalent to an average of at least 12 semester or quarter hours during each of the previous academic terms in academic years in which the student-athlete has been enrolled in a term or terms; or

(2) Satisfactory completion of 24 semester or 36 quarter hours of academic credit since the beginning of the previous fall term or since the beginning of the certifying institution's preceding regular two semesters or three quarters.

14.4.3.1.1 Transfer Student – Six-Hour Requirement. For purposes of certifying eligibility for transfer students per Bylaw 14.4.3.1-(a), the six-semester or six-quarter hours must be transferable degree credit. (See Bylaw 14.5.4.4.3)

Division II Interpretations

Two-Year College Transfer Requirements -- Institutions Operating on Different Academic Calendars (II/III)

Date Issued: September 23, 2004

Date Published: September 23, 2004

Item Ref: 1

Interpretation:

The membership services staff confirmed that the transfer eligibility of a two-year college prospective student-athlete who transfers from a two-year college using a different academic calendar than the four-year college to which the prospect transfers, is determined by evaluating the number of transferable hours to the four-year college as they appear on the two-year college transcript (as opposed to evaluating the four-year college transcript after the transferable hours are converted to hours used by the four-year college). For example, a two-year college transfer who attends a two-year college using a **quarter** system and completing 36-**quarter** hours of transferable credit over the course of three quarters satisfies the transferable credit requirement, even though the 36-**quarter** hours **convert** to 23.98-semester hours pursuant to the four-year institution's conversion formula. [References: NCAA Division II Bylaw 14.5.4.1; NCAA Division III Bylaw 14.5.4.1]

Institution converting quarter hours into semester hours

Date Issued: August 1, 1990

Date Published: August 1, 1990

Item Ref: a

Interpretation:

Reviewed Bylaw 14.5.2 (eligibility for competition) Bylaw 14.4.3.1 (prior approval -- summer courses at other institutions) and staff minutes 88/08/24, Item No. 1-(a), in regard to a situation in which a member institution on a semester-based system converts a four-hour course taken at another institution's summer term on the quarter-based system to 2.660 course hours; confirmed that no authority exists to round the course hours to the highest number, regardless of the number of digits to which the computation is carried, in order to meet the satisfactory progress requirements per Bylaw 14.5.2.

Institution switching from quarter to semester system

Date Issued: August 24, 1988

Date Published: August 24, 1988

Item Ref: a

Interpretation:

a. Institution Switching from Quarter to Semester System: Reviewed a situation in which a student-athlete who is ineligible under Bylaw 5-1-(j)-(6)-(ii) [satisfactory progress] at the beginning of the fall term based upon the number of quarter hours satisfactorily completed the previous academic year wishes to be certified eligible under satisfactory progress at the beginning of the spring term per Bylaw 5-1-(j)-(6)-(iii) [satisfactory-progress certification at midyear], noting that the institution was on a quarter-based system the previous academic year and is switching to a semester-based system for the current academic year; determined that the following example would serve as illustration of the proper application of Bylaw 5-1-(j)-(6) under these circumstances:

The general rule is that the hours satisfactorily completed on the quarter basis should be converted to a semester basis using the equivalency that three quarters equals two semesters. For example, a student-athlete who satisfactorily completes 21 quarter hours in two quarters during the previous academic year is considered to have completed 10.5 semester hours per one semester (see calculations below). Consequently, such a student-athlete would be required to satisfactorily complete 13.5 semester hours during the fall semester of the current academic year in order to be certified eligible at the beginning of the spring semester.

Calculations

2 semesters = 3 quarters

1 semester = $\frac{3}{2}$ quarters

1 quarter = $\frac{2}{3}$ semesters

Similarly:

1 quarter hour = $\frac{2}{3}$ semester hours

1 semester hour = $\frac{3}{2}$ quarter hours

(quarter hours) / [# of quarters ($\frac{2}{3}$)] = quarter hours per semester

(quarter hours per semester) * ($\frac{2}{3}$) = semester hours per semester

Example:

21 quarter hours in 2 quarters

$21/[2*(2/3)] = 15.75$ quarter hours per semester
 $15.75 * (2/3) = 10.5$ semester hours per semester

Division II Proposal

ELIGIBILITY -- PROGRESS TOWARD DEGREE -- FULFILLMENT OF CREDIT-HOUR REQUIREMENTS -- SIX CREDIT HOURS

Convention Year: 2004

Effective Date: Immediately; Subsequent to the institution's 2005 fall term; thus, applicable to hours earned during the 2005 fall term.

SPOPL Number: 18

Official Notice Number: 2004-23

Source: NCAA Division II Presidents Council [Management Council (Academic Requirements Committee)].

Proposal Category: Presidents Council

Topical Area: Eligibility

Status: Adopted

Intent:

To specify that a student-athlete shall earn six-semester or six-quarter hours of academic credit the preceding regular academic term in which the student-athlete has been enrolled full-time at any collegiate institution; further, to specify for transfer student-athletes, that the six-semester or six-quarter hours are transferable degree credit.

Bylaws: Amend 14.4.3.1, as follows:

[Division II, Roll Call]

"14.4.3.1 Fulfillment of Credit-Hour Requirements. Eligibility for competition ~~for a midyear transfer student athlete, or for a student athlete after the student athlete's first academic year in residence, or after the student athlete has used one season of eligibility in any sport at the certifying institution shall be determined by the student athlete's academic record in existence at the beginning of the fall term or at the beginning of any other regular term of that academic year,~~ **shall be** based on **the following requirements:**

"(a) Satisfactory completion of six-semester or six-quarter hours of academic credit the preceding regular academic term in which the student-athlete has been enrolled full time at any collegiate institution; and

"(b) For a midyear transfer student-athlete, for a student-athlete subsequent to the student-athlete's first academic year in residence or after the student-athlete has used one season of eligibility in any sport at the certifying institution the certification shall be determined by the student-athlete's academic record in existence at the beginning of the fall term or at the beginning of any other regular term of that academic year, based on:

[14.4.3.1-(a) and 14.4.3.1-(b) renumbered as 14.4.3.1-(b)-(1) and 14.4.3.1-(b)-(2), unchanged.]

"14.4.3.1.1 Transfer Student -- Six-Hour Requirement. For purposes of certifying eligibility for transfer students under Bylaw 14.4.3.1-(a), the six-semester or six-quarter hours must be transferable degree credit. [See Bylaw 14.5.4.3.4.]"

[14.4.3.1.1 through 14.4.3.1.2 renumbered as 14.4.3.1.2 through 14.4.3.1.3, unchanged.]

Rationale:

By establishing a term-by-term hours requirement, it will be clear that academics is a Division II student-athlete's first priority and that the division has academic expectations of its student-athletes. Further, the Division II Student-Athlete Advisory Committee (SAAC) is in support of this amendment, inasmuch as the SAAC believes establishing such a requirement supports the NCAA and Division II's commitment to student-athlete welfare. According to the SAAC, by putting more checks and balances in place, potential "at-risk" student-athletes will be "caught" earlier; thus, allowing more opportunity to get back on track. Additionally, the Division II membership was surveyed regarding current midyear certification practices. Of the 84 percent of the Division II membership who responded to the survey, 64 percent currently conduct some type of academic check or eligibility review at the conclusion of every term. Finally, this proposal will be effective for transfer students, continuing student-athletes and students first entering a collegiate institution on or after August 1, 2005, to ensure consistency in the application and academic expectations of students. A delayed effective date is in order to provide appropriate notice for continuing student-athletes, and institutions will be required to begin certifying completion of the six hours requirement for hours earned in the 2005 fall semester or quarter. Also, for transfer student-athletes, the institution must certify that at least six-semester or -quarter hours from the previous term are transferable-degree credits.

Convention Vote:

Date of Vote: January 12, 2004

Vote Type: Electronic Machine

For: 207 Against: 47 Abstain: 2

Eligibility – Transfer Regulations – Exchange Student Exception

Issue:

Whether or not the NCAA Division II Academic Requirements Committee should recommend sponsorship of legislation for the 2011 NCAA Convention to amend the legislation dealing with exchange students in the NCAA Division II Manual.

Analysis:

Current legislation requires a transfer student from a foreign collegiate institution to comply with a one-year residence requirement. One of the exceptions to the residency requirement allows a student who is enrolled at the certifying institution for a specified period of time as a bona fide exchange student to participate in intercollegiate competition during his or her initial year of full-time enrollment at the institution, provided the student is participating in a formal educational exchange program that is an established requirement of the student-athlete's curriculum.

A different piece of legislation defines a bona fide foreign exchange student as an individual who is sponsored by his or her nation's government, or is sponsored by the U.S. Department of State, Rotary International, the Ford Foundation, the Institute of International Education or a similar organization. For a student to be considered a bona fide exchange student, the sponsoring organization shall identify the student before the student's departure from his or her home country and make the necessary arrangements to finance the student's education under the foreign exchange program. If these arrangements have not been completed before the student's enrollment at the member institution, the student is considered to be a transfer student and may not represent the certifying institution in competition, until the individual has met the required residence requirement.

History:

Prior to the 1980's, NCAA rules were most often created by cases. These cases became legislation similar to the way that an incorporated interpretation might find its way into the Manual in the modern governance structure. In the case of the exchange student language, the legislation was derived from two different legislative paths and; therefore, appeared in two different places within the Manual. One piece of legislation came through a case and the other appears to have come from a meeting of the NCAA Eligibility Committee. It does not appear that at any point it was thought that the two pieces should be combined, or at least if that was conceived, it was not acted on. It is likely that the main reason for this decision is that one of the pieces deals exclusively with foreign exchange students and the other could deal with foreign exchange students but could also deal with a domestic exchange student situation.

The language that became the current NCAA Bylaw 14.5.5.3.2 (exchange student exception) originally appeared in the Manual in 1980 (adopted August 1, 1980) and stated, "A transfer student from a four-year collegiate institution is not subject to the residence requirement for

NCAA championships under the following conditions: ...If the NCAA Eligibility Committee concludes that the student is to be enrolled in the certifying institution for a specified period of time as a bona fide exchange student participating in a formal educational exchange program that is an established requirement of the student-athlete's curriculum."

The language that became Bylaw 14.5.1.5.1 (bona fide foreign exchange student exception) originally appeared as Case No. 302 and read, "A transfer student from a foreign collegiate institution (college, university or junior college), except one entering as a bona fide exchange student, shall comply with Bylaw 5-1-(j)-(7) [the transfer year in residence requirement]. A bona fide foreign exchange student includes one who is sent by the government of the student's nation or is sponsored by the U.S. Department of State, Rotary International, the Ford Foundation, the Institute of International Education or similar organizations."

Both the text of the legislation that was derived from Case No. 302, as well as the specific facts within Case No. 302 reference the list of organizations as more of an example than a requirement. When the old structure of the Manual was codified into the more modern form is when the language of Bylaw 14.5.1.5.1 changed to arguably read as if the organizations listed were more of a requirement, while retaining the "or a similar organization" caveat. Since that time, legislation has typically been drafted to include examples parenthetically and those examples have been denoted with an "e.g." to clearly establish them as examples only.

In July 2008, the NCAA Division III Management Council adopted Division III Proposal No. NC-2009-10 (eligibility – transfer regulations – exchange student exception) to specify that a foreign exchange student or other exchange student may qualify for an exception to the one-year transfer residence requirement, provided he or she is enrolled in the certifying institution for a specified period of time as an exchange student participating in a formal and established educational exchange program recognized by the institution's academic authorities. The rationale behind this change was that the language within both bylaws related to exchange students referred to an exception that is basically identical and; therefore, should probably read more similarly and with more emphasis on leaving the authority of determining the validity of the exchange program with the institution's academic authorities. This modification was consistent with the historical findings regarding the legislation.

Should the committee recommend that the NCAA Division II Management Council sponsor legislation similar to the one identified in Division III Proposal No. NC-2009-10?

Conclusions:

1. The Academic Requirements Committee **recommends** that the Management Council sponsor legislation for the 2011 Convention to amend the legislation dealing with exchange students in the Division II Manual.

2. The Academic Requirements Committee **does not recommend** that the Management Council sponsor legislation for the 2011 Convention to amend the legislation dealing with exchange students in the Division II Manual.

Associated References:

Division II Bylaws

Bylaw 14.4.1.1 Bona Fide Foreign Exchange Student. The eligibility of a bona fide foreign exchange student, as defined in Bylaw 14.5.1.5.1, shall be based on satisfactory completion of at least:

- (a) Six semester or six quarter hours of academic credit during the preceding regular academic term in which the student has been enrolled full time at any collegiate institution [see Bylaw 14.4.3.1-(a)];
- (b) Credit-hour requirements set forth in Bylaw 14.4.3.1-(b);
- (c) Credit hours earned during the regular academic year as set forth in Bylaw 14.4.3.1.4; and
- (d) Cumulative minimum grade-point average as set forth in Bylaw 14.4.3.2.

Bylaw 14.4.1.2 Temporary Student. A student-athlete having the status of temporary, transient or exchange student shall not represent an institution in intercollegiate athletics competition, unless such status is specifically allowed and governed by provisions adopted by the membership.

Bylaw 14.5.1.5 Foreign Institution Transfers. A transfer student from a foreign collegiate institution (college, university or two-year college), except one entering as a bona fide exchange student, shall comply with the one-year residence requirement set forth in Bylaw 14.5.5.1.

Bylaw 14.5.1.5.1 Bona Fide Foreign Exchange Student Exception. A bona fide foreign exchange student is an individual who is sponsored by his or her nation's government, or is sponsored by the U.S. Department of State, Rotary International, the Ford Foundation, the Institute of International Education or a similar organization. For a student to be considered a bona fide exchange student, the sponsoring organization shall identify the student before the student's departure from his or her home country and make the necessary arrangements to finance the student's education under the foreign exchange program. If these arrangements have not been completed before the student's enrollment at the member institution, the student is considered to be a transfer student and may not represent the certifying institution in competition, until the individual has met the required residence requirement. (See Bylaw 14.4.1.1.)

Bylaw 14.5.5.3.2 Exchange Student Exception. The student is enrolled in the certifying institution for a specified period of time as a bona fide exchange student participating in a formal

educational exchange program that is an established requirement of the student-athlete's curriculum.

Division III Proposal

ELIGIBILITY -- TRANSFER REGULATIONS -- EXCHANGE STUDENT EXCEPTION

Convention Year: 2009

Date Submitted: May 30, 2008

Effective Date: Immediate

Official Notice Number: NC-2009-10

Source: NCAA Division III Management Council (Interpretations and Legislation Committee).

Proposal Category: Noncontroversial

Topical Area: Eligibility

Status: Adopted

Intent:

To specify that a foreign exchange student or other exchange student may qualify for an exception to the one-year transfer residence requirement, provided he or she is enrolled in the certifying institution for a specified period of time as an exchange student participating in a formal and established educational exchange program recognized by the institution's academic authorities.

A. Bylaws: Amend 14.5.1.5, as follows:

14.5.1.5 Foreign Institution Transfers. A transfer student from a foreign collegiate institution (college, university or two-year college), except one entering as a *bona fide* exchange student, shall comply with the one-year residence requirement set forth in Bylaw 14.5.5.1.

14.5.1.5.1 ~~*Bona Fide Foreign Exchange Student Exception. A bona fide foreign exchange student is an individual who is sponsored by his or her nation's government, or is sponsored by the U.S. Department of State, Rotary International, the Ford Foundation, the Institute of International Education or a similar organization. For a student to be considered a bona fide exchange student, the sponsoring organization shall identify the student before the student's departure from his or her home country and make the necessary arrangements to finance the student's education under the foreign exchange program. If these arrangements have not been completed before the student's enrollment at the member institution, the student is considered to be a transfer student and may not represent the certifying institution in competition until the individual has met the required residence requirement.*~~ **A student who transfers to the certifying institution shall be immediately eligible if the student is enrolled in the certifying institution for a specified period of time as a foreign exchange student participating in a formal and established educational exchange program (e.g., sponsored by the U.S. Department**

of State, Rotary International, the Ford Foundation, the Institute of International Education) recognized by the institution's academic authorities.

B. Bylaws: Amend 14.5.5.1.2, as follows:

14.5.5.1.2 Exchange Student Exception. ~~The~~ **A student who transfers to the certifying institution shall be immediately eligible if the** student is enrolled in the certifying institution for a specified period of time as a ~~bona fide~~ exchange student participating in a formal **and established** educational exchange program ~~that is an established requirement of the student-athlete's curriculum~~ **recognized by the institution's academic authorities.**

Review History:

April 14, 2008: Approved in Concept - Management Council Supplement 16, action item 1-(f).

July 21, 2008: Approved in Legislative Format - Management Council

Additional Information: This proposal clarifies the autonomy afforded to the institution's academic authorities in determining whether a transfer student-athlete attending their institution is participating in an established exchange program. In addition, this will clarify that the previously noted list of organizations offering exchange programs are only to serve as examples and should not be treated as an all-inclusive list. This proposal is the result of a charge from the NCAA Division III Presidents Council to the NCAA Division III Interpretations and Legislation Committee to review Bylaw 14 (eligibility) for any academic-based programming legislation that is not currently being given proper institutional autonomy.

**NCAA Bylaw 14.5.4.1 – Eligibility – Two-Year College Transfers – Eligibility for
Competition, Practice and Athletics Aid – Qualifiers With No Previous
Attendance at a Four-Year Collegiate Institution**

Issue:

Whether or not the NCAA Division II Academic Requirements Committee should recommend that the NCAA Division II Management Council issue an official interpretation regarding the application of NCAA Bylaw 14.5.4.1 (eligibility for competition, practice and athletics aid – qualifier with no previous attendance at a four-year collegiate institution) and Bylaw 14.5.4.1.1 (application).

History and Analysis:

At the 2007 NCAA Convention, the membership adopted legislation to permit a two-year college transfer who was a qualifier with no previous attendance at a four-year collegiate institution to be immediately eligible for competition, practice and athletics aid, provided the student attended the two-year college for at least one full-time semester or quarter and satisfactorily completed an average of 12-semester or 12-quarter hours of transferable degree credit with a cumulative grade-point average of 2.000. Bylaw 14.5.4.1.1 specifies that the full-time semester(s) or quarter(s), the transferable degree credit(s) (including part-time hours) and academic degree(s) from any two-year college(s) attended may be considered.

The NCAA academic and membership affairs staff has received interpretive questions regarding the application of these rules. The questions revolve around how the rules apply when a two-year college transfer student who was a qualifier with no previous attendance at a four-year collegiate institution attends multiple two-year colleges. The following questions have been addressed by the staff: Is it permissible for the certifying institution to certify the one full-time semester or quarter requirement of the two-year college transfer rule based on only the last two-year college attended as a full-time student? In addition, is it permissible for the certifying institution to certify the credit-hour and grade-point average requirements by only using transferable degree credits from the last full-time semester at the last two-year college attended?

Staff responded that in situations when a two-year college transfer student who attended multiple two-year colleges and was a qualifier with no previous attendance at a four-year collegiate institution, it is permissible for the certifying institution to certify the one full-time semester/quarter, the transferable degree credit hours and grade-point average requirements based on the last two-year college attended as a full-time student. Therefore, if a 2-2-2-4 transfer student attended the last two-year college for one full-time term and has 12 transferrable degree credit hours with a cumulative grade-point average of 2.000, he or she will meet the requirements of Bylaw 14.5.4.1. The certifying institution does not need to assess all semesters or quarters of full-time enrollment at all the two-year colleges attended by the student-athlete to determine if the rule was satisfied. However, if the transfer student completed multiple full-time semesters or quarters at the last two-year college attended, he or she will be required to meet an average of at least 12-semester or quarter hours of transferable degree credit for each full-time term of attendance with a cumulative minimum grade-point average of 2.000.

Does the committee agree with staff's conclusion on this interpretive issue? If no, how should staff respond to this issue? Should the committee recommend that the Management Council issue an official interpretation?

Conclusions:

1. The Academic Requirements Committee **recommends** that the Management Council issue an official interpretation confirming the application of Bylaws 14.5.4.1 and 14.5.4.1.1.
2. The Academic Requirements Committee **does not recommend** that the Management Council issue an official interpretation confirming the application of Bylaws 14.5.4.1 and 14.5.4.1.1.

Associated References:

Division II Bylaws

14.5.4.1 - Eligibility for Competition, Practice and Athletics Aid – Qualifier With No Previous Attendance at a Four-Year Collegiate Institution. A transfer student from a two-year college who was a qualifier (per Bylaw 14.3.1.1) and who has not previously attended a four-year collegiate institution, is eligible for competition, practice and athletics aid during the first academic year in residence at the certifying institution, provided:

- (a) The student-athlete has attended the two-year college as a full-time student for at least one full-time semester or one full-time quarter (excluding summer sessions);
- (b) The student-athlete has satisfactorily completed an average of at least 12-semester or 12-quarter hours of transferable credit acceptable toward any baccalaureate degree program at the certifying institution for each full-time academic term of attendance at the two-year college; and
- (c) The student-athlete has presented a cumulative minimum grade-point average of 2.000 (see Bylaw 14.5.4.4.3.2).

14.5.4.1.1 - Application. If a two-year college transfer has never attended a four-year college as a full-time student, then the full-time semester(s)/quarter(s), the transferable degree credit(s) (including part-time hours) and academic degree(s) from any two-year college(s) attended may be considered.

14.5.4.1.2 - Qualifiers. Qualifiers who do not meet the requirements set forth in Bylaw 14.5.4.1, may practice and receive athletics aid (but may not compete) at the certifying institution during their first academic year of residence.

Division II Proposal

ELIGIBILITY – TWO-YEAR COLLEGE TRANSFERS – QUALIFIERS WITH NO PREVIOUS ATTENDANCE AT A FOUR-YEAR COLLEGIATE INSTITUTION

Convention Year: 2007

Date Submitted: April 26, 2006

Effective Date: August 1, 2007

SPOPL Number: 17

Official Notice Number: 2007-20

Source: NCAA Division II Presidents Council [Management Council (Academic Requirements Committee)].

Proposal Category: Presidents Council

Topical Area: Eligibility

Status: Adopted

Intent:

To permit a two-year college transfer student, who was a qualifier and who has not previously attended a four-year collegiate institution, to be eligible for competition, practice and athletics aid at a Division II institution during the first academic year in residence, provided the student-athlete spent one full-time semester or quarter at the two-year college, presented a minimum grade-point average of 2.000 and satisfactorily completed an average of 12-semester or quarter hours of transferable degree credit acceptable toward any baccalaureate degree program at the certifying institution for each full-time academic term of attendance at the two-year college.

Bylaws: Amend 14.5.4, pages 129-131, as follows:

[14.5.4 unchanged.]

"14.5.4.1 Eligibility for Competition, Practice and Athletics Aid -- **Qualifier With No Previous Attendance at a Four-Year Collegiate Institution.** A transfer student from a two-year college, **who was a qualifier (per Bylaw 14.3.1.1) and who has not previously attended a four-year collegiate institution,** is eligible for competition, practice and athletics aid during the first academic year in residence at the certifying institution, provided:-

"(a) The student has spent at least one full-time semester or one full-time quarter in residence at the two-year college (excluding summer sessions);

"(b) The student has satisfactorily completed an average of at least 12-semester or quarter hours of transferable credit acceptable toward any baccalaureate degree program at the certifying institution for each full-time academic term of attendance at the two-year college; and

"(c) The student has presented a cumulative minimum grade-point average of 2.000 (see Bylaw 14.5.4.3.3.2).

"14.5.4.~~#2~~ Eligibility for Competition, Practice and Athletics Aid -- **All Other Qualifiers, Partial Qualifiers and Nonqualifiers.** A transfer student from a two-year college is eligible for competition, practice and athletics aid during the first academic year in residence at the certifying institution, provided:"

[14.5.4.1-(a) through 14.5.4.1-(b) renumbered as 14.5.4.2-(a) through 14.5.4.2-(b), unchanged.]

[14.5.4.1.1 through 14.5.4.1.3 renumbered as 14.5.4.2.1 through 14.5.4.2.3, unchanged.]

[14.5.4.2 through 14.5.4.4 renumbered as 14.5.4.3 through 14.5.4.5, unchanged.]

Rationale:

Based on current legislation, it was noted that a student-athlete who was a qualifier, who has not previously attended a four-year collegiate institution and who wants to transfer from a two-year college to a Division II institution has three options after the completion of one full-time semester or quarter of two-year college attendance. The student-athlete may transfer to a Division II institution and serve an academic year of residence, continue to be enrolled as a full-time student at the two-year college for the remainder of a full academic year and then transfer to a Division II institution, or transfer to a Division I institution where he or she could have an opportunity to meet the current Division I two-year college transfer rule for qualifiers. This proposal would provide these specific student-athletes with more flexibility in their transfer decision process while accounting for their academic status prior to and during full-time collegiate enrollment. Also, it should be noted that a student-athlete who was certified as a qualifier could have been immediately eligible for competition, practice and athletics aid at a Division II institution immediately upon graduation from high school. In this situation, it is beneficial to permit two-year college transfer students, who were qualifiers and who never attended a four-year college, to enter a Division II institution after one full-time semester or quarter to improve their opportunity for academic success at the Division II institution. This proposal is consistent with the less bureaucratic, student-athlete well-being philosophy. The proposal does not change the bylaw related to competition in the year of transfer.

**NCAA Bylaw 14.5.4.2 – Eligibility – Two-Year College Transfers – Eligibility for
Competition, Practice and Athletics Aid – All Other Qualifiers,
Partial Qualifiers and Nonqualifiers**

Issue:

Whether or not the NCAA Division II Academic Requirements Committee should recommend sponsorship of legislation for the 2011 NCAA Convention to amend NCAA Bylaw 14.5.4.2 (eligibility for competition, practice and athletics aid – all other qualifiers, partial qualifiers and nonqualifiers) and Bylaw 14.5.4.2.1 (application).

History and Analysis:

At the 2003 NCAA Convention, the membership adopted legislation to deregulate the transfer rules and specify that 4-2-4 transfers would be certified in the same manner as 2-4 transfers. The change simplified the transfer legislation without creating a competitive advantage. The proposal's rationale specified that the appropriate transfer category would be determined entirely by the classification of the institution the individual most recently attended. For example, a 4-2-4 transfer student would have to satisfy the 2-4 transfer requirements. With this change, all transfer exceptions for both 2-4 and 4-4 transfers remained and transfer student-athletes would have to satisfy a transfer exception based on the classification of the most recent institution he or she has attended or serve a year of residence at the certifying institution.

As a result of this deregulation, a 2-4 or 4-2-4 transfer student must satisfy the two-year college transfer rules to be immediately eligible for competition, practice and athletics aid. The two-year college transfer rule was amended by the membership at the 2007 NCAA Convention to permit a two-year college transfer who was a qualifier with no previous attendance at a four-year collegiate institution to be immediately eligible for competition, practice and athletics aid, provided the student attended the two-year college for at least one full-time semester or quarter and satisfactorily completed an average of 12-semester or 12-quarter hours of transferable degree credit with a cumulative grade-point average of 2.000. However, a two-year college transfer who previously attended a four-year institution (4-2-4 transfer), regardless of certification status (e.g., qualifier, nonqualifier), must meet Bylaw 14.5.4.2 to be immediately eligible for competition, practice and athletics aid. The transfer student-athlete must have attended the two-year college as a full-time student for at least two semesters or three quarters and graduate or satisfactorily complete an average of at least 12-semester or 12-quarter hours of transferrable degree credit for each full-time term of enrollment with a cumulative grade-point average of 2.000.

The current two-year college transfer legislation does not address a scenario when a 4-2-4 transfer student, who was a qualifier, attends a two-year college for one full-time semester and graduates from the two-year college. In this situation, the student-athlete would be required to serve an academic year in residence at the certifying institution before being eligible to compete because he or she did not attend the two-year college as a full-time student for at least two semesters. However, the transfer student-athlete was a qualifier and would be eligible to practice

and receive athletics aid during the first year in residence at the certifying institution (see Bylaw 14.5.4.2.2).

A hypothetical fact pattern highlighting this scenario is as follows:

2007-08	Student-athlete attends a Division II institution and competes in football
Fall 2008	Student-athlete transfers to a two-year college and competes in football
Spring 2009	Student-athlete enrolls part-time at two-year college
Summer 2009	Student-athlete completes additional courses and graduates from the two-year college
Fall 2009	Student-athlete transfers to another Division II institution

Questions:

1. Should the 4-2-4 transfer student-athlete in this fact pattern be required to meet the current legislation and serve an academic year in residence at the certifying institution before being eligible for competition?
2. Rather than change the legislation, should an institution pursue a NCAA Committee for Legislative Relief (CLR) waiver on behalf of a student-athlete in this situation?
3. Should the legislation be amended to permit a 4-2-4 transfer student, who was a qualifier, to be eligible for competition, practice and athletics aid during the first academic year in residence at the certifying institution, provided the student graduates from the two-year college (regardless of the number of full-time terms of attendance at the two-year college)?
 - If the committee recommends to amend the legislation, should the rule specifying that at least 25 percent of the credit hours used to fulfill the student's academic degree requirements be earned at the two-year college that awards the degree remain as a condition of satisfying the legislation?

Conclusions:

1. The Academic Requirements Committee **recommends** that the NCAA Division II Management Council sponsor legislation for the 2011 Convention to amend Bylaws 14.5.4.2 and 14.5.4.2.1, effective August 1, 2011.
2. The Academic Requirements Committee **does not recommend** that the Management Council sponsor legislation for the 2011 Convention to amend Bylaws 14.5.4.2 and 14.5.4.2.1.

Associated References:

Division II Bylaws

14.5.4.2 - Eligibility for Competition, Practice and Athletics Aid -- All Other Qualifiers, Partial Qualifiers and Nonqualifiers. A transfer student from a two-year college is eligible for competition, practice and athletics aid during the first academic year in residence at the certifying institution, provided:

(a) The student-athlete has attended the two-year college as a full-time student for at least two semesters or three quarters (excluding summer sessions); and

(b) The student-athlete has satisfied one of the following provisions:

(1) Graduated from the two-year college. At least 25 percent of the credit hours used to fulfill the student's academic degree requirements must be earned at the two-year college that awards the degree per Bylaw 14.5.4.4.4; or

(2) Satisfactorily completed an average of at least 12-semester or 12-quarter hours of transferable-degree credit acceptable toward any baccalaureate degree program at the certifying institution for each academic term of full-time attendance with a cumulative minimum grade-point average of 2.000 (see Bylaw 14.5.4.4.3.2).

14.5.4.2.1 - Application. If a two-year college transfer has never attended a four-year college as a full-time student, then the full-time semester(s)/quarter(s), the transferable-degree credit(s) (including part-time hours) and academic degree(s) from any two-year college(s) attended may be considered. If the two-year college transfer has previously attended a four-year college as a full-time student during his or her academic career, then only the full-time semester(s)/quarter(s), transferable-degree credit(s) (including part-time hours) and academic degree(s) earned at the

two-year college(s) attended after the last full-time enrollment at a four-year college shall be considered.

14.5.4.2.2 - Qualifiers and Partial Qualifiers. Qualifiers and partial qualifiers who do not meet the requirements set forth in Bylaw 14.5.4.2, may practice and receive athletics aid (but may not compete) at the certifying institution during their first academic year of residence.

14.5.4.2.3 - Nonqualifiers. Nonqualifiers who do not meet the requirements set forth in Bylaw 14.5.4.2, may receive nonathletics aid (but may not compete, practice or receive any athletics aid) at the certifying institution during their first academic year in residence.

Division II Proposals

TRANSFERS -- 4-2-4 TRANSFERS

Convention Year: 2003

Date Submitted: April 1, 2002

Effective Date: August 1, 2003

SPOPL Number: 24

Official Notice Number: 2003-25

Source: NCAA Division II Presidents Council [Management Council (Legislation Committee)].

Proposal Category: Deregulation

Topical Area: Eligibility

Status: Adopted

Intent:

To specify that 4-2-4 transfers will be certified in the same manner as 2-4 transfers.

A. Bylaws: Amend 14.5.4.2, as follows:

[Division II, Roll Call]

"14.5.4.2.1 Previous Enrollment at Two-Year Institution. The two-year college transfer requirements set forth in 14.5.4.1.1 and 14.5.4.1.2 apply to all two-year college transfers regardless of whether the student-athlete attended one or more four-year colleges prior to his or her full-time enrollment at the two-year institution."

B. Bylaws: Amend 14.5.4.3 by adding new 14.5.4.3.4, page 128, as follows:

[Division II, Roll Call]

"14.5.4.3 Exceptions or Waivers for Transfer from Two-Year Colleges. A transfer student from a two-year college or from a branch school that conducts an intercollegiate athletics program is not subject to the residence requirement at the certifying institution, if any one of the following conditions is met. An individual who is a partial qualifier or nonqualifier shall not be permitted to use the exceptions under this bylaw.

[14.5.4.3.1 through 14.5.4.3.3 unchanged.]

"14.5.4.3.4 Return to Original Institution Exception. The student returns to the four-year college from which he or she transferred to the two-year college, provided the student did not have an unfulfilled residence requirement at the time of the transfer from the four-year college. The amount of time originally spent in residence at the first four-year college may be used by the student in completing the unfulfilled residence requirement at that institution."

C. Bylaws: Amend 14.5.6, as follows:

[Division II, Roll Call]

~~"14.5.6 "4-2-4" College Transfers. A student who transfers from a four year college to a two-year college and then to the certifying institution shall complete one academic year of residence at the certifying institution, unless the student has completed a minimum of 24 semester or 36-quarter hours at the two year college after transfer from the four year college most recently attended, one calendar year has elapsed since the student's departure from the previous four-year college, and the student has graduated from the two-year college. The 24 semester or 36-quarter hours must be transferable degree credit to the certifying institution with a cumulative minimum grade point average of 2.000 (see Bylaw 14.5.4.2.3.2);~~

~~"14.5.6.1 Exceptions. A "4-2-4" transfer student who does not meet the requirements of Bylaw 14.5.6 is not subject to the residence requirement for intercollegiate competition, if any of the following conditions is met:~~

~~"(a) The student returns to the four year college from which he or she transferred to the two-year college, provided the student did not have an unfulfilled residence requirement at the time of the transfer from the four year college. The amount of time originally spent in residence at the first four year college may be used by the student in completing the unfulfilled residence requirement at that institution;~~

~~"(b) The student initially was enrolled in a four year collegiate institution that never sponsored the student's sport on the intercollegiate level while the student was in attendance at the institution (provided the student never had attended any other four year collegiate institution~~

~~that offered intercollegiate competition in that particular sport) and provided the student was a qualifier and satisfactorily completed an average of at least 12 semester or quarter hours of transferable degree credit acceptable toward any baccalaureate degree program at the certifying institution during each academic term of attendance with an accumulative minimum grade point average of 2.000 (see Bylaw 14.5.4.2.3.2), and spent at least two semesters or three quarters in residence at the two-year college (excluding summer sessions); or~~

~~"(c) For a consecutive two-year period immediately before the date on which the student begins participation (practice and/or competition), the student has neither practiced nor competed in the involved sport in intercollegiate competition or has neither practiced nor competed in organized noncollegiate amateur competition while enrolled as a full-time student in a collegiate institution. This two-year period does not include any period of time before the student's initial collegiate enrollment.~~

~~"(d) Nonrecruited Student Exception The student transfers to the certifying institution and the following conditions are met:~~

~~"(1) The student was not recruited per 13.02.11.1 by the certifying institution;~~

~~"(2) No athletically related financial assistance has been received by the student;~~

~~"(3) The student has neither practiced nor competed in intercollegiate athletics before transfer, except that a student athlete may have participated in limited preseason tryouts; and~~

~~"(4) The student was eligible for admission to the certifying institution before initial enrollment at the two-year college.~~

~~"14.5.6.2 Calendar Year Time Lapse. It is not required that the calendar year specified in Bylaw 14.5.6 elapse before the student's initial enrollment as a regular student in the second four-year institution, but the calendar year must elapse before the student represents the certifying institution in intercollegiate competition. However, the student athlete shall be eligible on the first day of classes or on the date of the first scheduled intercollegiate contest that falls earlier than the first day of classes in the regular academic term in which the student would become eligible, provided the student has fulfilled the one academic year requirement.~~

~~"14.5.6.3 Transfer Prior to Completion of Requirements. The transfer requirement set forth in Bylaw 14.5.6 must be met before the student athlete's transfer to the certifying institution. Thus, if a student athlete transfers from a four-year institution to a two-year college and, before completing the applicable transfer requirements, transfers to a Division I or II institution, the student athlete shall be subject to the one-year residence requirement, even though during the~~

~~course of that one year residence at the certifying institution, the student athlete may complete the necessary requirements."~~

Rationale:

The proposed modification would simplify the transfer legislation without creating a competitive advantage. The appropriate transfer "category" would be determined entirely by the "classification" of the institution the individual most recently attended. For example, a "4-2-4" transfer student would have to satisfy the "2-4" transfer requirements. All transfer exceptions for both "2-4" and "4-4" transfers would remain and transfer student-athletes would have to satisfy a transfer exception based on the "classification" of the most recent institution he or she has attended or serve a year of residence at the certifying institution.

ELIGIBILITY -- TWO-YEAR COLLEGE TRANSFERS -- QUALIFIERS WITH NO PREVIOUS ATTENDANCE AT A FOUR-YEAR COLLEGIATE INSTITUTION

Convention Year: 2007

Date Submitted: April 26, 2006

Status: Adopted

SPOPL Number: 17

Official Notice Number: 2007-20

Source: NCAA Division II Presidents Council [Management Council (Academic Requirements Committee)].

Proposal Category: Presidents Council

Topical Area: Eligibility

Status: Adopted

Intent:

To permit a two-year college transfer student, who was a qualifier and who has not previously attended a four-year collegiate institution, to be eligible for competition, practice and athletics aid at a Division II institution during the first academic year in residence, provided the student-athlete spent one full-time semester or quarter at the two-year college, presented a minimum grade-point average of 2.000 and satisfactorily completed an average of 12-semester or quarter hours of transferable degree credit acceptable toward any baccalaureate degree program at the certifying institution for each full-time academic term of attendance at the two-year college.

Bylaws: Amend 14.5.4, pages 129-131, as follows:

[14.5.4 unchanged.]

"14.5.4.1 Eligibility for Competition, Practice and Athletics Aid -- **Qualifier With No Previous Attendance at a Four-Year Collegiate Institution.** A transfer student from a two-year college, **who was a qualifier (per Bylaw 14.3.1.1) and who has not previously attended a four-year collegiate institution,** is eligible for competition, practice and athletics aid during the first academic year in residence at the certifying institution, provided:-

"(a) The student has spent at least one full-time semester or one full-time quarter in residence at the two-year college (excluding summer sessions);

"(b) The student has satisfactorily completed an average of at least 12-semester or quarter hours of transferable credit acceptable toward any baccalaureate degree program at the certifying institution for each full-time academic term of attendance at the two-year college; and

"(c) The student has presented a cumulative minimum grade-point average of 2.000 (see Bylaw 14.5.4.3.3.2).

"14.5.4.~~1~~² Eligibility for Competition, Practice and Athletics Aid -- **All Other Qualifiers, Partial Qualifiers and Nonqualifiers.** A transfer student from a two-year college is eligible for competition, practice and athletics aid during the first academic year in residence at the certifying institution, provided:"

[14.5.4.1-(a) through 14.5.4.1-(b) renumbered as 14.5.4.2-(a) through 14.5.4.2-(b), unchanged.]

[14.5.4.1.1 through 14.5.4.1.3 renumbered as 14.5.4.2.1 through 14.5.4.2.3, unchanged.]

[14.5.4.2 through 14.5.4.4 renumbered as 14.5.4.3 through 14.5.4.5, unchanged.]

Rationale:

Based on current legislation, it was noted that a student-athlete who was a qualifier, who has not previously attended a four-year collegiate institution and who wants to transfer from a two-year college to a Division II institution has three options after the completion of one full-time semester or quarter of two-year college attendance. The student-athlete may transfer to a Division II institution and serve an academic year of residence, continue to be enrolled as a full-time student at the two-year college for the remainder of a full academic year and then transfer to a Division II institution, or transfer to a Division I institution where he or she could have an opportunity to meet the current Division I two-year college transfer rule for qualifiers. This proposal would provide these specific student-athletes with more flexibility in their transfer decision process while accounting for their academic status prior to and during full-time

collegiate enrollment. Also, it should be noted that a student-athlete who was certified as a qualifier could have been immediately eligible for competition, practice and athletics aid at a Division II institution immediately upon graduation from high school. In this situation, it is beneficial to permit two-year college transfer students, who were qualifiers and who never attended a four-year college, to enter a Division II institution after one full-time semester or quarter to improve their opportunity for academic success at the Division II institution. This proposal is consistent with the less bureaucratic, student-athlete well-being philosophy. The proposal does not change the bylaw related to competition in the year of transfer.

**NCAA Bylaw 14.5.4.2 – Eligibility – Two-Year College Transfers –
Eligibility for Competition, Practice and Athletics Aid – All Other Qualifiers, Partial
Qualifiers and Nonqualifiers – Transferable English and Math**

Issue:

Whether or not the NCAA Division II Academic Requirements Committee should recommend sponsorship of legislation for the 2011 NCAA Convention to amend NCAA Bylaw 14.5.4.2 (eligibility for competition, practice and athletics aid – all other qualifiers, partial qualifiers and nonqualifiers)?

History and Analysis:

Current legislation requires a transfer student-athlete from a two-year institution to satisfy certain academic requirements in order to be immediately eligible for competition, practice and athletics aid at an NCAA Division II institution.

In particular, according to Bylaw 14.5.4.1, a qualifier who has no previous attendance at a four-year collegiate institution and who is transferring from a two-year institution to a Division II institution needs to meet the following requirements in order to be eligible to compete, practice and receive athletics aid at the certifying institution: (1) attend the two-year college as a full-time student for at least one semester or one quarter (excluding summer sessions); (2) complete an average of at least 12 semester or 12 quarter hours of transferable degree credit acceptable toward any baccalaureate degree program at the certifying institution for each academic term of full-time attendance; and (3) have a cumulative minimum grade-point average of 2.000.

Bylaw 14.5.4.2 sets forth the two-year college transfer rule for all other qualifiers, partial qualifiers and nonqualifiers. According to this rule, a student-athlete who is transferring from a two-year institution to a Division II institution needs to meet the following requirements in order to be eligible to compete, practice and receive athletics aid at the certifying institution: (1) attend the two-year college as a full-time student for at least two semesters or three quarters (excluding summer sessions); and (2) satisfy one of the following provisions: (a) graduate from the two-year college; or (b) complete an average of at least 12 semester or 12 quarter hours of transferable degree credit acceptable toward any baccalaureate degree program at the certifying institution for each academic term of full-time attendance with a cumulative minimum grade-point average of 2.000.

In April 2008, the NCAA Division I Board of Directors adopted Division I Proposal No. 2007-66 (eligibility – two-year college transfers – nonqualifiers – transferable English and math) to specify that in order for a transfer student from a two-year college who was not a qualifier to be eligible for institutional financial aid, practice and competition during his or her first academic year in residence, he or she must have successfully completed six semester or eight quarter hours of English and three semester or four quarter hours of mathematics at the two-year college that are transferable toward any baccalaureate degree program at the certifying institution. The

Division I legislation, as adopted, became effective August 1, 2009, for student-athletes initially enrolling full time in a collegiate institution on or after August 1, 2009, (see Division I Proposal No. 2007-66-1 for effective date).

The NCAA Division II Legislation Committee reviewed the Division I proposals at its June 2008 in-person meeting. The Legislation Committee agreed to refer the issue to the Academic Requirements Committee for discussion and further review due to the academic nature of the potential legislative amendment.

This committee reviewed the issue at its February 2009 in-person meeting and recommended that the NCAA Division II Management Council sponsor legislation for the 2010 Convention to amend the following bylaws:

- Bylaw 14.5.4.1: to specify that in order for a transfer student from a two-year college who was a qualifier and who has not previously attended a four-year collegiate institution to be eligible for competition, practice and athletics aid during his or her first academic year in residence, he or she must have successfully completed three semester or four quarter hours of English and three semester or four quarter hours of mathematics at the two-year college that are transferable toward any baccalaureate degree program at the certifying institution; and
- Bylaw 14.5.4.2: to specify that that in order for a transfer student from a two-year college who was a nonqualifier, a partial qualifier or a qualifier who has previously attended a four-year collegiate institution, to be eligible for competition, practice and athletics aid during his or her first academic year in residence, he or she must have successfully completed six semester or eight quarter hours of English and three semester or four quarter hours of mathematics at the two-year college that are transferable toward any baccalaureate degree program at the certifying institution.

The Management Council reviewed this recommendation during its April 2009 meeting. The Council referred the recommendation back to the Academic Requirements Committee and requested clarification on several issues. Specifically the Management Council requested that the committee discuss and address the following questions:

- Should remedial courses be accepted to meet the requirements of transferable English and math credit hours?
- Should the requirements of transferable English and math credit hours also apply to transfer students who have graduated from a two-year college?

- If a two-year college transfer student has previously attended a four-year institution, can he or she use credit hours earned at the four-year institution to satisfy the requirements of transferable English and math credit hours?

The committee discussed the concerns raised by the Management Council during its July 10, 2009, teleconference. The committee directed staff to draft a possible legislative concept for further review at its September in-person meeting for a possible legislative recommendation for the 2011 Convention.

Attached is a draft legislative concept for the committee's review. Should the committee recommend that the Management Council sponsor legislation as identified in the concept? Should the committee recommend that if legislation is sponsored, the staff clarify via interpretation(s) issues related to remedial courses and courses earned at previous four-year institutions being accepted to satisfy the requirements of transferable English and math?

Conclusions:

1. The Academic Requirements Committee **recommends** that the Management Council sponsor legislation for the 2011 Convention to amend Bylaw 14.5.4.2.
2. The Academic Requirements Committee **does not recommend** that the Management Council sponsor legislation for the 2011 Convention to amend Bylaw 14.5.4.2.

Associated References:

Division II Bylaws

14.5.4.1 Eligibility for Competition, Practice and Athletics Aid – Qualifier With No Previous Attendance at a Four-Year Collegiate Institution. A transfer student from a two-year college who was a qualifier (per Bylaw 14.3.1.1) and who has not previously attended a four-year collegiate institution, is eligible for competition, practice and athletics aid during the first academic year in residence at the certifying institution, provided:

- (a) The student-athlete has attended the two-year college as a full-time student for at least one full-time semester or one full-time quarter (excluding summer sessions)
- (b) The student-athlete has satisfactorily completed an average of at least 12-semester or 12-quarter hours of transferable credit acceptable toward any baccalaureate degree program at the certifying institution for each full-time academic term of attendance at the two-year college; and

(c) The student-athlete has presented a cumulative minimum grade-point average of 2.000 (see Bylaw 14.5.4.3.3.2)

14.5.4.2 Eligibility for Competition, Practice and Athletics Aid – All Other Qualifiers, Partial Qualifiers and Nonqualifiers. A transfer student from a two-year college is eligible for competition, practice and athletics aid during the first academic year in residence at the certifying institution, provided:

(a) The student-athlete has attended the two-year college as a full-time student for at least two semesters or three quarters (excluding summer sessions); and

(b) The student-athlete has satisfied one of the following provisions:

(1) Graduated from the two-year college. At least 25 percent of the credit hours used to fulfill the student's academic degree requirements must be earned at the two-year college that awards the degree per Bylaw 14.5.4.4.4; or

(2) Satisfactorily completed an average of at least 12-semester or 12-quarter hours of transferable-degree credit acceptable toward any baccalaureate degree program at the certifying institution for each academic term of full-time attendance with a cumulative minimum grade-point average of 2.000 (see Bylaw 14.5.4.4.3.2).

Division I Proposals

2007-66 ELIGIBILITY -- TWO-YEAR COLLEGE TRANSFERS -- NONQUALIFIERS -- TRANSFERABLE ENGLISH AND MATH

Status: Adopted - Final

Intent: To specify that in order for a transfer student from a two-year college who was not a qualifier to be eligible for institutional financial aid, practice and competition during his or her first academic year in residence, he or she must have successfully completed six semester or eight quarter hours of English and three semester or four quarter hours of mathematics at the two-year college that are transferable toward any baccalaureate degree program at the certifying institution.

Bylaws: Amend 14.5.4.2, as follows:

14.5.4.2 Not a Qualifier. A transfer student from a two-year college who was not a qualifier (per Bylaw 14.3.1.1) is eligible for institutional financial aid, practice and competition the first academic year in residence only if the student:

(a) ~~has~~ Has graduated from the two-year college;

(b) ~~has~~ Has completed satisfactorily a minimum of 48-semester or 72-quarter hours of transferable-degree credit acceptable toward any baccalaureate degree program at the certifying institution, **including six semester or eight quarter hours of transferable English credit and three semester or four quarter hours of transferable math credit; and**

(c) ~~has~~ Has attended a two-year college as a full-time student for at least three semesters or four quarters (excluding summer terms). ~~In addition, such a student must have;~~ **and**

(d) Has achieved a cumulative grade-point average of 2.000 (see Bylaw 14.5.4.5.3.2).

Source: Southeastern Conference.

Effective Date: August 1, 2008, for student-athletes enrolling full time in a collegiate institution on or after August 1, 2008.

Proposal Category: Amendment

Topical Area: Eligibility

Rationale: Currently, two-year college transfers are subject to progress-toward-degree requirements immediately upon enrollment at the certifying institution. Therefore, a two-year college transfer student-athlete must be prepared for immediate academic success at the time of transfer. The progress-toward-degree requirements create academic and eligibility challenges as soon as a two-year college transfer student enrolls at the certifying institution. This proposal will help alleviate this potential problem and help ensure that students who were not qualifiers have the academic tools needed for success. A student who completes the required English and math coursework will be better prepared to succeed academically and, ultimately, graduate from a four-year college.

Estimated Budget Impact: None.

Impact on Student-Athlete's Time: None.

Position Statement(s):

Academics/Eligibility/Compliance Cabinet The cabinet supports Proposal No. 2007-66. Although the cabinet recognizes that institutions will differ in what coursework is considered transferable, it believes the requirements in the proposal would provide students who were not qualifiers with the academic tools needed for success and students who complete such coursework will be better prepared to succeed academically.

History

Jul 10, 2007: Submit; Submitted for consideration.
Sep 12, 2007: Academics/Eligibility/Compliance Cabinet, Recommends Approval
Jan 13, 2008: Mgmt Council 1st Review, Forwarded for Membership Comment
Jan 15, 2008: Comment Period; Start of Comment Period
Mar 14, 2008: Comment Period; End of Comment Period; (Official Comment Totals: Support = 4, Oppose = 8, Abstain = 0)
Apr 14, 2008: Mgmt Council 2nd Review, Approved
Apr 24, 2008: Board Consideration, Adopted
Apr 25, 2008: Adopted, Override Period; Start of Override Period
Jun 23, 2008: Adopted, Override Period; End of Override Period; (Number of Override Request = 7)
Jun 23, 2008: Adopted; Adopted - Final

**2007-66-1 ELIGIBILITY -- TWO-YEAR COLLEGE TRANSFERS -- NONQUALIFIERS
-- TRANSFERABLE ENGLISH AND MATH -- EFFECTIVE DATE**

Status: Adopted - Final

Intent: To amend NCAA Proposal No. 2007-66 to delay the effective date to August 1, 2009, for student-athletes initially enrolling full time in a collegiate institution on or after August 1, 2009.

Bylaws: Amend Proposal No. 2007-66, Bylaw 14.5.4.2, as follows:

14.5.4.2 Not a Qualifier. A transfer student from a two-year college who was not a qualifier (per Bylaw 14.3.1.1) is eligible for institutional financial aid, practice and competition the first academic year in residence only if the student:

- (a) Has graduated from the two-year college;
- (b) Has completed satisfactorily a minimum of 48 semester or 72 quarter hours of transferable degree credit acceptable toward any baccalaureate degree program at the certifying institution, including six semester or eight quarter hours of transferable English credit and three semester or four quarter hours of transferable math credit;

(c) Has attended a two-year college as a full-time student for at least three semesters or four quarters (excluding summer terms); and

(d) Has achieved a cumulative grade-point average of 2.000 (see Bylaw 14.5.4.5.3.2).

Source: NCAA Division I Academics/Eligibility/Compliance Cabinet (Transfer Issues Ad Hoc Group).

Effective Date: August 1, 2009, for student-athletes initially enrolling full time in a collegiate institution on or after August 1, 2009.

Proposal Category: Amendment-to-Amendment

Topical Area: Eligibility

Rationale: A delayed effective date is appropriate to allow two-year college prospective student-athletes and two-year institutions an extra year to be informed of the change to the legislation and to make appropriate adjustments to satisfy the increased requirements. Such a delay also will allow the staff to work with the two-year college community directly and through the NCAA academic partnership to conduct educational outreach related to the increased transfer requirements.

Estimated Budget Impact: None.

Impact on Student-Athlete's Time: None.

History

Feb 11, 2008: Submit; Submitted for consideration.

Feb 13, 2008: Academics/Eligibility/Compliance Cabinet, Sponsored

Apr 14, 2008: Mgmt Council 1st Review, Approved

Apr 24, 2008: Board Consideration, Adopted

Apr 25, 2008: Adopted, Override Period; Start of Override Period

Jun 23, 2008: Adopted, Override Period; End of Override Period

Jun 23, 2008: Adopted; Adopted – Final

Division I Bylaw

14.5.4.2 Not a Qualifier. A transfer student from a two-year college who was not a qualifier (per Bylaw 14.3.1.1) is eligible for institutional financial aid, practice and competition the first academic year in residence only if the student:

- (a) Has graduated from the two-year college;
- (b) Has completed satisfactorily a minimum of 48-semester or 72-quarter hours of transferable-degree credit acceptable toward any baccalaureate degree program at the certifying institution, including six semester or eight quarter hours of transferable English credit and three semester or four quarter hours of transferable math credit;
- (c) Has attended a two-year college as a full-time student for at least three semesters or four quarters (excluding summer terms); and
- (d) Has achieved a cumulative grade-point average of 2.000 (see Bylaw 14.5.4.5.3.2).

Excerpt from Division I Question and Answer Document for Proposal No. 2007-66

Proposal No. 2007-66 Eligibility – Two-Year College Transfers – Nonqualifiers – Transferable English and Math

Question: If this proposal is adopted, would a waiver process be available if the certifying institution does not accept any English and/or math coursework completed at the two-year college?

Answer: The Administrative Review Subcommittee (ARS) waiver process would be available for individual cases.

Question: If the certifying institution does accept the English and math coursework completed at the two-year college, can the credits be designated as elective coursework in the student-athlete's baccalaureate degree program at the certifying institution?

Answer: It is up to the certifying institution's discretion as to how the coursework is designated in the student-athlete's degree program. The proposal only requires that the English and math coursework be transferable to any degree program at the certifying institution.

Division I Interpretation

Two-Year College Transfer, Not a Qualifier -- Transferrable English and Math (I)

Date Issued: March 18, 2009

Date Published: March 19, 2009

Item Ref: b

Interpretation:

The academic and membership affairs staff confirmed that to satisfy the required transferrable English and math credit hours for a transfer student from a two-year college who was not a qualifier, the credits must transfer to the certifying institution as specific English or math credit, regardless of how the courses are identified on the two-year college's transcript.

[Reference: Bylaw 14.5.4.2 (not a qualifier)]

Excerpt from the Academic Requirements Committee's February 2009 In-Person Meeting Report

2010 Convention Legislation – Bylaws 14.5.4.1 and 14.5.4.2 – Eligibility – Two-Year College Transfers – Eligibility for Competition, Practice and Athletics Aid.

- (1) Recommendation. Sponsor legislation for the 2010 Convention to amend Bylaws 14.5.4.1 (eligibility for competition, practice and athletics aid – qualifier with no previous attendance at a four-year collegiate institution) and 14.5.4.2 (eligibility for competition, practice and athletics aid – all other qualifiers, partial qualifiers and nonqualifiers) to specify that in order for a transfer student from a two-year college who was a qualifier and who has not previously attended a four-year collegiate institution to be eligible for competition, practice and athletics aid during his or her first academic year in residence, he or she must have successfully completed three semester or four quarter hours of English and three semester or four quarter hours of mathematics at the two-year college that are transferable toward any baccalaureate degree program at the certifying institution; further, to specify that that in order for a transfer student from a two-year college who was a nonqualifier, a partial qualifier or a qualifier who has previously attended a four-year collegiate institution, to be eligible for competition, practice and athletics aid during his or her first academic year in residence, he or she must have successfully completed six semester or eight quarter hours of English and three semester or four quarter hours of mathematics at the two-year college that are transferable toward any baccalaureate degree program at the certifying institution.

- (2) Effective Date. August 1, 2010, for student-athletes initially enrolling full time in a collegiate institution on or after August 1, 2010.
- (3) Rationale. This proposal will help ensure that a two-year college transfer student who completes the required English and math coursework will be better prepared to succeed academically and, ultimately, graduate from a four-year college. The proposal places more stringent requirements on student-athletes who were not qualifiers, partial qualifiers, or qualifiers who have previously attended a four-year college to ensure that they have additional academic tools needed for success. Division I recently adopted a similar legislative change and this proposal will ensure that competitive equity is maintained with two-year college student-athletes transferring to both divisions. Under current legislation, there are no specifications regarding the nature of transferable credits, but some institutions have policies that require a transfer student-athlete to have completed English and mathematics coursework. This change will bring consistency in the requirements for all Division II institutions. A delayed effective date is appropriate to allow two-year college prospective student-athletes and two-year institutions additional time to be informed of the change to the legislation and to make appropriate adjustments to satisfy the increased requirements. Such a delay also will allow the staff to work with the two-year college community directly and through the NCAA academic partnership to conduct educational outreach related to the increased transfer requirements.
- (4) Estimated Budget Impact. None.
- (5) Student-Athlete Impact. None.

Excerpt from the Management Council's April 2009 Meeting Minutes

Bylaws 14.5.4.1 and 14.5.4.2 (Eligibility—Two-Year College Transfers—Eligibility for Competition, Practice and Athletics Aid.

Management Council. The Management Council defeated a recommendation to amend Bylaws 14.5.4.1 and 14.5.4.2 to specify that in order for a transfer student from a two-year college who was a qualifier and who has not previously attended a four year collegiate institution to be eligible for competition, practice and athletics aid during his/her first academic year in residence, he/she must have successfully completed three semester or four quarter hours of English and three semester or four quarter hours of mathematics at the two-year college that are transferable. The recommendation further specified that that in order for a transfer student from a two-year college who was a nonqualifier, a partial qualifier or a qualifier who has previously attended a four-year collegiate institution, to be eligible for competition, practice and athletics aid during his or her first academic year in residence, he or she must have successfully completed six semester or eight quarter hours of English and three semester or four quarter hours of

mathematics at the two-year college that are transferable toward any baccalaureate degree program at the certifying institution.

The Council referred the recommendation back to the Academic Requirements Committee and requested clarification on several issues, including the effect of this change on remedial courses, students who have earned an associate degree and students who have previously attended a four-year institution.

Excerpt from the Academic Requirements Committee's July 10, 2009, Teleconference Report

Discussion Regarding Additional Requirements of English and Math Coursework for Transfer Students from Two-Year Colleges. The staff updated the NCAA Division II Academic Requirements Committee on a referral by the NCAA Division II Management Council regarding a previous recommendation by the committee to sponsor legislation for the 2010 Convention to require a student-athlete who is transferring from a two-year institution to meet additional requirements of English and math coursework. The committee discussed the concerns raised by the Management Council, specifically regarding the use of remedial courses and courses earned at previous four-year institutions to satisfy these additional requirements. The committee directed staff to draft a possible legislative option that addresses the concerns raised by the committee and the Management Council for further review at its September in-person meeting for a possible legislative recommendation for the 2011 Convention.

ELIGIBILITY – TWO-YEAR COLLEGE TRANSFERS – ELIGIBILITY FOR COMPETITION, PRACTICE AND ATHLETICS AID – PARTIAL QUALIFIERS AND NONQUALIFIERS – TRANSFERABLE ENGLISH AND MATH

Convention Year: 2011

Effective Date: August 1, 2011, for student-athletes initially enrolling full time in a collegiate institution on or after August 1, 2011

Source: NCAA Division II Presidents Council [Management Council (Academic Requirements Committee)].

Proposal Category: Presidents Council

Topical Area: Eligibility

Intent: To specify that that in order for a transfer student from a two-year college who was a partial qualifier or a nonqualifier to be eligible for competition, practice and athletics aid during his or her first academic year in residence, he or she must have successfully completed six semester or eight quarter hours of English and three semester or four quarter hours of mathematics that are transferable toward any baccalaureate degree program at the certifying institution.

Bylaws: Amend 14.5.4.2, as follows:

14.5.4.2 Eligibility for Competition, Practice and Athletics Aid – All Other Qualifiers, Partial Qualifiers and Nonqualifiers. A transfer student from a two-year college is eligible for competition, practice and athletics aid during the first academic year in residence at the certifying institution, provided:

(a) The student-athlete has attended the two-year college as a full-time student for at least two semesters or three quarters (excluding summer sessions); and

(b) The student-athlete has satisfied one of the following provisions:

(1) Graduated from the two-year college. At least 25 percent of the credit hours used to fulfill the student's academic degree requirements must be earned at the two-year college that awards the degree per Bylaw 14.5.4.4.4; or

(2) Satisfactorily completed an average of at least 12-semester or 12-quarter hours of transferable-degree credit acceptable toward any baccalaureate degree program at the certifying institution for each academic term of full-time attendance with a cumulative minimum grade-point average of 2.000 (see Bylaw 14.5.4.4.3.2).

(i) Partial qualifiers and nonqualifiers must also have successfully completed six semester or eight quarter hours of English and three semester or four quarter hours of mathematics that are transferrable toward any baccalaureate degree program at the certifying institution.

Rationale: This proposal will help ensure that a two-year college transfer student who completes the required English and math coursework will be better prepared to succeed academically and, ultimately, graduate from a four-year college. Division I recently adopted a similar legislative change and this proposal will ensure that competitive equity is maintained with two-year college student-athletes transferring to both divisions. Under current legislation, there are no specifications regarding the nature of transferable credits, but some institutions have policies that require a transfer student-athlete to have completed English and mathematics coursework. This change will bring consistency in the requirements for all Division II institutions. A delayed effective date is appropriate to allow two-year college prospective student-athletes and two-year institutions additional time to be informed of the change to the legislation and to make appropriate adjustments to satisfy the increased requirements. Such a delay also will allow the staff to work with the two-year college community directly and through the NCAA academic partnership to conduct educational outreach related to the increased transfer requirements.

Review History:

September 25, 2009: Reviewed Concept – Academic Requirements Committee

**Issues Related to Two-Year College Transfers – Data Collection and Submission of
Necessary Information to Determine Academic Initial-Eligibility Status**

Issue:

Whether or not the NCAA Division II Academic Requirements Committee should recommend sponsorship of legislation for the 2011 NCAA Convention to amend NCAA Bylaw 14.5.4 (two-year college transfers)? Whether the committee should recommend that Division II institutions submit data on the two-year college academic performance of their transfer student-athletes?

Analysis:

Current legislation requires a transfer student-athlete from a two-year institution to satisfy certain transfer requirements in order to be immediately eligible for competition, practice and athletics aid at an NCAA Division II institution. In addition, a two-year college transfer student-athlete who has not previously attended a Division I or II institution must have his or her amateurism status certified by the NCAA Eligibility Center to be eligible for competition. However, current legislation does not require two-year college transfer student-athletes to obtain an academic initial-eligibility certification. In addition, Division II institutions are not required to submit data on the two-year college academic performance of their transfer student-athletes.

In April 2009, the NCAA Division I Board of Directors adopted Division I Proposal No. 2008-77 (eligibility – transfer regulations – two-year college transfers – submission of information necessary to determine academic initial-eligibility status) to specify that an institution shall ensure submission of all necessary information (e.g., high school transcripts, test scores) to the Eligibility Center to determine the academic initial-eligibility status of a two-year college or 4-2-4 transfer student-athlete prior to the end of the student-athlete's first regular academic term of full-time enrollment at the institution. The Division I legislation, as adopted, will become effective August 1, 2010, applicable to two-year college and 4-2-4 transfer student-athletes who initially enroll in a Division I institution on or after August 1, 2010. Division I Proposal No. 2008-77-1 (eligibility – transfer regulations – two-year college transfers – submission of information necessary to determine academic initial-eligibility status – waiver), also adopted in April 2009, amended Proposal No. 2008-77 to specify that the NCAA Division I Academics Cabinet may waive, based on objective evidence that demonstrates circumstances for which a waiver is warranted, the requirement that an institution submit information necessary to determine the academic initial-eligibility status of a two-year or 4-2-4 transfer student.

In addition, since June 2007, four separate groups within the NCAA Division I governance structure have initiated reviews of issues impacting the academic performance of two-year college transfer student-athletes. Each group noted the need for additional research regarding the academic performance of two-year college transfer student-athletes, specifically their performance at their respective two-year college(s). However, there are limited data available on the two-year college academic performance of student-athletes. Therefore, beginning with the 2008-09 NCAA Division I Academic Performance Rate (APR)/Academic Performance Census

(APC) data submission, Division I institutions are required to submit additional academic data for student-athletes in the sports of baseball, men's and women's basketball and football who transferred to the submitting institution immediately from a two-year college. During the 2008-09 data collection, institutions will be required to provide data on all two-year college transfer student-athletes in the cohort in these four sports. In subsequent years, the additional data will only be required for those two-year college transfer student-athletes who entered the institution in the academic year for which data is being submitted. This data will be collected for at least a two-year period (i.e., data to be submitted fall 2009 and fall 2010). At the end of this two-year period, the NCAA Division I Committee on Academic Performance will determine if any changes should be made to the list of data collection elements and or/to the data collection process. Attached is the NCAA Division I Academic Performance Program Data Collection on Two-Year College Transfer Student-Athletes Question and Answer Document.

Should the committee recommend that the NCAA Division II Management Council sponsor legislation similar to the one identified in Division I Proposals No. 2008-77 and 2008-77-1? Should the committee recommend that Division II institutions submit additional academic data for student-athletes who transferred to the submitting institution immediately from a two-year college?

Conclusions:

1. The Academic Requirements Committee **recommends** that the Management Council sponsor legislation for the 2011 Convention to amend Bylaw 14.5.4.
2. The Academic Requirements Committee **does not recommend** that the Management Council sponsor legislation for the 2011 Convention to amend Bylaw 14.5.4.
3. The Academic Requirements Committee **recommends** collection of data on the two-year college academic performance of their transfer student-athletes.
4. The Academic Requirements Committee **does not recommend** collection of data on the two-year college academic performance of their transfer student-athletes.

Associated References:

Division II Bylaws

14.5.4 Two-Year College Transfers. A student who transfers to a member institution from a two-year college or from a branch school that conducts an intercollegiate athletics program must

complete an academic year of residence, unless the student meets the following eligibility requirements applicable to the division of which the certifying institution is a member. Further, a transfer student-athlete admitted after the 12th class day may not use that semester or quarter for the purpose of establishing residency. (See Bylaw 14.4 for progress-toward-degree requirements for transfer student-athletes.)

Division I Proposals

2008-77 ELIGIBILITY -- TRANSFER REGULATIONS -- TWO-YEAR COLLEGE TRANSFERS -- SUBMISSION OF INFORMATION NECESSARY TO DETERMINE ACADEMIC INITIAL-ELIGIBILITY STATUS

Status: Adopted - Final

Intent: To specify that an institution shall ensure submission of all necessary information (e.g., high school transcripts, test scores), which may include official or unofficial transcripts and test scores, to the Eligibility Center to determine the academic initial-eligibility status of a two-year college or 4-2-4 transfer student-athlete prior to the end of the student-athlete's first regular academic term of full-time enrollment at the institution; further, to specify that a violation of this provision shall be considered an institutional violation; however, the student-athlete's eligibility will not be affected.

A. Bylaws: Amend 14.5.4, as follows:

14.5.4 Two-Year College Transfers. A student who transfers to a member institution from a two-year college or from a branch school that conducts an intercollegiate athletics program must complete an academic year of residence unless the student meets the following eligibility requirements applicable to the division of which the certifying institution is a member. Further, a transfer student-athlete admitted after the 12th class day may not use that semester or quarter for the purpose of establishing residency.

[14.5.4.1 through 14.5.4.6 unchanged.]

14.5.4.7 Submission of Information Necessary to Determine Academic Initial-Eligibility Status. An institution shall ensure submission of all necessary information (e.g., high school transcripts, test scores) to the NCAA Eligibility Center to determine the academic initial-eligibility status of a two-year college transfer student-athlete prior to the end of the student-athlete's first regular academic term of full-time enrollment at the institution. If a two-year college transfer student-athlete is added to an institution's squad list after the end of his or her first regular academic term of full-time enrollment at the institution, the

institution shall ensure submission of all necessary information (e.g., high school transcripts, test scores) to the Eligibility Center to determine his or her academic initial-eligibility status prior to the end of the academic year in which the student-athlete is added to the squad list. The necessary information may be submitted through official or unofficial transcripts or test score reports.

14.5.4.7.1 Effect of Violation. A violation of this bylaw shall be considered an institutional violation per Constitution 2.8.1; however, the student-athlete's eligibility shall not be affected.

B. Bylaws: Amend 14.5.6, as follows:

14.5.6 4-2-4 College Transfers. A student who transfers from a four-year college to a two-year college and then to the certifying institution shall complete one academic year of residence at the certifying institution prior to engaging in intercollegiate competition, unless the student has:

[14.5.6-(a) through (c) unchanged.]

[14.5.6.1 through 14.5.6.5 unchanged.]

14.5.6.6 Submission of Information Necessary to Determine Academic Initial-Eligibility Status. An institution shall ensure submission of all necessary information (e.g., high school transcripts, test scores) to the NCAA Eligibility Center to determine the academic initial-eligibility status of a 4-2-4 transfer student-athlete prior to the end of the student-athlete's first regular academic term of full-time enrollment at the institution. If a 4-2-4 transfer student-athlete is added to an institution's squad list after the end of his or her first regular academic term of full-time enrollment at the institution, the institution shall ensure submission of all necessary information (e.g., high school transcripts, test scores) to the Eligibility Center to determine his or her academic initial-eligibility status prior to the end of the academic year in which the student-athlete is added to the squad list. The necessary information may be submitted through official or unofficial transcripts or test score reports.

14.5.6.6.1 Effect of Violation. A violation of this bylaw shall be considered an institutional violation per Constitution 2.8.1; however, the student-athlete's eligibility shall not be affected.

Effective Date: August 1, 2010; applicable to two-year college and 4-2-4 transfer student-athletes who initially enroll in a Division I institution on or after August 1, 2010.

Proposal Category: Amendment

Topical Area: Eligibility

Rationale: A two-year college transfer must meet transfer requirements based on his or her academic record at the two-year institution and must have his or her amateurism status certified by the Eligibility Center to be eligible for competition. However, current transfer legislation does not require two-year college transfer student-athletes who were nonqualifiers or 4-2-4 transfers to obtain a final academic initial-eligibility certification. As a result, the academic profiles of these students have not been available for study. Since June 2007, multiple NCAA governance groups have reviewed issues related to the academic performance of 2-4 transfer student-athletes and noted the need for additional academic data. The Academics Cabinet has requested that the Committee on Academic Performance begin to collect data on the academic performance of two-year college transfers. Such data will assist in developing policy and legislative requirements. In cases in which a two-year transfer student-athlete's transfer eligibility is certified pursuant to the requirements for a qualifier, the initial-eligibility status should have already been determined. Therefore, in most cases, this legislation will only apply to those whose transfer eligibility is certified pursuant to the nonqualifier requirements or the 4-2-4 transfer requirements. This provision does not allow a transfer student to compete without being certified eligible for competition pursuant to the transfer requirements.

Estimated Budget Impact: None.

Impact on Student-Athlete's Time: None.

History

- Oct 29, 2008: Submit; Submitted for consideration.
- Oct 30, 2008: Board of Directors, Sponsored; Sponsored into the 2008-09 Legislative Cycle
- Jan 15, 2009: Leg Council Init Review, Amended the Proposal; Proposal amended to permit submission of unofficial transcripts and test score reports.
- Jan 15, 2009: Leg Council Init Review, Forwarded for Membership Comment
- Jan 18, 2009: Comment Period; Start of Comment Period
- Mar 18, 2009: Comment Period; End of Comment Period; (Official Comment Totals: Support = 1, Oppose = 12, Abstain = 0)
- Apr 20, 2009: Leg Council Final Review, Adopted; Pending Possible Board of Directors Review

Apr 30, 2009: Adopted, Override Period; No Action Taken by the Board of Directors
May 01, 2009: Adopted, Override Period; Start of Override Period
Jun 29, 2009: Adopted, Override Period; End of Override Period; (Number of Override Requests = 2)
Jun 29, 2009: Adopted; Adopted - Final

2008-77-1 ELIGIBILITY -- TRANSFER REGULATIONS -- TWO-YEAR COLLEGE TRANSFERS -- SUBMISSION OF INFORMATION NECESSARY TO DETERMINE ACADEMIC INITIAL-ELIGIBILITY STATUS -- WAIVER

Status: Adopted - Final

Intent: To amend Proposal No. 2008-77 to specify that the Academics Cabinet may waive, based on objective evidence that demonstrates circumstances for which a waiver is warranted, the requirement that an institution submit information necessary to determine the academic initial-eligibility status of a two-year or 4-2-4 transfer student.

A. Bylaws: Amend Proposal No. 2008-77, Bylaw 14.5.4, as follows:

14.5.4 Two-Year College Transfers. A student who transfers to a member institution from a two-year college or from a branch school that conducts an intercollegiate athletics program must complete an academic year of residence unless the student meets the following eligibility requirements applicable to the division of which the certifying institution is a member. Further, a transfer student-athlete admitted after the 12th class day may not use that semester or quarter for the purpose of establishing residency.

[14.5.4.1 through 14.5.4.6 unchanged.]

14.5.4.7 Submission of Information Necessary to Determine Academic Initial-Eligibility Status. An institution shall ensure submission of all necessary information (e.g., high school transcripts, test scores) to the NCAA Eligibility Center to determine the academic initial-eligibility status of a two-year college transfer student-athlete prior to the student-athlete's first regular academic term of full-time enrollment at the institution. If a two-year college transfer student-athlete is added to an institution's squad list after the end of his or her first regular academic term of full-time enrollment at the institution, the institution shall ensure submission of all necessary information (e.g., high school transcripts, test scores) to the Eligibility Center to determine his or her academic initial-eligibility status prior to the end of academic year in which the student-athlete is added to

the squad list. The necessary information may be submitted through official or unofficial transcripts or test score reports.

14.5.4.7.1 Effect of Violation. A violation of this bylaw shall be considered an institutional violation per Constitution 2.8.1; however, the student-athlete's eligibility shall not be affected.

14.5.4.7.2 Waiver. The Academics Cabinet may waive the requirements of this legislation based on objective evidence that demonstrates circumstances for which a waiver is warranted. The cabinet shall establish the process for reviewing such waiver requests.

B. Bylaws: Amend Proposal No. 2008-77, Bylaw 14.5.6, as follows:

14.5.6 4-2-4 College Transfers. A student who transfers from a four-year college to a two-year college and then to the certifying institution shall complete one academic year of residence at the certifying institution prior to engaging in intercollegiate competition, unless the student has:

[14.5.6-(a) through 14.5.6-(c) unchanged.]

14.5.6.6 Submission of Information Necessary to Determine Academic Initial-Eligibility Status. An institution shall ensure submission of all necessary information (e.g., high school transcripts, test scores) to the NCAA Eligibility Center to determine the academic initial-eligibility status of a 4-2-4 transfer student-athlete prior to the end of the student-athlete's first regular academic term of full-time enrollment at the institution. If a 4-2-4 transfer student-athlete is added an institution's squad list after the end of his or her first regular academic term or full-time enrollment at the institution, the institution shall ensure submission of all necessary information (e.g., high school transcripts, test scores) to the Eligibility Center to determine his or her academic initial-eligibility status prior to the end of the academic year in which the student-athlete is added to the squad list. The necessary information may be submitted through official or unofficial transcripts or test score reports.

14.5.6.6.1 Effect of Violation. A violation of this bylaw shall be considered an institutional violation per Constitution 2.8.1; however, the student-athlete's eligibility shall not be affected.

14.5.6.6.2 Waiver. The Academics Cabinet may waive the requirements of this legislation based on objective evidence that demonstrates circumstances for which a waiver is warranted. The cabinet shall establish the process for reviewing such waiver requests.

Source: NCAA Division I Academics Cabinet

Effective Date: August 1, 2010; applicable to two-year college and 4-2-4 transfer student-athletes who initially enroll in a Division I institution on or after August 1, 2010

Proposal Category: Amendment-to-Amendment

Topical Area: Eligibility

Rationale: The membership's review and consideration of this proposal has raised concerns with the administrative burden that would be placed on campus compliance personnel. In some instances, a student-athlete's high school may no longer exist or records may not be maintained beyond a certain date. The creation of a waiver process will provide institutions with relief in instances in which it is not possible to obtain the necessary high school transcripts. The process and criteria for the waiver will be established by the Academics Cabinet. Providing waivers via a simple process for extenuating circumstances that preclude the submission of a prospective student-athlete's high school academic information allows a reasonable accommodation to institutions without jeopardizing the integrity of the necessary data collection.

Estimated Budget Impact: None.

Impact on Student-Athlete's Time: None.

History

Feb 02, 2009: Submit; Submitted for consideration.

Feb 02, 2009: Academics Cabinet

Apr 20, 2009: Leg Council Init Review, Adopted; Pending Possible Board of Directors Review

Apr 30, 2009: Adopted, Override Period; No Action Taken by the Board of Directors

May 01, 2009: Adopted, Override Period; Start of Override Period

Jun 29, 2009: Adopted, Override Period; End of Override Period; (Number of Override Requests = 1)

Jun 29, 2009: Adopted; Adopted - Final

**NCAA Division I Academic Performance Program
Data Collection on Two-Year College Transfer Student-Athletes**

Question and Answer Document

Introduction.

Beginning with the 2008-09 NCAA Division I Academic Performance Rate (APR)/Academic Performance Census (APC) data submission, institutions are required to submit additional academic data for student-athletes in the sports of baseball, men's and women's basketball and football who transferred to the submitting institution immediately from a two-year college. During the 2008-09 data collection, institutions will be required to provide data on all two-year college transfer student-athletes in the cohort in these four sports. In subsequent years, the additional data will only be required for those two-year college transfer student-athletes who entered the institution in the academic year for which data is being submitted. This data will be collected for at least a two-year period (i.e., data to be submitted fall 2009 and fall 2010). At the end of this two-year period, the NCAA Division I Committee on Academic Performance will determine if any changes should be made to the list of data collection elements and or/to the data collection process.

Data Collection Items.

The following information will be collected on each two-year college transfer student-athlete:

1. Number of two-year college(s) attended (full time and part time).
2. Names of two-year college(s) attended (full time and part time).
3. Total number of credits earned at two-year college(s).
4. Total number of English credits earned at two-year college(s) and the number of these credits that were transferable to the four-year institution.
5. Total number of math credits earned at two-year college(s) and the number of these credits that were transferable to the four-year institution.
6. Total number of science credits earned at two-year college(s) and the number of these credits that were transferable to the four-year institution.
7. Total number of physical education activity credits earned at two-year college(s) and the number of these credits that were transferable to the four-year institution.
8. Total number of transferable credit hours applicable toward the student-athlete's declared degree program at the four-year institution at the time of transfer.

9. Total number of remedial credits the student-athlete is required to take at the entering four-year college.
 - In which of the following subjects was the student-athlete required to complete remedial coursework after transferring from the two-year college?
 - a. English.
 - b. Math.
 - c. Science.
 - d. Other.
10. Overall two-year college grade-point average.
11. Four-year college degree transfer credit grade-point average.
12. Did the student-athlete graduate from the two-year college?
13. Total number of terms of full-time enrollment by the student-athlete at the two-year college where he or she graduated/most recently attended.
14. Total number of credit hours earned at the two-year college where the student-athlete graduated/most recently attended.
15. Total number of credits earned during the academic term (regular or summer) immediately prior to transfer at an institution other than the two-year college from which the student-athlete graduated.
16. Number of seasons of competition used at the two-year college(s).
17. NCAA initial-eligibility status (i.e., qualifier, nonqualifier, did not register, was not certified).

The following information contains questions and answers to assist the membership in its understanding of the data collection for two-year college transfer student-athletes.

1. Question: Why are institutions being asked to submit this additional data?

Answer: Since June 2007, four separate groups within the NCAA governance structure have initiated reviews of issues impacting the academic performance of two-year college transfer student-athletes. Each group noted the need for additional research regarding the academic performance of two-year college transfer student-athletes, specifically their performance at their respective two-year college(s). However, there are limited data available on the two-year college academic performance of student-athletes. Without comprehensive data on two-year college transfer student-athletes, the membership's ability to provide thorough analysis regarding the academic preparation and success of two-year college transfers is limited. The collection of these data is essential in understanding the academic profiles of two-year college transfers and would provide reliable data to various governance groups as they consider policies and legislative changes regarding two-year college transfers.

2. Question: Why are the additional academic data only being collected for four sports?

Answer: The four identified sports have the largest number of transfer students from two-year colleges. In addition, it is anticipated that data from these sports will be sufficient for obtaining the research to inform policy decisions.

3. Question: Does this data submission require institutions to submit data on all two-year college transfer student-athletes in all years that make up the multiyear APR cohort?

Answer: No. This fall, institutions will be required to provide data on all two-year college transfer student-athletes in the 2008-09 cohort in the four sports, regardless of when the student-athlete enrolled at the submitting institution. For example, if a two-year college student-athlete transferred, enrolled full time in the fall of 2006 at the Division I institution, competed while on athletics aid and graduated in the spring of 2008, the institution would not be required to provide data on this student-athlete since the student-athlete is not in the 2008-09 APR cohort. In future years, data for only the most recent entering two-year college class will need to be provided.

4. Question: Does the institution need to submit any documentation (e.g., transcripts, credit evaluation) to the NCAA national office?

Answer: No. An institution is not required to submit any documentation to the national office for this specific data collection. However, institutions are encouraged to maintain the documentation on campus in the event of an NCAA Division I Academic Performance Program (APP) data review.

5. Question: What if an institution does not submit any data or incomplete data on its two-year college transfers?

Answer: If an institution fails to submit any data or submits incomplete data on its two-year college transfers, it will render all of its teams ineligible for championships. The institution must submit the requisite data and then request reinstatement for championships. If an institution is unable to obtain the requisite data or encounters issues with this data collection, the institution should contact the NCAA academic and membership affairs staff.

6. Question: What if the institution is unable to obtain requisite information until after the APR/APC data has been submitted?

Answer: This information must be completed and submitted with the institution's APR data. If this timeline cannot be met, the institution should request an extension of the data submission deadline.

7. Question: Does the additional academic data have to be submitted for a student-athlete who initially attended a four-year institution, then transferred to a two-year college and then transferred to the submitting institution (i.e., 4-2-4 transfer)?

Answer: Yes; however, the submitting institution needs to only report the additional academic data for the student-athlete's attendance at the two-year college. Credits earned by the student-athlete from the first four-year institution should not be entered into the new data fields regarding two-year college attendance; however, they should be included in the total transfer credits field.

- 8. Question:** Does the additional academic data have to be submitted for a student-athlete who initially attended a two-year college, then transferred to a different four-year institution and then transferred to the submitting institution (i.e., 2-4-4 transfer)?
- Answer:** Institutions are required to supply the additional academic data only for student-athletes who transferred directly from a two-year college to the current institution.
- 9. Question:** What is difference between total credit hours, transferrable credit hours and degree credit hours?
- Answer:** Total credit hours are those credits hours the student-athlete earned at the two-year college(s). Transferrable credit hours are only those credit hours earned at the two-year college(s) that transferred into your institution. Degree credit hours are only those credit hours earned at a two-year college that transferred into your institution and were applied to the student-athlete's designated degree program at the time of transfer.
- 10. Question:** Should hours earned at a two-year college prior to initial full-time collegiate enrollment be included in these data?
- Answer:** Yes. All two-year college hours should be reported regardless of when the student-athlete earned them (e.g., high school dual enrollment, prior to initial full-time enrollment).
- 11. Question:** What if the student-athlete transferred to the submitting institution prior to being required to designate a degree program?
- Answer:** The submitting institution should report all credits that would transfer into any degree program at the four-year institution and the grade-point average in those courses.
- 12. Question:** What if the student-athlete changed majors after his or her first term at the submitting institution?

Answer: The degree credit hours and degree grade-point average fields should reflect the student-athlete's degree program at the time of transfer.

13. Question: What is the difference between overall grade-point average, degree specific grade-point average and transferrable grade-point average?

Answer: The overall grade-point average is the total grade-point average based on all coursework at the two-year college(s). The degree specific grade-point average should be calculated using only the grades in courses earned that apply directly to the student-athlete's designated degree program at the four-year institution. The transferrable grade-point average is not a requirement for the additional academic data, but is the grade-point average earned in all courses that transferred into the institution as defined in NCAA Division I Bylaw 14.5.4.5.3.2.(calculation of grade-point average for transferable credit).

14. Question: How is the overall two-year college grade-point average determined?

Answer: If the student-athlete only attended one two-year college, then the cumulative grade-point average at that two-year college should be reported. If the student-athlete attended more than one two-year college, the submitting institution should calculate the overall two-year college grade-point average by adding total grade points earned at all two-year colleges divided by total credits attempted for a grade at all two-year colleges.

For example:

John attended two-year college A. John attempted 27 credit hours for a grade, however, only earned 24 credit hours and earned 70 grade points. His grade-point average at two-year college A is $70/27 = 2.59$.

John then transferred to two-year college B. John attempted 40 credit hours for a grade and earned 40 credit hours and earned 98 grade points. His grade-point average at two-year college B is $98/40 = 2.45$.

His overall two-year college grade-point average is $(70 + 98)/(27+40) = 2.51$.

15. Question: What if the student-athlete received an initial-eligibility waiver and was considered to be a partial qualifier?

Answer: Please indicate the student-athlete was a nonqualifier for purposes of this data collection.

16. Question: What if the student-athlete did not have a final academic certification from the NCAA Eligibility Center?

Answer: The student-athlete should be reported as not being certified or as not registering with the Eligibility Center.

17. Question: May I import the data from Compliance Assistant (CA)?

Answer: No. The majority of these data fields are currently not available in CA.

18. Question: What should be reported if the student-athlete was charged with a season of competition, but did not actually compete? For example, the student-athlete competed after his or her 21 birthday prior to initial full-time enrollment and was charged with a season of competition.

Answer: Only the number of seasons in which the student-athlete actually participated at a two-year college should be reported.

19. Question: What is considered to be a physical education activity credit?

Answer: Physical education activity courses are courses which involve body movement produced by skeletal muscles resulting in energy expenditures through organized group or class activities (e.g., swimming, team sports, weight lifting). Physical education theory or pedagogy courses should not be reported as physical education activity courses.

20. Question: What is considered an English credit?

Answer: Courses that were offered in the two-year college's English department and were earned (both college level and remedial) should be reported as

English credit hours earned. Courses that transferred into the submitting institution's English department should be reported as English credit hours transferred. A course that transferred into another department but met a writing requirement would not be considered an English course (e.g., history course with a writing component).

21. Question: What is considered a math credit?

Answer: Courses that were offered in the two-year college's mathematics department and were earned (both college level and remedial) should be reported as math credit hours earned. Courses that transferred into the submitting institution's mathematics department should be reported as math credit hours transferred. A course that transferred into another department but met a quantitative requirement would not be considered a math course. (e.g., logic course offered in the philosophy department).

22. Question: What is considered a science credit?

Answer: Courses that were offered in the two-year college's natural or physical science departments (e.g., biology, chemistry, physics, geology) and were earned (both college level and remedial) should be reported as science credit hours earned. Courses that transferred into the submitting institution's natural or physical science departments should be reported as science credit hours transferred. Social science courses (e.g., psychology, sociology) and health science courses (e.g., nursing, exercise science) would not be considered a science course.

23. Question: What is considered a remedial course?

Answer: A course is remedial if it does not count as college-level credit and does not count toward any degree program at the institution. Generally a remedial course is a prerequisite for courses that are countable toward any degree program. Remedial courses may also be referred to as "college-preparatory," "compensatory," "developmental" or "review."

24. Question: Should remedial English, math and/or science courses be reported in the total number of credits earned at the two-year college?

- Answer:** Yes. Remedial hours the student-athlete completed at the two-year college should be included in reporting the total number of hours earned. However, remedial courses are generally not transferrable to a four-year institution; therefore, they should not be reported as transferrable or degree credit hours.
- 25. Question:** What should be reported if the submitting institution does not accept any credit hours from two-year colleges?
- Answer:** The institution must report zero for the degree credit hours, transfer credit hours and degree grade-point average fields. The institution will not be able to submit its APP data if these fields are blank.
- 26. Question:** Is part-time attendance at a two-year college included in determining the total number of two-year colleges attended?
- Answer:** Yes. Please include all two-year colleges that the student-athlete attended including high school dual enrollment and attendance prior to initial full-time enrollment.
- 27. Question:** What if the student-athlete earned an Associate of Science or an Associate of Applied Science instead of an Associate of Arts degree?
- Answer:** If the student-athlete received an associate degree prior to transferring to the submitting institution, the student-athlete should be reported as a two-year college graduate.
- 28. Question:** Should any hours earned at another four-year institution be reported in the data?
- Answer:** The majority of data fields should only include two-year college courses and information. However, if the student-athlete enrolled in courses at a four-year institution the term immediately prior to transferring to the submitting institution, those credit hours should be reported in the data field titled:

"Total number of credits earned during the academic term (regular or summer) immediately prior to transfer at an institution other than the two-year college from which the student-athlete graduated/most recently attended." For example, a student-athlete may have been dually enrolled at a four-year institution his or her last term at the two-year college. Those credit hours earned at the four-year institution during that term should be reported in this field.

- 29. Question:** If a student-athlete attended a two-year college using semester terms and the submitting institution is a quarter institution, should the number of terms the student-athlete attended the two-year college be reported in semesters or quarters?

Answer: The submitting institution should convert the terms to its academic calendar (semesters or quarters). For example, if a student-athlete attended a two-year college for four semesters and transferred to a quarter institution, the submitting institution should report six terms at the two-year college (1 semester = 3/2 quarters and 1 quarter = 2/3 semester).

- 30. Question:** Are institutions required to submit the data for transfer student-athletes who attended a two-year college in a foreign country?

Answer: No. A two-year college in a foreign country is considered to be a four-year college for NCAA transfer purposes.

Issues Related to Transfers

FLORENCE, Ala. -- North Alabama has not gone to Division I, it only seems that way.

The Lions didn't stop landing major college talent with the hiring of former Auburn coach Terry Bowden. Division I players have poured in from all over the place, including seven from his father Bobby Bowden's Florida State team alone.

The team's 24 transfers includes starting quarterback Harrison Beck (North Carolina State), former FSU receiver Preston Parker and ex-West Virginia starting defensive back Quinton Andrews.

Now, the question is how will this newly assembled group gel in a program that reached the Division II semifinals last season? Only two of the transfers went through spring practice with UNA.

"We're going to try to shoot to surpass last year," Bowden said. "That's our goal. And you know something, I don't think we'll not meet our goal because of talent. I think we have found ... athletes that will give us a talent level that is equal to or exceeds last year."

The infusion of talent was necessitated by heavy losses, especially on offense. The only returning offensive starter is center Mike Horton. The losses include Harlon Hill Trophy runner-up A.J. Milwee at quarterback, the top three rushers and the top five receivers.

"It's a team that at any other time, year, place, you would say, 'Folks, this is rebuilding,'" Bowden said.

But North Alabama is reloading instead. The Lions have reached double-digit wins and made the playoffs in each of the past four seasons under Mark Hudspeth, who left to become a Mississippi State assistant.

Bowden has been out of coaching since 1998.

The defense wasn't as hard-hit by graduation. All-America linebacker Michael Johnson is one of six returning starters from a unit that forced the most turnovers in Division II.

Former Alabama starter Brandon Fanney and Miami transfer Courtney Harris are likely starters at defensive end.

At defensive back, Andrews and three-year Illinois State starter Jason Tate both figure to earn major roles.

The offense will have a decidedly garnet-and-gold feel. Running backs Marcus Sims, Brandon Paul and Jamal Edwards all came from Florida State, along with linemen Will Furlong and Kyle Futch and quarterback Corey Eddinger. Eddinger was a walk-on with the Seminoles.

Parker was dismissed from FSU in February after his third arrest since 2006, this one for driving under the influence. He caught 104 passes for 1,189 yards and five touchdowns in three seasons and also played some at running back and as a kick returner.

The addition of all those transfers indicates Bowden isn't any more patient to build a national contender than the UNA fans.

"I don't think you can say, 'Let's wait,'" he said. "I don't think you can hire me and get everybody excited and then ignore that opportunity to ride the enthusiasm and talk about rebuilding.

Bowdens Refuse to Take a Knee

FLORENCE, Ala. — The Bowden brand is tattered these days, left nicked and scarred by the turmoil that can come with coaching college football.

[Bobby Bowden](#), the Florida State football coach who is second on the career list for major-college victories behind [Penn State](#)'s [Joe Paterno](#), could be stripped of 14 wins by the [N.C.A.A.](#), pending an appeal, because of an academic scandal.

His son Tommy resigned from [Clemson](#) in the middle of the 2008 season. Tommy's brother Terry was snubbed by his alma mater, West Virginia, when he pursued the coaching job there after the 2007 season, which was taken as a sign that the Bowden coaching tree had wilted.

There was disgrace when disgruntled boosters forced Jeff Bowden, another of Bobby's sons, to resign as the offensive coordinator at Florida State in 2006. His father's clout could not save him.

All that seems to remain is the gong to be wheeled out to get the Bowdens off the stage. Except, they refuse to go quietly.

"This game ain't over yet," said Terry Bowden, who starts his first season as the head coach of [Division II North Alabama](#) on Saturday at Southern Arkansas. "There is nothing less important in life than the score at halftime. Well, it's halftime with the Bowden family. I'm ready for the second half, and Dad has a finish on his career that has yet to be written."

He added: "Who else has three family members that coached teams that were undefeated in Division I? Who else had a father-son coach at the same time, or coach against each other? Nobody, and they never will. Who has 70 years of head coaching in one family and 500-and-something wins? Darn it, heck with y'all."

Terry Bowden, 53, spent 10 seasons as a college football television and radio analyst before being named the North Alabama coach on Jan. 1 with a \$100,000-a-year salary. His last coaching job was across the state, at Auburn, where he was 47-17-1 from 1993 to 1998, including 11-0 in 1993.

When the Tigers started 1-5 in 1998, influential boosters pressed for Bowden's ouster.

North Alabama is not a novelty item, something to be used merely as a steppingstone back to the game's highest reaches. The [Lions](#) have won three Division II national championships and have been to the playoffs 14 times, including the past four seasons.

The university has hosted the Division II national championship since 1986, and, considering the talent Bowden has amassed in the eight months since taking the job, North Alabama could welcome the title game in December — and be its guest of honor.

Bowden has signed 25 Division I transfers to help make up for the loss of 15 starters from last season's 12-2 team.

Defensive end Brandon Fanney was a starting linebacker for the [University of Alabama](#) in 2008, but he transferred after disagreements with the Crimson Tide coaching staff. Quinton Andrews, a three-year starter at defensive back for West Virginia, transferred to North Alabama after some contentious seasons in Morgantown. Harrison Beck, the starting quarterback, transferred from [North Carolina State](#) after he was nudged out as the starter.

Seven transfers are on the roster from Florida State alone, including Preston Parker, a leading receiver for the Seminoles in 2008. He was dismissed from Florida State after being arrested and charged with driving under the influence. That came after an arrest on drug and weapons charges prompted a two-game suspension to start the season.

"We didn't invent the idea of kids transferring down to Division II from Division I," Terry Bowden said. "Some of these kids have been run off by new coaches who think they recruited better players."

Michael Johnson, a senior all-American middle linebacker, said: "The guys that have been here can't be mad about it. They have to beat these new guys out."

North Alabama is more than a sanctuary for players. It collects coaches, too. Jeff Bowden, still being paid by Florida State, is a volunteer coach. Pat Carter, an all-American tight end at Florida State who was let go by the Detroit Lions in an off-season overhaul, is drawing an [N.F.L.](#) salary while working here for free.

The Bowden coaching tree seems to have new blooms this fall, a revival that began July 14, which was Bowden Day at North Alabama. All four Bowdens served up their best stories and one-liners, and the brand still showed it had some cachet by raising \$25,000 for the program in just a few hours.

They still have their sense of humor, too. On the practice field this week, Jeff teased Tommy about standing on the sideline in casual clothes and not helping out with the coaching. Tommy said it was fun to see Terry sweat, especially after his brother had [written a column last fall](#) arguing why he deserved to lose his job at Clemson.

"He dropped me out the third-floor window, instead of just showing me the stairs," Tommy Bowden said with a laugh. "My wife and sisters were really mad at him, but you have to know Terry."

The Bowdens, it seems, can be just as tough on one another, so the scorn directed at them in recent years is only an annoyance — not a reason to exit.

"We'll go up against anybody right now, and we're going coaching," Terry Bowden said. "We're not apologizing for nothing."

NEW TRANSFER RULE LEADING TO MORE TALENT IN D-II

ELLENSBURG, Wash. (AP) -This is not how Matt Ah You's final season of college football was supposed to play out - against Division II talent on a browning, wind-swept practice field pocked with dusty divots.

This is a Division I linebacker, someone with the chops to play in 13 games and record 50 tackles last season as a part-time starter at Brigham Young, the school where his father played and his brother began his career.

But a disagreement with his position coach over playing time and a new NCAA rule landed Ah You in this most unlikely of outposts finding himself preparing for the likes of Minnesota-Duluth and Dixie State instead of Oklahoma and Florida State.

“They don't care where you came from as long as you can play,” Ah You said on a recent 98 degree afternoon. “They don't care you came from a (Division I) school, they only care if you can play football.”

ion programs (formerly Division I-A) from transferring to a Football Championship Subdivision program (formerly Division I-AA) and being able to play immediately.

The NCAA said it changed the rule over concern players were transferring for purely athletic reasons and a “market” for top-tier talent had been created by FCS schools seeking one-year hired guns. To make sure athletes are committed to the schools, they now must have at least two years of eligibility remaining to be allowed to play right away.

Of the top 15 teams in the American Football Coaches Association preseason Division II poll, at least six have players on their rosters because of the new rule. Besides Central Washington, others include Valdosta State, Delta State (Miss.), Abilene Christian and North Alabama - with new coach Terry Bowden.

of his father's connection at Florida State with a handful of former Seminoles on the North Alabama roster.

Ah You and former Alabama linebacker Prince Hall are on the roster at Central Washington. Kellen Lewis, a three-year starter at Indiana and holder of 16 school records at the Big Ten school, will be the QB for Valdosta State. Byron Davenport, a one-time starting cornerback at Washington, is now on the Gulf Coast at Delta State.

It's hard to fully account for everyone who spent time at a Division I school, but with the coaching turnover at college football's top level and players always looking for the best situation to display their skills, the new rules could lead to an influx of talent at Division II schools.

“It is recruiting. It's fast,” Central Washington coach Blaine Bennett said. “These transfers want to know now, what the money is, who you have at that position and what your school is all about. ... The aggressive (Division II) programs will get very good. We try to be.”

Many times a player is looking for a second chance due to disciplinary matters, hoping to restore his name and give pro scouts one more look at his skills.

igation of assault, which came after he was suspended a season for a drunken-driving arrest.

Lewis and Roof both started last week in victories for their teams.

Ah You falls into a different category. From a devout Mormon family that bled BYU blue and white, Ah You wanted to become a Cougar to follow his brother C.J and father Charles. But his brother ended up transferring to Oklahoma and Ah You went on his two-year Mormon mission. When he returned to the campus in Provo, Utah, a new linebackers coach was in place with a plan to split time between his linebackers.

Ah You played in the system last year, but didn't want to spend his senior season shuffling on and off the field as a part-time player.

“Friends were against it, but I don't have too many friends. I have a lot of family. My friends were against it; my family was for it, whatever makes me happy,” Ah You said. “This is where I have to be.”

Same went for quarterback Johnny DuRocher, the one-time player of the year in Washington state, who saw his career at the University of Washington end after a brain tumor was discovered following a concussion.

Set on giving football one last shot and told he needed to be seen in more game action for scouts to consider him a professional prospect, he enrolled at Central Washington, only to tear a groin muscle and give up on his comeback attempt.

The players seeking another avenue to pursue their dreams of playing professionally.

“NFL scouts want to see a guy who can start. They don't care where, but they want to see a guy who can be a starter, who can be an impact player and he can be an impact player here,” Central Washington's Bennett said. “A part-time player has a better opportunity to come here and be seen. The only knock is the competition level is different.”

The amenities aren't quite the same either. Even though he wasn't a starter, Hall was royalty on the Alabama campus. He flew on charter jets, stayed in the nicest hotels and played before huge crowds in pristine stadiums.

Now? Well, after winning its opener, Central Washington embarked on a five-day bus trip from Grand Junction, Colo., to Duluth, Minn., for its next game.

Not exactly high class.

“It's just an adjustment,” Hall said. “You've got to adjust to Division II football. Everything isn't going to be the same.”

NCAA Division II Initial-Eligibility Waiver Decisions

Academic Year 2008-09

(June 1, 2008 to May 31, 2009)

Decision Type	Core Course	Education-Impacting Disability	International	GPA	Proof of Graduation	Test Score	Transcript Change	TOTAL
Approved	10	27	7	1	1	22	1	69
Denied	12	8	6	6	0	6	0	38
Denied with Retest	0	4	0	0	0	1	0	5
Eligibility Center	1	1	0	0	0	1	0	3
Partially Approved	0	3	0	1	0	0	0	4
Partially Approved – Aid Only	0	1	0	0	0	0	0	1
Partially Approved with Retest	0	0	0	0	0	0	0	0
Staff Special Approval	0	0	0	0	0	0	0	0
Closed	2	5	2	1	0	0	0	10
Withdrawn	1	5	0	0	0	0	0	6
TOTALS	26	54	15	9	1	30	1	136

NCAA Division II Initial-Eligibility Waiver Decisions

Academic Year 2009-10

(June 1 to September 1, 2009)

Decision Type	Core Course	Education-Impacting Disability	International	GPA	Proof of Graduation	Test Score	Transcript Change	TOTAL
Approved	7	5	6	0	0	4	0	22
Denied	0	2	2	1	0	5	0	10
Denied with Retest	0	0	0	0	0	0	0	0
Eligibility Center	0	0	0	0	0	0	0	0
Partially Approved	0	2	0	0	0	0	0	2
Partially Approved – Aid Only	0	1	0	0	0	0	0	1
Partially Approved with Retest	1	0	0	0	0	0	0	1
Staff Special Approval	0	0	0	0	0	0	0	0
Closed	0	0	0	0	0	0	0	0
Withdrawn	0	0	0	0	0	0	0	0
TOTALS	8	10	8	1	0	9	0	36

NCAA Prospective Student-Athlete Review Cases 2008-09

Prospective Student-Athlete Review Cases
Case Summary: June 1, 2008 to May 31, 2009

	Total PSA Reviews	Validated	Invalidated	Pending	Withdrawn
Total PSA Reviews	172	81	19	5	67

Prospective Student-Athlete Review Decisions
by Sport and Gender
June 1, 2008 to May 31, 2009 - Men

Men's Sports	Baseball	Basketball	Football	Ice Hockey	Golf	Lacrosse	Soccer	Tennis	Track & Field	Multisport	Totals
Validated	2	29	32	1	1	1	1	2	1	2	72
Invalidated	1	3	9	0	0	0	0	0	2	1	16
Withdrawn	3	12	35	0	0	1	0	0	2	3	56
Pending	0	2	2	0	1	0	0	0	0	0	5
Totals	6	46	78	1	2	2	1	2	5	6	149

Prospective Student-Athlete Review Decisions
by Sport and Gender
June 1, 2008 to May 31, 2009 - Women

Women's Sport	Basketball	Golf	Rowing	Skiing	Soccer	Softball	Swimming	Tennis	Track & Field	Totals
Validated	2	0	0	0	2	2	1	1	1	9
Invalidated	1	0	0	0	0	1	0	0	1	3
Withdrawn	1	1	3	1	1	2	0	1	1	11
Pending	0	0	0	0	0	0	0	0	0	0
Totals	4	1	3	1	3	5	1	2	3	23

Division II Prospective Student-Athlete Review Cases 2008-09

Division II Prospective Student-Athlete Review Cases
Case Summary: June 1, 2008 to May 31, 2009

	Total PSA Reviews	Validated	Invalidated	Pending	Withdrawn
Division II	10	5	0	0	5

Division II Prospective Student-Athlete Review Decisions
by Sport and Gender
June 1, 2008 to May 31, 2009 - Men

Men's Sports	Baseball	Basketball	Football	Ice Hockey	Tennis	Track & Field	Totals
Validated	0	0	3	1	1	0	5
Invalidated	0	0	0	0	0	0	0
Withdrawn	2	1	1	0	0	1	5
Pending	0	0	0	0	0	0	0
Totals	2	1	4	1	1	1	10

**Prospective Student-Athlete
Review Cases
2009-10
(as of September 4)**

Prospective Student-Athlete Review Cases
Case Summary: June 1 to September 4

	Total PSA Reviews	Validated	Invalidated	Pending	Withdrawn
Total PSA Reviews	233	167	22	29	15

Prospective Student-Athlete Review Decisions
by Sport and Gender
June 1 to September 4 - Men

Men's Sports	Baseball	Basketball	Football	Ice Hockey	Soccer	Swimming	Tennis	Track & Field	Volleyball	Wrestling	Multisport	Totals
Validated	3	40	96	1	2	2	1	4	0	2	2	153
Invalidated	0	3	17	0	0	0	0	1	0	0	0	21
Withdrawn	0	1	11	0	0	0	1	0	0	0	0	13
Pending	1	6	13	1	0	0	1	2	1	0	1	26
Totals	4	50	137	2	2	2	3	7	1	2	3	213

Prospective Student-Athlete Review Decisions
by Sport and Gender
June 1 to September 4 - Women

Women's Sports	Basketball	Golf	Rugby	Soccer	Softball	Swimming	Tennis	Track & Field	Volleyball	Totals
Validated	3	0	1	5	1	2	0	0	2	14
Invalidated	0	0	0	0	0	0	0	0	1	1
Withdrawn	1	0	0	1	0	0	0	0	0	2
Pending	0	1	0	0	0	0	1	1	0	3
Totals	4	1	1	6	1	2	1	1	3	20

**Division II Prospective
Student-Athlete Review Cases
2009-10
(as of September 4)**

Division II Prospective Student-Athlete Review Cases
Case Summary: June 1 to September 4

	Total PSA Reviews	Validated	Invalidated	Pending	Withdrawn
Division II	10	7	0	1	2

Division II Prospective Student-Athlete Review Decisions
by Sport and Gender
June 1 to September 4 - Men

Men's Sports	Football	Wrestling	Totals
Validated	4	1	5
Invalidated	0	0	0
Withdrawn	2	0	2
Pending	1	0	1
Totals	7	1	8

Division II Prospective Student-Athlete Review Decisions
by Sport and Gender
June 1 to September 4 - Women

Women's Sports	Soccer	Volleyball	Totals
Validated	1	1	2
Invalidated	0	0	0
Withdrawn	0	0	0
Pending	0	0	0
Totals	1	1	2

Division II Academic Requirements Committee Meeting

September 25, 2009



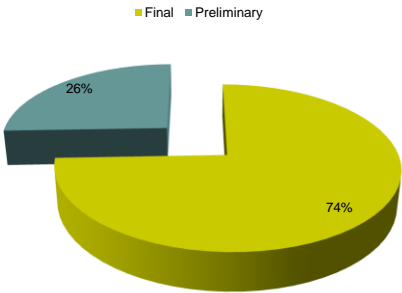
Mission Statement

- Primary: Certify prospective student-athletes' (PSA) academic status and amateur sports participation in accordance with NCAA legislation and philosophy.
- Secondary: Ensure prospective student-athletes, member institutions and high schools understand the initial-eligibility requirements to participate in NCAA Divisions I and II athletics.



College Eligible PSAs

College Eligible
Prospective Student-Athletes

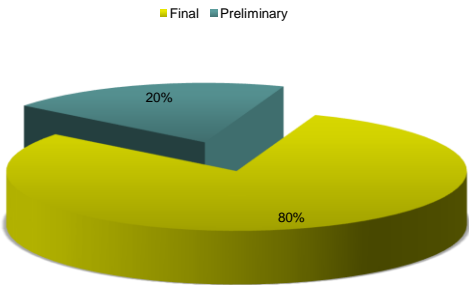


Row Labels	# of PSA's	%
Final	62,431	74%
Preliminary	21,444	26%
Grand Total	83,875	100%



Academic Certification

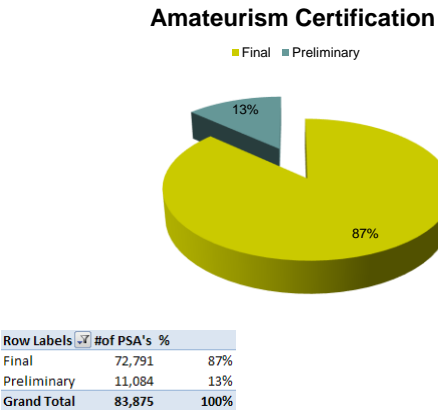
Academic Certification



Row Labels	<input checked="" type="checkbox"/> # of PSA's	%
Final	67,124	80%
Preliminary	16,751	20%
Grand Total	83,875	100%



Amateurism Certification



Early Academic Qualifier

To date: 20,505 of which
17,983 are currently active
(institution request list).



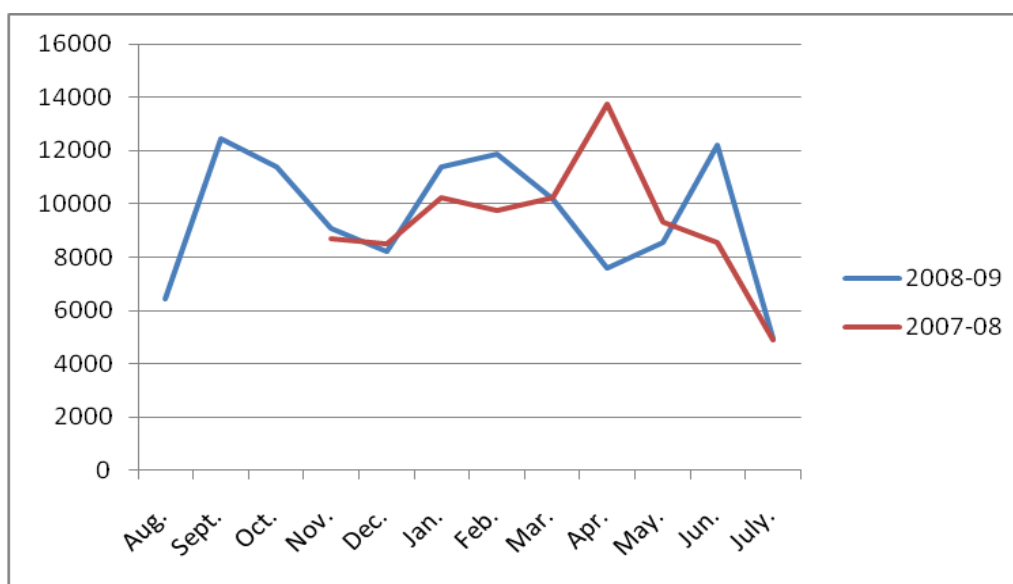
NCAA ELIGIBILITY CENTER HIGH SCHOOL REVIEW UPDATE

Core-Course Review

- The table below reflects a summary of August 2008 through July 2009.

Total Number of Courses Submitted Online	Percent Approved	Percent Denied	Percent Needing Additional Review	Percent No Decision
114, 338	65	14	16	5

- The chart below reflects a comparison of course submissions from cutover (November 2007) to the present.



Items of Note:

- Courses submitted online are initially reviewed on title alone, and a preliminary decision is made (approve, deny, or ask for additional information).
- Courses that were given no decision was most often due to the problematic nature of the submission. Most of these circumstances were rectified by the high school review staff obtaining a current course catalog and updating the school's submissions.
- Approximately 62 percent of the 24,000-plus high schools have updated their list of approved core courses since the NCAA Eligibility Center began operations.

High School Review

- The table below reflects a summary of August 2008 to July 2009.

Total Number of New Schools	Percent Cleared Based on Initial Review	Percent Placed in Two-Year Review	Percent Home School or Individualized Instruction (no 48-H granted)	Percent Not Approved
285	60.7	20.7	10.8	1.7

High School Review

Continuing Trends:

1. Programs that seek to establish a list of approved core courses – but the programs are simply athletics teams that use names sounding like schools. These programs do not provide education. Education is outsourced through another school or program. Some programs are not seeking to establish a list, but are outsourcing education because of the pressure the NCAA has been placing on programs that try to be schools but are not. The more schools we invalidate, the more programs will seek alternate routes to do business.
2. Steady increase in online education programs. Many states have their own programs, and many colleges and universities do as well. The high school review staff has developed a cooperative relationship with the International Association for K-12 Online Learning (iNACOL).
3. Increase in public schools using alternative curriculum providers and outsourcing credit-recovery opportunities and summer school. Summer school programs often are eliminated due to reduced budgets and are being replaced by online credit recovery or alternative adult education.
4. Increase in unregulated programs. These programs are not regulated by an academic agency (e.g., regional accrediting body, state department of education) nor by their state high school athletics association.

Other Departmental Functions

- From August 2008 to July 2009, the high school review staff processed several other types of requests, as noted below:
 - 3,815 courses flagged for additional review. +
 - 422 numeric grading scales and weighted grading scales. +
 - 231 district-related issues. +
 - 3,065 PIN resets.
- + Data tracked from December 2008 to present. If the average per month was included in the data, the volume would indicate:
 - 5,719 courses flagged for additional review.
 - 633 numeric grading scales and weighted grading scales.
 - 346 district-related issues.

[illegible]

Analysis of Progress-Toward-Degree Waivers by Bylaw for June 1, 2009-September 8, 2009							
<u>Bylaw</u>	<u>Description</u>	<u>Approve</u>		<u>Deny</u>	<u>Other</u>	<u>Total</u>	
14.4.3.1-(a)	Six-hour requirement	4		2	1	7	
14.4.3.2	Grade-Point Average	1		1	3	5	
14.1.8.1.8.1	Full-time EID	0		0	0	0	
14.1.8.1.8	Full-time	0		0	0	0	
14.4.3.1-(b)	12/24 hour requirement	16		2	5	23	
14.4.3.1.4	75/25	0		1	2	3	

**REPORT OF THE
NCAA INTERNATIONAL STUDENT RECORDS COMMITTEE
MARCH 5, 2009, MEETING**

ACTION ITEMS.

1. Legislative Items.

- None.

2. Nonlegislative Items.

- None.

INFORMATIONAL ITEMS.

- 1. Grading Scale.** The committee approved a revised grading scale for Belarus.
- 2. Western Australia.** The committee determined that courses marked with the subject codes of “D” and “E” completed by the conclusion of year 12 that appear on the leaving certificate are curriculum council subjects and should be used in the core-course grade-point average calculation for Western Australia (even if the courses share the same course title). The committee noted that the core-course grade-point average should continue to be calculated based on exams only (now to include “D” and “E” courses).
- 3. Expected High School Graduation Date for Prospective Student-Athletes from British-Patterned Secondary Educational Systems and Quebec, Canada.** This agenda item was tabled prior to any committee consideration for further discussion by the NCAA staff.
- 4. United Kingdom and the Use of Preliminary Statement of Results.** The committee determined that preliminary documents (e.g., provisional results, preliminary results, statement of results) from the following sources may be used to certify the initial-eligibility of prospective student-athletes from the United Kingdom and Ireland. The acceptable awarding agencies for the United Kingdom are AQA, CIE, EDEXCEL, and OCR. The acceptable awarding agency for Ireland is the State Examinations Commission of Ireland. The committee determined that the use of the preliminary documents listed above to certify the initial-eligibility of prospective student-athletes are effective immediately.

5. **Conceded Pass for Greece and French-Based Educational Systems.** The committee determined that the conceded pass concept should be applied to all applicable documents from Cameroon, France, Lebanon, Morocco, Senegal and Tunisia for category one, two and three documents. In addition to the above-referenced French-based educational systems, the committee determined that the conceded pass concept should be applied to all applicable documents from Greece for category one, two and three documents. The committee determined that the application of the conceded pass concept to the above-referenced countries are effective immediately and that this information should be reflected in the guide.
6. **Sweden and the *slutbetyg* in Humanities/Social Science Line.** The committee determined that the *slutbetyg* in the humanities/social science line should remain a category one document. However, the committee noted that when a prospective student-athlete delays high school graduation or splits his or her secondary education between two countries, the *slutbetyg* in the humanities/social science line should be treated as a category two document. Moreover, the Math B course in any academic program should be counted as a full unit of math. The committee agreed that this application is effective immediately.
7. **Approval of Committee Policies and Procedures.** The committee approved its policies and procedures as amended.
8. **Change to Committee's Name.** The committee changed its name from the Foreign Student Records Committee to the International Student Records Committee.

Committee Chair: Robert Watkins, University of Texas at Austin, Big 12 Conference

Staff Liaisons: A. Frank Arredondo, Academic and Membership Affairs

Jobrina Perez, Academic and Membership Affairs

**COMMITTEES – COMMON COMMITTEES – COMMITTEES WITH GOVERNANCE
ADMINISTRATION RESPONSIBILITIES – INTERNATIONAL-STUDENT RECORDS
COMMITTEE – COMPOSITION**

Convention Year: 2011

Effective Date: Immediate

Source: NCAA Division II Management Council (Academic Requirements Committee).

Proposal Category: Noncontroversial

Topical Area: Committees

Status: Submitted to National Office

Intent: To specify that the International-Student Records Committee shall consist of six members including two Division I representatives, two Division II representatives and two representatives who may be from either Division I or Division II .

Bylaws: Amend 21.6.3, as follows:

[Common provision, Divisions I and II only, divided vote]

21.6.3 International-Student Records Committee.

21.6.3.1 Composition. The committee shall consist of ~~eight~~ **six** members, including two Division I representatives, two Division II representatives, **and** two representatives who may be from either Division I or Division II ~~and two ex officio members, one of whom shall be the NCAA Eligibility Center's primary international student records consultant.~~

[Remainder of 21.6.3 unchanged.]

Review History:

September 25, 2009: Reviewed Concept – Academic Requirements Committee

Additional Information: This proposal does not change the voting positions on the International-Student Records Committee. Rather, it permits greater flexibility in the appointment process by permitting the committee to supplement its expertise as needed. For example, if the permanent committee members do not have sufficient expertise regarding educational systems in a certain area of the world, the committee could add that needed expertise by appointing an ad hoc member with such expertise. As the International-Student Records Committee is a common committee, this recommendation will not be effective unless and until the same legislation is adopted by Division I.

**REPORT OF THE
NCAA STUDENT RECORDS REVIEW COMMITTEE
MARCH 24-25, 2009 MEETING**

ACTION ITEMS.

- None.

INFORMATIONAL ITEMS.

1. The NCAA Student Records Review Committee discussed several problematic trends arising from the presentation of nontraditional courses by prospective student-athletes for initial-eligibility purposes. The committee noted the following trends regarding nontraditional courses are particularly prevalent in cases involving coursework from correspondence programs.
 - a. Pacing – the completion of a core course in a condensed time frame. Prospective student-athletes often present core courses from correspondence programs that are completed in a condensed time frame (e.g., five hours, seven days, 14 days). This time frame is much shorter than the guidelines for completion published by the course provider, as well as the time frame for traditional coursework completed through traditional secondary school programs.

Current prospective student-athlete review triggers identify for review those courses completed in less than 30 days (one-half unit) and less than 60 days (one unit). Therefore, a correspondence course completed in seven days will be identified for further review. During the review, the prospective student-athlete's institution will assert the course was previously approved as a core course, was included on the provider's NCAA list of approved core courses and was selected for completion in reliance on its inclusion on a program's list of approved core courses.

Through the prospective student-athlete review process, the student-athlete may produce coursework (e.g., assignments, quizzes, tests, final examination) demonstrating valid completion of the course in question. Absent the appropriate coursework, the prospective student-athlete may demonstrate the course was completed in an academically sound manner. For example, the prospect completed the course during his or her winter break, was not enrolled in any other courses, was not competing or training in his or her sport and could focus exclusively on the course in question.

Many nontraditional programs do not permit the completion of their courses in a condensed time frame, requiring students to pace out course assessments for the duration of the course. However, there are a number of correspondence programs

that permit individuals to complete courses in a condensed time frame, regardless of whether the program publishes guidance on the appropriate time frame for completion. Further, the NCAA's current legislation does not prohibit the condensed completion of a course, and the academic and membership affairs staff has never issued an interpretation that precludes this practice.

The result is that the staff and/or committee are often in the position of reviewing a course that has been previously approved as a core course, but has been completed in a condensed time frame (e.g., American History completed in three days). Further, with the appropriate documentation to support the prospective student-athlete's completion of the course, and without the legislative authority to invalidate the course solely on the condensed time frame, the staff or committee must validate the course. These validations result in the use of a core course for initial-eligibility certifications that cannot possibly provide the type of substance or depth required to be college preparatory.

- b. Lack of teaching by a qualified instructor. The NCAA's legislated definition of a core course requires a course "*be taught by a qualified instructor as defined by the appropriate academic authority.*" Neither the legislation nor the interpretations further explain or define what is meant by the term, "qualified." During its discussion, the committee did not discuss teacher qualifications, and focused on the lack of instruction in correspondence courses.

Many correspondence programs enable prospective student-athletes to complete a course without receiving any instruction. The prospective student-athlete simply registers for the course, is shipped the course materials, completes the assignments for the course and takes the final examination at his or her discretion. Some programs will provide students with the ability to complete the final examination before the course assignments are completed, and many do not require completion of the course assignments before the final examination. In the most extreme example, students are able to complete a final examination before the course materials are even shipped from the course provider.

Correspondence courses at issue in a review case presumably meet the legislated definition of a core course, including that the course is taught by a qualified instructor. If the appropriate documentation is provided to support the prospective student-athlete's completion of the course, the staff and/or committee is placed in the position of validating the course, even though the course is not taught by a qualified instructor. Enforcing the current legislation may be useful to assist the staff and/or committee, but will result in decisions which are

inconsistent and in direct conflict with decisions made by the core-course review staff in approving a program's list of NCAA approved core courses.

- c. Lack of student interaction with a qualified instructor. The legislated definition of a permissible nontraditional course requires, "*the instructor and student have access to one another during the duration of the course for purposes of teaching, evaluating and providing assistance to the student.*" As set forth in Item b above, many correspondence courses presented for initial-eligibility purposes are completed without any instruction. Further, these courses often do not require any interaction between the student and instructor.

The practice of many correspondence programs is to only provide access to an instructor at the request of the student. This access is generally limited to the grading of "speed back" assignments. These assignments are completed by students in preparation for actual course assessments (e.g., exams), and the grading is limited to the instructor identifying incorrect answers and where the student may find the correct answer in the course materials. This limited access amounts to a student receiving assistance in preparation for course assessments, but does not result in actual instruction.

To this point, the staff and committee have validated courses presented from correspondence programs if the student has access to an instructor. These validations have occurred regardless of whether the student takes advantage of available access to an instructor. The result is that coursework completed without any legitimate instruction or student-teacher interaction, both of which are required by NCAA legislation, is validated through the prospective-student athlete review process.

- d. The inability to produce coursework completed throughout the duration of a correspondence course. Coursework is the clearest manner for a prospective student-athlete or member institution to substantiate the prospect's completion of a nontraditional course. It also is the best evidence used by the staff and/or committee to validate a prospective student-athlete's completion of the coursework in question. However, in many cases involving correspondence courses, coursework is not available. Many of the reasons for this are set forth in Items b and c above. For example, the course provider does not require the completion of any assignments prior to the completion of the course assessments; therefore, no coursework exists, a fact which is outside the control of the student.

In lieu of coursework, the staff receives course syllabi or other materials that are not specific to the prospective student-athlete's completion of the course and do

not assist in reaching a determination as to whether the prospective student-athlete's completion of the course was valid. The result is that the staff and committee are often forced to rely on written statements from the prospective student-athlete, administrators from the prospect's high school, coaches and family members. These statements almost always lack the specificity evident in actual coursework and can be extremely self-serving toward the prospective student-athlete.

Review policies permit the validation of courses based on coursework provided. Particularly for recruited student-athletes, there has been more than sufficient notice provided to member institutions regarding prospective student-athlete review identifiers and the need to advise prospects to save coursework from nontraditional courses. However, the current legislation does not require the submission of coursework in order for it to be used as a core course for initial-eligibility purposes. The staff and committee are in the position of viewing those cases in which coursework is available under a different standard than cases in which coursework is not available.

- e. Completion of a significant number of core courses late in a secondary school career. Academic records are often identified for review as a result of the use of correspondence programs to complete a large number of core courses late in an individual's secondary school career (e.g., seven core courses during grade 12; three core courses in the summer after graduation). The completion of core courses in this fashion often also involves sequential coursework out of the normal progression (e.g., Spanish II before Spanish I), or the simultaneous completion of sequential courses (e.g., Algebra I, Algebra II and Geometry).

The cases described above generally result for two reasons. First, an individual repeats courses previously failed or passed with a low grade in an effort to significantly improve his or her core-course grade-point average. Second, an individual needs a significant number of courses to satisfy the core-course requirement. In either scenario, the number of courses completed subsequent to the sixth semester of high school is disproportionate to the number of core courses previously completed. Additionally, a prospective student-athlete's recovery of core courses is often made while he or she is concurrently enrolled in a traditional high school program, competing in athletics and fulfilling other responsibilities (e.g., full-time job, care of a family member).

To this point, the staff and committee have analyzed cases involving the late recovery of core courses under a standard of academic soundness. A review may also incorporate the prospective student-athlete's entire academic record.

However, this standard is largely subjective. Further, it is difficult to determine whether the completion of a large number of core courses is academically sound, particularly when there is no coursework provided to support such completion.

- f. Credit-recovery programs. Credit-recovery programs, which enable students to recover a failed or low grade without repeating an entire course, are not unique to correspondence programs. They are employed by public and private high schools in an effort to assist students recover graduation requirements and in some cases, solely to meet initial-eligibility standards. A recent trend in review cases involves the use of credit-recovery programs by prospective student-athletes to satisfy initial-eligibility requirements after seven semesters of high school in order to enroll early at an NCAA member institution. Through the use of software, sometimes provided by an outside entity, the student is able to pretest out of a significant percentage of a course. The result is that the student only repeats a small percentage of the course and essentially earns credit by examination.

Current NCAA legislation permits prospective student-athletes to repeat a course, with the best grade in the course acceptable for initial-eligibility purposes. However, the legislation prohibits credit by examination. In those cases involving coursework completed through a credit-recovery program, member institutions and prospective student-athletes rely on the high school's list of approved core courses. However, the course must be repeated in full in order to be acceptable as a core course.

Institutions argue that the ability to pretest out of a portion of a course, demonstrates mastery of those portions, and prospects should not be required to repeat those portions already mastered. This clearly is problematic for the staff and committee because its charge is to review the validity of the course's completion, not whether the material has been mastered.

2. The committee directed the staff to propose amendments to its policies and procedures to more completely define the staff and committee's authority during the prospective student-athlete review process, and increase the level of documentation necessary to validate an individual's academic credentials. These amendments will permit the staff and committee to carry out the charge of the NCAA Working Group on Initial-Eligibility Trends and more accurately determine the validity of academic credentials presented by prospective student-athletes.

3. The committee amended its policies and procedures to permit the staff and committee to revisit the certification of a prospective student-athlete when information is obtained subsequent to the certification that indicates the certification was based on fraudulent information or activity.
4. The committee incorporated the NCAA Executive Committee's New Committee Member Conflict of Interest Policy into its policies and procedures.
5. The committee reviewed its policy permitting institutional participation during appeal teleconferences and agreed to continue to use the same policy for all appeal teleconferences during the 2009-10 academic year.
6. The committee confirmed that its prohibition against the recording of any appeal teleconference was incorporated into its policies and procedures.
7. The committee reviewed current initial-eligibility legislation, including those bylaws and current proposals applicable to the prospective student-athlete review process.

In its discussion of NCAA Division I Proposal No. 2008-75, the committee expressed concern that federal privacy laws and institutional policies prohibit an institution from providing a student's transcripts to the NCAA Eligibility Center, as required by the proposed legislation. The committee requested that staff consult with NCAA staff liaisons to the NCAA Division I Legislative Council on this topic.

8. The committee received a summary of prospective student-athlete review cases from the 2008-09 academic year, as well as a three-year statistical summary of review cases. The committee discussed the overarching philosophy for processing prospective student-athlete review cases, both by the staff and committee, in the context of the decreased number of cases during 2008-09 as compared to the previous two academic years.
9. The committee received a presentation from Allison Powell from the North American Council for Online Education (iNACOL). Ms. Powell's presentation covered iNACOL's international standards for online programs, courses and instructors.

10. The committee received an update regarding the high school review and core-course review processes from NCAA staff. The committee also received a presentation from the high school review staff regarding potential academic issues arising from those programs that conduct their athletics programs without the regulatory oversight of a state athletic association or other governing body.
11. The committee discussed the use of nontraditional courses presented by prospective student-athletes for initial-eligibility purposes. As part of this discussion, the committee received a presentation from the high school review staff that included a historical perspective on approval of high school lists of NCAA approved core courses, as well as how current practice regarding lists of NCAA approved core courses impact the prospective student-athlete review process.
12. The committee recognized the departure of Linda Myers (Morley Stanwood Community Schools, Michigan) due to her retirement and the need to recommend a replacement from the secondary school community.

Committee Chair: Dan Garrick, St. Francis DeSales (Ohio) High School
Staff Liaisons: Steve Clar, Academic and Membership Affairs
Alex Smith, Academic and Membership Affairs

**REPORT OF THE
NCAA STUDENT RECORDS REVIEW COMMITTEE
MAY 7, 2009, TELECONFERENCE**

ACTION ITEMS.

1. Legislative Items.

- None.

2. Nonlegislative Items.

- a. The NCAA Student Records Review Committee approved amendments to the Prospective Student-Athlete (PSA) Review Trigger List.
- b. The committee amended its policies and procedures to include a policy to address academic fraud subsequent to a prospective student-athlete's certification.

INFORMATIONAL ITEMS.

1. The committee reviewed and approved its March 24-25 meeting report.
2. The committee discussed the need to identify potential committee members from the secondary school community to replace Linda Myers.

Committee Chair: Dan Garrick, St. Francis DeSales (Ohio) High School

Staff Liaisons: Steve Clar, Academic and Membership Affairs

Alex Smith, Academic and Membership Affairs

**REPORT OF THE
NCAA STUDENT RECORDS REVIEW COMMITTEE
JUNE 18, 2009, TELECONFERENCE**

ACTION ITEMS.

- None.

INFORMATIONAL ITEMS.

1. **Nontraditional Courses and NCAA Initial Eligibility.** The NCAA Student Records Review Committee reviewed a white paper prepared by NCAA staff entitled, “Nontraditional Courses and Online Learning in NCAA Initial Eligibility.” This paper will be presented to the NCAA Division I Academic Cabinet and the NCAA Division II Academic Requirements Committee for review and potential action. The committee agreed that the paper accurately reflects the discussion during its March 24-25, 2009, in-person meeting and commended the staff for its work preparing the document. The committee further agreed in principle with the staff recommendations set forth in the paper.
2. **Committee Appointment.** The committee identified Jonathan Stone (The Hun School; Princeton, New Jersey) and Shawn Ashley (Long Beach Polytechnic High School; Long Beach, California) as potential replacements for Linda Myers, departing secondary school committee member. The committee requested follow-up information on both candidates before it identifies a replacement.

Committee Chair: Dan Garrick, St. Francis DeSales (Ohio) High School

Committee Liaisons: Steve Clar, Academic and Membership Affairs

Alex Smith, Academic and Membership Affairs



NCAA

Student Records Review Committee

Policies and Procedures Manual

Last Updated July 14, 2009

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1. **Legislation Related to Duties of the NCAA Student Records Review Committee (Divisions I and II Bylaw 14.1.2.2).**

NCAA Bylaw 14.1.2.2 (Student Records Review Committee).

The NCAA Student Records Review Committee (review committee) shall have the authority to establish policies and procedures related to the review of a prospective student-athlete's academic credentials and to determine the validity of a prospective student-athlete's academic credentials for the purpose of meeting initial-eligibility requirements. A review may result in a determination that a prospective student-athlete's academic credentials shall not be used for the purpose of meeting initial-eligibility requirements. The policies and procedures for the review of academic credentials and the determination of the validity of such credentials shall be approved by the NCAA Division I Academic Cabinet. (NCAA Bylaw 21.6.5) (*Adopted: 1/8/07*)

The review committee shall be responsible for reviewing appeals from the staff's initial decision on prospective student-athlete review cases.

2. **Responsibilities of the Committee.**

- a. Review cases and render decisions consistent with related legislation and policies and procedures.
- b. On an annual basis, review and make recommendations to the Academic Cabinet and NCAA Division II Academic Requirements Committee regarding policies and procedures and potential legislative changes.
- c. On an annual basis, review cases decided by both the staff and review committee during the previous academic year to determine if case decisions should continue to be included as case precedent.
- d. On an annual basis provide a report of all staff and review committee decisions to the Academic Cabinet and Academic Requirements Committee.

3. **Review Committee Composition and Reporting Lines.**

The review committee shall consist of nine members appointed by the NCAA Division I Administration Cabinet and by the Academic Requirements Committee.

- a. One admissions officer from an NCAA Division I or Division II member institution.
- b. One Division I or Division II member institution or conference office staff member.
- c. One Academic Cabinet member.
- d. One Academic Requirements Committee member.
- e. Four members from the secondary school community.
- f. One at-large member (can be high school or college member).

The review committee shall report directly to the Academic Cabinet and Academic Requirements Committee.

4. Review Committee Terms.

Generally, review committee members shall be appointed for four years. A member's term of service shall commence January 1. The review committee member may be appointed to an additional term on the committee after four years have elapsed. An individual who has served two terms on the review committee may not serve further. Service will run concurrently with Academic Cabinet and Academic Requirements Committee terms. The chair of the review committee may recommend to the Academic Cabinet and Academic Requirements Committee that a member be replaced if such member is not discharging the member's duties properly.

5. Review Committee Appointment and Resignation Policies and Requirements.

- a. Appointment of review committee members. The Administration Cabinet and Academic Requirements Committee shall make appointments as needed to fill vacancies that occur.
 - (1) Appointment Policies. The Administration Cabinet and Academic Requirements Committee shall consider the following in making appointments to the review committee:
 - (a) Appropriate representation per committee requirements.

- (b) Consideration of an individual's position on campus at the secondary school level or at the conference office.
- (c) Individuals eligible for reappointment.
- (d) Consideration of an individual's expertise and background in a particular area or field.

(2) Appointment Procedures.

- (a) A one-page information form has been developed on which each nominee shall provide information regarding institutional, conference and secondary school position, experience, current or past NCAA committee service, education and qualifications. Submission of other documentation such as a resume is not required.
- (b) Nominations must be submitted by interested individuals, member conferences, institutions or secondary school administrators. Only nominations submitted in accordance with the deadline will be considered, except in a situation where no nominee meets the specific requirements for the vacancy. In that case, an individual may be appointed to fill the vacancy.
- (c) All nominations are to be forwarded to the NCAA academic and membership affairs associate director supporting the review committee.
- (d) A file of nominees for committee service shall be maintained in the NCAA national office for a one-year period, and such nominees may be considered for any vacancy during that year.
- (e) Additional nominations will be solicited when there are no eligible and qualified individuals nominated prior to the deadline.

b. Resignation Policy.

If a member of the review committee decides that he or she must resign from participating as a member of the committee, the member must provide notice, preferably in writing, to the NCAA staff member responsible for coordinating the review committee. When the NCAA staff receives notice of resignation, the

procedures to solicit and appoint a new member will be initiated and a new review committee member will be appointed as soon as possible.

6. Selection of Review Committee Chair.

Nominations from review committee members will be solicited. The review committee shall appoint the chair based on a majority vote. Generally, the chair shall serve for the remainder of his or her term.

7. Duties and Responsibilities.

a. Chair.

- (1) The chair will lead all review committee conference calls and in-person meetings; and
- (2) The chair will make a recommendation to the appropriate divisional committee or cabinet that a member of the review committee be replaced if such a member is not discharging his or her duties.

b. Review Committee Members.

- (1) Thoroughly review all case materials prior to the teleconference and be prepared to discuss and decide each case.
- (2) Be present and participate in all scheduled telephone conference calls and in-person meetings.
- (3) Communicate to staff if unable to participate in a particular telephone conference call or in-person meeting.
- (4) Recuse themselves from cases when appropriate.
- (5) Adhere to the review committee policies and procedures.

c. NCAA Staff.

- (1) Review and process all cases.
- (2) Render an initial decision for all cases.

- (3) Prepare all appeal cases in accordance with established guidelines for consideration by the review committee. Provide all information the review committee requires in order to effectively conduct its work prior to, during and after all appeal conference calls.
- (4) Present the case on a conference call. During its presentation, the staff shall provide a brief overview of the case, including the mitigating circumstances that the institution and/or prospective student-athlete have raised and applicable case precedent. The staff will then answer questions related to the facts of the case or the staff decision.
- (5) Provide the involved institution representing the interests of the prospective student-athlete with the result of the review committee's decision as soon as reasonably possible, but not later than 24 hours after the decision.

8. Telephone Conference and Voting Procedures.

Generally, the review committee shall meet via telephone conference once per week at an established time or as needed. It is vital that all review committee members be present on all calls to ensure the timely consideration of appeals.

All case materials will be scanned and placed on an NCAA secure Web site for review. It is each member's responsibility to retrieve the case materials from the Web site and review them prior to the conference call.

The chair is responsible for conducting the conference call and begins by asking for a motion to approve the minutes (the previous week's cases) and staff decisions, if any. After the minutes and staff decisions are approved with any noted revisions, the chair shall proceed to the cases for discussion, which are considered individually. The staff member who processed the case is present on the call to present the basic facts of the case; then, the chair leads the discussion and calls for a vote.

Each case must be moved and seconded and a vote taken. The chair shall vote only in the event of a tie. Cases are decided by a majority vote of all members present and voting.

Additional Information for Committee Teleconferences.

Prior to the appeal teleconference, the institution shall designate one representative to participate during the teleconference. This shall be the only individual from the

institution permitted to directly address the review committee, and shall be the only individual to whom the committee directs its questions.

The review committee shall not require the prospective student-athlete whose academic credentials are at issue to be present during the teleconference. If the institution chooses to have the prospective student-athlete present during the teleconference (e.g., listening on speaker phone), the review committee shall not directly address him or her.

NCAA staff will direct the case manager and institutional representative(s) to sign on to the teleconference once his or her case has been called for review by the review committee chair.

The review committee chair will ask the case manager to present to the committee all relevant factual information, as well as the staff decision and rationale. The case manager will have 10 minutes to present the case in its entirety.

At the conclusion of the case manager's presentation, the review committee chair will provide the institution with 10 minutes to present any information it believes is pertinent to the case. The institution may not present any new factual information to the committee. In the event the institution presents new information, the committee will determine whether such information requires additional review by the NCAA staff.

After the case manager and the institutional representative have presented information, the review committee will have the opportunity to ask questions regarding information presented by the NCAA staff or institution at any time prior to deliberation.

When the review committee has determined that it has obtained all the information necessary for deliberation, the chair will direct the case manager and the institutional representative to depart the call, asking them to be on stand-by in the event additional information is requested by the review committee. The chair and NCAA staff will ensure that the case manager and the institutional representative have departed the call prior to deliberation.

After the review committee renders a decision, the NCAA staff shall provide the decision to the institution within 24 hours of the teleconference.

The recording of review committee teleconferences is prohibited.

9. Staff and Review Committee Authority and Review Process.

The review committee has the authority and is expected to render a decision when an institution wishes to appeal an invalidation decision made by the NCAA staff.

All staff and review committee decisions will be based on the following criteria:

- a. Reasonable explanation of academic irregularities in the individual's record corroborated in writing by the appropriate academic authorities and other supporting documentation; and
- b. Individual's reasonable reliance on information provided by high school personnel or institutional personnel.

10. Decisions of the NCAA Staff and/or Review Committee.

After reviewing all information, the staff and/or review committee will render one of the following decisions.

- a. **Validate.** The prospective student-athlete's academic record and/or demonstrated circumstances warrant the use of the academic credentials as presented to the NCAA Eligibility Center. The Eligibility Center is notified of the decision and will be instructed to remove the review code (N03) and to place the admissions alert code (N02) in the file, if appropriate.
- b. **Invalidate.** The prospective student-athlete's academic record and/or demonstrated circumstances do not warrant the use of the academic credentials as presented to the Eligibility Center. The Eligibility Center will render a final certification decision without the use of the denied credentials.
- c. **Table/Defer.** The staff or review committee may table/defer a prospective student-athlete's case due to inadequate or insufficient documentation. The case will be heard at the next available opportunity. If tabled by the review committee, the committee will direct the staff to work with the institution to obtain the needed information. In its directive to the staff, the review committee should indicate the information or documents that need to be acquired. A case may be tabled for not more than two calls unless the review committee agrees that it is unable to render a decision without the requested information. Under no circumstances will any case be tabled for more than four calls.

If an institution is not able to obtain the requested information within four weeks, it may request an extension from the chair of the review committee. The request should include documentation of the institution's efforts to obtain the requested information. If the request is denied, the case shall be heard on the next available call. If the extension request is approved, the chair shall provide a deadline for the case to be heard.

Additional Information Regarding Decisions of the NCAA Staff and/or Review Committee.

When information is received regarding potential fraudulent activity related to a prospective student-athlete's final academic certification, the academic and membership affairs staff will conduct a telephone or in-person interview with the individual providing the initial information. This will permit the staff to determine the nature and source of the information.

If the staff determines the information is reasonably reliable, it shall be shared with appropriate personnel at the member institution. Appropriate institutional personnel shall include, but are not limited to the institution's chancellor or president, provost or any other administrators listed in the NCAA membership database as having oversight of athletics, directors of athletics, senior woman administrators, compliance directors, faculty athletics representatives, admissions officers and registrars.

Before any invalidation of the final certification, the institution and the prospective student-athlete shall have the opportunity to respond to the academic and membership affairs staff.

If the student-athlete's certification is invalidated as a result of any follow-up investigation, his or her record will be made final without any credentials related to the fraud. If the invalidation of academic credentials results in the student-athlete not satisfying all initial-eligibility requirements, he or she shall be treated as a nonqualifier from this point forward. The student-athlete and member institution will be presented with the following options.

- a. Proceed without the credential in question.
- b. Request an appeal of this decision to the review committee.

If it is determined that the fraudulent activity is a systemic issue with a particular secondary school program, the high school review staff will be notified and shall assume responsibility for any subsequent investigation of the secondary school program.

11. Information to be Considered.

When deliberating the outcome of any review case, the review committee **will** consider, **as applicable**, any information submitted by the applicant institution, prospective student-athlete or NCAA staff relative to or affected by the prospective student-athlete's secondary school academic record. This may include, but is not limited to:

- a. Secondary school academic record;
- b. SAT and/or ACT scores;
- c. Extenuating or mitigating circumstances that may have contributed to the prospective student-athlete's academic record;
- d. Letters of recommendation or support;
- e. Student-athlete's written comments;
- f. Evidence supporting or explaining the prospective student-athlete's academic record (e.g., coursework completed by the prospective student-athlete, course syllabus, detailed timeline for completion of the course by the prospective student-athlete, academic authority statement detailing the prospective student-athlete's completion of the course) including documentation of the specific content, course instruction methodology, instructor/student interaction and student assessment(s) for any particular course at issue; and
- g. Any other information the review committee deems appropriate.

The review committee cannot consider coursework completed as either a part-time or full-time student at a collegiate institution. Further, the review committee should not consider the prospective student-athlete's potential to be academically successful at the collegiate institution.

12. Appeals/Reconsiderations.

- a. Appeals of Staff Decisions. After the staff has acted on a review case, the involved institution may appeal the decision to the review committee. An institution may appeal a staff decision for any reason, but its intent to file an appeal must be made within 30 days of written notification of the staff's decision.

Any appeal filed after 30 days must include an explanation of why the appeal was not filed within the prescribed time limit. The chair of the review committee shall determine whether any appeal filed after 30 days shall be heard.

- b. Reconsideration. After the staff or review committee has acted on a review case, the institution may request the staff or review committee reconsider its decision if the institution submits new information that was not originally considered by the staff or review committee. Cases with new or additional information may not be heard by the review committee until the staff has reviewed or considered the new information.

13. Recusal.

A review committee member or NCAA staff member shall recuse himself or herself from participating in proceedings (i.e., staffing a case or deliberating as a review committee member) of a review case when he or she is directly connected with the involved institution. This includes, but is not limited to, a member institution, conference or secondary school. A review committee or staff member with a personal relationship or institutional affiliation that reasonably would result in the appearance of bias or prejudice should refrain from participating in any manner in the processing of a review request. It is the responsibility of the review committee or staff member to remove himself or herself if a conflict exists. Institutional objections to a review committee or staff member participating in the review of a case should be raised with and resolved by the chair or the most senior member of the review committee as soon as recognized, but will not be considered unless the concern is raised prior to the scheduled teleconference. Exceptions to the recusal policy may be granted by the chair or most senior member of the review committee due to time constraints.

14. Conflict of Interest.

“The NCAA is a voluntary Association comprised of colleges, universities, conferences and other organizations, and governed through a membership-led committee structure. Within the governance structure, committee members must carefully balance their responsibilities to their respective institutions and/or conferences with the obligation to advance the interests of the Association, the division, or the sport, and ultimately enhance the student-athlete experience. While the fiduciary obligations of committee members to their own institution, their conference, and to the Association ordinarily are not in conflict, it is recognized that as a representative membership organization, committee members’ fiduciary obligations are first to their institution, second to their conference, and third to the Association. NCAA committee service involves important ethical and

moral obligations. Committee integrity is critical to the decision-making process and includes trust, confidentiality and honesty in all issues and aspects of service and representation. NCAA committee members shall disclose any conflict or potential conflict between their respective personal, professional, institutional, conference, or business interests and the interests of the Association that may affect or otherwise threaten such integrity, in any and all actions taken by them on behalf of the Association, for committee evaluation under this Statement.

In addition to any fiduciary obligation to their institution and conference, committee members also have a fiduciary duty to the Association not to use knowledge or information obtained solely due to service on that committee to the disadvantage of the Association during the term of committee service. Further, a Committee member shall not participate in the committee's discussion or vote on any action that might bring direct or indirect personal financial benefit to the member or any organization (other than the member's institution or conference) in which the member is financially interested. A committee member should also not participate in a discussion or vote for which the member's institution or conference is to be accorded a special benefit beyond benefits shared with other institutions or conferences or is to receive a penalty or disqualification. A violation of either of the above rules by a member of the committee shall not invalidate the action taken by the committee if, following disclosure of the conflict of interest, the committee authorizes, ratifies or approves the action by a vote sufficient for the purpose, without counting the vote of the committee member with the conflict of interest, and the appropriate oversight body approves the action.

A committee member is responsible for advising the chair of any actual or potential conflicts of interest or obligations which he/she may have hereunder, and should recuse him/herself from participating in proceedings, as may be warranted by this policy. Abuse of one's position as a member of a committee may result in dismissal from that position. Where such abuse appears evident, a committee member will be notified by the committee chair and will have the opportunity to present a rebuttal or details of the situation." (*Excerpt from the August 2008 NCAA Executive Committee minutes.*)

15. Confidentiality.

Review committee members shall not communicate any information related to specific review cases to anyone other than NCAA staff or other review committee members. Under no circumstances shall information related to a prospective student-athlete's academic record or review case be communicated with any other person (e.g., media representative, parent, member institution, conference office).

16. Speaking Agent Policy.

“The president of the Association and the chair of the Executive Committee are the only individuals authorized to speak on behalf of the Association except as outlined below. An individual representing a member institution or conference who speaks or opines on an Association issue only has the authority to express the view of that individual or the member institution or conference unless the individual has been designated by the Executive Committee of the Association as a speaking agent of the Association on that issue. Committee chairs are hereby designated as speaking agents of their committees regarding issues within their committees’ jurisdiction on which there is consensus, except that positions of advocacy on behalf of the committee or the Association to be communicated in writing or orally to persons or entities external to the Association must have prior approval by the NCAA Executive Committee or the president of the Association. The president of the Association is hereby granted authority to designate additional speaking agents of the Association.” *(Excerpt from the April 2001 Executive Committee minutes.)*

17. Absences.

The processing of review cases is a very time-sensitive process. Prospective student-athletes need timely decisions in order to practice, receive institutional financial aid and compete. The staff and review committee must work to ensure institutions receive decisions as quickly as possible.

Because the review committee makes many of these decisions, it is imperative that all review committee members are present on each call. There may be times that a review committee member is unable to attend a call due to other commitments or to circumstances beyond his or her control. However, if those circumstances arise, it is the responsibility of the review committee member to inform the staff immediately so an alternate call may be scheduled, if needed.

FOR IMMEDIATE RELEASE

TBD

CONTACT INFORMATION:

<Name>

<Title>

<phone>

<email>

<INSTITUTION> STUDENT-ATHLETES OUTPACE NATIONAL GRADUATION RATES

The NCAA has released the latest Division II graduation rate data, including the division's Academic Success Rate, which held good news for <institution>.

<Placeholder for institution data>

<Placeholder for broad national ASR data>

Even when utilizing the less-inclusive federal rate, Division II student-athletes perform significantly better than the general student body. The federal rate for Division II student-athletes is <placeholder> percent, <placeholder> percentage points higher than the overall student body at Division II colleges and universities.

This is the fourth year the NCAA has released the Division ASR. The NCAA developed the Division II ASR at the request of college and university presidents who believed the federal graduation rate was flawed. Division II's ASR data is similar to the Division I Graduation Success Rate as it takes transfer students in account. However, given the partial-scholarship financial aid model of Division II, ASR also includes student-athletes not on athletically related financial aid.

<Placeholder for institution boilerplate>

Resources Available to Nonqualifiers in Division II

This sheet is intended to outline the resources that are available to nonqualifiers during their initial year of collegiate enrollment; however, it should only be used as a quick reference guide. For additional information, please refer to the NCAA Division II Manual or the NCAA Legislative Services Database for the *Internet* (LSDBi) at www.ncaa.org.

A **nonqualifier** is a student who has not graduated from high school or who, at the time specified in the regulation, presented neither the core-curriculum grade-point average and SAT/ACT score required for a qualifier. [NCAA Bylaw 14.02.10.3]

<i>Resources</i>	<i>Are nonqualifiers eligible?</i>
Academic/tutoring services	Yes
Competition	No
Complimentary admissions	
One for self; all regular-season home athletics contests	Yes
Four complimentary admissions; home or away contests in the student-athlete's sport	No
Conditioning program (including workout apparel)	Yes (supervised only by institution's strength coach or trainer)
Drug-rehabilitation expenses	Yes
Financial Aid	
Regular term	Yes (if aid is unrelated to athletics ability)
Summer-orientation program (subject to the conditions of Bylaw 15.2.7)	Yes
Summer school prior to initial year (subject to the conditions of Bylaw 15.2.7)	Yes
Training table	No (unless student-athlete pays full cost)
Institutional awards Banquets—expenses/meals	No
Insurance, athletics medical	Yes
Outside competition (basketball)	

<i>Resources</i>	<i>Are nonqualifiers eligible?</i>
During the season	No (except intramurals)
During the remainder of the academic year (other than during the season)	No (except intramurals)
Summer after initial academic year	Yes
Outside competition (sports other than basketball)	
During the season	No (except intramurals and individual competition)
During the remainder of the academic year (other than during the season)	No (except intramurals and individual competition)
Summer after initial academic year	Yes
Tryouts for NCAA-approved outside teams	Yes
Practice	No
Promotional materials inclusion of photos in media guide, game programs, brochures, etc.	Yes
Rehabilitation expenses (postsurgical) for injury related to athletics participation	Yes (when rehab is necessary to prepare for practice and competition)
Student host	No
Surgical expenses for injury during voluntary workout	Yes
Team manager	No
Team travel	No
Training-room facilities (in conjunction with weight-training program)	Yes
Weight training	Yes (supervised only by institution's strength coach or trainer)

National Collegiate Athletic Association**Executive Committee****CONFLICT OF INTEREST POLICY**

Conflict of Interest Statement

The NCAA is a voluntary Association comprised of colleges, universities, conferences and other organizations, and governed through a membership-led committee structure. Within the governance structure, committee members must carefully balance their responsibilities to their respective institutions and/or conferences with the obligation to advance the interests of the Association, the division, or the sport, and ultimately enhance the student-athlete experience. While the fiduciary obligations of committee members to their own institution, their conference, and to the Association ordinarily are not in conflict, it is recognized that as a representative membership organization, committee members' fiduciary obligations are first to their institution, second to their conference, and third to the Association. NCAA committee service involves important ethical and moral obligations. Committee integrity is critical to the decision-making process and includes trust, confidentiality and honesty in all issues and aspects of service and representation. NCAA committee members shall disclose any conflict or potential conflict between their respective personal, professional, institutional, conference, or business interests and the interests of the Association that may affect or otherwise threaten such integrity, in any and all actions taken by them on behalf of the Association, for committee evaluation under this Statement.

In addition to any fiduciary obligation to their institution and conference, committee members also have a fiduciary duty to the Association not to use knowledge or information obtained solely due to service on that committee to the disadvantage of the Association during the term of committee service. Further, a Committee member shall not participate in the committee's discussion or vote on any action that might bring direct or indirect personal financial benefit to the member or any organization (other than the member's institution or conference) in which the member is financially interested. A committee member should also not participate in a discussion or vote for which the member's institution or conference is to be accorded a special benefit beyond benefits shared with other institutions or conferences or is to receive a penalty or disqualification. A violation of either of the above rules by a member of the committee shall not invalidate the action taken by the committee if, following disclosure of the conflict of interest, the committee authorizes, ratifies or approves the action by a vote sufficient for the purpose, without counting the vote of the committee member with the conflict of interest, and the appropriate oversight body approves the action.

A committee member is responsible for advising the chair of any actual or potential conflicts of interest or obligations which he/she may have hereunder, and should recuse him/herself from participating in proceedings, as may be warranted by this policy. Abuse of one's position as a member of a committee may result in dismissal from that position. Where such abuse appears evident, a committee member will be notified by the committee chair and will have the opportunity to present a rebuttal or details of the situation. (August 2008 Executive Committee minutes)

Speaking Agent Policy

The president of the Association and the chair of the Executive Committee are the only individuals authorized to speak on behalf of the Association except as outlined below. An individual representing a member institution or conference who speaks or opines on an Association issue only has the authority to express the view of that individual or the member institution or conference unless the individual has been designated by the Executive Committee of the Association as a speaking agent of the Association on that issue. Committee chairs are hereby designated as speaking agents of their committees regarding issues within their committees' jurisdiction on which there is consensus, except that positions of advocacy on behalf of the committee or the Association to be communicated in writing or orally to persons or entities external to the Association must have prior approval by the NCAA Executive Committee or the president of the Association. The president of the Association is hereby granted authority to designate additional speaking agents of the Association. (*April 2001 Executive Committee minutes*)



NCAA Division II

Academic Requirements Committee Subcommittee on Progress-Toward-Degree Waivers

Policies and Procedures Manual

Effective: June 13, 2008

Last Updated 09/25/09

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1. **Legislated Duties of the NCAA Division II Academic Requirements Committee Subcommittee on Progress Towards Degree Waivers.**

The NCAA Division II Academic Requirements Committee Subcommittee on Progress-Toward-Degree Waivers shall be responsible for reviewing and establishing procedures for considering waivers of the progress-toward-degree requirements in accordance with NCAA Bylaw 14.4.3.8.

2. **Responsibilities of the Subcommittee.**

- a. Review cases and render decisions consistent with related legislation and policies and procedures.
- b. On an annual basis, review case decisions by the NCAA staff during the previous academic year to determine if such cases should continue to be included as case precedent.
- c. On an annual basis, provide a report of all staff and subcommittee decisions to the NCAA Division II Management Council.
- d. Study and make recommendations to the Management Council concerning the policies and procedures governing progress-toward-degree waivers.
- e. Study and make recommendations to the Management Council, on request, regarding NCAA Division II legislation that relates to progress toward degree.

3. **Subcommittee Terms.**

Each subcommittee member will generally serve the duration of his or her term on the NCAA Division II Academic Requirements Committee on the subcommittee.

4. **Subcommittee Organization and Areas of Review.**

The subcommittee consists of five members of the Academic Requirements Committee (four committee members and the chair of the full committee).

The subcommittee will review waivers in the following areas:

- Six-hour requirement
- “12/24 rule”
- Full-time program – 12-hour requirement
- “75/25 rule”
- Full-time enrollment for learning disabled
- Grade-point average

5. **Selection of Subcommittee Chair.**

The chair of the subcommittee shall be selected by members of the full committee. Generally, the chair serves as chair for the remainder of his or her own term on the subcommittee.

6. **Responsibilities.**

a. **Subcommittee Chair.**

- (1) Conduct conference calls and meetings of the subcommittee;
- (2) Recommend selection of new subcommittee chair;
- (3) Welcome and assist in transition and training of new subcommittee members;
- (4) When requested, review cases that do not meet the filing-deadline requirement to determine if the case should be considered by the subcommittee; and
- (5) Contact subcommittee members who are not discharging their responsibilities and recommend to the Academic Requirements Committee chair that a member of his or her subcommittee be replaced if such a member is not discharging his or her duties.

b. **Subcommittee Members.**

- (1) Thoroughly review all case materials prior to the conference call and be prepared to discuss and decide each case;
- (2) Be present and participate on all scheduled conference calls;

- (3) Communicate to staff if unable to participate on a particular conference call;
- (4) Recuse themselves from cases when appropriate; and
- (5) Adhere to the Academics Requirements Committee Subcommittee on Progress-Toward-Degree Waivers Policies and Procedures Manual and to the Academic Requirements Committee Policies and Procedures Manual.

c. **Staff.**

- (1) Review and process/prepare all progress-toward-degree waiver cases;
- (2) Render an initial decision for all progress-toward-degree waivers;
- (3) For case decisions appealed by a member institution, the staff will prepare the case in accordance with established guidelines for review by the subcommittee; and
- (4) Provide all information the subcommittee needs: The staff shall present the case on a subcommittee conference call. During its presentation, the staff shall provide a brief overview of the case, including the mitigating circumstances that the institution and/or student-athlete have raised and applicable case precedent. The staff will then answer questions. The staff will provide the applicant institution with the result of the subcommittee's decision as soon as reasonably possible but not later than 24 hours after the decision.

7. **Review Procedures.**

- a. The Academic Requirements Committee has authorized the NCAA academic and membership affairs staff to make all initial decisions regarding waivers of progress-toward-degree legislation.
- b. After the staff has acted on a progress-toward-degree waiver, the involved institution may appeal the staff's decision to the subcommittee.
- c. After the subcommittee has acted on a progress-toward-degree waiver, the involved institution may appeal the decision to the **NCAA Division II Management Council Subcommittee**. The **Management Council Subcommittee's**

determination shall be final, binding and conclusive and shall not be subject to further review by any other authority.

- d. Academic and membership affairs staff members shall notify applicants regarding the staff/subcommittee(s)' determination of waiver applications and shall provide written confirmation of the decision to all appropriate parties.
- e. Pending the staff/subcommittee(s)' final approval of the waiver application, student-athletes remain ineligible for competition.

8. **Teleconference and Voting Procedures.**

The subcommittee shall meet via teleconference as needed. A quorum of more than 50 percent of the subcommittee members present and eligible to vote is needed for the teleconference to proceed. It is vital that all subcommittee members be present on all teleconferences to ensure the timely consideration of waiver appeals. The deliberation of an application shall involve subcommittee members and academic and membership affairs staff members only.

The subcommittee chair is responsible for conducting the teleconference and begins by asking for a motion to approve the minutes (the cases decided on the previous teleconference) and the staff decisions, if any. Once the minutes and staff decisions are approved with any noted revisions, the chair proceeds to the cases for discussion, which are considered individually. The staff member who processed the case is present on the teleconference to present the basic facts of the case then the chair leads the discussion and calls for a vote.

Each case must be moved and seconded, and a vote taken. The chair votes only in the event of a tie or if the chair is needed for a quorum. If a case involves a subcommittee member's institution or an institution from his or her conference or the subcommittee member feels that he or she must recuse himself or herself and the subcommittee member is needed to establish a quorum, the subcommittee member should move the case prior to discussing the case and then recuse himself or herself from discussion or voting on the case. The subcommittee member should hang up to avoid participating in the discussion.

9. **Appeals.**

- a. In order to appeal a staff decision, the involved institution must submit a written notice of appeal to be received in the national office not later than 30 days after it

has received notification of the staff decision. The written notice of appeal must identify the specific ground(s) on which it is based.

- b. In order to appeal a subcommittee decision, the involved institution must submit a written notice of appeal to be received in the national office not later than 30 days after it has received notification of the subcommittee decision. The grounds for appealing a decision are:

- (1) That the subcommittee improperly applied NCAA legislation or official interpretations;
- (2) That the subcommittee took an action inconsistent with established precedent;
- (3) That the subcommittee deviated from its approved procedures; or
- (4) That the decision of the subcommittee is clearly erroneous.

The written notice of appeal must identify the specific ground(s) on which it is based.

- c. Any request for appeal filed after 30 days must include an explanation of why the appeal was not filed within the prescribed time limit. The chair of the subcommittee shall determine whether any appeal filed beyond 30 days shall be heard.
- d. In each appealed case, the NCAA staff/subcommittee shall provide the appellate subcommittee with a written report setting forth the basis for its decision. The report shall identify the relevant NCAA rules and interpretations and shall specify the information and any precedent relied on by the staff/subcommittee in reaching its decision.
- e. The subcommittee shall expeditiously reach a decision. The academic and membership affairs staff shall notify the involved institution and shall provide a written confirmation of the decision.
- f. If, in reviewing the appeal, the subcommittee concludes that new information that was not made available to the staff/subcommittee at the time its initial decision has been reported, and that the information is of such importance in the judgment of the appropriate staff/subcommittee, to make a different result reasonably probable, the case shall be remanded to the staff/subcommittee for further review.

- g. If an academic and membership affairs staff member partially/conditionally approved a waiver request that is then appealed to the subcommittee, the subcommittee may not overturn the staff's partial/conditional approval.
- h. All communication regarding a waiver request must be directed to the academic and membership affairs staff or the chair of the subcommittee. No other subcommittee members should be contacted regarding appeals that will come before or after the subcommittee's action.

10. **Reconsiderations.**

After the staff/subcommittee has acted on a progress-toward-degree waiver, the institution may request the staff/subcommittee reconsider its decision if the institution submits new information that was not originally considered by the staff/subcommittee. Cases with new/additional information may not be heard by the subcommittee until the staff/subcommittee has reviewed/considered the new information.

11. **Confidentiality.**

Subcommittee members shall not communicate any information related to specific waiver cases to anyone other than NCAA staff or other subcommittee members. Under no circumstances shall information related to a student's academic record or waiver be communicated with any other person (e.g., media representative, parent, member institution, conference office).

12. **Other Policy Matters.**

For any other policy related matters (e.g., appointment or election, attendance policy, conflict of interest policy, recusal, policy regarding speaking agents of the Association), the subcommittee will follow, where applicable, the Academic Requirements Committee Policies and Procedures Manual.



NCAA Division II

Academic Requirements Subcommittee on Initial-Eligibility Waivers

Policies and Procedures Manual

Effective: June 27, 2005

Last Updated 09/08/08

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1. **Legislated Duties of the Academic Requirements Subcommittee (NCAA Bylaw 21.7.6.1)**

The subcommittee shall be responsible for reviewing requests for waivers of the initial-eligibility requirements in accordance with Bylaw 14.3.1.5.

2. **Responsibilities of the subcommittee**

- a. Review cases where an institution chooses to appeal an NCAA staff decision and render decisions consistent with related legislation and policies and procedures.
- b. On an annual basis, review and make recommendations, if necessary, to the NCAA Division II Management Council regarding minimum threshold requirements for filing an initial-eligibility waiver.
- c. On an as needed ~~annual basis~~, review case decisions by the NCAA staff during the previous academic year to determine if such cases should continue to be included as case precedent.
- d. On an annual basis, provide a report of all staff and subcommittee decisions to the Management Council.
- e. Study and make recommendations to the Management Council concerning the policies and procedures governing initial-eligibility waivers.
- f. Study and make recommendations to the Management Council, on request, regarding NCAA Division II legislation that relates to initial eligibility.

3. **Subcommittee Terms**

Legislated Term of Office (Bylaw 21.7.2.1)

Generally, subcommittee members shall be appointed for one four-year term. The member's term of service shall commence on the first day of September following the member's appointment. A former subcommittee member may be appointed to an additional term on the committee after three years have elapsed. An individual who has served two terms on the committee may not serve further on the subcommittee.

4. **Subcommittee Organization and Areas of Review**

Each subcommittee member will generally serve the duration of his or her term on the Academic Requirements Subcommittee on the appointed subcommittee. Each subcommittee generally consists of five members.

Subcommittees

The subcommittee will review waivers in the following areas:

- Core Course
- Foreign Student
- Disability
- Transcript Change
- GPA
- Test Score

5. **Subcommittee Appointment and Resignation Policies and Requirements**

Legislated appointment of committee members (Bylaw 21.7.2.2)

The Management Council makes appointments as needed each year to fill vacancies that occur.

- **Appointment Policies** The Management Council considers the following in making appointments to the Academic Requirement Committee (ARC):
 - a. Consideration of an individual's position on campus or at the conference office.
 - b. Individuals eligible for reappointment.
 - c. Consideration of an individual's expertise/background in a particular area or field.
- **Appointment Procedures**
 - a. A one-page information form has been developed on which each nominee provides information regarding institutional/conference position, experience, current or past NCAA committee service, education and qualifications. Such documents, if submitted, are not provided to the Management Council. No nominee will be considered by the Management Council unless the information form is submitted.
 - b. Nominations may be submitted by the nominee or by a peer. Only nominations submitted in accordance with the deadline will be considered, except in a situation where no nominee meets the specific requirements for the vacancy. In that case, the Management Council may appoint an individual to fill the vacancy.
 - c. All nominations are to be sent to the coordinator responsible for committee administration at the NCAA national office and not directly to the members of the Management Council. Nominations may be submitted online at http://www.ncaa.org/membership/governance/committee_admin/index.html.

- d. A file of nominees for committee service shall be maintained in the national office for a one-year period, and such nominees should be considered for any vacancy occurring on the appropriate committee during that year.
- e. Additional nominations will be solicited where there are no eligible and qualified individuals nominated prior to the deadline.

Resignation Policy

If a member of the Academic Requirements Committee decides that he or she must resign from participating as a member of the committee, the committee member must provide written notice to the NCAA staff member who serves as a liaison to the Academics Requirements Committee. Once the NCAA staff has received a written notice of resignation the procedures to solicit and appoint a new member will be initiated and a new committee member will be appointed as soon as possible.

6. Selection of Subcommittee Chair

The chair of the subcommittee shall be selected by members of the ARC. Generally, the chair serves as chair for the remainder of his or her own term on the subcommittee.

7. Responsibilities

- **Subcommittee Chair**

- a. Conduct teleconferences and meetings of the subcommittee;
- b. Recommend selection of new subcommittee chair;
- c. Welcome and assist in transition and training of new subcommittee members;
- d. When requested, review cases that do not meet minimum threshold to determine if the case should be considered by the subcommittee; and
- e. Contact subcommittee members who are not discharging their responsibilities and recommend to the waivers committee chair that a member of his or her subcommittee be replaced if such a member is not discharging his or her duties.

- **Subcommittee Members**

- a. Thoroughly review all case materials prior to the teleconference and be prepared to discuss and decide each case;
 - b. Be present and participate on all scheduled teleconference calls;
 - c. Communicate to staff if unable to participate on a particular teleconference call;
 - d. Recuse themselves from cases when appropriate; and
 - e. Adhere to the Academics Requirements Subcommittee on Initial-Eligibility Waivers policies and procedures.
- **Staff (~~Eligibility Center~~)**
 - a. Review and process/prepare all initial-eligibility waiver cases;
 - b. Render an initial decision for all initial-eligibility waiver cases except cases involving ~~a-students~~ with education-impacting disabilities ~~a-disability~~, based on the guidelines set forth in the staff review process outlined in this document. For those cases the staff is not authorized to decide (i.e., partial approval and denials of disability waivers) the staff will prepare the case in accordance with established guidelines for review by the subcommittee; and
 - c. Provide all information the subcommittee needs. The staff shall present the case on a subcommittee conference call. During its presentation, the staff shall provide a brief overview of the case, including the mitigating circumstances that the institution and/or student-athlete have ~~raised-and applicable-case-precedent~~. The staff will then answer questions. The staff will provide the applicant institution with the result of the subcommittee's decision as soon as reasonably possible but not later than 24 hours after the decision.

8. **Teleconference and Voting Procedures**

Generally, the subcommittee shall meet via teleconference once per week at an established time or as needed. A quorum of more than 50 percent of the subcommittee members present and eligible to vote is needed for the call to proceed.

It is vital that all subcommittee members be present on all calls to ensure the timely consideration of waiver appeals.

The subcommittee chair is responsible for conducting the conference call and begins by asking for a motion to approve the minutes (the previous week's cases) and the staff decisions, if any. Once the minutes and staff decisions are approved with any noted revisions, the chair proceeds to the cases for discussion, which are considered individually. The staff member who processed the case is present on the call to present the basic facts of the case then the chair leads the discussion and calls for a vote.

Each case must be moved and seconded, and a vote taken. The chair votes only in the event of a tie or if the chair is needed for a quorum. If a case involves a subcommittee member's institution or an institution from his or her conference or the subcommittee member feels that he or she must recuse himself or herself and the subcommittee member is needed to establish a quorum, the subcommittee member should move the case prior to discussing the case and then recuse himself or herself from discussion or voting on the case.

9. **Staff ~~(Eligibility Center)~~ Review Process**

The NCAA staff has the authority and is expected to render a decision for all initial-eligibility waiver cases, except for those cases involving a student with a disability. All staff decisions not based on case precedent will be based on the following criteria:

- Academic readiness of the prospective student-athletes.
- Mitigating circumstances and whether the mitigating circumstances were within the control of the prospective student-athlete; and
- Presence of an NCAA, clearinghouse or high-school/school-district procedure preventing fulfillment of the initial-eligibility requirements.

After reviewing all information the staff will render one of the following decisions:

- **Approval.** The staff believes the student-athlete's academic record and/or demonstrated circumstances warrants a waiver of the normal application of the initial-eligibility legislation. By approving the waiver, the staff is permitting the student-athlete to compete, practice and receive institutional financial aid, including athletically related financial aid, during his or her first year of collegiate enrollment.

- **Denial.** The staff believes the student-athlete's academic record and/or demonstrated circumstances warrants a waiver of the normal application of the initial-eligibility legislation. The student-athlete will be responsible to follow all applicable legislative restrictions (e.g., if a student-athlete is a nonqualifier, he or she would not be permitted to practice, compete or receive institutional financial aid including athletically related financial aid during his or her first year of residence at the intercollegiate institution.)
 - **Partial Approval.** The staff believes the student-athlete's academic record and/or demonstrated circumstances warrants a partial approval of the normal application of the initial-eligibility requirements. By partially approving the waiver, the staff is declaring the student-athlete a partial qualifier and permitting the student-athlete to receive institutional financial aid, including athletically related financial aid, and practice only on campus or at the institution's regular practice facility, but he or she may not compete during the first academic year in residence.
 - **Retest.** If the staff believes it is warranted, it may allow a student-athlete the opportunity to take the SAT or ACT exam on the next available administration of the exam, even if the test date is after the student-athlete's initial date of full-time collegiate enrollment. In addition to allowing a student-athlete the opportunity to retake the SAT or ACT exam, it may permit a student-athlete's waiver to be approved if the student-athlete receives a qualifying score.
- **ACT/SAT Retest Procedures.** If the staff provides a student-athlete with the ability to retake the ACT or SAT test, the following procedure will be followed:
- a. The staff will indicate the result the retest may have on the student-athlete's waiver (e.g., if a qualifying test score is achieved the student-athlete's waiver will be approved). Additionally, the staff will indicate whether a qualifying test score must be achieved with a single administration or if the scores from the test may be combined with previous test scores.
 - b. The staff will indicate any specific requirements under which the retest must be administered (e.g., nonstandard administration).
 - c. The staff shall notify the NCAA Eligibility Center of any student-athletes who have been granted the opportunity to retake the ACT and/or SAT exam.
 - d. The staff will notify the applicant institution in the decision letter all conditions and potential results of the waiver based on the test result.

Additionally, the staff will inform the institution that the results from the retest must be submitted to the national office and to the NCAA Eligibility Center. The NCAA Eligibility Center will notify the NCAA staff that the test scores have been received and will request the staff to indicate whether the clearinghouse is permitted to use the scores and the result the score has on the waiver (e.g., approve, deny).

- e. The NCAA staff will notify the institution of the status of the waiver (no waiver is approved until the institution has received notification from the staff) and will update the waiver database.
- f. If the student-athlete does not achieve a qualifying test score, the institution will be informed that the waiver may be reconsidered by the staff if the test results will reduce the student-athlete's deficiency. The notice of reconsideration must be submitted by the applicant institution within five days of notification from the NCAA.

10. **Decisions of the Subcommittee**

The subcommittee has the authority, pursuant to the authority provided to it by the Management Council (Bylaw 14.3.1.4) to hear, deliberate and decide all waivers of initial eligibility. After reviewing all information the subcommittee will render one of the following decisions:

- **Approval.** The subcommittee believes the student-athlete's academic record and/or demonstrated circumstances warrants a waiver of the normal application of the initial-eligibility legislation. By approving the waiver, the subcommittee is permitting the student-athlete to compete, practice and receive institutional financial aid, including athletically related financial aid, during his or her first year of collegiate enrollment.
- **Denial.** The subcommittee believes the student-athlete's academic record and/or demonstrated circumstances warrants a waiver of the normal application of the initial-eligibility legislation. The student-athlete will be responsible to follow all applicable legislative restrictions (e.g., if a student-athlete is a nonqualifier, he or she would not be permitted to practice, compete or receive institutional financial aid including athletically related financial aid during his or her first year of residence at the intercollegiate institution.)
- **Partial Approval.** The subcommittee believes the student-athlete's academic record and/or demonstrated circumstances warrants a partial approval of the normal application of the initial-eligibility requirements. By partially approving

the waiver, the subcommittee is declaring the student-athlete a partial qualifier and permitting the student-athlete to receive institutional financial aid, including athletically related financial aid, and practice only on campus or at the institution's regular practice facility, but he or she may not compete during the first academic year in residence.

- **Retest.** If the subcommittee believes it is warranted, it may allow a student-athlete the opportunity to take the SAT or ACT exam on the next available administration of the exam, even if the test date is after the student-athlete's initial date of full-time collegiate enrollment. In addition to allowing a student-athlete the opportunity to retake the SAT or ACT exam, it may permit a student-athlete's waiver to be approved if the student-athlete receives a qualifying score.
- **ACT/SAT Retest Procedures.** If the subcommittee provides a student-athlete with the ability to retake the ACT or SAT test, the following procedure will be followed:
 - a. The subcommittee will indicate the result the retest may have on the student-athlete's waiver (e.g., if a qualifying test score is achieved the student-athlete's waiver will be approved). Additionally, the subcommittee will indicate whether a qualifying test score must be achieved with a single administration or if the scores from the test may be combined with previous test scores.
 - b. The subcommittee will indicate any specific requirements under which the retest must be administered (e.g., nonstandard administration).
 - c. The staff shall notify the NCAA Eligibility Center Initial-Eligibility Clearinghouse of any student-athletes who have been granted the opportunity to retake the ACT and/or SAT exam.
 - d. The staff will notify the applicant institution in the decision letter all conditions and potential results of the waiver based on the test result set forth by the subcommittee as requested. Additionally, the staff will inform the institution that the results from the retest must be submitted to the national office and to the Eligibility Center clearinghouse. The Eligibility Center clearinghouse will notify the NCAA staff that the test scores have been received and will request the staff to indicate whether the Eligibility Center clearinghouse is permitted to use the scores and the result the score has on the waiver (e.g., approve, deny).
 - e. The NCAA staff will notify the institution of the status of the waiver (no waiver is approved until the institution has received notification from the

staff) and will update the waiver database and resubmit the waiver coversheet to be approved by the subcommittee.

- f. If the student-athlete does not achieve a qualifying test score, the institution will be informed that the waiver may be reconsidered by the subcommittee if the test results will reduce the student-athlete's deficiency. The notice of reconsideration must be submitted by the applicant institution within five days of notification from the NCAA.

- **Table/Defer.** The subcommittee may table/defer a student-athlete's waiver due to inadequate or insufficient documentation. The case will be heard at the next available opportunity and the subcommittee will direct the staff to work with the institution to obtain the needed information. In its directive to the staff, the subcommittee should indicate what information/documents need to be acquired. A case may be tabled for not more than two calls unless the subcommittee agrees that it is unable to render a decision without the requested information. In no case will any waiver be tabled for more than four weeks (calls).

If an institution is unable to obtain the requested information within four weeks, it may request an extension from the chair of the subcommittee. The request should include documentation of the institution's efforts to obtain the requested information. If the request is denied, the case shall be heard on the next available call. If the extension request is approved, the chair shall provide a deadline for the case to be heard.

- **Review Minimum Threshold.** The staff may, but is not required to, deny any initial-eligibility waiver case for a student-athlete whose deficiency is greater than the ~~established~~ threshold value established by the Management Council. The staff shall inform the applicant institution in writing that the waiver was denied for failing to meet the minimum threshold requirements.

The applicant institution, on receipt of notification from the NCAA staff, may request in writing that the chair of the subcommittee review the case to determine if the subcommittee will review the staff's denial of the case. The subcommittee is not required to review any case that does not meet minimum threshold requirements.

- **Information to be considered.** When deliberating the outcome of any initial-eligibility waiver, the subcommittee may consider any information submitted by the applicant institution and student-athlete relative to or affected by the

student-athlete's secondary school academic record. This may include, but is not limited to:

- a. Secondary-school academic record;
- b. SAT and/or ACT scores.
- c. Extenuating/mitigating circumstances that may have contributed to the student-athlete's failure to satisfy NCAA Division II initial-eligibility requirements. **(Please see Appendix if an institution uses misadvisement, misinformation or lack of information as a mitigating circumstance);**
- d. Letters of recommendation or support;
- e. Student-athlete's written comments;
- f. For waiver other than disability waivers, case precedent provided by the applicant institution and/or staff; and
- g. For student-athletes with disability, the subcommittee must follow the guidelines as presented in Appendix C.

Although the subcommittee may consider documentation relative to the student-athlete's potential to be successful at a collegiate institution, it can not consider course work completed as either a part-time or full-time student at a collegiate institution, unless that course work was acceptable as work that could be used to satisfy initial-eligibility requirements.

11. **Appeals/Reconsideration**

Appeals of Staff Decisions

After the staff has acted on an initial-eligibility waiver, the involved institution may appeal the decision to the subcommittee. There is a 30-day time limitation for the notification to file an appeal. An institution may file an appeal for any reason. The waiver subcommittee or the Academic Requirements Committee may affirm or deny an appeal of a staff decision, but it may not overturn a staff decision to deny a waiver that was previously a partial approval.

Legislated Appeals Process

After the subcommittee has acted on an initial-eligibility waiver, the involved institution may appeal the decision to the Management Council. The Management Council determination shall be final, binding and conclusive and shall not be subject to further review by any other authority.

All appeals of subcommittee decisions to the Management Council must be received within 30 days of notification of the decision and must be based on one of the following grounds:

- a. The subcommittee improperly applied NCAA legislation or official interpretations;
- b. The subcommittee took action inconsistent with established precedent (not applicable for disability waivers);
- c. The subcommittee deviated from approved procedures; or
- d. The factual findings of the subcommittee are clearly erroneous.

Any appeal filed after 30 days must include an explanation of why the appeal was not filed within the prescribed time limit. The chair of the Management Council shall determine whether any appeal filed after 30 days shall be heard.

Reconsideration

After the subcommittee or the NCAA staff has acted on an initial-eligibility waiver, the institution may request the subcommittee or the staff reconsider its decision if the institution submits new information that was not originally considered by the subcommittee or the staff. Cases with new/additional information may not be heard by the Management Council or ~~until~~ the subcommittee until the NCAA staff has reviewed/considered the new information, and has had an opportunity to render a decision based on the new information submitted.

12. **Recusal**

A committee member or NCAA academic and membership affairs ~~membership services~~ staff member shall recuse himself or herself from participating in proceedings (e.g., staffing a case or deliberating as a subcommittee member) of a waiver case when he or she is directly connected with the involved institution, including, but not limited to, a member of the subcommittee member's institution or institution's conference. A

subcommittee or staff member with a personal relationship or institutional affiliation that reasonably would result in the appearance of bias or prejudice should refrain from participating in any manner in the processing of a waiver request. It is the responsibility of the subcommittee or staff member to remove himself or herself if a conflict exists. Institutional objections to a subcommittee or staff member participating in a review of a case should be raised with and resolved by the chair or the most senior member of the subcommittee as soon as recognized but will not be considered unless the concern is raised prior to the scheduled teleconference. Exceptions to the recusal policy may be granted by the chair or most senior member of the subcommittee due to time constraints.

13. **Confidentiality**

Subcommittee members shall not communicate any information related to specific waiver cases to anyone other than NCAA staff or other subcommittee members. Under no circumstances shall information related to a student's academic record or waiver be communicated with any other person (e.g., media representative, parent, member institution, conference office).

14. **Speaking Agent Policy**

The NCAA speaking agent policy is as follows:

"The president of the Association and the chair of the Executive Committee are the only individuals authorized to speak on behalf of the Association except as outlined below.

An individual representing a member institution or conference who speaks or opines on an Association issue only has the authority to express the view of that individual or the member institution or conference unless the individual has been designated by the Executive Committee of the Association as a speaking agent of the Association on that issue. Committee chairs are hereby designated as speaking agents of their committees regarding issues within their committees' jurisdiction for which there is a consensus, except that positions of advocacy on behalf of the committee or the Association to be communicated in writing or orally to persons or entities external to the Association must have prior approval by the NCAA Executive Committee or the president of the Association. For purposes of this policy, 'committees' includes all NCAA committees, cabinets, boards, councils, subcommittees and special or ad hoc groups.

The president of the Association is hereby granted authority to designate additional speaking agents of the Association."

Subcommittee members are expected to adhere to this policy.

15. **Federal Education Right to Privacy Act**

Pursuant to Federal Education Right to Privacy Act (FERPA) regulations, each student-athlete whose institution is filing a waiver signs under the following statement:

I hereby authorize representatives of this institution and/or my high school(s) to provide the NCAA with, and identify as such, any nonstandardized ACT or SAT results I have received. I give my consent to disclose only to authorized representatives of this institution, its athletic conference (if any), my high school(s) and the NCAA, any documents or information pertaining to my NCAA eligibility.

Additionally, I give my consent to the NCAA to disclose personally identifiable information from my education records to a third party (including but not limited to the media) as necessary to correct any inaccuracies reported by the media or related to this waiver, without such disclosure constituting a violation of my rights under the Family Educational Rights and Privacy Act.

16. **Absences**

Legislated Removal from Subcommittee. (Bylaw 21.7.3)

The chair of the subcommittee is authorized to recommend to the Management Council that a member be replaced if such member is not discharging the member's duties properly. In addition, a member who is absent from two consecutive meetings/teleconferences without reasons approved by the appointing authority (i.e., Management Council) shall be removed from the subcommittee. For purposes of this subcommittee, meetings are defined to include both in person and teleconferences.

Additional Attendance Issues

The processing of initial-eligibility waivers is a very time-sensitive process. Student-athletes need timely decisions in order to practice, receive institutional financial aid and compete. The staff and subcommittees work to ensure institutions receive waiver decisions as quickly as possible.

Since the subcommittee makes many of these waiver decisions, it is imperative that all subcommittee members are present on each call. Lack of a subcommittee quorum can result in decisions being delayed, which is not a desirable outcome. There may be times that a subcommittee member is unable to attend a call due to other commitments, or to circumstances beyond his or her control. However, if those circumstances arise, it is the responsibility of the subcommittee member to inform the staff immediately so an alternate call may be scheduled, if needed.

Misadvisement/Misinformation or Lack of Information

An institution that cites misadvisement, misinformation or lack of information as an extenuating/mitigating circumstance to waive the Division II initial-eligibility requirements must submit the following information:

1. A written statement of explanation from the person or persons responsible for providing erroneous information. This statement needs to summarize the information given to the prospective student-athlete.
2. If available, contemporaneous documentation demonstrating the misadvice (e.g., notes, phones logs).
3. A written statement from the student-athlete in question demonstrating whether the prospect, in good faith, relied on the erroneous information to his or her detriment. The statement should include a chronology of events.

Additionally, if the misadvisement or misinformation was provided by institutional personnel, the institution must submit a statement regarding the steps being taken to avoid such problems in the future. Such steps may include but are not limited to:

- Education sessions with coaches and other personnel who have a role in counseling prospective student-athletes.
- Early placement of prospective student-athletes on the Institutional Request List to identify potential deficiencies early.
- Work with the prospective student-athlete's high school to obtain necessary records for certification.
- No sole reliance on other entities (e.g., high school) for information.
- Careful evaluation of the prospective student-athlete's transcript to ensure courses are acceptable, and compare courses to the high school's list of NCAA-approved core courses.
- Review the prospective student-athlete's class schedule to ensure the prospect is taking courses to fulfill the core-course distribution.
- Encourage prospective student-athletes to take the SAT and/or ACT in order to meet initial-eligibility requirements.

If the applicant institution benefits as a result of the misadvice from the applicant institution, the chief executive officer of the institution will be informed in writing. The letter will include a chronology of actions by the individual(s) who provided the misadvice.



I chose
Division II

Division II Strategic Plan
January 2009 through January 2012

Endorsed by: NCAA Division II Management Council, NCAA Division II Presidents Council



POSITIONING STATEMENT

Life in the Balance. Higher education has lasting importance on an individual's future success. For this reason, the emphasis for the student-athlete experience in Division II is a comprehensive program of learning and development in a personal setting. The Division II approach provides growth opportunities through academic achievement, learning in high-level athletic competition and development of positive societal attitudes in service to community. The balance and integration of these different areas of learning opportunity provide Division II student-athletes a path to graduation while cultivating a variety of skills and knowledge for life ahead.

Attributes Highlighted in a NCAA Division II Student-Athlete Experience:

Learning: multiple opportunities to broaden knowledge and skills

Service: positive societal attitude through contributions to community

Passion: enthusiastic dedication and desire in effort

Sportsmanship: respect for fairness, courtesy; ethical conduct toward others

Resourcefulness: versatile skill set drawn from broad range of experiences

Balance: emphasis on collective knowledge; integration of skills

Reasons to Believe in NCAA Division II:

- Academic Success and Graduation Rates
- Athletics Scholarships/Unique Fiscal Model
- Championships Opportunities
- Community Partnerships
- Proud Alumni and Fans
- Innovative Solutions
- High-Level Athletics

Goal One: Academics and Life Skills

Provide Division II student-athletes a path to graduation while cultivating skills and knowledge for life ahead; learning in high-level athletics competition; and developing positive societal attitudes through service to community.

Goal One stresses the importance of promoting and honoring student-athlete success, protecting student-athlete well-being, developing positive societal attitudes through contributions to community, providing opportunities for student-athletes to have an active role in the governance process, and fostering partnerships to enhance the success of both student-athletes and the student body.

Goal Two: Athletics Operations and Compliance

Commit to institutional control by establishing a system for operations and compliance that is engaged and functioning.

Goal Two emphasizes presidential commitment and involvement, leadership and professional development opportunities for athletics personnel, coaches and faculty and commits conferences and institutions to effective, engaging and functioning compliance programs.

Goal Three: Game Day and Conference and National Championships

Provide fair and equitable competition and a quality, positive and rewarding game day and conference and national championship experiences.

Goal Three emphasizes the need to promote and enhance a quality student-athlete experience in Division II athletics competition and conference and national championships and to ensure game environments are competitive, safe, positive, respectful and entertaining.

Goal Four: Membership and Positioning Initiatives

Utilize the uniqueness of the Division II model to establish Division II as a membership destination and to ensure long-lasting stability.

Goal Four supports a commitment to fiscal responsibility and to the allocation of athletics funds and resources consistent with the identity of Division II. Additionally, Goal Four emphasizes the importance of attracting and retaining members that support the strategic position and philosophy of Division II intercollegiate athletics; promoting the Division II identity through collaborative partnerships and relationships; and strengthening the public's knowledge and appreciation for Division II.

Goal Five: Diversity and Inclusion

Promote diversity and foster an environment of inclusion.

Goal Five supports the importance, value, benefits and role of diversity and inclusion in higher education and intercollegiate athletics.

Goal One: Academics and Life Skills

Provide Division II student-athletes a path to graduation while cultivating skills and knowledge for life ahead; learning in high-level athletics competition; and developing positive societal attitudes through service to community.

- Priority 1.1: Promote and honor academic measures of success and retention, including graduation rates
Oversight: Division II Academic Requirements Committee
- Priority 1.2: Analyze and assess research to establish requirements that impact and advance the academic success of student-athletes.
Oversight: Division II Academic Requirements Committee
- Priority 1.3: Provide leadership, development and service opportunities for student-athletes
Oversight: NCAA Educational Affairs staff, Division II Student-Athlete Advisory Committee
- Priority 1.4: Promote and honor student-athlete service, achievement and success through various Division II platforms (e.g., championships, convention)
Oversight: NCAA Honors Committee, Division II Faculty Athletics Representatives, Division II Academic Requirements Committee, Division II Championships Committee
- Priority 1.5: Enhance student-athlete communications and voice in the governance process at the local, conference and national levels
Oversight: Division II Student-Athlete Advisory Committee
- Priority 1.6: Protect the health, safety and well-being of student-athletes
Oversight: NCAA Educational Affairs staff, NCAA Committee on Competitive Safeguards and Medical Aspects of Sport, Division II Student-Athlete Advisory Committee, Division II Committee for Legislative Relief
- Priority 1.7: Enhance the partnerships and the integration among the conference and campus community to support and foster the success of student-athletes and the student body.
Oversight: Campus and Conferences SAACs, Division II Faculty Athletics Representatives, Division II Directors of Athletics, Division II Student-Athlete Advisory Committee

Primary Standards and/or Metrics of Measure for Goal One

- Academic Success Rate
- Federal Graduation Rate
- Academic Performance Census
- GOALS survey data
- SCORE survey data

Goal Two: Athletics Operations and Compliance

Commit to institutional control by establishing a system for operations and compliance that is engaged and functioning

- Priority 2.1: Continue to enhance and support presidential commitment and involvement in the affairs of athletics at the local, conference and national levels
Oversight: Division II Presidents Council, Division II Committee on Infractions
- Priority 2.2: Provide leadership and development opportunities for athletics administrators, coaches and faculty
Oversight: Division II Diversity Project Team, Division II Nominating Committee, Division II Management Council
- Priority 2.3: Involve, enhance and recognize the role of athletics administrators, coaches and faculty in the governance process at the local, conference and national levels
Oversight: Division II Conferences, Division II Nominating Committee, Division II Management Council, Division II Faculty Athletics Representatives
- Priority 2.4: Develop the role of Division II conference offices as leaders and advocates for rules compliance and academic achievement
Oversight: Division II Conference Commissioners Association, Division II Conference Office Compliance Administrators
- Priority 2.5: Develop, enhance and increase educational materials, resources (e.g., technology), tools and services that support and maintain an effective compliance system
Oversight: Division II Committee for Legislative Relief, Division II Legislation Committee, Division II Student-Athlete Reinstatement Committee

Primary Standards and/or Metrics of Measure for Goal Two

- Number of Division II schools using the NCAA compliance assistant for internet (CAi) or other compliance software
- Secondary infractions reporting by Division II institutions
- Number of national and conference office conducted compliance reviews
- Attendance by presidents/chancellors at annual NCAA conventions

Goal Three: Game Day and Conference and National Championships

Provide fair and equitable competition and a quality, positive and rewarding game day and conference and national championship experiences

- Priority 3.1: Provide game environments and atmospheres that are competitive, safe, fun, positive, respectful and entertaining
Oversight: Division II Conferences, Division II Directors of Athletics, Division II Student-Athlete Advisory Committee
- Priority 3.2: Enhance and increase the opportunities to strengthen the experience for game day, conference championships and national championships for Division II student-athletes, coaches, officials, fans and spectators.
Oversight: Division II Directors of Athletics, Division II Identity Subcommittee, Division II Championships Committee
- Priority 3.3: Commit to fair and equitable regional and national competition by developing appropriate and disseminated selection, seeding and bracketing processes, policies and guidelines.
Oversight: Division II Championships Committee
- Priority 3.4: Strengthen partnerships and relationships with host communities, schools, coaches associations, media and sponsors at the local, regional and national levels
Oversight: Division II Championships Committee
- Priority 3.5: Provide opportunities to develop and establish consistent standards in officiating and increase the pool of qualified officials
Oversight: Division II Conferences, Division II Championships Committee
- Priority 3.6: Enhance and increase the use of resources (e.g., technology), tools and services to improve the effectiveness and efficiencies of game day, conference and national championships' operations
Oversight: Division II Championships Committee

Primary Standards and/or Metrics of Measure for Goal Three

- Experience by student-athletes at conference and national championships (post-championship surveys)
- Experience by attendees at Division II National Championships Festivals (survey)
- Number of Division II championships on national television and/or broadband technology
- Total attendance at Division II sporting events (aggregate numbers)
- Number of ideas that work on game environment website
- Game environment award nominees and winners

Goal Four: Membership and Positioning Initiatives

Utilize the uniqueness of the Division II model to establish Division II as a membership destination and to ensure long-lasting stability

- Priority 4.1: Commit to fiscal responsibility at the local, conference, regional and national levels
Oversight: Division II Institutions, Division II Conferences, Division II Planning and Finance Committee, Division II Championships Committee
- Priority 4.2: Allocate funds and resources in a manner that recognizes and supports the unique characteristics and attributes of Division II
Oversight: Division II Planning and Finance Committee, Division II Management Council
- Priority 4.3: Analyze and assess budget policies and procedures to position for new media contracts for the division and the Association
Oversight: Division II Media Advisory Group, Division II Planning and Finance Committee
- Priority 4.4: Attract and retain members that support the strategic position and philosophy of Division II intercollegiate athletics
Oversight: Division II Membership Committee
- Priority 4.5: Commit to develop tools and resources that assist active member institutions and conferences with evaluating its position in conjunction with the strategic position and philosophy of Division II intercollegiate athletics
Oversight: Division II Legislation Committee, Division II Membership Committee, Division II Presidents Council
- Priority 4.6: Promote the use of tools and resources that assess the value of Division II intercollegiate athletics and strengthen the awareness of Division II and its characteristics and attributes
Oversight: Division II Membership Committee, Division II Identity Subcommittee
- Priority 4.7: Enhance communication and partnerships with the media and other organizations to provide opportunities for communicating the unique characteristics and attributes of Division II membership
Oversight: Division II Institutions, Division II Conferences, Division II Management Council
- Priority 4.8: Recognize outstanding achievements with strategic initiatives (e.g., community engagement) by Division II institutions and conferences.
Oversight: Division II Identity Subcommittee

Primary Standards and/or Metrics of Measure for Goal Four

- Numbers (e.g., website hits) using game environment website
- Numbers (e.g., website hits) using community engagement website
- Division II stories in local, regional and national papers
- Number of active Division II schools and conferences
- Number of schools in the Division I, II and III membership processes
- Community engagement award nominees and winners
- Partnership with Make-A-Wish – participation numbers by conference/institution and total dollars raised

Goal Five: Diversity and Inclusion

Promote diversity and foster an environment of inclusion

- Priority 5.1: Continue to partner and build collaborative relationships with other organizations to support and enhance the diversity of administrators, coaches and student-athletes at the local, conference and national levels
Oversight: NCAA Diversity and Inclusion Staff, Division II Diversity Project Team, Division II Conferences, Division II Institutions
- Priority 5.2: Enhance commitment by presidents/chancellors, athletics administrators, coaches, faculty and student-athletes to be advocates for establishing environments that foster diversity and inclusion
Oversight: NCAA Diversity and Inclusion Staff, Division II Diversity Project Team, Division II Nominating Committee, Division II Conferences, Division II Institutions
- Priority 5.3: Analyze and assess research and current programming to provide programs, tools and resources that support environments of diversity and inclusion
Oversight: NCAA Diversity and Inclusion Staff, Division II Diversity Project Team
- Priority 5.4: Provide tools and resources that assist schools and conferences in recruiting, hiring and retaining diverse groups and individuals
Oversight: NCAA Diversity and Inclusion Staff, Division II Diversity Project Team
- Priority 5.5: Provide tools and resources to schools and conferences that provide education on the importance, value, benefits and role of diversity and inclusion in higher education and intercollegiate athletics
Oversight: NCAA Diversity and Inclusion Staff, Division II Diversity Project Team, Division II Nominating Committee

Primary Standards and/or Metrics of Measure for Goal Five

- Number of Division II coaches by gender and ethnicity
- Number of Division II administrators by gender and ethnicity
- Number of Division II student-athletes by gender and ethnicity
- Nominees and awardees for the Division II assistant coaches grant
- Nominees and awardees for the Division II strategic alliance matching grant
- Number of Division II schools requesting programming from the NCAA Diversity and Inclusion staff
- Gender and ethnicity representation on Division II committees



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MEMORANDUM

August 17, 2009

TO: NCAA Division II Academic Requirements Committee.

FROM: Maritza Jones
Associate Director of Academic and Membership Affairs for Division II.

SUBJECT: Future Meeting Dates.

The proposed dates for the September 2010 in-person meeting are as follows:

September Meeting:

1. September 20-21, 2010 (Monday and Tuesday);
2. September 23-24, 2010 (Thursday and Friday); or
3. September 27-28, 2010 (Monday and Tuesday).

All meetings will be held in Indianapolis, Indiana, when practical.

MJ:jcw

**REPORT OF THE
NCAA DIVISION II ACADEMIC REQUIREMENTS COMMITTEE
SEPTEMBER 24-25, 2009, MEETING**

ACTION ITEMS.

1. Legislative Action Items.

a. 2011 NCAA Convention Legislation – NCAA Bylaw 14.5.1.2 – Eligibility – Transfers – Disciplinary Suspension – Disciplinary Suspension from an Institution's Team for Athletic Reasons.

- (1) Recommendation. Sponsor legislation for the 2011 NCAA Convention to amend Bylaw 14.5.1.2 (disciplinary suspension) to specify that a student-athlete who transfers to a Division II institution from a collegiate institution while the student-athlete is disqualified or suspended from the previous institution's athletic team for disciplinary reasons must complete one-calendar year of residence at the certifying institution; further, to specify that at the time of transfer, a student-athlete who transfers to a Division II institution while serving or following a disciplinary suspension from the previous institution or the previous institution's athletics team, the student-athlete must be athletically eligible had he or she remained at the institution from which the student-athlete transferred.
- (2) Effective Date. August 1, 2011, for transfer students enrolling at a Division II institution on or after August 1, 2011.
- (3) Rationale. Current legislation specifies that a student-athlete who transfers while under a disciplinary suspension from his or her collegiate institution must serve a calendar year of residence before being eligible to compete at the certifying institution. The rule does not apply when a student-athlete is suspended for disciplinary reasons from his or her previous institution's athletics team. Student-athletes who want to transfer while serving a disciplinary suspension from either their previous institution or previous institution's athletics team should be held to the same standard and be required to complete one calendar year of residence before being eligible to compete. In addition, to preserve the principle of competitive equity, at the time of transfer, a student who transfers while serving or following a disciplinary suspension from the previous institution or the previous institution's athletics team, must be athletically eligible had he or she remained at the institution from which the student transferred.
- (4) Estimated Budget Impact. None.

(5) Student-Athlete Impact. None.

b. 2011 Convention Legislation – Bylaw 14.5.4.2 – Eligibility – Two-Year College Transfers – Eligibility for Competition, Practice and Athletics Aid – Partial Qualifiers and Nonqualifiers – Transferable English and Math.

- (1) Recommendation. Sponsor legislation for the 2011 Convention to amend Bylaw 14.5.4.2 (eligibility for competition, practice and athletics aid – all other qualifiers, partial qualifiers and nonqualifiers) to specify that in order for a transfer student-athlete from a two-year college who was a partial qualifier or a nonqualifier to be eligible for competition, practice and athletics aid during his or her first academic year in residence, he or she must have successfully completed six semester or eight quarter hours of English and three semester or four quarter hours of mathematics that are transferable toward any baccalaureate degree program at the certifying institution; further, to specify that English and math remedial courses may not be used by a student-athlete to satisfy this provision of the two-year college transfer rule.
- (2) Effective Date. August 1, 2011, for student-athletes initially enrolling full time in a collegiate institution on or after August 1, 2011.
- (3) Rationale. This proposal will help ensure that a two-year college transfer student-athlete who completes the required English and math coursework will be better prepared to succeed academically and, ultimately, graduate from a four-year college. The proposal further specifies that remedial courses in English and math may not be used for purposes of determining transferrable degree credit. Many institutions do not accept remedial courses as transferrable degree credit. In addition, all students should be held to the same standard of completing college-level coursework in English and math at the two-year college. Division I recently adopted a similar legislative change and this proposal will ensure that competitive equity is maintained with two-year college student-athletes transferring to both divisions. Under current legislation, there are no specifications regarding the nature of transferable credits, but some institutions have policies that require a transfer student-athlete to have completed English and mathematics coursework. This change will bring consistency in the requirements for all

Division II institutions. A delayed effective date is appropriate to allow two-year college prospective student-athletes and two-year institutions additional time to be informed of the change to the legislation and to make appropriate adjustments to satisfy the increased requirements. Such a delay also will allow the staff to work with the two-year college community directly and through the NCAA academic partnership to conduct educational outreach related to the increased transfer requirements.

(4) Estimated Budget Impact. None.

(5) Student-Athlete Impact. None.

c. **2011 Convention Legislation – Bylaw 14.5.4.2 – Eligibility – Two-Year College Transfers – Eligibility for Competition, Practice and Athletics Aid – All Other Qualifiers, Partial Qualifiers and Nonqualifiers – Exception – Two-Year College Transfers with Previous Four-Year Collegiate Attendance who Attended the Last Two-Year College as a Full-Time Student for Only One Semester or Quarter and Graduated.**

(1) Recommendation. Sponsor legislation for the 2011 Convention to amend Bylaw 14.5.4.2 (eligibility for competition, practice and athletics aid – all other qualifiers, partial qualifiers and nonqualifiers) to create an exception to permit a two-year college transfer student-athlete with previous four-year collegiate attendance who attended the last two-year college as a full-time student-athlete for only one semester or quarter and graduated, to be eligible for competition, practice and athletics aid during the first year at the certifying institution.

(2) Effective Date. August 1, 2011, for a two-year college transfer student-athlete with previous four-year collegiate attendance enrolling at a Division II institution on or after August 1, 2011.

(3) Rationale. Based on current legislation, a 4-2-4 transfer student-athlete who attends a two-year college for one full-time semester and graduates from the two-year college is required to serve an academic year in residence at the certifying institution before being eligible to compete because he or she did not attend the two-year college as a full-time student for at least two semesters. The transfer student-athlete accomplished graduation at the two-year college and should be rewarded by being eligible to compete, practice and receive athletics aid immediately on transfer during

the first year at the certifying institution, regardless of qualifier, partial qualifier or nonqualifier status.

(4) Estimated Budget Impact. None.

(5) Student-Athlete Impact. None.

d. Noncontroversial Legislation – Bylaws 14.4.1.1, 14.5.1.5 and 14.5.5.3.2 – Eligibility – Transfer Regulations – Exchange Student Exception.

(1) Recommendation. Adopt noncontroversial legislation to amend Bylaws 14.4.1.1 (bona fide foreign exchange student), 14.5.1.5 (foreign institution transfers) and 14.5.5.3.2 (exchange student exception) to specify that a foreign exchange student or other exchange student may qualify for an exception to the one-year transfer residence requirement, provided he or she is enrolled in the certifying institution for a specified period of time as an exchange student participating in a formal and established educational exchange program recognized by the institution's academic authorities.

(2) Effective Date. Immediate.

(3) Rationale. This proposal clarifies the autonomy afforded to the institution's academic authorities in determining whether a transfer student-athlete attending its institution is participating in an established exchange program. In addition, this will clarify that the list of organizations offering exchange programs in Bylaw 14.5.1.5.1 are only to serve as examples and should not be treated as an all-inclusive list.

(4) Estimated Budget Impact. None.

(5) Student-Athlete Impact. None.

e. Noncontroversial Legislation – Bylaw 21.6.3 – Committees – Common Committees – Committees with Governance Administration Responsibilities – International-Student Records Committee - Composition

(1) Recommendation. Adopt noncontroversial legislation to amend Bylaw 21.6.3 (international student records committee) to specify that the NCAA International-Student Records Committee shall consist of six members including two Division I representatives,

two Division II representatives and two representatives who may be from either Division I or Division II.

- (2) Effective Date. Immediate.
- (3) Rationale. This proposal does not change the voting positions on the International-Student Records Committee. Rather, it permits greater flexibility in the appointment process by permitting the committee to supplement its expertise as needed. For example, if the permanent committee members do not have sufficient expertise regarding educational systems in a certain area of the world, the committee could add that needed expertise by appointing an ad hoc member with such expertise. As the International-Student Records Committee is a common committee, this recommendation will not be effective unless and until the same legislation is adopted by Division I.
- (4) Estimated Budget Impact. None.
- (5) Student-Athlete Impact. None.

2. Nonlegislative Action Items.

a. Referral to NCAA Division II Management Council for Issuance of an Official Interpretation.

- (1) Recommendation. Refer the following issue to the NCAA Division II Management Council for its review and issuance of an official interpretation:
 - Whether the evaluation of transferable hours for a transfer student satisfying the six-hour rule is made by evaluating the number of transferable hours as they appear on the first institution's transcript?
- (2) Rationale. In this situation, if the student-athlete met six-hour rule at the first institution, he or she should be eligible under on transfer to the certifying institution. The student-athlete would have been eligible had he or she remained at the first institution. In addition, the student-athlete can come back on track by earning additional credit hours to meet graduation requirements at the certifying institution that will not impose a significant burden. This

interpretation relieves the burden from the certifying institution from filing a progress-toward-degree waiver.

(3) Estimated Budget Impact. None.

(4) Student-Athlete Impact. None.

b. Referral to NCAA Division II Management Council.

(1) Recommendation. Refer the following issue to the Management Council for its review and approval:

To establish a two-year pilot program to collect additional data on all two-year college transfer students in the sports of baseball, men's and women's basketball and football in the NCAA Division II Academic Performance Census (APC) for the 2010-11 and 2011-12 reporting years. During the two-year pilot, the deadline for submitting the additional data related to two-year college transfers would be extended to 18 weeks (rather than 12 weeks) after the institution's first date of classes in the fall semester or quarter. At the end of this two-year period, the committee will determine if any changes should be made to the list of data collection elements and/or to the data collection process. The following information will be collected on each two-year college transfer student-athlete:

- (a) Number of two-year college(s) attended (full time and part time).
- (b) Names of two-year college(s) attended (full time and part time).
- (c) Total number of credits earned at two-year college(s).
- (d) Total number of English credits earned at two-year college(s) and the number of these credits that were transferable to the four-year institution.
- (e) Total number of math credits earned at two-year college(s) and the number of these credits that were transferable to the four-year institution.

- (f) Total number of science credits earned at two-year college(s) and the number of these credits that were transferable to the four-year institution.
- (g) Total number of physical education activity credits earned at two-year college(s) and the number of these credits that were transferable to the four-year institution.
- (h) Total number of transferable credit hours applicable toward the student-athlete's declared degree program at the four-year institution at the time of transfer.
- (i) Total number of remedial credits the student-athlete is required to take at the entering four-year college.
 - In which of the following subjects was the student-athlete required to complete remedial coursework after transferring from the two-year college?
 - (i) English.
 - (ii) Math.
 - (iii) Science.
 - (iv) Other.
- (j) Overall two-year college grade-point average.
- (k) Four-year college degree transfer credit grade-point average.
- (l) Did the student-athlete graduate from the two-year college?
- (m) Total number of terms of full-time enrollment by the student-athlete at the two-year college where he or she graduated/most recently attended.
- (n) Total number of credit hours earned at the two-year college where the student-athlete graduated or most recently attended.
- (o) Total number of credits earned during the academic term (regular or summer) immediately prior to transfer at an

institution other than the two-year college from which the student-athlete graduated.

- (p) Number of seasons of competition used at the two-year college(s).
 - (q) NCAA initial-eligibility status (i.e., qualifier, nonqualifier, did not register, was not certified).
- (2) Rationale. Since June 2008, the committee has reviewed APC data outcomes and noted that additional information is needed in regard to the academic performance of two-year college transfers. The committee further noted the importance of knowing, through data, whether two-year college transfers are academically prepared to handle the rigors of Division II. The committee directed staff to engage in conversations with compliance coordinators to determine what other reporting requirements could be delayed during the period of the pilot to balance the burden of reporting additional information. Division I is conducting a similar data collection and review of the academic performance of two-year college transfers.
- (3) Estimated Budget Impact. Will vary depending on the number of two-year college transfer students at each institution.
- (4) Student-Athlete Impact. None.

INFORMATIONAL ITEMS.

1. **Discussion Regarding the NCAA Division II Academic Performance Census Data.** The committee received an update on the results of the first two years of collection of the APC data. The results included two cohorts (2006-07 and 2007-08). Based on the analysis of the data, it was concluded that high school grade-point average is a much stronger predictor of first year outcome (grade-point average, eligibility, retention) than test score. The committee agreed to discuss how the SAT or ACT scores can be used more effectively in certifying initial eligibility at future in-person meetings. The committee also agreed to examine the effects of possible legislative changes to the initial-eligibility requirements for partial qualifiers and nonqualifiers at future in-person meetings. The committee directed the research staff to analyze whether the minimum 2.000 grade-point average requirement for initial eligibility is too low to predict first year outcomes for discussion at future in-person meetings. The committee recognized the need

to evaluate all of these issues by balancing the potential disparate impact on different segments of the student-athlete population.

2. **Update Regarding the NCAA Division II Academic Success Rate Data.** The research staff provided an update on institutions that submitted their NCAA Division II Academic Success Rate (ASR) data in spring 2009. Staff also provided an update on the 2009 graduation rates. This is the first year that the ASR calculation has included the same number of years of data (four) as the Federal Graduation Rate. A total of 272 institutions submitted data for this cohort, while 19 institutions did not respond. Staff shared preliminary results regarding Federal Graduation Rates and ASR but noted that the information was confidential because data had not been finalized and had not been released to the membership and the general public.
3. **Review of an Appeal of Full-Time Enrollment Waiver from Saginaw Valley State University.** The committee reviewed an appeal from Saginaw Valley State University to waive the full-time enrollment legislation in Bylaw 14.1.8.1.8.1 (practice or competition – student-athletes with education-impacting disabilities) on behalf of a student-athlete. The committee denied the appeal and noted that it does not have the authority to waive the rule because the institution, per its own policy, does not consider the student-athlete as full time while enrolled in nine hours.
4. **Discussion Regarding Proposals Sponsored by the NCAA Division II Presidents Council for the 2010 Convention that Impact Eligibility.** The committee continued its discussions on the three proposals that will be voted on by the membership at the 2010 Convention that impact student-athlete eligibility.
5. **Discussion Regarding Two-Year College Transfer Students and Transferable English and Math Courses.** The committee recommended the sponsorship of legislation to specify that in order for a transfer student from a two-year college who was a partial qualifier or a nonqualifier to be eligible for competition, practice and athletics aid during his or her first academic year in residence, he or she must have successfully completed six semester or eight quarter hours of English and three semester or four quarter hours of mathematics that are transferable toward any baccalaureate degree program at the certifying institution. If recommendation is approved, the committee noted that the issue of whether courses completed at a four-year collegiate institution could be used by a student to meet this requirement should be addressed via official interpretation to confirm

that English or math courses completed at a four-year collegiate institution, provided they were not remedial courses, may be used to satisfy this provision of the two-year college transfer rules.

- 6. Discussion Regarding Eligibility for Competition, Practice and Athletics Aid for Two-Year College Transfer Students – Certification of Full-Time Semester(s), Credit Hours and Grade-Point Average.** The committee discussed how the two-year college transfer rules apply when a student who was a qualifier with no previous attendance at a four-year collegiate institution attends multiple two-year colleges. Specifically, the committee discussed whether it is permissible for the certifying institution to certify the one full-time semester or quarter requirement of the two-year college transfer rule based on only the last two-year college attended as a full-time student. In addition, the committee discussed whether it is permissible for the certifying institution to certify the credit-hour and grade-point average requirements by only using transferable degree credits from the last two-year college attended. The committee took no action and directed staff to complete a legislative history of the two-year college transfer rules for further review and discussion at its February 2010 in-person meeting. The committee further directed staff to apply the rule for two-year college transfer students who were qualifiers with no previous attendance at a four-year collegiate institution by using the student-athlete friendly philosophy. Thus, a certifying institution is permitted to certify the one full-time semester/quarter, the transferable degree credit hours and grade-point average requirements based on the last two-year college attended as a full-time student.
- 7. Discussion Regarding NCAA Division I Proposal No. 2008-77.** The committee reviewed and discussed NCAA Division I Proposal No. 2008-77, which specifies that an institution shall ensure submission of all necessary information (e.g., high school transcripts, test scores), which may include official or unofficial transcripts and test scores, to the NCAA Eligibility Center to determine the academic initial-eligibility status of a two-year college transfer student-athlete prior to the end of the student-athlete's first regular academic term of full-time enrollment at the institution. The committee agreed not to take action on this issue.
- 8. Review of Issues Related to Initial Eligibility.** The academic and membership affairs staff provided an update on the initial-eligibility waiver numbers for the 2008-09 academic year and June 1 through September 1, 2009, for the 2009-10 academic year. The committee also received an update related to the prospective student-athlete, early academic certification, core-course and high school review processes and the number of cases processed thus far in the 2009 fall semester. The committee also approved revisions to the policies and procedures of the

NCAA Division II Management Council Subcommittee. Staff noted that the Eligibility Center will begin to certify partial-qualifier status for student-athletes in the 2010-11 academic year.

9. **Review Issues Related to Progress-Toward-Degree Waivers.** The committee reviewed information related to progress-toward-degree waiver numbers and decisions for the 2008-09 academic year, and June 1 through September 8, 2009 for the 2009-10 academic year. The committee also approved revisions to the policies and procedures of the NCAA Division II Academic Requirements Committee Subcommittee on Progress-Toward-Degree Waivers.
10. **Review of the NCAA International Student Records Committee Report.** The committee received a report from the NCAA International-Student Record Committee meeting in March 2009.
11. **Review of the NCAA Student Records Review Committee.** The committee received a report from the NCAA Student Records Review Committee. The committee also approved revisions to the Student Records Review Committee policies and procedures to more completely define the staff and committee's authority during the prospective student-athlete review process, and increase the level of documentation necessary to validate an individual's academic credentials. These amendments will permit the staff and committee to carry out the charge of the NCAA Working Group on Initial-Eligibility Trends and more accurately determine the validity of academic credentials presented by prospective student-athletes. The academic and membership affairs staff noted that the committee will review a white paper regarding nontraditional courses and online learning in NCAA initial eligibility at its February 2010 in-person meeting. The committee directed staff to educate the membership on these topics at the 2010 NCAA Regional Rules Seminars (e.g., reviewing the issues via examples of waiver cases).
12. **Review of Template to Assist Institutions with Local-Level Press Stories Regarding Academic Successes of Division II Student-Athletes.** The committee reviewed template language that could be used by institutions when communicating the academic success of its student-athletes with the local media. The committee directed staff to attach the template to the e-mail notification to conference commissioners and institutions regarding the release date of the

- Academic Success Rate (ASR) and graduation rates data to the public. The committee also directed the staff to post the template to the NCAA Web site.
13. **Review Form Developed by Staff Outlining Resources Available to Nonqualifiers During the Academic Year in Residence.** The committee reviewed and approved a best practices document outlining the resources available to nonqualifiers during the academic year in residence. The committee directed staff to place this document on the NCAA Web site and to disseminate it through other means to the membership.
 14. **NCAA Division II Academic Requirements Committee Policies and Procedures.** The committee reviewed and approved revisions to its policies and procedures; specifically, the revision of the Conflict of Interest policy.
 15. **Discussion Regarding the 2009-12 NCAA Division II Strategic Plan.** The committee discussed the development of action steps for the priorities in which it has oversight. The committee developed a couple of action steps related to Priority 1.2. The first action step relates to the development of a template that can be used by institutions/conferences when communicating the academic successes of its student-athletes with the local media. The second action step relates to the creation of a tool to recognize institutions in the "Top 25" of the ASR. This information will be posted on the NCAA Web site and released to the media. The committee also developed a couple of action steps related to Priority 1.2. The first action step would incorporate some changes to the Academic Tracking System to make it more user friendly; and the second action step would be to continue to review data collection from APC to determine whether initial-eligibility standards need to be amended.
 16. **Future meeting date.** The committee agreed to conduct its fall in-person meeting September 16-17, 2010.

Committee Chair: Paul Leidig, Grand Valley State University, Great Lakes Intercollegiate Athletic Conference
Staff Liaisons: Maritza Jones, Academic and Membership Affairs
Gregg Summers, Research