

PAYMENTS

TUMBLING CLASSES

- Cash, checks and credit/debit cards are accepted. AMEX is not accepted. Checks are payable to Houston Elite Cheer or HEC.
- ALL Houston Elite Cheer (HEC) clients must pay a registration fee at the time of enrollment. This fee is due annually in January and is nonrefundable. The registration fee is \$50 January – June and \$25 July – December.
- All clients must provide a guaranteed payment for their account on IClassPro.
- By signing the required Account Guarantee/Billing Authorization form, the athlete(s) associated with the account are **enrolling** in a class and will be contractually binded to the guidelines governing classes at HEC. **In order to discontinue classes and not be charged for tuition, a 30-day written notice must be given to HEC for termination of services.** Written notice may be provided in person at HEC or by email at houstonelitecheer@yahoo.com.
- Monthly automatic drafts will remain in effect until HEC has received a 30-day written notice in person at HEC or by email at houstonelitecheer@yahoo.com from the account holder.
- You may elect to pay monthly in cash or by checks payable to Houston Elite Cheer before the 5th of the month or have monthly credit/debit card drafts set up.
- Clients who do not elect to have monthly drafts must pay before the 5th of the month in cash or by check.
- Accounts with a balance due after the 4th day of the month will automatically be charged a \$15 late fee, and the client(s) associated with the account may be withheld from participating in activities at HEC.
- Automatic drafts for tuition will be on or about the 1st of every month.
- There is a \$35 returned check fee that must be paid in full before the client may resume any activity at HEC.
- No refunds or credits for tuition will be given.
- ***When dropping or discontinuing a class, you are responsible for payment within the 30 days after the written notice is submitted.** No refunds or credits will be given under any circumstances. NO EXCEPTIONS.

PRIVATE LESSONS

- All private lesson clients must have an account on IClassPro **with** payment information before the lesson.
- The card on file will be charged for the following reasons (but not limited to):
 - If client owes HEC a gym fee or registration fee
 - If there is a balance due on the account for any reason
 - If a charge is requested by the client for gym fee or registration fee.
- Card charges are as follows: 30 minutes: \$12.50, 45 minutes: \$15.00, 1 hour: \$17.50, Registration fee: \$27.50 / \$52.50.
- ALL private lesson clients must pay a registration fee. This fee is due at the time of enrollment, annually in January and is non-refundable. The registration fee is \$50 January – June and \$25 July – December.
- Private lessons require two separate payments. The first payment is a gym fee payment which can be made in cash, by check payable to Houston Elite Cheer or HEC or a credit/debit card.
- Monthly automatic drafts are not available for gym fees.
- The gym fee must be paid **before** the lesson to the front desk.
- The second payment is a payment to the coach for the private lesson. Each coach sets their own rates and desired methods of payment.
- Unused gym fees carryover month-to-month. However, there will be no refund given to clients for HEC gym fees if a client is out over 30 consecutive days.
- Clients cannot transfer gym fees to other clients that are not immediate family.
- Gym fee payments for different coaches may not be combined in one method of payment. If you do lessons with more than one coach at HEC, two separate payments must be made.
- There is a \$35 returned check fee for gym fees that must be paid in full before the client may resume any activity at HEC.

OPEN GYM

- The cost for open gym is \$15 for HEC members and \$20 for nonmembers.
- Open gym payments can be made in **cash** before entering the gym.

-No registration fee is required, but a waiver must be signed on IClassPro.

PRIVATE CLASSES

-Cash, checks and credit/debit cards are accepted. AMEX is not accepted.

-ALL HEC clients must pay a registration fee. This fee is due at the time of enrollment, annually in January and is nonrefundable.

-All clients must provide a guaranteed payment for their account through IClassPro.

-By signing the required Account Guarantee/Billing Authorization form, the athlete(s) associated with the account are **enrolling** in a class and will be contractually binded to the guidelines governing classes at HEC. **In order to discontinue classes and not be charged for tuition, a 30-day written notice must be given to HEC for termination of services.** Written notice may be provided in person at HEC or by email at houstonelitecheer@yahoo.com. Automatic drafts will remain in effect until HEC has received a 30-day written notice.

-Private Class tuition is based on 4 classes per month. Months that have 5 classes will be charged for the 5th class.

-No refunds or credits will be given for tuition.

-Private Class clients are allowed one free make-up per month. All other make-ups will have a \$15 rescheduling fee added to the following month's tuition.

-You may elect to pay monthly in cash or by checks payable to Houston Elite Cheer before the 5th of the month or have monthly credit/debit card drafts set up.

-Clients who do not elect to have automatic drafts must pay before the 5th of the month. If payment is not received before the 5th, the guaranteed payment on file will be charged and will include a \$15 late fee.

-Automatic drafts for tuition will be on or about the 1st of the first month.

-Any accounts with a balance due after the 4th day of the first month will automatically be charged a \$15 late fee, and the clients(s) associated with the account may be withheld from participating in activities at HEC.

-There is a \$35 returned check fee that must be paid in full before the client may resume any activity at HEC.

BIRTHDAY PARTIES

-A \$100 nonrefundable deposit is due upon reservation.

-You must have an account on IClassPro with card information stored.

-Birthday party clients may pay in cash, check or card.

-Gratuity for birthday parties may be paid directly to the coaches.

-The remaining balance for the party will be paid at the end of the party.

-All birthday party participants' parents/guardians must sign a waiver before the party begins. This waiver may be obtained via email by request at houstonelitecheer@yahoo.com, in person when the deposit is made or on our website www.houstonelitecheer.com.

SCHOOL SQUAD TRAINING

-A registration fee of \$50 is required per athlete.

-Each athlete and/or school organization will have a service agreement and a financial contract to adhere to.

-For short-term training, payment arrangements will be discussed and agreed upon prior to service.

-A 25% nonrefundable deposit must be paid prior to special camps, clinics and certain training sessions.

-All prices are negotiable and based on the needs of the squad.

SUMMER CAMP

-Registration for Summer Camp is completed on IClassPro.

All non HEC members are required to pay a nonrefundable \$50 registration fee to attend summer camp June-August.

-A \$50.00 nonrefundable, nontransferable deposit is required to hold a spot for each session. Payment for Summer Camp is due in full.

-Payment for camp can be made in cash, by check or by credit/debit card.

-Refunds, credits or proration will not be given for any missed camp days.

NO refunds will be given for the \$50 registration fee OR the \$50 deposit to secure your spot. NO exceptions

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