

PRIOR TO SUBMITTING AN APPLICATION:

Before submitting an application to request certification, operators will have to complete the following:

1. [Apply for an NCAA Participant Approval for Operators and Coaches](#) through the First Advantage background check process. [Note: If you are submitting an application, you will always need to use the New Applicant button. The Returning Applicant button can only be utilized to check the status of a current application OR to obtain the approval number for an application that is not expired. All individuals submitting an application will use the New Applicant button even if they have filed an application in the past.]
2. Complete the required educational course to finalize your Participant Approval application - <http://www.nfhslearn.com/>
3. Obtain participant accident coverage that would be effective during athletically related activities. The policy should include language specific to these requirements and specifically mention the event/league or organization. Insurance is expected to be obtained, paid for and fully effective before documentation is submitted to ECAG. A liability policy alone will no longer be accepted.

Everything you need to know in order to participate in an NCAA-certified event can be found on www.ncaa.org/basketballcertification. Step-by-step documents are available in the [Online Help and "How To" Guide](#)