

Basketball Certification System (BBCS) Manual

This document contains the basic information you need to create and manage your [Basketball Certification Online System](#) (BBCS) user account and submit/edit team roster information.

Information contained in this manual regarding certification requirements is the bare minimum since this manual is designed to help coaches navigate the BBCS. Coaches are advised to consult the Coach's Manuals for full details on the certification requirements. It is important to visit www.ncaa.org/basketballcertification frequently for updates to this information. See: [Information on the Certification Website](#)

Coaches will be held accountable to all information posted on www.ncaa.org/basketballcertification. Failure to operate your team accordingly could result in the withdrawal of current or denial of future participant approval applications, which would prevent the coach from being able to participate in coaching activities at any NCAA-certified event for a period of up to five years.

Helpful Links:

- www.ncaa.org/basketballcertification
- [Certification Policies and Procedures.](#)
- [Contact Enforcement Certification and Approvals Group.](#)
- [Online Help and "How To" Guide](#)

DO NOT open the BBCS in multiple Web browsers or the files will be corrupted and you will destroy historical data. Corrupted files will result in an application/review form not being processed and could result in a team's inability to participate in an NCAA-certified event



****Information in this Manual may change frequently. Therefore, it is advised that coaches utilize the online version and not a copy that has been printed or saved locally to ensure that they have the most current copy available.**