



Wire Module

Wire

Within **Payments > Wire**, you can create recurring, future-dated, and one-time domestic and/or international wires. You can also create domestic and/or international beneficiaries, view wire activity, search wires, download or print a PDF or .csv file for a payment in detail or summary view, and approve or reject wires.

Create USD Wire

Use the *Create USD Wire* view to create domestic, international, or multiple USD wires.

Creating a USD Domestic Wire

Domestic wires can be sent to individuals or companies banking within the United States.

1. Go to **Payments > Wire > Create USD Wire**.
2. On the *Payment and Beneficiary Information* tab, select *Domestic*.
3. Complete the fields.

TIP

Select **Reset** for the fields to return to their default settings.

Wire Company


Select the wire company that will be used to originate the wire. All are selected by default.

Debit Account

Start typing the account number in this field, and the matching entry auto-completes. Select

 **Search** to select which account to debit.

Beneficiary

The **Beneficiary** name field populates from the check boxes selected on the *Wire Beneficiaries* view. To adjust, start typing the name in this field, and the matching entry auto-completes. Select  **Search** to select an existing beneficiary. Once selected, the beneficiary's information appears to the right of the field.

NOTE

If your beneficiary is not available, you can select **Enter Beneficiary**. The *Beneficiary Information* section opens for you to add the beneficiary before continuing with your wire

creation. The entered beneficiary does not appear in the *Wire Beneficiary* view for future use.

Wire Amount

The amount of the wire transaction.

Frequency

Select the frequency.

- *One Time*
- *Weekly*
- *Every Two Weeks*
- *Twice a Month*
- *Monthly*
- *Quarterly*
- *Every Six Months*
- *Yearly*

Depending on your selection, you may be prompted to enter wire data in the following field options:

- **Effective Date**
- **Repeat On Days**
- **Repeat On**
- **Start On**
- **End On**

Effective Date

The effective date the wire transaction will occur.

Purpose

Enter a short description of what the wire is used for. Alpha, numeric, and special characters are allowed.

Additional Information

Enter a specific memo that the beneficiary can view when they receive the wire. Select **+** **Add** to add another additional information line, or select **🗑 Delete** to remove an additional information line.

4. Select **Review**.

You proceed to the *Review* tab.

5. Review the information entered to ensure that it is accurate.

6. Select **Confirm**.

You proceed to the *Confirmation* tab, confirming that you have created a domestic wire.

From this screen, you can select **Create Another Wire**, **Save as Template**, or **View Wire Activity**.

To save the beneficiary and bank details to reuse later, select **Save as Template**. Enter a unique **Template Name** and select **Create Template**. Templates may be subject to approval.

Creating a USD International Wire

USD international wires can be sent to individuals or companies that use a domestic intermediary for a foreign bank.

1. Go to **Payments > Wire > Create USD Wire**.
2. On the *Payment and Beneficiary Information* tab, select *International*.
3. Complete the fields.


TIP

Select **Reset** for the fields to return to their default settings.


Wire Company

Select the wire company that will be used to originate the wire. All are selected by default.

Debit Account

Start typing the account number in this field, and the matching entry auto-completes. Select  **Search** to select which account to debit.

Beneficiary

The **Beneficiary** name field populates from the check boxes selected on the *Wire Beneficiaries* view. To adjust, start typing the name in this field, and the matching entry auto-completes. Select  **Search** to select an existing beneficiary. Once selected, the beneficiary's information appears to the right of the field.

NOTE

If your beneficiary is not available, you can select **Enter Beneficiary**. The *Beneficiary Information* section opens for you to add the beneficiary before continuing with your wire creation. The entered beneficiary does not appear in the *Wire Beneficiary* view for future use.

Wire Amount

The amount of the wire transaction.


Effective Date

The effective date the wire transaction will occur.

Purpose

Enter a short description of what the wire is used for. Alpha, numeric, and special characters are allowed.

Additional Information

Enter a specific memo that the beneficiary can view when they receive the wire. Select **+** **Add** to add another additional information line, or select  **Delete** to remove an additional information line.

4. Select **Review**.

You proceed to the *Review* tab.

5. Review the information entered to ensure that it is accurate.

6. Select **Confirm**.

You proceed to the *Confirmation* tab, confirming that you have created an international wire.

From this screen, you can select **Create Another Wire**, **Save as Template**, or **View Wire Activity**.

To save the beneficiary and bank details to reuse later, select **Save as Template**. Enter a unique **Template Name** and select **Create Template**. Templates may be subject to approval.

Creating Multiple USD Wires

To create multiple USD wires, select the wire company, amount, debit account, and purpose. Domestic payments can be recurring and future-dated.

1. Go to **Payments > Wire > Create USD Wire**.

2. On the *Payment and Beneficiary Information* tab, select *Multiple*.

You are transferred to the *Wire Beneficiaries* page.

3. Select one or more check boxes beside the appropriate **Beneficiary Name**.


4. Select **Initiate Payments**.

The *Create Multiple Wires* page appears.

5. Complete the required fields for each **Beneficiary Name** selected.

The fields available depend on if the wire is domestic or international.

Beneficiary

The **Beneficiary** name field populates from the check boxes selected on the *Wire Beneficiaries* view. To adjust, start typing the name in this field, and the matching entry auto-completes. Select  **Search** to select an existing beneficiary. Once selected, the beneficiary's information appears to the right of the field.

Wire Company

Select the wire company that will be used to originate the wire. All are selected by default.

Debit Account

Start typing the account number in this field, and the matching entry auto-completes. Select

 **Search** to select which account to debit.

Wire Amount

The amount of the wire transaction.

Frequency

Select one of the following options:

- *One Time*
- *Weekly*
- *Every Two Weeks*
- *Twice a Month*
- *Monthly*
- *Quarterly*
- *Every Six Months*
- *Yearly*


Effective Date

The effective date the wire transaction will occur.

Purpose

Enter a short description of what the wire is used for. Alpha, numeric, and special characters are allowed.

Additional Information

Enter a specific memo that the beneficiary can view when they receive the wire. Select **+** **Add** to add another additional information line, or select  **Delete** to remove an additional information line.

6. Select **Review**.

You proceed to the *Review* tab.

7. Review the information entered to ensure that it is accurate.

8. Select **Confirm**.

You proceed to the *Confirmation* tab, confirming that you have created multiple wires.

Create USD Wire from Template

Use the *Create USD Wire from Template* view to work with wire templates.

Select templates with a **Ready** status to initiate a payment.

From this view, you can also work with templates to perform the following options, based on status:

- Approve or reject payments
- View templates
- Initiate payments
- Delete templates
- Edit templates
- Search templates

- Create templates

Creating Multiple USD Wires from a Template

1. Go to **Payments > Wire > Create USD Wire from Template**.

The list of wire templates appears.

2. Select the check box next to the wire templates to initiate.

NOTE

You cannot select a check box for templates not in a *Ready* status.

3. Select **Initiate Payments**.

The *Create Multiple Wires from Templates* page appears.

4. Complete the required fields for each template selected.

The fields available depend on if the wire is domestic or international.

Wire Amount

The amount of the wire transaction.

Frequency

Select one of the following options:

- *One Time*
- *Weekly*
- *Every Two Weeks*
- *Twice a Month*
- *Monthly*
- *Quarterly*
- *Every Six Months*
- *Yearly*

Effective Date

The effective date the wire transaction will occur.

5. Select **Review**.

You proceed to the *Review* tab.

6. Review the information entered to ensure that it is accurate.

7. Select **Confirm**.

You proceed to the *Confirmation* tab, confirming that you have created multiple wires.

Create FX Wire

Use the *Create FX Wire* view to work with foreign currency wires.

Creating Foreign Currency Wires

1. Go to **Payments > Wire > Create FX Wire**.

2. Obtain a quote by completing the required fields.

Destination Currency

Select the currency that wire funds are converting to.

Wire Amount

Enter the amount of the wire. Use the slide bar to indicate if the entered amount is a USD value or a destination currency value. For example, indicate if you are sending \$1000.00 in USD or 1000 in Euros.

Get Quote

Displays the quote information, which includes the exchange rate, USD amount, foreign currency amount, fees, and total cost.


3. Enter the payment information by completing the fields.

Wire Company

Select the wire company that will be used to originate the wire. All are selected by default.

Debit Account

Start typing the account number in this field, and the matching entry auto-completes. Select

 **Search** to select which account to debit.



Beneficiary

Select **Search** to select an existing beneficiary. Once selected, the beneficiary's information appears to the right of the field.

Purpose

Enter a short description of what the wire is used for. Alpha, numeric, and special characters are allowed.

Additional Information

Enter a specific memo that the beneficiary can view when they receive the wire. Select  **Add** to add another additional information line, or select  **Delete** to remove an additional information line.

4. Select **Review**.

You proceed to the *Review* tab.

5. Review the information entered to ensure that it is accurate.

6. Select **Confirm & Accept Quote**.

7. Review and agree to quote terms by selecting **Accept**.

8. Select **Confirm** to accept the quote contract.

Changes cannot be made once the quote contract is accepted and confirmed.

You proceed to the *Confirmation* tab, confirming that you have created a foreign currency wire.

From this screen, you can select **Create FX Wire**, **Create USD Wire**, or **View Wire Activity**.

Wire Activity

Use the *Wire Activity* view to work with wires.

You can work with wires that are in the following statuses:

- *Pending Approval*
- *Approval Rejected*
- *Failed*
- *Expired*
- *Scheduled*

Three icons appear throughout the *Wire Activity* view.



When this icon appears beside a wire, it means that there is an information message available for this wire transaction.



When this icon appears beside a wire, it means that the wire transaction has been changed.



When this icon appears beside a wire, it means that the wire transaction has an error.

Select the **Transaction ID**, and the *Wire Detail: [Wire Transaction ID]* window appears and displays both wire payment and beneficiary information.

Searching for a Wire Payment

1. Go to **Payments > Wire > Wire Activity**.
2. In the *Search Wire Payment* panel on the left, complete the fields, as necessary.

Wire Company Name

Select the wire company or companies to search for from this drop-down list.

Wire Type

Select *Both*, *Domestic*, or *International* to specify the wire search type.

Status

Select any combination of the following options:

- *Select All*
- *Pending Approval*
- *Approval Rejected*
- *Ready for Quote*
- *Transmitted*
- *Cancelled*

- *Posted*
- *Failed*
- *Expired*
- *Scheduled*

All options are selected by default. You can select one or multiple options.

Debit Account

Select the affected debited wire accounts.

Beneficiary Name

Enter the beneficiary's full name.

Transaction ID

The transaction ID that generated when the wire was submitted.

OMAD

Stands for Output Messaging Accountability Data. This entry represents a combination of a date, destination identifier, and sequence number assigned to a FedWire message when it is processed by the Federal Reserve Bank Funds Transfer application.


Currency

Select a currency from the drop-down list that the financial institution supports.


Wire Amount

Select *Specific Amount* or *Amount Range* from this drop-down list, and then enter the wire amount, if applicable.

Effective Date

Enter the wire's *Specific Date* or *Date Range*, if applicable, and then enter the date using the  calendar feature.

Created Date

Select either *Date Range* or *Specific Date* from the drop-down list, and then enter the date using the  calendar feature.

3. Select **Search**.

TIP

Select **Reset** for the fields to return to their default settings.

Editing a Wire

You can only edit USD (domestic and international) wires. You cannot edit foreign currency wires.

1. Go to **Payments > Wire > Wire Activity**.
2. Select the **Transaction ID**.
3. Select **Edit**.

You can only edit if the wire transaction has a status of:

- *Pending Approval*
- *Approval Rejected*
- *Failed*
- *Expired*
- *Scheduled*

4. Edit the fields, as necessary.
5. Select **Review**.
6. Select **Confirm**.

Approving or Rejecting a Wire

1. Go to **Payments > Wire > Wire Activity**.
2. Select the check box beside the **Transaction ID**.
3. Select **Approve** or **Reject**.
The *Approve this Wire* or *Reject this Wire* dialog box appears.
4. Enter a comment in the field, and then select **Approve** or **Reject**.
A confirmation message appears.

Canceling a Wire Transfer

You can only cancel USD (domestic and international) wires. You cannot cancel foreign currency wires.

1. Go to **Payments > Wire > Wire Activity**.
2. Select **Cancel Wire**.
The *Cancel Wire* dialog box appears.
3. Enter **Comments** about the cancellation, and then select **Cancel Wire**.

Recurring Wires

Use the *Recurring Wires* view you to work with recurring wires.

Only wires that were created with a recurring **Frequency** appear on this list.

Select the **Transaction ID**, and the *Recurring Wire Detail: [Wire Transaction ID]* appears and displays both wire payment and beneficiary information.

Searching for a Recurring Wire

1. Go to **Payments > Wire > Recurring Wires**.
2. In the *Search Recurring Wire* panel, complete the fields, as necessary.

Status

Select any combination of the following options:

- *Select All*
- *Pending Approval*
- *Approval Rejected*
- *Cancelled*
- *Scheduled*
- *Completed*
- *Failed*

All options are selected by default. You can select one or multiple options.

Debit Account

Select the affected debited wire accounts.

Beneficiary Name

Enter the beneficiary's full name.

Transaction ID

The transaction ID that generated when the wire was submitted.

Frequency

Select any combination of the following options:


- *Weekly*
- *Every Two Weeks*
- *Twice a Month*
- *Monthly*
- *Quarterly*
- *Every Six Months*
- *Yearly*

All are selected by default.


Wire Amount

Select *Specific Amount* or *Amount Range* from this drop-down list, and then enter the wire amount, if applicable.

Next Payment Date

Select either *Date Range* or *Specific Date* from the drop-down list, and then enter the date using the  calendar feature. Select *Specific Date* to search for when a scheduled wire is going to be transmitted next on a specific date. Select *Date Range* to search for when a scheduled wire is going to be transmitted next within a date range.

Created Date

Select either *Date Range* or *Specific Date* from the drop-down list, and then enter the date using the  calendar feature.

3. Select **Search**.

TIP

Select **Reset** for the fields to return to their default settings.

Editing a Recurring Wire

1. Go to **Payments > Wire > Recurring Wires**.
2. Select the **Transaction ID**.
3. Select **Edit**.

You cannot edit a recurring wire in a *Pending Approval* status.

4. Edit the fields, as necessary.
5. Select **Review**.
6. Select **Confirm**.

Canceling a Recurring Wire Series

1. Go to **Payments > Wire > Recurring Wires**.
2. Select **Cancel Series** beside the recurring wire.
The *Cancel Wire* dialog box appears.
3. Enter **Comments** about the cancellation, and then select **Cancel Wire**.

Wire Templates

Use the *Wire Templates* view to work with wire templates.

You can sort the information in ascending or descending order by selecting individual column headers. Select templates with a **Ready** status to initiate a payment.

From this view, you can also work with templates to perform the following options, based on status:

- Approve or reject payments
- View templates
- Initiate payments
- Delete templates
- Edit templates
- Search templates
- Create templates

Creating a Wire Template

1. Go to **Payments > Wire > Wire Templates**.
2. Select **Create New Template**.
3. Select whether the wire template is *Domestic* or *International*.

4. Complete the following fields on the *Payment and Beneficiary Information* tab.

Template Name

Enter the name of the template.


Wire Company

Select the wire company that will be used to originate the wire. All are selected by default.

Debit Account

Select the affected debited wire accounts.



Beneficiary

The **Beneficiary** name field populates from the check boxes selected on the *Wire Beneficiaries* view. To adjust, start typing the name in this field, and the matching entry auto-completes. Select  **Search** to select an existing beneficiary. Once selected, the beneficiary's information appears to the right of the field.

Purpose

Enter a short description of what the wire is used for. Alpha, numeric, and special characters are allowed.

Additional Information

Enter a specific memo that the beneficiary can view when they receive the wire. Select  **Add** to add another additional information line, or select  **Delete** to remove an additional information line.

5. Select **Review**.

You proceed to the *Review* tab.

6. Review the information entered to ensure that it is accurate.

7. Select **Confirm**.

You proceed to the *Confirmation* tab, confirming that the wire template is ready.

From this screen, you can **Create Another Wire Template** or **View Wire Templates**.

Searching for a Wire Template

1. Go to **Payments > Wire > Wire Templates**.

2. Complete the fields in the *Search Templates* panel.

TIP

Select **Reset** for the fields to return to their default settings.

Template Name

Enter the name of the template.

Wire Company

Select the wire company that will be used to originate the wire. All are selected by default.

Wire Type

Select *Both*, *Domestic*, or *International* to specify the wire search type.

Status

Select *All* (default), *Pending Approval*, *Approval Rejected*, or *Ready* to narrow the search results.


Debit Account

Select the affected debited wire accounts.

Beneficiary Name

Enter the beneficiary's full name.

Created Date

Select either *Date Range* or *Specific Date* from the drop-down list, and then enter the date using the  calendar feature.

3. Select **Search**.

The *Wire Templates* view allows you to view and work with templates that are in the following statuses: *Pending Approval*, *Approval Rejected*, or *Ready*.

You can select check boxes for certain templates or select all that are ready. Use the **Actions** drop-down menu to *Initiate*, *View*, *Edit*, or *Delete* a wire template. Select the **Template Name** link to view, edit, or delete its details.

Wire Beneficiaries

Use the *Wire Beneficiaries* view to work with beneficiaries.

You can work with beneficiaries that are in *Pending Approval*, *Approval Rejected*, or *Approved* status. The ability to edit or delete a beneficiary is limited if the beneficiary is linked to a wire template.

Beneficiary Name

Select to see the *Beneficiary Detail* window. From this window, depending on the status of the beneficiary, you can edit the details, and approve or reject this person as a beneficiary.

Actions Drop-Down Menu

The following options are available from the **Actions** drop-down menu:

- *View*
- *Initiate*
- *Delete*

Initiating Wire Payments

You can only initiate USD (domestic and international) wires using these steps.


1. Go to **Payments > Wire > Wire Beneficiaries**.
2. Select one or more check boxes beside the appropriate **Beneficiary Name**.

3. Select **Initiate Payments**.

The *Wire Details* page appears.

4. Complete the required fields for each **Beneficiary Name** selected.

Beneficiary


The **Beneficiary** name field populates from the check boxes selected on the *Wire Beneficiaries* view. To adjust, start typing the name in this field, and the matching entry auto-completes. Select  **Search** to select an existing beneficiary. Once selected, the beneficiary's information appears to the right of the field.

Wire Company

Select the wire company that will be used to originate the wire. All are selected by default.

Debit Account

Start typing the account number in this field, and the matching entry auto-completes. Select

 **Search** to select which account to debit.

Wire Amount

The amount of the wire transaction.

Frequency

Select one of the following options:

- *One Time*
- *Weekly*
- *Every Two Weeks*
- *Twice a Month*
- *Monthly*
- *Quarterly*
- *Every Six Months*
- *Yearly*



Effective Date

The effective date the wire transaction will occur.

Purpose

Enter a short description of what the wire is used for. Alpha, numeric, and special characters are allowed.

Additional Information

Enter a specific memo that the beneficiary can view when they receive the wire. Select  **Add** to add another additional information line, or select  **Delete** to remove an additional information line.

5. Select **Review**.

You proceed to the *Review* tab.

6. Review the information entered to ensure that it is accurate.
7. Select **Confirm**.
You proceed to the *Confirmation* tab, confirming that you have created multiple wires.

Searching Beneficiaries

1. Go to **Payments > Wire > Wire Beneficiaries**.
2. In the *Search Beneficiaries* panel on the left, complete the fields as necessary.

Type

Select *Both*, *Domestic*, or *International* to specify the beneficiary search type.

Status

Select *All* (default), *Pending Approval*, *Rejected*, or *Ready* to narrow the search results based on the beneficiary's status.

Name

Enter the beneficiary's full name.

Account Number

The account number tied to the beneficiary.

Bank ID

Enter the beneficiary's bank ID.


Bank Name

Enter the beneficiary's bank name.

Country

Select the country in which the beneficiary lives from the drop-down list.

Created Date

Select either *Date Range* or *Specific Date* from the drop-down list, and then enter the date using the  calendar feature.

3. Select **Search**.

TIP

Select **Reset** for the fields to return to their default settings.

Editing a Beneficiary

1. Go to **Payments > Wire > Wire Beneficiaries**.
2. Select the **Beneficiary Name**.
A *Beneficiary Detail* window appears.
3. Select **Edit**.
4. Edit the fields, as necessary.
5. Select **Review**.
Success! This Beneficiary is ready for use appears.

Approving or Rejecting a Beneficiary

1. Go to **Payments > Wire > Wire Beneficiaries**.
2. Select the check box next to the **Beneficiary Name**.
3. Select **Approve** or **Reject**.
The *Comments For Status Change* dialog box appears.
4. Enter a comment in the field, if necessary, and then select **Approve** or **Reject**.

You can also approve or reject a beneficiary while editing a beneficiary on the *Beneficiary Detail* window. From this window:

1. Select **Approve** or **Reject**.
The *Comments For Status Change* dialog box appears.
2. Enter a comment in the field, if necessary, and then select **Approve** or **Reject**.

Deleting a Beneficiary

1. Go to **Payments > Wire > Wire Beneficiaries**.
2. Select **Delete Beneficiary**.
The *Confirm Deletion* dialog box appears.
3. Enter a comment in the field, and then select **Delete Beneficiary**.
This beneficiary is removed and no longer exists in the system.

Creating a Domestic Beneficiary

Domestic beneficiaries can receive single, future-dated, or recurring domestic wires.

1. Go to **Payments > Wire > Wire Beneficiaries**.
2. Select **Create New Beneficiary**.
3. On the *Beneficiary Information* tab, select *Domestic*.
4. Complete the fields.

TIP

Select **Reset** for the fields to return to their default settings.

Bank ID

Enter the beneficiary's bank ID.

Bank Name

Enter the beneficiary's bank name.

Bank City

Enter the city where the bank that the beneficiary uses is located.

Bank State

Enter the state where the bank that the beneficiary uses is located.

Account Number

Enter the beneficiary's account number that receives the wire credit.

Re-enter Account Number

Re-enter the beneficiary's account number that receives the wire credit.

Name

Enter the beneficiary's full name.

Address

Enter the beneficiary's receiving location's address.

City

Enter the city where the bank that the beneficiary uses is located.

State

Enter the state where the bank that the beneficiary uses is located.

ZIP Code

Enter the ZIP code of the bank that the beneficiary uses.

Notes

Enter any additional information about this beneficiary.

5. Select **Review**.

You proceed to the *Review* tab.

6. Review the information entered to ensure that it is accurate.

7. Select **Confirm**.

You proceed to the *Confirmation* tab, confirming that you have successfully created a domestic beneficiary. Depending on your settings, you may not be able to send a domestic wire to this beneficiary until they are in an *Approved* status.

From this screen, you can select **Send a Wire to this Beneficiary**, **Create Another Beneficiary**, or **Wire Beneficiaries**.

Creating an International Beneficiary

International beneficiaries can receive immediate domestic intermediary or foreign bank wires.

1. Go to **Payments > Wire > Wire Beneficiaries**.
2. Select **Create New Beneficiary**.
3. On the *Beneficiary Information* tab, select *International*.
4. Select *USD* or *Foreign* for the **Currency Type** field.
5. Complete the fields.

TIP

Select **Reset** for the fields to return to their default settings.

Account Number

Enter the beneficiary's account number that receives the wire credit.

Re-enter Account Number

Re-enter the beneficiary's account number that receives the wire credit.

Name

Enter the beneficiary's full name.

Country

Enter the beneficiary's country.

Address

Enter the beneficiary's receiving location's address.

City

Enter the beneficiary's city.

State/Province/Territory

Enter the beneficiary's state, province, or territory information.

Postal Code

Enter the beneficiary's ZIP code.

Notes

Enter any additional information about this beneficiary.

Bank ID

Enter the beneficiary's bank ID. Select the drop-down menu to choose the applicable field of *Swift Code*, *IBAN Number*, or *Sort Code*.

Bank Name

Enter the name of the bank that the beneficiary uses.

Country

Enter the country where the bank that the beneficiary uses is located.

Bank Address

Enter the bank's address that the beneficiary uses.

City

Enter the city where the bank that the beneficiary uses is located.

State/Province/Territory

Enter the state, province, or territory where the bank that the beneficiary uses is located.

Postal Code

Enter the ZIP code of the bank that the beneficiary uses.

6. Select a situation and complete the corresponding steps.

Your choice depends on your financial institution's requirements.

Situation	Steps
Adding a domestic intermediary bank.	<ol style="list-style-type: none"> <li data-bbox="521 264 1365 338">1. Select Search, and then select the correct bank from the <i>Bank Lookup</i> screen. The system auto-fills the required fields. <li data-bbox="521 411 1398 474">2. Enter the Bank ID, Account Number, Notes, Bank Name, City, and State. Bank ID and Bank Name are required fields.
Adding an international intermediary bank.	<ol style="list-style-type: none"> <li data-bbox="521 579 1398 653">1. Enter the Bank ID, and then select if the ID is a <i>Swift Code, IBAN Number, or Sort Code</i> from the drop-down list. <li data-bbox="521 663 1365 695">2. Enter the Bank City, Notes, Bank Name, and Bank Country. Bank ID, Bank Name, and Bank Country are required fields.

7. Select **Review**.

You proceed to the *Review* tab.

8. Review the information entered to ensure that it is accurate.

9. Select **Confirm**.

You proceed to the *Confirmation* tab, confirming that you have successfully created an international beneficiary. Depending on your settings, you may not be able to send an international wire to this beneficiary until they are in an *Approved* status.

From this screen, you can select **Send a Wire to this Beneficiary, Create Another Beneficiary, or Wire Beneficiaries**.