

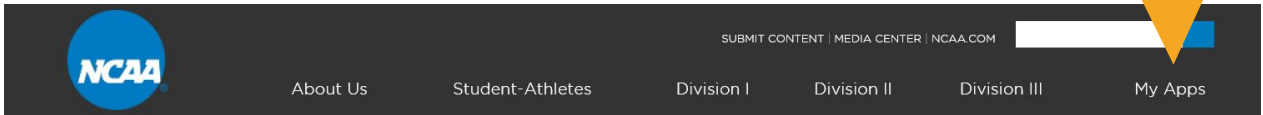
# HOW TO USE THE TRANSFER PORTAL



NCAA Division I Coach Access

## GET STARTED!

Go to [ncaa.org](http://ncaa.org) and click on My Apps



EMAIL AND PASSWORD NEEDED TO LOG IN TO MY APPS

BE SURE YOUR ATHLETICS ADMINISTRATION HAS GIVEN YOU ACCESS TO SIGN-IN TO THE TRANSFER PORTAL



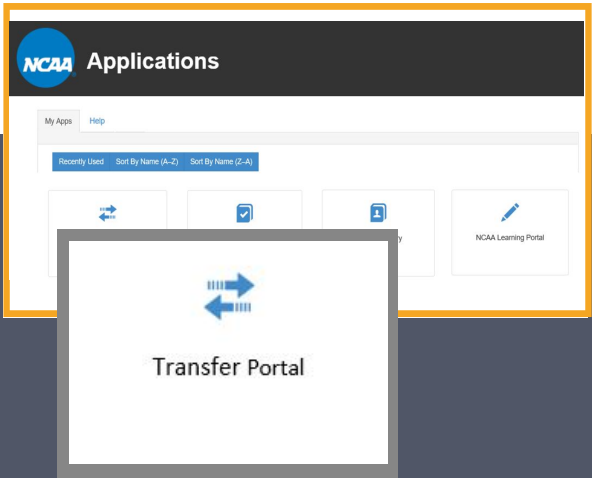
Log in to My Apps

Email

Password

☐ Is this a public or shared computer? ⓘ

[Sign in](#) [Forgot Password?](#)



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## SEARCH STUDENT-ATHLETE



Review list of student-athletes



Type SPORT in search field

Use additional search/filter options

Student-athlete can be contacted after initiated date.



Visible notation if student-athlete does not want to be contacted.



Open ACTIVE record to check DI Notification of Transfer or DII/DIII Permission to Contact

Student-athlete's email address is listed if student wants to be contacted



**Student-athlete cannot be contacted if:**

- Student-athlete status is WITHDRAWN
- Student-athlete status is MATRICULATED

- Record shows student-athlete does not wish to be contacted
- Record shows Division II or Division III contact restrictions

Will the student-athlete be eligible upon transfer?

Check with your compliance office



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