

Absence Request Form

This form must be turned in for EVERY missed practice or request to arrive late or leave early.

Use one form for each absence.

REASON FOR ABSENCE

Name: _____

Team: _____

Date form submitted: _____ Date of absence _____

I will be (check one):

Missing the entire practice: _____

Missing part of practice: _____

Time leaving/arriving practice: _____

Family ___ Religious Observance ___ Death ___ Family Illness ___ School ___

Other _____

TRANSPORTATION: ___ No way of getting to practice ___ Check here if you

think transportation may be a regular difficulty for you or your family

OTHER: ___ Explain:

Cheerleader signature: _____

Parent/ Guardian signature: _____

OFFICE USE: Acceptable: YES / NO ABSENCE # _____ in database:

Follow up calls/notes:
