

Southern Spirit Cheer Academy

Policies and Procedures

Tuition

Tuition is billed to your account on the 1st of the month. Payment is expected on or before the 5th. On the 6th of the month, a late fee of \$10 will be charged to your account. Please include a \$10 fee with all late payments. There will be a \$30.00 service charge to all returned checks. After 2 returned checks payments will need to be with cash/money order only. Please note: Students with an account that is more than one month overdue will not be allowed to participate in classes until balance is taken care of.

Registration Fees

Annual registration is \$35- individual/ \$55- family. This is due at the time of sign ups and also paid annually in August. We only register new students the first week of the month excluding Toddler Tumble and Pre-K. **All registration is NON-REFUNDABLE.**

Class Attire

- Shorts and t-shirts (or anything comfortable)
- Tennis shoes
- Pull hair up and out of face
 - **ABSOLUTELY NO BOBBY PINS**
- **No Jewelry**
- All students must be potty trained and/or wear pull ups
 - Please take all Pre-K / Toddlers to restroom before class

Make-up Policy/Refunds

Students are allowed to make up classes that are missed due to sickness or injury. No refunds or discounts are given for classes missed. You may check with front desk to get available days and times for makeup class. Classes must be made up within two weeks of absence.

Cancelled Classes

If classes need to be cancelled due to bad weather/emergency this will be posted on the website. Follow same procedure as above for making up classes that are cancelled.

Class Schedule

All classes must have at least 3 students enrolled in order for the class to remain on the schedule, unless otherwise approved by SSCA staff.

Remind 101

In event of cancelled class or events , we will send a text to anyone registered through Remind 101. **To enroll in this program text @sscaclass to phone number 81010 .**

Class Behavior

We want all students to achieve as much as they can in every class. Please encourage your child to always listen to their instructors and do their best! And remember bad behavior not only keeps your child from learning the most they can, but also disrupts the entire class. Bad behavior can result in dismissal from class.

Warm-Up/Stretch

It is very important to properly warm up/stretch for each class to prevent injuries. This is done in the first 10-15 minutes of each class. Students will not be allowed to join class if they are 15 minutes late (1 hour class), 10 minutes late (45 minute class/30 minute class) . If your child comes in during the middle of stretching, instructors are not responsible for injuries due to improper stretching!

Withdrawing from class

In order to withdraw from a class please notify the office in writing/ Email. You will still be responsible for payment of tuition until **written** notification is received. Cancellation forms available at the front desk.

Visitor/Parent viewing

Visitors/Parents may watch classes from viewing section ONLY! Do not stand or lean on cubbies. Please all visitors/parents remain seated in this section during class. Please do not create a distraction for your child by waving, yelling, motioning, etc. Movement and watching from other areas causes distraction and disrupts students and instructors. Parents/Visitors not abiding by these rules will not be allowed to watch class from viewing area. (This includes all children/siblings!)

Evaluations/Progress Charts

The fourth week of every month each class your child participates in, will have evaluations. Evaluations are done to monitor the progress of all students. Please keep in mind all students are **Individuals** and may learn at a different pace. Progress charts contain a list of skills for Tumble Intro, and levels one through five tumble classes. They will also list all students in these classes and the skills they have completed. Progress charts are for tumble intro and levels one through five ONLY!

Tumble Class Fees [Spring/Fall Options]

Tuition Option 1: Five Payments of

Number of classes	1 hour class	45 min class	30 min class
1	\$50	\$45	\$40
2	\$75	\$67.50	\$60
3	\$100	\$90	\$80

Tuition Option 2: One Payment of

Number of classes	1 hour class	45 min class	30 min class
1	\$225	\$200	\$175
2	\$350	\$315	\$275
3	\$475	\$425	\$375

***Option 1 is the only payment option available for students joining classes after the first 3 weeks of session.**

SPECIALTY CLASSES

Backhandspring Class Tuition:

Once a week \$55/Month

Twice a Week \$100/Month (if offered)

Stunt [co-ed/all girl]/Flexibility Class Tuition: (if offered)

Once a week \$60/Month

Discounts do not apply to specialty classes

Tumble Class Fees [Summer Options]

Tuition Option 1: Two Monthly Payments

1 Hour Class	\$50
45 Min Class	\$45
30 Min Class	\$40

Tuition Option 2: One Payment [upfront]

1 Hour Class	\$90
45 Min Class	\$85
30 Min Class	\$70

Unlimited Classes (2 or more)

1 Hour Class	\$150
45 Min Class	\$140
30 Min Class	\$120

Sibling Discount

Option 1:

2nd Child 20%

3rd Child 25%

Option 2:

2nd Child 15%

3rd Child 20%

All payments non - refundable