

Payment Policy

Laurel Gymnastics and Cheer enforces a **PRE-PAY** system for all classes, privates, squads, etc. This means that all monthly fees must be paid before your child's first lesson of each month in order to begin instruction. There will be a **\$5.00** late fee added to your child's monthly fee after the 10th of each month if the entire monthly balance has not been paid. If payment is mailed and postmarked by the 10th, a late fee will not apply. **When paying by check at LGC or by mail, PLEASE PUT THE STUDENT'S NAME IN THE MEMO SECTION OF YOUR CHECK to ensure it is applied to the correct account.** Payments may be mailed to the following address: Laurel Gymnastics and Cheer, P.O. Box 3014, Laurel, MS 39442. LGC reserves the right to place any student with a past due account of 2 months or more inactive until the account is paid in full. It is important for every parent to understand this policy. If there are any questions concerning the payment policy, please feel free to inquire about it.

ATTENDANCE POLICY

-WE DO NOT CHARGE PER LESSON ATTENDED.

-LGC is open 48 out of 52 weeks per year. This allows us to have 12 pay periods with 4 lessons in each pay period. Calendars are available with explanations of the lessons included in each month.

-We do not charge for the four weeks that we are closed.

-If a student attends at least one lesson of a pay period, he or she is considered an active student and will be billed for the entire pay period.

-We hold a spot for active members for the entire pay period.

-The only way that a student will not be charged for the entire pay period is if he or she calls and requests to go inactive.

-A student may be placed inactive in the middle of a pay period **IF AND ONLY IF** a parent or guardian makes a request at front desk. The student will then be charged for all lessons up until the date the parent/guardian requested to go inactive request for a student. Requests by parents of friends or shared privates will not be granted.

-Status changes (such as changing to class or privates or vice versa) may **ONLY** be made at the beginning of a pay period.

-To make any type of status change, a student must make a request at the front desk. Coaches are not allowed to make those changes for a student.

-If a student misses a regular class or private, a make-up lesson will be offered under certain circumstances (see make-up policy).