



RULES AND REGULATIONS

I hereby understand that each time “Top Gun” is mentioned throughout this contract it is meant to be all inclusive of Top Gun Cheer and Dance Training Center, Inc., Top Gun All Stars, Top Gun Booster Club, and all officers, shareholders, agents, and employees.

★ GENERAL

1. Only registered athletes are allowed in the practice area.
2. Siblings, family members, friends, etc. are not allowed in the practice area.
3. All spectators must remain in the designated area and keep the noise level down at all times.
4. Any person that disrupts a practice will be asked to leave the gym immediately.
5. No food, drinks, or gum are permitted in the practice area.
6. All trash must be disposed in the appropriate trash receptacles.
7. Cell phones and pagers must be put on silent mode or left outside of the practice area.
8. Top Gun is not responsible for any personal items lost or stolen.
9. All athletes and parents must register on the Top Gun website and check emails daily for any and all updates. There is no excuse for being uninformed or irresponsible when the information has been provided.
10. All completed forms or information needed by Top Gun must be downloaded and turned in to the Top Gun office as requested.
11. The Top Gun name and logos are trademarked. Any privately created or monogrammed items bearing the Top Gun name cannot be worn or sold without approval.
12. All choreography including cheers, dances, stunts, transitions, tumbling, music selections, editing, etc. are the exclusive property of Top Gun and shall not be shown or discussed with others. NO VIDEOS of routines/choreography should be uploaded to any online site or social media platform!

★ TEAMS

- Top Gun retains the right to:
 1. Place its athletes on the team(s) it feels will best suit the athletes and the program.
 2. Decide if an athlete may participate on more than one team.
 3. Decide the roles and/or positions an athlete will have/play on their team(s). (E.g. base, flyer, back spot, tumbler, dancer, alternate, etc.).
 4. Request that an athlete/team take additional classes or camps to improve their skills.
 5. Request that an athlete/team practice longer than their regularly scheduled time or add additional practices, camps, or competitions if deemed necessary.
 6. Move, replace, add, suspend, or even dismiss an athlete for a period of time or indefinitely from a team or the entire program based on criteria including but not limited to: attendance, conduct, skills, finances, parent conflicts, etc.

- Athletes that elect to participate on more than one Top Gun team must:
 1. Be in good financial standing.
 2. Be willing and able to fulfill all the responsibilities required by each team.
 3. Be responsible for any additional entry fees they incur beyond their first team.

★ **ATTENDANCE**

- All athletes must:
 1. Make Top Gun priority over any other extracurricular activities.
 2. Attend and be prepared to participate in all Top Gun activities including those unexpectedly added throughout the season regardless of illness or injury unless otherwise recommended by a doctor through valid written documentation.
 3. Notify Top Gun immediately when an injury occurs so changes to routine choreography can be made prior to practice.
 4. Arrive at least **15 minutes** early to all Top Gun activities.
 5. Schedule all vacations so as not to interfere with any Top Gun activities.
 6. Notify Top Gun in writing immediately of all expected tardiness or absences.
 7. Notify Top Gun by phone immediately of any unexpected tardiness or absences.
 8. Fill out a substitution form and provide a comparable substitution for all absences.

★ **DRESS CODE**

- When training, competing, or representing Top Gun, all athletes must:
 1. Maintain a well-groomed appearance and good personal hygiene.
 2. Wear their designated attire, socks, and sneakers.
 3. Keep hair out of the face (if possible in a high ponytail) and wear a bow/scrunchy at all times unless otherwise instructed.
 4. Keep nails shorter than fingertips.
 5. Remove all jewelry (except approved medical ID tags).
 6. Cover tattoos and may not wear inappropriately dyed or cut hairstyles.
 7. Wear closed-toe shoes (sandals, flip flops, and other open-toed shoes are not allowed).
 8. Immediately repurchase all lost or noticeably damaged articles and wear a matching substitute until the item is replaced.

★ **COMPETITION DRESS CODE**

- Athletes must:
 1. Be dressed in their designated outfit by each team's scheduled meeting time unless otherwise instructed by their coach.
 2. Remove all rollers and have hair and makeup completed as per coach's request by each team's scheduled meeting time.
 3. Wear a cover up at all times unless heading to/from or at a team warm-up, performance, or awards.
 4. Remove all jewelry (except approved medical ID tags) and colored nail polish.
 5. Remove and put away all non-uniform items such as sunglasses, cell phones, headphones, and iPods.
 6. Put on and supply braces or tape needed to perform prior to going to the warm-up area.
 7. Be in full competition uniform and may not wear backpacks, warm-ups, or any other items during any award ceremonies.

★ **SPORTSMANSHIP & SOCIAL MEDIA CONDUCT**

- All athletes **AND** parents must always:
 1. Set a positive example for others to follow.
 2. Be respectful and courteous to everyone.
 3. Schedule an appointment to speak with a coach or staff member to discuss any issues that may arise.
 4. Refrain from gossiping or any form of verbal or physical confrontation.
 5. Refrain from celebrating the misfortune or defeat of another person, team, or program.
 6. Accept team placements and awards with dignity and class.
 7. Refrain from posting, reposting, or sharing anything that is negative, includes foul or defamatory language, is inappropriate for a young audience, or has anything to do with tobacco, smoking, vaping, juuling, drinking alcohol or prescription/illegal drugs.
 8. Be cautious of what behavior and/or language may be going on directly or indirectly (in the background) while being photoed/filmed

★ **HEALTH / INJURIES**

- All athletes must:
 1. Provide Top Gun with current health insurance and emergency contact information.
 2. Inform Top Gun of all medical conditions that may limit or prevent their ability to participate in any Top Gun activities.
 3. Notify Top Gun of any injuries sustained as a result of their participation in any sanctioned Top Gun activities.
 4. Provide valid written documentation from a doctor explaining the reason(s) and the duration for which they may be limited or unable to participate in any Top Gun activities.
 5. Provide Top Gun with a list of any medications that they are currently taking.
 6. Refrain from the illegal use of drugs, alcohol, tobacco or any other substances.
 7. Participate in any drug or health related testing, counseling, or rehabilitation if asked to do so.

★ **TRAVEL / COMPETITIONS**

- All athletes and their families must:
 1. Read all emails concerning competition dates, venues, and itineraries. (Information will be released as soon as we have it available.)
 2. Have all travel arrangements booked by the travel block black out dates.
 3. Arrive to competition by the designated time and will check-in with the coaches/staff/gym owners accordingly.
 4. Not use competitions as family vacations, adhere to the designated schedules, and abide by all rules set forth by Top Gun.

★ **FINANCIAL OBLIGATIONS**

- All athletes and parents understand that:
 1. They assume full responsibility for all costs incurred as a member of Top Gun including but not limited to: gym registration, monthly tuition, apparel costs, competition and travel expenses, or any other item(s), or services purchased or rendered and the payment in full of those items regardless of any circumstances that may arise such as dismissal from the team, or disbandment of the team.

2. Monthly payments will be made via electronic debit on the 1st of every month.
3. Monthly payment for normal tuition rate is due from June through April of the participating season.
4. Tuition does not fluctuate based on the number or duration of practices in any month.
5. Tuition pays for training. It does not pay for the right to perform.
6. Vacations or time off will not be prorated. Please make note that all Top Gun vacations have already been prorated into the monthly fee.
7. All payment due dates must be met.
8. A \$20.00 late fee will be assessed in the event that a payment is past due.
9. Quarterly payments will be debited electronically if payment is not received by the 5th of each quarter.
10. The Top Gun Auto Debit Authorization form must be completed at the time of registration.
11. Any payment attempts resulting in a NSF (non-sufficient funds), declined credit card, expired credit card, returned check, electronic debits, etc. will incur a \$25.00 service charge. It is your responsibility to update your information with us if your information changes (E.g. bank account number, card number, exp. date, etc).
12. An athlete's account must be current and in good standing to participate in practices, competitions, or special events.
13. Top Gun reserves the rights to withhold items, deny participation, and remove an athlete from their team for failure to keep up with financial obligations.
14. Any monies received from an athlete/parent will be applied first to any overdue tuition/fees.
15. All tuition/fees must be current before an athlete may collect any clothing/uniform or other retail items.
16. If an athlete chooses to leave or is asked to leave Top Gun for any reason before the season is over, any and all funds are completely non-refundable.
17. Top Gun reserves the right to turn over all delinquent accounts to a collections agency and the parent/athlete will be responsible for all additional costs incurred.