

TRANSFER PORTAL ENHANCEMENTS ADDED ON MAY 27, 2020



NCAA Division I, II and III member institutions are added as a drop-down list in the search options located in Other Transfers.

Other Transfers -- Includes other institution's transfers

▼ Select the specific "year" or "all" to begin search

NCAA ID: First Name: Last Name: Record Status:

Institution: Conference: Division:

? Year:

- All
- Abilene Christian University
- Academy of Art University
- Adams State University
- Adelphi University
- Adrian College
- Agnes Scott College
- Alabama A&M University
- Alabama State University
- Albany State University (Georgia)
- Albertus Magnus College
- Albion College
- Albright College
- Alcorn State University



A request to complete the transfer tracer is added for a compliance administrator to click the action to send an email to the institutional contact (senior compliance administrator).

The screenshot shows a web interface with a blue header containing tabs: "OTHER TRANSFERS", "TRANSFER WATCH LIST", and "RESOURCES CONTACT US". A modal window is open for the "Senior Compliance Administrator". The modal contains the name "Bee N. Compliance", email "bncompliance@victory.edu", and phone "555-555-5555". Below this, there are two buttons: "Email Bee" and "Email Bee to complete tracer". A red arrow points from the "Email Bee to complete tracer" button to the "Institutional Contact" button in the background interface.

Email is generated with the email body completed. Email content can be edited if preferred.

The screenshot shows an email composition form. The "To" field is filled with "bncompliance@victory.edu". The "Subject" field is filled with "Request to complete transfer tracer for: NCAA ID 1507234718 -- SKIP PASS -- MBB -- NCAA TRANSFER PORTAL". A red arrow points from the "Email Bee to complete tracer" button in the previous screenshot to the "Send" button in this form.

Victory College is interested in SKIP PASS as a transfer student-athlete. This is a request to complete the student-athlete's transfer tracer for the compliance office to evaluate the student-athlete's academic and athletic information.

If needed, you can respond directly to this email address to communicate with the person making this request.

Thank you.

[THIS EMAIL WAS GENERATED FROM THE TRANSFER PORTAL TO REQUEST THE COMPLETION OF THE TRANSFER TRACER.]



A column titled Last Updated is added to the student-athlete list to show the most recent date the record was updated. The *initiated date* (the date the student-athlete was entered) and the *last updated* date will be the same date until updates are made in the student-athlete's record.



?	TWL	Year	↑↓	NCAA ID	↑↓	First Name	↑↓	Last Name	↑↓	Initiated Date	↑↓	Last Updated	↑↓	DIV	↑↓	Institution	↑↓	Sport	Conference	↑↓	Student Status	↑↓
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Due to the COVID-19 impact, new questions are added in the Transfer Tracer General Information and Participation sections.

The academic year extension may have been approved through a student-athlete reinstatement waiver or per the COVID-19 criteria granting institutional authority to self-apply the extension.

General Information

? Does the student-athlete qualify for an academic year extension?

Yes No Not Applicable

Comments

Participation

Is the student-athlete eligible for the COVID-19 season of competition waiver?

Yes No Not Applicable

Comments



Specific restrictions added to the one-time transfer exception if “Yes with restrictions” is selected to identify division(s), institution(s) and conference(s) restrictions.

Multiple divisions, institutions and conferences can be selected. Once the exceptions screen is saved, the one-time transfer will lock and can only be unlocked by emailing transfer@ncaa.org.



*** Restrictions ***

Select one or more of the following and click **CONTINUE**.

Select division(s) that this objection applies to:

Select institution(s) that this objection applies to:

Select conference(s) that this objection applies to:

CONTINUE CANCEL

Division I
Division II
Division III

Abilene Christian University
Academy of Art University
Adams State University

ASUN Conference
Allegheny Mountain Collegiate Conference
America East Conference




Summer, fall, winter and spring terms are added as a question in the matriculated action and the term will show in the matriculated box in the student-athlete's record and in the matriculated notification email. This will now allow an institution to matriculate the record if the student-athlete triggered transfer status for the summer term in addition to the academic year.



By clicking Matriculate, you are confirming that the student has transferred and is, or will be, attending the first day of class of the academic year at your institution. *

What term did the student-athlete transfer?
☐ Summer ☐ Fall ☐ Winter ☐ Spring

Is the student-athlete enrolled, or will be enrolled, full time during the academic year?
☐ Yes ☐ No

 Is the student-athlete receiving, or will be receiving, athletic aid during the academic year?
☐ Yes ☐ No

Note: Once you matriculate the student-athlete's record, the transfer tracer cannot be updated by the originating institution. Please be sure the transfer tracer is complete before matriculating the record.

Cancel or Continue with Matriculation

Reminder that the transfer tracer cannot be updated by the originating institution once the record is matriculated.



**LOOK FOR MORE TRANSFER PORTAL ENHANCEMENTS
IN VERSION 3.0 ON AUGUST 1, 2020**