

Since new questions were added to the Division I Notification of Transfer and the Division II Permission to Contact in version 2.0, student records entered in the transfer portal before August 1, 2019 do not include the new information. Institutional personnel with edit privileges have access to update the student records and answer the new questions for students entered before August 1, 2019. To have the most accurate student information, it is suggested that you answer the new questions for the students you previously entered in the transfer portal.

How to update the Division I Notification of Transfer or Division II Permission to Contact?

- Go to MY TRANSFERS.
- Select 2018-19 in the search/filter.
- Open the student record by clicking on the tab located in the Student Status column.
- Open the student's Notification of Transfer or Permission to Contact.
- Answer the questions as it applied at the time you entered the student:
 - Is the student transferring to be a graduate student?
 - Is the student-athlete receiving athletically related financial aid during the academic year?
 - Was the student-athlete recruited at your institution?