



Team Member Packet

***1st Deposit is due by the Mandatory Parent Meeting Tuesday, May 22nd**

Financial Obligations: During the 2018-2019 Season your fees will be broken into 11 monthly payments. Monthly fees will be collected June thru April. Fees will be front loaded for the first 7 months of the season and reduced for the last 4. This is to cover all of our upfront fees such as summer camp training, choreography, music and competition fees. Regardless of when you begin you will be required to pay all fees. ALL fees including Uniform Deposits, etc are NON-REFUNDABLE and all items NOT distributed will remain the property of Top Gun All Stars in the event you quit after the season has started.

	Tiny X	Tiny 1	Mini 1	Youth 1	Y2-RS5	Angels
Monthly Tuition	Fees	Fees	Fees	Fees	Fees	Fees
June - December 2018	\$150.00	\$220.00	\$330.00	\$350.00	\$370.00	\$380.00
January - April 2019	\$ 60.00	\$120.00	\$230.00	\$250.00	\$270.00	\$280.00

Sibling Discount(s) - A \$25.00 discount for all monthly payments will be applied to families with more than 1 child in the All Star cheer program. A \$10.00 discount will be applied for a sibling on Tiny X.

Cost of Mandatory Uniform/Apparel Items to be purchased

All Athletes: Practice Wear Package includes: 2 separate 3 piece sets (tank/tee, sports bra & bottoms), bow, and one pair of black practice shoes.

Cost: \$325.00

Cost for Tiny 1 and Tiny X: \$235.00 (shoes not included)

New Athletes ONLY: All new athletes will be required to purchase the Competition Uniform Package which consists of Uniform, Warm-Up, Baseball Jersey, Competition Shoes, Bow, and Make-Up. Cost: \$865.00

Tiny and Tiny X- Cost- \$315.00 (Uniform, bow and jersey)

Returning Athletes ONLY: All returning athletes will be required to purchase a new pair of Competition Shoes, Lipstick and a Competition Bow. In the event you move to a team that requires a different uniform, that will need to be purchased as well. Cost:\$155.00

New This Season: To create a more uniform look across the board, All Junior and Senior Athletes will be required to purchase a Spirit Pony Hair Piece. If you have one from previous seasons, please see Anni for approval. We will have a rep come to color match the hair and you will order/pay directly through them! The hair is completely real so it can be curled/straightened and does not change with humidity. It will make competition days much easier and is very simple to put in. It will not damage the hair of your athlete.

Other mandatory fees not included: USASF fees(\$30), annual registration fee(\$60), booster club dues, and end of the year banquet. USASF fees and annual registration fees will be included in your apparel payment. The Booster Club dues will be collected by the booster club late summer.

Cost:\$90.00

Banquet Fee - TBD

Booster Club Fee - TBD

Monthly payments include: monthly tuition for team training, all local, state and national competition fees, weekly team tumbling class, choreography, USA Cheer approved custom music, coaches fees, and Top Gun Licensing Fees.

PAYMENT DATES & AMOUNTS FOR UNIFORM/APPAREL PACKAGE

New Athletes:

Total Cost: \$1280.00

May 22nd: \$320.00

July 15th: \$320.00

September 15th: \$320.00

November 15th: \$320.00

Tiny 1 & Tiny X:

Total Cost: \$640.00

May 22nd: \$160.00

July 15th: \$160.00

September 15th: \$160.00

November 15th: \$160.00

Returning Athletes:

Total Cost: \$570.00

May 22nd: \$285.00

August 15th: \$285.00

Tiny 1 & Tiny X:

Total Cost: \$325.00

May 22nd: \$165.00

August 15th: \$160.00



Important Dates & Information

Mandatory Parent Meeting:
Tuesday, May 22nd
Stoneybrook West Golf Club
15501 Towne Commons Blvd
Winter Garden, Florida 34787
Times:
New Athletes: 6:00pm
Returning Athletes: 7:45pm

Please reserve the following dates for Mandatory Skills Camp:
June 9 & 10th

This camp will be for All Youth Teams, Junior Teams and Seniors Level 1 & 2. It will be held at Top Gun Orlando and will be all day long.

Please reserve the following dates for Mandatory Choreography:
August 17-30th

June 29th-July 1st, Fort Lauderdale, Florida

Hot Shots Camp: All level 5 athletes will be given the opportunity to attend Hot Shots, an exclusive camp designed for some of the best level 5 teams in the world. This camp will be required for all Level 5 athletes. This camp will have an additional cost.

August 31st- September 3rd, Fruitland Park, Florida

Camp Geneva: This camp will be mandatory for all Top Gun Senior 3-5 athletes. All TG locations will be present. This camp focuses on skills, technique, choreography and is filled with lots of program bonding as well as general life skills. This camp will have an additional cost.

Days Off – In order to help us have a successful season, we ask that you plan all of your vacations around these dates:

HOLIDAY	DATE
Summer Break	July 2 – July 13, 2018
Labor Day	September 3, 2018
Halloween	Oct 31, 2018
Thanksgiving	November 19 – 23, 2018 *All teams should plan for practice on Sunday, November 25th
Winter Break	December 19 - Jan 5, 2018 *All teams should plan for practice on Sunday, January 6th
MLK Jr. Day	TBD by coaches
Spring Break	TBD by coaches

COMPETITION DATES

A competition schedule will be given out at the Mandatory Parent Meeting.



Rules and Regulations

I hereby understand that each time “Top Gun” is mentioned throughout this contract it is meant to be all inclusive of Top Gun Orlando, Top Gun All Stars, and all officers, shareholders, agents, and employees.

GENERAL

- Only registered athletes are allowed in the practice area.
- Siblings, family members, friends, etc. are not allowed in the practice area at any time. All siblings **MUST** be monitored at all times.
- All spectators must remain in the designated area and keep the noise level down at all times.
- Any person that disrupts a practice will be asked to leave the gym immediately.
- No food, drinks, or gum are permitted in the practice area.
- All trash must be disposed in the appropriate trash receptacles.
- Cell phones must be put on silent mode or left outside of the practice area.
- Top Gun is not responsible for any personal items lost or stolen.
- All athletes and parents must register on the Top Gun website and check emails daily for any and all updates. There is no excuse for being uninformed or irresponsible when the information has been provided.
- All completed forms or information needed by Top Gun must be downloaded and turned in to the Top Gun office as requested.
- The Top Gun name and logos are trademarked. Any privately created or monogrammed items bearing the Top Gun name cannot be worn or sold without approval.
- Athletes are not permitted to train at any other competitive All Star Cheerleading gym in the area.

- All choreography including dances, stunts, transitions, tumbling, music selections, editing, etc. are the exclusive property of Top Gun and shall not be shown or discussed with others. NO VIDEOS of routines/choreography should be uploaded to any online site such as YOUTUBE!

TEAMS

➤ Top Gun retains the right to:

- Place its athletes on the team(s) it feels will best suit the athletes and the program.
- Decide if an athlete may participate on more than one team. If chosen to be on more than one team crossover fees will apply.
- Decide the roles and/or positions an athlete will have/play on their team(s). For example: flyer, base, backspot, tumbler, alternate.
- Request that an athlete/team take additional classes or camps to improve their skills.
- Request that an athlete/team practice longer than their regularly scheduled time or add additional practices, camps, or competitions if deemed necessary.
- Move, replace, add, suspend, or even dismiss an athlete for a period of time or indefinitely from a team or the entire program based on criteria including but not limited to: attendance, conduct, skills, finances, parent conflicts, etc.

➤ Athletes that elect to participate on more than one Top Gun team must:

- Be in good financial standing
- Be willing and able to fulfill all the responsibilities required by each team
- Be responsible for any additional entry fees they incur beyond their first team

ATTENDANCE

➤ All Athletes Must:

- Make Top Gun a priority over any other extracurricular activities.
- Attend and be prepared to participate in all Top Gun activities including those unexpectedly added throughout the season regardless of illness or injury unless otherwise recommended by a doctor through valid written documentation.
- Notify TG immediately if an injury occurs so changes can be made prior to practice.

- Arrive at least **15 minutes** early to all Top Gun activities.
- Schedule all vacations so as not to interfere with any Top Gun activities.
- Notify Top Gun in writing immediately of all expected tardiness or absences.
- Notify Top Gun by phone immediately of any unexpected tardiness or absences.
- Fill out a substitution form and provide a comparable substitution for all absences.

DRESS CODE

➤ When training, competing, or representing Top Gun, all athletes must:

- Maintain a well-groomed appearance and good personal hygiene.
- Wear their designated attire, socks, and sneakers.
- Keep hair out of the face (if possible in a high ponytail) and wear a bow at all times unless otherwise instructed.
- Keep nails shorter than fingertips.
- Remove all jewelry (except approved medical ID tags).
- Cover tattoos and may not wear inappropriately dyed or cut hairstyles.
- Wear closed-toe shoes (sandals, flip flops, and other open-toed shoes are not allowed at any time with any Top Gun Apparel).
- Immediately repurchase all lost or noticeably damaged articles and wear a matching substitute until the item is replaced.

COMPETITION DRESS CODE

➤ Athlete's must:

- Be dressed as specified below by each team's scheduled meeting time unless otherwise instructed by their coach.

- Remove all rollers and have hair and makeup completed as per coach's request by each team's scheduled meeting time.
- Wear a cover up at all times unless heading to/from or at a team warm-up, performance, or awards.
- Remove all jewelry (except approved medical ID tags) and colored nail polish.
- Remove and put away all non-uniform items such as sunglasses, cell phones, headphones, and iPods.
- Put on and supply braces or tape needed to perform prior to going to the warm-up area.
- Be in full competition uniform and may not wear backpacks, warm-ups, or any other items during any award ceremonies.

SPORTSMANSHIP/CONDUCT

➤ All athletes AND parents must always:

- Set a positive example for others to follow.
- Be respectful and courteous to everyone.
- Schedule an appointment to speak with a coach or staff member to discuss any issues that may arise.
- Refrain from gossiping (including social media) or any form of verbal or physical confrontation.
- Refrain from celebrating the misfortune or defeat of another person, team or program.
- Accept team placements with dignity and class.
- I will not be involved in any matter of disrespect toward any member of the Top Gun Staff, Parents or Athletes.
- Any parent/athlete threatening to quit their team may be dismissed from the program immediately
- I understand that the parent viewing area should be a positive atmosphere and I may be prohibited from using it if I can not maintain a positive attitude while there.

HEALTH/INJURIES

➤ All athletes must:

- Provide Top Gun with current health insurance and emergency contact information.
- Inform Top Gun of all medical conditions that may limit or prevent their ability to participate in any Top Gun activities.
- Notify Top Gun of any injuries sustained as a result of their participation in any sanctioned Top Gun activities.
- Provide valid written documentation from a doctor explaining the reason(s) and the duration for which they may be limited or unable to participate in any Top Gun activities.
- Provide Top Gun with a list of any medications that they are currently taking.

- Refrain from the illegal use of drugs, alcohol, tobacco or any other substances.
- Participate in any drug or health-related testing, counseling, or rehabilitation if asked to do so.
- In the event of an injury, your team coach will decide the appropriate time for an athlete to be put back in the routine. Athletes may not be able to return unless they are fully able to participate in all aspects of the routine. All athletes must be cleared with a Doctors note before participating in a practice!
- New for this season:** In the event an injury occurs and your athlete cannot compete, the competition fee will be applied towards the fill in athlete. If you would like your athlete to attend the competition you will be required to purchase a spectator ticket for them OR pay a fee for them to be an alternate.

FINANCIAL OBLIGATIONS:

- **All parents must understand that:**
- 1) They assume full responsibility for all costs incurred as a member of Top Gun including but not limited to: gym registration, monthly tuition, apparel costs, competition and travel expenses, or any other item(s), or services purchased or rendered and the payment in full of those items regardless of any circumstances that may arise such as dismissal from the team, or disbandment of the team.
- 2) ALL Monthly payments will be made via ACH electronic debit on the 1st of every month.
- 3) If you would like to use a credit card to pay your monthly tuition, you will be charged an additional credit card fee of 1.9%.
- 4) Monthly payment for tuition is due from June 1, 2018 through April 1, 2019 for the 2018-2019 competition season - totaling 11 payments.
- 5) Tuition does not fluctuate based on the number or duration of practices in any month.
- 6) Tuition pays for training. It does not pay for the right to perform.
- 7) All payment due dates must be met.
- 8) A \$20.00 late fee will be assessed in the event that a payment is past due after the 5th of each month.
- 9) The Top Gun Auto Debit Authorization form must be completed at the time of registration.
- 10) Any payment attempts resulting in a NSF (non-sufficient funds), declined credit card, expired credit card, returned check, electronic debits, etc. will incur a \$35.00 service charge. It is your responsibility to update your information with us if your information changes (E.g. bank account number, card number, exp. date, etc).
- 11) An athlete's account must be current and in good standing to participate in practices, competitions, private lessons or special events.
- 12) Top Gun reserves the rights to withhold items, deny participation, and remove an athlete from their team for failure to keep up with financial obligations.
- 13) Any monies received from an athlete/parent will be applied first to any overdue tuition/fees.
- 14) All tuition/fees must be current before an athlete may collect any clothing/uniform or other retail items.
- 15) **If an athlete chooses to leave or is asked to leave Top Gun for any reason before the season is over, any and all funds and/or payments are completely non-refundable.**
- 16) Top Gun reserves the right to turn over all delinquent accounts to a collections agency and the parent/athlete will be responsible for all additional costs incurred.

TRAVEL / COMPETITIONS

➤ All athletes and their families must:

- Read all emails concerning competition dates, venues, and itineraries.
- All athletes are required to book hotels within the **STAY TO PLAY** room blocks. Failure to do so can result in our teams being disqualified. We take this very seriously and will require a confirmation number for each competition required **STAY TO PLAY**.
- Arrive to competition by the designated time and will check-in with the coaches/staff/gym owners accordingly.
- Not use competitions as family vacations, adhere to the designated schedules, and abide by all rules set forth by Top Gun.
- At no time are you allowed to speak to any judge, official, event producer or any other competition official for any reason.



Rules and Regulations Contract

I have read the Top Gun Rules and Regulations Contract in its entirety and understand its contents. I understand the responsibility my child is undertaking by becoming a Top Gun member. I agree to fully support my child and will encourage them to fulfill their commitment. I also understand that by signing this contract I am bound to not use my child's participation in this program as a form of punishment as I realize that it also punishes their team and the entire Top Gun program. Furthermore, I understand that being a Top Gun member is a commitment on the part of the parent as well. I realize that when representing Top Gun I must always conduct myself with class and responsibility. I understand that any athlete or parent that does not abide by the rules and regulations contained in this contract, that is consistently negative, or acts in a manner that jeopardizes the name and reputation of the Top Gun program, will be subject to removal with no refund. In addition, I agree to give Top Gun full permission to seek medical attention and/or take any actions deemed necessary including but not limited to drug testing to ensure the safety and well being of my child and those around them.

Please initial below:

- I understand that all payments must be paid on or before the 1st of each month to avoid a late fee.
- I understand that all payments will be made by ACH electronic debit each month.
- I understand that if I choose to pay by credit card for my monthly tuition I will incur a credit card fee.
- I understand that if my tuition/apparel payments are not made on time, my athlete will not be allowed to participate in any gym sponsored event such as practice, private lessons, clinics, competitions, etc.
- I understand that if I quit mid season all fees paid are non-refundable and items that have not been distributed remain the property of Top Gun.
- I understand if my child is injured he/she will not be registered for the competition and his/her competition fee will be used for the fill in athlete. If you choose to have your athlete participate, they will need to purchase a spectator ticket or pay an alternate fee.

Athlete Name (Print)

Athlete Signature

(Date)

Parent Name (Print)

Parent Signature

(Date)



Auto Debit Authorization Form

Every athlete **MUST** turn in this form with a voided check.

Athlete Name (Print): _____

Bank Information

Name of Bank/Financial Institution: _____

Bank Routing Number: _____

Bank Account Number: _____

Name as it appears on the account: _____

Address as it appears on the account:

Phone Number: _____

Alternate Number: _____

I have read and understand the financial policies of Top Gun Orlando, LLC. I am authorized to sign on the account listed above and I certify that all the information above is complete and accurate. I hereby authorize Top Gun Orlando, LLC. to collect payment for fees due by processing a debit to the account listed above on the first of each month. I understand that if the debit should be returned, a \$35.00 returned item fee would be assessed.

Name (Print): _____

Signature: _____



Auto Debit Authorization Form for Credit Cards Only

Athlete Name (Print):

Credit Card Type: (Circle One)

MC Visa Amex Disc

Credit Card Number:

Expiration Date: _____ Security Code: _____

Billing Zip Code: _____

Name as it appears on the account:

Address as it appears on the account:

Phone Number:

Alternate Number:

I have read and understand the financial policies of Top Gun Orlando, LLC. I am authorized to sign on the account listed above and I certify that all the information above is complete and accurate. I hereby authorize Top Gun Orlando, LLC. to collect payment for fees due by processing a debit to the account listed above on the first of each month. I understand that if the debit should be declined, a \$35.00 returned item fee would be assessed. I understand that it is my responsibility to give new card information to Top Gun All Stars before the 1st of the month in the event my card is no longer valid. I also understand that I will be charge a fee of 1.9% to use my credit card for tuition purposes.

Name (Print):

Signature:

Date:

CHECKLIST

All athletes must submit the following forms to the Top Gun Office before permission to participate in any Top Gun activity is granted. Thank you for your cooperation!

To be submitted by the Athlete Evaluation:

___ Registration and Release Form

___ Athlete Evaluation Form

___ Birth Certificate Copy (New Athletes Only)

___ Headshot of Athlete (New Athletes Only)

To be submitted by the Mandatory Parent Meeting:

___ Rules and Regulation Contract

___ Auto ACH Debit Authorization Form