
2018 Annual Security Report

National Aviation Academy compiles this Annual Security Report by contacting (via letter and follow-up phone call) all local police and sheriff's departments of municipalities in which National Aviation Academy has buildings or student housing in and requests specific crime statistics for each location. Upon receipt of these statistics, the data is used to create the following report, which contains the previous three years' worth of specific crime statistics that are required by The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act, as well as the following information that is also required by the Act:

- ***Statement of current campus policies regarding procedures and facilities for students and others to report criminal actions or other emergencies occurring on campus, and policies concerning the institutions response to such reports (20 U.S.C. § 1092(f)(1)(A)).***

Any criminal actions and other emergencies at National Aviation Academy shall be immediately reported to National Aviation Academy's Operations staff. The Operations staff member will then take a written report of the incident, and report the incident to the appropriate law enforcement agency for further review and actions. Any person wishing to report a crime confidentially may do so through the same channels, but when reported to law enforcement the identity of the individual reporting the crime shall remain anonymous.

National Aviation Academy will maintain all reports submitted to the school and utilize the statistical data in the creation of this Annual Security Report. Also National Aviation Academy's President will be informed of any reports and will decide on the proper dissemination of the information to staff, students, and/or the community.

- ***Statement of current policies regarding security and access to campus facilities, including campus residences, and security considerations used in the maintenance of campus facilities (20 U.S.C. § 1092(f)(1)(B)).***

National Aviation Academy's campus security information is explained in detail at all new student orientations and on the first day of classes for each new class start, which occur approximately every 5 weeks. The Director of education and all instructors of both campuses will be responsible for the communication of the importance of campus and personal security, as well as the prevention of crimes.

Campus facilities are only available to students when staff members are present for regularly scheduled class times and make up time, the schedules for these times are published in the current catalog and student handbook. When staff members are working outside of normal business hours or when minimal staff are present they are encouraged to keep all doors to the facility locked.

- ***Policy statement which encourages accurate and prompt reporting of all crime to appropriate law enforcement agencies (20 U.S.C. § 1092(f)(1)(C)(iii)).***

National Aviation Academy encourages its students to report all crimes to its Operations staff on campus. An Operations staff member is on campus during all regularly scheduled class times and make up time. Once the Operations staff has taken a written report of an incident or crime they shall immediately

contact the appropriate law enforcement agency in a timely manner to accurately and promptly deliver the taken report to the law enforcement agency responsible for handling the associated incident or crime. Once the incident or crime has been reported to the appropriate law enforcement agency the Operations staff member then will notify a Director level staff member or Vice President of the incident.

National Aviation Academy is committed to providing a safe learning and working environment for our students, staff, and guests visiting our campuses. We will always cooperate with authorities in their investigations and assist them in any way possible, including but not limited to the investigation of sexual assault and any other sexually related crimes.

- ***Description of the type and frequency of programs designed to inform students and employees about campus security procedures and practices and to encourage students and employees to be responsible for their own security and the security of others (20 U.S.C. § 1092(f)(1)(D)).***

National Aviation Academy regularly updates and disseminates campus security procedures and practices to ensure the safety of all individuals on campus at all times. Security information is primarily disseminated to students through the student catalog and handbook, which every student who attends the academy receives. Any security updates to campus security procedures and practices will be relayed to the students by the Director of Education no later than one week following the change.

National Aviation Academy employees will be notified of any security procedure and practice changes immediately after final approval of an updated procedures document. The Director of I.T. and Compliance will notify the employees of the updated procedure document through company email. The updated document will at that time be available on the Corporate Policies and Procedures page found on the Compliance Intranet page.

In addition, to reduce security risks, National Aviation Academy students and employees are encouraged to be responsible for their own security. The following tips may help you protect yourself from security risks:

- Be aware of your surroundings. Knowing where you are and who is around you may help you to find a way to get out of a bad situation.
- Try to avoid isolated areas. It is more difficult to get help if no one is around.
- Walk with purpose. Even if you don't know where you are going, act like you do.
- Trust your instincts. If a situation or location feels unsafe or uncomfortable, it probably isn't the best place to be.
- Try not to load yourself down with packages or bags as this can make you appear more vulnerable.
- Make sure your cell phone is with you and charged and that you have cash money.
- Don't allow yourself to be isolated with someone you don't trust or someone you don't know.
- Avoid putting music headphones in both ears so that you can be more aware of your surroundings, especially if you are walking alone.
- Avoid wearing expensive jewelry while walking in public places. The value of gold is at an all-time high and criminals may take a "snatch and grab" opportunity

The above tips were obtained from, and additional safety information may be obtained at rainn.org.

- ***Description of programs designed to inform students and employees about the prevention of crimes (20 U.S.C. § 1092(f)(1)(E)).***

National Aviation Academy informs all students and employees about the prevention of crimes and being conscious of personal safety. All employees are informed of crime prevention and practice information through mandatory company meetings which are held each month on campus. Students at National Aviation Academy are informed of crime prevention, personal awareness, safety, and what their options are if they need assistance on the first day of classes by our Operations team members to encourage them to help provide a crime free, safe learning environment for all.

- ***Statistics concerning the occurrence of the following crimes on campus, in or on non-campus buildings or property, and on public property during the most recent calendar year, and during the two preceding calendar years for which data are available (20 U.S.C. § 1092(f)(1)(F)):***

- ***Murder***
- ***Sex offenses, forcible or non-forcible***
- ***Robbery***
- ***Aggravated assault***
- ***Burglary***
- ***Motor vehicle theft***
- ***Manslaughter***
- ***Arson***
- ***Arrests or persons referred for campus disciplinary action for liquor law violations, drug related violations, and weapons possession.***
- ***Of the above crimes, and additionally crimes of larceny-theft, simple assault, intimidation, and destruction, damage, or vandalism of property, and other crimes involving bodily injury, in which the victim is targeted due to actual or perceived race, gender, religion, sexual orientation, ethnicity, or disability.***

Please note that statistics involving criminal offenses, hate crimes, and arrests that occur on public property may not involve National Aviation Academy's staff, students, or guests.



Criminal Offenses

On Campus
Murder/Non-negligent manslaughter
Negligent manslaughter
Sex offenses - Forcible
Sex offenses - Non-Forcible
Incest
Statutory rape
Robbery
Aggravated assault
Burglary
Motor vehicle theft
Arson

Tampa Bay Campus		
2015	2016	2017
0	0	0
0	0	0
0	0	0
0	0	0
0	0	0
0	0	0
0	0	0
0	0	0
0	0	0
1	0	0
0	0	0
0	0	0

New England Campus		
2015	2016	2017
0	0	0
0	0	0
0	0	0
0	0	0
0	0	0
0	0	0
0	0	0
0	0	0
0	0	0
0	0	0
0	0	0
0	0	0

Public Property
Murder/Non-negligent manslaughter
Negligent manslaughter
Sex offenses - Forcible
Sex offenses - Non-Forcible
Incest
Statutory rape
Robbery
Aggravated assault
Burglary
Motor vehicle theft
Arson

Tampa Bay Campus		
2015	2016	2017
0	0	0
0	0	0
0	0	0
0	0	0
0	0	0
0	0	0
0	0	0
0	0	0
0	0	1
0	0	0
0	0	0

New England Campus		
2015	2016	2017
0	0	0
0	0	0
0	0	0
0	0	0
0	0	0
0	0	0
0	0	0
0	0	0
1	0	0
0	0	0
0	0	0



Hate Crimes - Tampa Bay Campus

On Campus Criminal Offense	Total			Race			Religion			Sexual Orientation			Gender			Disability			Ethnicity/ National Origin		
	2015	2016	2017	2015	2016	2017	2015	2016	2017	2015	2016	2017	2015	2016	2017	2015	2016	2017	2015	2016	2017
Murder/ Non-negligent	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Negligent manslaughter	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Sex offenses - Forcible	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Sex offenses - Non-forcible	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Incest	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Statutory rape	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Aggravated assault	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Motor vehicle theft	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Simple assault	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Larceny-theft	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Intimidation	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Destruction/damage/ vandalism of property	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Public Property Criminal Offense	Total			Race			Religion			Sexual Orientation			Gender			Disability			Ethnicity/ National Origin		
	2015	2016	2017	2015	2016	2017	2015	2016	2017	2015	2016	2017	2015	2016	2017	2015	2016	2017	2015	2016	2017
Murder/ Non-negligent	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Negligent manslaughter	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Sex offenses - Forcible	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Sex offenses - Non-forcible	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Incest	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Statutory rape	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Aggravated assault	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Motor vehicle theft	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Simple assault	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Larceny-theft	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Intimidation	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Destruction/damage/ vandalism of property	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0



Hate Crimes - New England Campus

On Campus Criminal Offense	Total			Race			Religion			Sexual Orientation			Gender			Disability			Ethnicity/ National Origin		
	2015	2016	2017	2015	2016	2017	2015	2016	2017	2015	2016	2017	2015	2016	2017	2015	2016	2017	2015	2016	2017
Murder/ Non-negligent	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Negligent manslaughter	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Sex offenses - Forcible	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Sex offenses - Non-forcible	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Incest	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Statutory rape	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Aggravated assault	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Motor vehicle theft	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Simple assault	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Larceny-theft	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Intimidation	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Destruction/damage/ vandalism of property	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Public Property Criminal Offense	Total			Race			Religion			Sexual Orientation			Gender			Disability			Ethnicity/ National Origin		
	2015	2016	2017	2015	2016	2017	2015	2016	2017	2015	2016	2017	2015	2016	2017	2015	2016	2017	2015	2016	2017
Murder/ Non-negligent	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Negligent manslaughter	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Sex offenses - Forcible	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Sex offenses - Non-forcible	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Incest	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Statutory rape	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Aggravated assault	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Motor vehicle theft	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Simple assault	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Larceny-theft	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Intimidation	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Destruction/damage/ vandalism of property	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0



Arrests

On Campus	Tampa Bay Campus			New England Campus		
	2015	2016	2017	2015	2016	2017
Weapons: carrying, possessing, etc.	0	0	0	0	0	0
Drug abuse violations	0	0	0	0	0	0
Liquor law violations	0	0	0	0	0	0

Public Property	Tampa Bay Campus			New England Campus		
	2015	2016	2017	2015	2016	2017
Weapons: carrying, possessing, etc.	0	0	0	0	0	0
Drug abuse violations	0	1	1	0	0	0
Liquor law violations	0	0	1	0	0	0

Disciplinary Actions

On Campus	Tampa Bay Campus			New England Campus		
	2015	2016	2017	2015	2016	2017
Weapons: carrying, possessing, etc.	0	0	0	0	0	0
Drug abuse violations	0	0	0	0	0	0
Liquor law violations	0	0	0	0	0	0

Public Property	Tampa Bay Campus			New England Campus		
	2015	2016	2017	2015	2016	2017
Weapons: carrying, possessing, etc.	0	0	0	0	0	0
Drug abuse violations	0	0	0	0	0	0
Liquor law violations	0	0	0	0	0	0



VAWA Offenses								
On Campus			Tampa Bay Campus			New England Campus		
			2015	2016	2017	2015	2016	2017
Domestic Violence			0	0	0	0	0	0
Dating Violence			0	0	0	0	0	0
Stalking			0	0	0	0	0	0
Non Campus			Tampa Bay Campus			New England Campus		
			2015	2016	2017	2015	2016	2017
Domestic Violence			0	0	0	0	0	0
Dating Violence			0	0	0	0	0	0
Stalking			0	0	0	0	0	0
Public Property			Tampa Bay Campus			New England Campus		
			2015	2016	2017	2015	2016	2017
Domestic Violence			0	0	0	0	0	0
Dating Violence			0	0	0	0	0	0
Stalking			0	0	0	0	0	0
Reported by Local Police			Tampa Bay Campus			New England Campus		
			2015	2016	2017	2015	2016	2017
Domestic Violence			0	0	0	0	0	0
Dating Violence			0	0	0	0	0	0
Stalking			0	0	0	0	0	0

- **Statement of policy regarding the possession, use, and sale of alcoholic beverages and enforcement of State underage drinking laws, and possession, use, and sale of illegal drugs and enforcement of Federal and State drug laws. Also a description of any drug or alcohol abuse education programs as required under section 120 of this Act (20 U.S.C. § 1092(f)(1)(H)).**

Since its inception, National Aviation Academy has been committed to maintaining a professional and stimulating learning environment for our students. Consistent with that commitment NAA has a zero tolerance for drug or alcohol use, possession, and sale. National Aviation Academy is committed to help local police authorities in the enforcement of Federal and State drug laws and underage drinking laws.

National Aviation Academy is committed to assisting students in the resolution of problems associated with substance abuse and encourages students to seek additional help through local treatment facilities. For more Information on local treatment facilities please see the Student Services office at the students corresponding campus.

It is the responsibility of any student to notify National Aviation Academy of any criminal drug statute conviction within five (5) days of such conviction regardless of the nature or location of the violation. Additionally, if a student is taking medication which may impair his or her performance, they must advise the Director of Education so that appropriate steps may be taken to insure the continuity of the student's educational activities and safety of others.

Adherence to this drug and alcohol abuse policy is a condition of admission and continued attendance at National Aviation Academy and is applicable to all students, faculty, staff, and visitors.

In addition to any sanctions imposed by National Aviation Academy, State and Federal drug statutes provide penalties ranging from monetary fines and probation to imprisonment depending on the nature of the offense. Drug and alcohol abuse will have far reaching negative consequences when applying for aviation jobs. All students are urged to make a commitment to their personal and academic futures by making a conscious decision to stay drug and alcohol free.

- ***Statement advising the campus community where law enforcement agency information provided by a State under section 170101(j) of the Violent Crime Control and Law Enforcement Act of 1994 (42 U.S.C. 14071(j)), concerning registered sex offenders may be obtained (20 U.S.C. § 1092(f)(1)(I)).***

By law National Aviation Academy is required to notify you of sexual predators or sexual offenders attending or working at the institution. There are currently no known sexual predators or offenders employed by or attending National Aviation Academy.

National Aviation Academy provides the links to the National, Florida, and Massachusetts sexual offender and predator database but is not responsible for the site's maintenance.

National sexual offender database: <http://www.nsopw.gov>

Florida sexual offender database: <http://offender.fdle.state.fl.us/offender/homepage.do>

Massachusetts sexual offender database: <http://massachusetts.sexoffenders.ws/>

- ***Statement of current campus policies regarding immediate emergency response and evacuation procedures, including the use of electronic and cellular communication (if appropriate), which policies shall include procedures to (20 U.S.C. § 1092(f)(1)(J)):***

In the event of an emergency response or evacuation National Aviation Academy shall immediately notify the campus community upon confirmation of a significant emergency or dangerous situation involving an immediate threat to the safety of students or staff on the campus, unless issuing a notification will compromise efforts to contain the emergency by utilizing the emergency response and evacuation procedures.

National Aviation Academy's emergency response and evacuation procedures are updated annually and are distributed to each student on their first day of classes, as well as all staff being able and directed to locate the emergency response and evacuation procedures through the company intranet in the Corporate Policies and Procedures to ensure a seamless execution of the procedures in the event of an emergency.

National Aviation Academy's emergency response and evacuation procedures are thoroughly tested on a bi-annual basis to ensure the procedures and notification systems and procedures are effectively and properly functioning for the needs of our campus community.

- ***Statement of policy regarding campus sexual assault programs and the procedures followed once a sex offense has occurred (20 U.S.C. § 1092(f)(8)(A)).***

National Aviation Academy provides educational materials to students and employees covering areas such as crime, rape prevention, and forcible and non-forcible sex offenses. National Aviation Academy has chosen the following channels of delivery to disseminate this information:

- National Aviation Academy's Consumer Information web page
- Student Catalog and Handbook

In addition, more information to prevent sexual violence may be obtained at rainn.org.

If any student, employee or visitor of National Aviation Academy is the victim of a forcible or non-forcible sex offense they are encouraged to contact the local police department near their current location by calling 911, if off campus. If the incident occurs on campus the student, employee or visitor is encouraged to use the same reporting procedure as listed in earlier sections of this report.

In sexual offense cases involving forcible or non-forcible sex it is important that all evidence is preserved for the proof of the offense. Victims of a sexual crime should make every effort to save anything that might contain the perpetrator's DNA, therefore a victim should not:

- Take a bath or shower
- Use the restroom
- Change clothes
- Comb hair
- Clean up the crime scene
- Move anything the offender may have touched

National Aviation Academy has a zero tolerance for any crime or offenses of a sexual nature, and if appropriate, may change or correct a student's academic situation to provide a better learning environment if reasonably available.

All disciplinary proceedings regarding sexual crimes, when the accused is found responsible, may result in permanent suspension, suspension for a period of time, probation, an official warning, or any combination of these. In addition, both the accuser and the accused will be entitled to the same opportunities to have others present during a disciplinary proceeding and both will be informed of the outcome of the proceeding that is brought alleging a sexual offense. Informing both the accuser and the accused does not constitute a violation of the Family Education Rights and Privacy Act (FERPA), due to the information being released will only be the final determination with respect to the alleged sex offense and any sanction that is imposed against the accused.

Lastly, upon request counseling services can be made available for crisis victims through Operation PAR for Tampa Bay students and Riverside Wellness Care for New England Students. Information for these facilities can be found in the office of Student Services at the students corresponding campus.

- ***Sexual Predator and Sexual Offender Notification***

The Florida Legislature requires Florida educational institutions, both private and public, to include sex offender registry information in new student and employee orientation and on the institution's website.

Section 3. Section 1005.10, Florida Statutes, reads:

1005.10 Sexual predator and sexual offender notification; nonpublic colleges, universities, and schools. —Each nonpublic college, university and school shall inform students and employees at orientation and on its website of the existence of the Department of Law Enforcement sexual predator and sexual offender registry website and the toll-free telephone number that gives access to sexual predator and sexual offender public information pursuant to s. 943.043.

The web site can be located at : <https://offender.fdle.state.fl.us/offender/homepage.do>

Their toll free number is: 1-888-357-7332