

SPORT SPONSORSHIP GUIDELINES

In accordance with the revenue distribution plan approved by the Executive Committee Finance and Audit Committee, \$64,528,000 will be disbursed among Division I members according to the number of sports sponsored during the 2012-13 academic year. Each institution is required to complete and submit the Sports Sponsorship submission form electronically via the NCAA Revenue Distribution system. The forms for each of the distributions are located on www.ncaa.org by clicking on About Us, Resources, Finances; scrolling down on the page to find the link called "Revenue Distribution Login" or by clicking [HERE](#). You will need your institution's username and password to access the reports. The Sports Sponsorship submission form is due to the NCAA by May 31, 2014.

The on-line form contains a listing of the sports your institution sponsored during the **2012-13** academic year, according to our records. Each institution receives a share of the distribution beginning with their 14th sport, as the minimum requirement for a Division I member is 13 sports. In accordance with the plan, sports in which the NCAA does not sponsor at least one championship, or sports that are not sponsored at the Division I level, will be excluded in the distribution of the sports sponsorship fund (e.g., cricket, pistol, sailing).

Please review NCAA Bylaw 20.9.6.3 (2013-14 NCAA Division I Manual) to determine if your institution met the minimum requirements for each of the sports listed, including emerging sports for women. **The sport must meet the minimum requirements to be included for revenue distribution calculation purposes.** If not, please remove the checkmark from any sport in which you did not meet the bylaw requirements. Refer to the guidelines and instructions for the Grants-in-Aid revenue distribution for information on how athletic grants for sports that do not meet the minimum requirements will be treated.

If a sport is not checked and you DID meet the minimum requirements for sport sponsorship, please place a checkmark next to that sport. You will need to submit student-athlete participants and event results for these new sports to Jeff O'Barr (see contact information below) at the national office to support the change. Any changes you make will be updated when you click the "save" or "submit" button at the bottom of the form.

Once you have verified or corrected the form, please save your information by hitting the save icon at the bottom of the form. When you are ready to send the information to the NCAA, please hit the submit icon at the bottom of the form. **YOU DO NOT NEED TO SEND THE SPORT SPONSORSHIP FORM TO THE NCAA OFFICE. This will delay the processing of your information.** The form should be verified and submitted on-line no later than May 31, 2014. We anticipate distribution payments will be sent July 23, 2014.

If you are concerned that the sport sponsorship information submitted on-line is incorrect or have other questions, please contact Jeff O'Barr at jobarr@ncaa.org or 317/917-6430.