

2024



2025

## 2024-2025 RULES AND REGULATIONS CONTRACT

I hereby understand that each time "Top Gun" is mentioned throughout this contract it is meant to be all inclusive of Top Gun of SW Florida, LLC, its officers, shareholders, agents, and employees.

### ★ GENERAL

- Only registered athletes are allowed in the practice areas
- Siblings, family members, friends, etc. are not allowed in the practice areas
- **All members must follow the parking rules as described on [www.topgunswfl.com](http://www.topgunswfl.com)**
- All spectators must remain outside by the bay doors and **OFF OF THE RAMP**
- No food, drinks, or gum are permitted in the practice area
- All trash must be disposed in the appropriate trash receptacles
- Cell phones and pagers must be put on silent mode or left outside of the practice area
- Top Gun is not responsible for any personal items lost or stolen
- **All athletes and parents must register on iclasspro and check emails daily for any and all updates. There is no excuse for being uninformed or irresponsible when the information has been provided. All forms or information needed by Top Gun must be downloaded and turned in as requested**
- **The Top Gun name and logos are trademarked. Any privately created or monogrammed items bearing the Top Gun name cannot be worn or sold**
- **Goody bags before competitions can only be distributed during a send off event. All items must be DONATED as you are not permitted to ask other parents for money or contribution. You can NOT use the Top Gun name or logo for any item. This includes "TG" & the Jags paw logo. \*Further rules and guidelines to send off gifts will be communicated directly at the competition FAQ meeting\***
- All choreography including cheers, dances, stunts, transitions, tumbling, music selections, etc. should be highly protected and shall not be shown or discussed with others. **NO VIDEOS of routines/choreography should be uploaded to any online site such as YOUTUBE, without permission from coaches and/or owners**

### ★ TEAMS

Top Gun retains the right to:

- Place its athletes on the team(s) it feels will best suit them and the program
- Move, replace, add, suspend, or even dismiss an athlete for a period of time or indefinitely from a team or the entire program based on criteria including but not limited to:
  - Attendance (**see attendance policy**)
  - Conduct
  - Skills
  - Finances
  - Parent conflicts
- Decide if an athlete may participate on more than one team
- Decide the roles/positions an athlete will have/play on their team(s). (i.e. base, flyer, back spot, tumbler, dancer, alternate, etc.)
- Request that an athlete or team take additional classes or camps to improve their skills
- Request that an athlete or team practice longer than their regularly scheduled time or add additional practices, camps, or competitions if deemed necessary

**Athletes that elect to participate on more than one Top Gun team must:**

- Be in good financial standing
- Be willing and able to fulfill all the responsibilities required by each team
- Be responsible for any additional entry fees they incur beyond their first team

2024



2025

## 2024-2025 RULES AND REGULATIONS CONTRACT

### ★ ATTENDANCE/INJURIES

#### Attendance Policy

- All planned absences MUST be sent in writing to [buckley@topgunswfl.com](mailto:buckley@topgunswfl.com) at least two weeks prior to the absence
- Must let coaches know of sickness/injury within 24 hours. If they will miss more than one practice, a doctors note is required.
- Missing a competition is grounds for removal from program.
- The allotted amount of absences are listed below:
  - 3 allowed missed practices August 12<sup>th</sup>-December 20<sup>th</sup>
  - 2 allowed missed practices January 6<sup>th</sup>-April 31<sup>st</sup>
  - 0 allowed missed practices the week of competition (child will not compete at the event)
  - 0 missed practices 2 weeks prior to end of season competition for extra practices: Monday-Sunday – times/dates: TBD)
- Any athlete that breaks this attendance policy will be required to set up a meeting with the director & coaches. Further absences will result in athletes removal from the program.

#### Expectations of athletes attendance include but are not limited to:

- Make Top Gun priority over any other extracurricular activities
- Attend and be prepared to participate in all Top Gun activities including those unexpectedly added throughout the season regardless of illness or injury unless otherwise recommended by a doctor through valid written documentation
- Notify Top Gun immediately when an injury occurs. ([buckley@topgunswfl.com](mailto:buckley@topgunswfl.com))
- Arrive at least 15 minutes early to all Top Gun activities
- Schedule all vacations as to not interfere with Top Gun activities

### ★ DRESS CODE

#### When training, competing, or representing Top Gun, all athletes must:

- Maintain a well-groomed appearance and good personal hygiene
- Wear the designated attire including footwear, hairstyle, and makeup
- Hair must be kept out of the face (if possible, in a high ponytail) and a bow/scrunchie always worn when wearing any Top Gun uniform unless otherwise instructed.
- Nails must be kept shorter than fingertips
- Remove all jewelry (other than approved medical ID tags)
- Cover tattoos and may not wear inappropriately dyed or cut hairstyles
- Sandals/open-toed shoes are not allowed when wearing a Top Gun practice/warm-up/competition uniform.
- All lost or noticeably damaged uniform items must be repurchased immediately, and a matching substitute worn until the item is replaced.

### ★ COMPETITION DRESS CODE

#### By each team's scheduled meeting time:

- Athletes must be dressed as specified in their competition itinerary
- Competition shoes MUST be worn with uniform or warmups at ALL TIMES
- Always wear a cover up unless heading to/from or at their team's warm-up, performance or awards
- Hair & Make up should be done to Top Gun expectations by meet time.
- Nails should be fingertip length and a natural color
- All non-uniform items such as sunglasses, cell phones, and iPads must be put away

#### During awards ceremonies, athletes must be in competition uniform.

- All athletes are expected to attend any/all awards.
- No backpacks, warmups or any other items during award ceremonies.



## 2024-2025 RULES AND REGULATIONS CONTRACT

### ★ SPORTSMANSHIP AND SOCIAL MEDIA CONDUCT

All athletes **AND** parents must always:

- Set a positive example for others to follow
- Be respectful and courteous to everyone
- Schedule an appointment to speak with a coach/staff member to discuss any issues that may arise
- Refrain from gossiping or any form of verbal or physical confrontation
- Refrain from celebrating the misfortune or defeat of another person, team, or program
- Accept team placements and awards with dignity and class
- Refrain from posting, reposting, or sharing anything that is negative, includes foul or defamatory language, is inappropriate for a young audience, or has anything to do with tobacco, smoking, vaping, juuling, drinking alcohol or prescription/illegal drugs
- Be cautious of what behavior and/or language may be going on directly or indirectly (in the background) while being photoed/filmed

### ★ HEALTH

All athletes must:

- Provide Top Gun with current health insurance and emergency contact information (updated in iClasspro)
- Inform Top Gun of all medical conditions that may limit or prevent their ability to participate in Top Gun activities
- Notify Top Gun of any injuries sustained because of their participation in any sanctioned Top Gun activities
- Provide valid written documentation from a doctor explaining the reason(s) and the duration for which they may be limited or unable to participate in any Top Gun activities
- Provide Top Gun with a list of any medications that they are currently taking
- Refrain from the illegal use of drugs, alcohol, tobacco, or any other substances

### ★ TRAVEL / COMPETITIONS

All athletes and their families must:

- Read all emails concerning competition dates, venues, and itineraries
  - Information is released as it is made readily available to us. Usually 5-7 days prior to event.
- Arrive to competition by the designated check-in time and will check-in with the coaches/staff/gym owners accordingly.
- Arrive 1 day prior to prelims of event by 4pm if event is out of state.
- Not use competitions as family vacations and will therefore follow the designated schedules and abide by all rules set forth by Top Gun.

### ★ COACH COMMUNICATION

If I have an issue, I will do the following steps:

1. Wait 24 hours
2. Text, call or email team coaches during the hours of 9am – 9 pm
3. If it is a repeating issue, contact Coach Buckley
4. Emergencies, please contact Coach Buckley immediately

Failure to follow appropriate communication can result in athlete removal from the program.

2024



2025

## 2024-2025 RULES AND REGULATIONS CONTRACT

### ★ FINANCIAL OBLIGATIONS

All athletes and parents understand that:

- They assume full responsibility for all costs incurred as a member of Top Gun including but not limited to: gym registration, monthly tuition, practice outfits, uniforms, competition and travel expenses, or any other item(s) or services purchased or rendered to me and the payment in full of those items regardless of any circumstances that may arise such as dismissal from the team, or disbandment of the team
- The deposit is due at beginning of season and is **nonrefundable**.
- Monthly payments are due no later than the 1<sup>st</sup> of every month
- Monthly payment for normal tuition rate is due from June through April
- Tuition does not fluctuate based on the number or duration of practices in any month
- Tuition pays for training. It does not pay for the right to perform
- Vacations or time off will not be prorated. Please make note that all Top Gun vacations have already been prorated into the monthly fee
- A \$25 late fee will be assessed in the event that a payment is past due after the 10<sup>th</sup> of every month
- Credit Card information must be logged on iclasspro at the beginning of the season
- Any payment attempts resulting in an NSF (non-sufficient funds), declined credit card, expired credit card, returned check and electronic debits etc. will incur a \$25 service charge
- An athlete's account must be current to participate in practices/competitions/special events
- Top Gun reserves the right to remove an athlete from their team at any time for failure to keep up with financial obligations
- Any monies received from an athlete/parent will be applied first to any overdue tuition/fees
- **An athlete may not pay for or participate in private lessons if they are behind in payments**
- All tuition/fees must be current before an athlete may collect any clothing/uniform or other retail items
- If an athlete chooses to leave or if asked to leave Top Gun for any reason before the season is over, any and all funds applied to services and/or personalized items are non-refundable
- Top Gun reserves the right to turn over all delinquent accounts to a collections agency and the parent/athlete will be responsible for all additional costs incurred

2024



2025

## 2024-2025 RULES AND REGULATIONS CONTRACT

SIGNATURE FOR PAGES 1 THRU 5

I have read the Top Gun Rules and Regulations Contract in its entirety and understand its contents. I understand the responsibility my child is undertaking by becoming a Top Gun member. I agree to fully support my child and will encourage them to fulfill their commitment. I also understand by signing this contract I am bound to not use my child's participation in this program as a form of punishment as I realize it also punishes their team and the entire Top Gun program. Furthermore, I understand being a Top Gun member is a commitment on the part of the parent as well. I realize when representing Top Gun I must always conduct myself with class and respect. I understand any athlete or parent that does not abide by the rules and regulations contained in this contract, is consistently negative, or acts in a manner that jeopardizes the name and reputation of the Top Gun program, will be subject to removal with no refund. In addition, I agree to give Top Gun full permission to seek medical attention and/or take any actions deemed necessary to ensure the safety and wellbeing of my child and those around them.

---

Athlete's name printed

---

Parent's name printed

---

Parent's signature

---

Date