



2018-19 Booster Canning Guidelines

Canning is a great way to earn money for your athlete's booster club account. Athletes will work together during their shift to raise money. The money will be divided evenly and deposited into your booster account. It is important to remember that your athlete is there to work and though it might be tiring and boring at times, they are working together toward one common goal. It is important to come with a great attitude and willingness to ask shoppers for their support. Your child will be the face of NEO so it is important that we show what One Heart Beat is all about.

In order to have a successful fundraising experience below are the rules for canning. All athletes **MUST** follow the rules. Not showing up, calling off, or breaking one of these rules will result in a strike, if your athlete gets three strikes, they will be suspended from this type of fundraising for the remaining part of the season. **THERE ARE NO EXCEPTIONS TO THIS.**

Athlete RULES:

- Arrive 5-10 minutes before your scheduled shift and use the restroom. (Do not start canning until your scheduled time)
- Proper canning outfit: Black Canning shirt (Order forms available), Red shorts, low socks, tennis shoes, high pony tail and bow.
- Bring a container to collect donations in (With a lid) and Basket of Candy to pass out (Candy is NOT allowed to be eaten during shift)
- If needed each athlete will have a 5-minute break. When they can eat a small snack, drink or use restroom. The shift is only 2-3 hours so athletes should need no more time.
- Phones, iPods, tablets are NOT allowed. You are there to work, not to take calls, texts, or pictures.
- There will be no sitting on the parent lap or on the ground. (Parent of athlete may bring a chair for themselves only)
- Children 6 and up may can. (Children 5 and under may not can.)
- Children 8 and under may NOT do back to back shifts. They must have a break between shifts
- DO NOT BRING Gum, or bad attitudes
- Calling off for ANY reason

Parent Rules:

- NO gossiping - Positive talk of NEO only
- Motivate and encourage your athlete to work hard
- Have athlete there on time
- Supply the proper things needed to can
- Guide your child in proper things to say- Help your child by preparing them to what to say
- An adult for each child must be sitting by athletes. (The maximum number of athletes an adult may be in charge of is 2)

OTHER NOTES:

- If you need to call off, call or text ASAP.
- Ask all patrons of the business. "Don't ask, don't get" is the motto. Most people will walk by if they are not asked.
- Prep teams will be offered half the spots of Elite and Worlds teams. (This is due to costs related to each team)

Canning Captain

- There will be one person assigned as the Parent Canning Captain each shift. This person is to:
 - Assign doors
 - Collect and count the money
 - Give breaks
 - Fill out intake form (No other papers accepted)
 - Text the group to let them know how much money was earned per athlete
 - Write ONE check for total amount and attach verification form and turn into Booster box, (Within 2 days) **Violation of this will result in a strike against the athlete.**

Complaints/Concerns/Lotto:

- If you have a complaint or concern about a person on your shift- Please EMAIL boosters. State time, where and when shift was, what your concern is and who it is with. These concerns will be discussed with you and also with the person/athlete. IF it is a violation of rules a strike will be issued. Texts or phone calls will not be followed up on. Email is the 1st and only step accepted.
- Lotto List- The lotto list is tracked and marked by responses of yes, no, or no response, everyone gets an equal chance. You will have 20 minutes to respond or we will go to the next athlete on the list.
- When you are called on lotto, you will **not** be told who is on those shifts. Names will not be given, so think if this is something you really want to be part of. There are no exceptions to this.