

HOW TO SET UP PARENT PORTAL

1. Go to AllstarsCheer.net
2. Open PARENT PORTAL
3. Click on CREATE ACCOUNT
4. To Create account
 - a. Complete all page 1 information and click Create on lower right side
 - b. Page 2 Read and acknowledge electronic waiver, policy, and payment information.
 - c. Page 3 ADD STUDENT – Complete all information including Medical Information and Click SAVE STUDENT
 - d. For second child click ADD STUDENT and follow step C
 - e. To Set Up Auto Credit/Debit (This is required if you are not setting up Auto Checking payment) go to upper left side menu and click MANAGE PAYMENT OPTIONS
 - f. Select FORM of PAYMENT drop down Complete information and click on SUMBIT PAYMENT INFORMATION on lower right side
5. FOR TEAM enrollment you will be sent an electronic enrollment confirmation and will be invoiced. After you are charged you may make payment or you will be auto charged.
6. FOR CLASS ENTOLLMENT – Click on CLASSES upper left side and view schedule and Click on ENROLL NOW. Click on drop down and select student and follow instructions and Click ADD TO CART then PROCEED TO CHECK OUT
 - a. Make Payment follow instructions.
 - b. For new members you will also be charged an annual REGISTRATION FEE

HOW TO USE PARENT PORTAL

1. Go to AllstarsCheer.net
2. Open PARENT PORTAL
3. Go to PLEASE SIGN IN and complete your Email and Password
4. Page 1 will show your outstanding BALANCE
5. Go to TRANSACTION HISTORY this will show your charges and payments.
6. CHARGES will be billed and reflected in you HISTORY
7. AUTO PAYEMENTS will be applied as agreed.
8. For additional ENROLLMENT follow steps 5 and 6 above or 4c to add Students