

SPORT SPONSORSHIP GUIDELINES

Each institution is required to complete and submit the Sports Sponsorship submission form electronically via the NCAA Revenue Distribution system by May 20, 2016.

*Important Note: This form is **separate** from the annual collection of the Sport Sponsorship and Demographic information. Your institution will need to complete the Sport Sponsorship and Demographic form by August 1, 2016 and submit to the NCAA Research staff.*

The on-line form contains a listing of the sports your institution sponsored during the **2014-15** academic year, according to our records. Each institution receives a share of the distribution beginning with their 14th sport, as the minimum requirement for a Division I member is 13 sports. In accordance with the plan, sports in which the NCAA does not sponsor at least one championship, or sports that are not sponsored at the Division I level, will be excluded in the distribution of the sports sponsorship fund (e.g., cricket, pistol, sailing).

Please review NCAA Bylaw 20.9.6 (2014-15 NCAA Division I Manual) to determine if your institution met the minimum requirements for each of the sports listed, including emerging sports for women. **Each sport must meet the minimum requirements to be included for revenue distribution calculation purposes.** If not, please remove the checkmark from any sport in which you did not meet the bylaw requirements. Refer to the guidelines and instructions for the Grants-in-Aid revenue distribution for information on how athletic grants for sports that do not meet the minimum requirements will be treated.

If your institution requested and/or received a waiver related to minimum contests or minimum participants for a particular sport then that sport would not qualify as a sponsored sport for the purposes of revenue distribution.

If a sport is not checked and you DID meet the minimum requirements for sport sponsorship, please place a checkmark next to that sport. You will need to submit student-athlete participants and event results for these new sports to Andrea Worlock (see contact information below) at the national office to support the change. Any changes you make will be updated when you click the “save” or “submit” button at the bottom of the form.

Once you have verified or corrected the form, please save your information by hitting the save icon at the bottom of the form. When the information is considered complete by your institution, please click the submit icon at the bottom of the form to officially send the data to the NCAA. The form should be verified and submitted on-line no later than May 20, 2016. We anticipate distribution payments will be sent July 20, 2016.

If you are concerned that the sport sponsorship revenue distribution information submitted on-line is incorrect or have other questions, please contact Andrea Worlock at aworlock@ncaa.org or 317/917-6253.