



## BIRTHDAY PARTY GUIDELINES

A gymnastics birthday party at the Victory Gymnastics Center consists of a one hour gymnastics lesson that includes a warm-up, obstacle course, relay race, and other age and ability level appropriate activities in our fully equipped gymnastics facility. At the conclusion of the gymnastics lesson, 45 minutes will be allotted in our party room for refreshments.

The following guidelines have been established to help your party and the transition between parties to run as smoothly as possible.

- Urge your guests to arrive on time. Gymnastics will begin at the scheduled hour and guest lateness will not alter the length of time allowed in the gym.
- To maintain a fun, safe environment children that are not participating with the party group are NOT PERMITTED to use or play on the equipment.
- Children ages 3 and under MUST be accompanied and supervised by an adult.
- The host parent provides all refreshments and party ware.
- Confetti and piñatas are NOT PERMITTED in the facility.
- The host parent is responsible for set up and clean up. Tables should be wiped down and the floor swept. Cleaning supplies will be provided and our staff will be on hand to assist you.
- Encourage your guests to pick up their children on time. The host is responsible to ensure that all children have been picked up before leaving.

A typical party will run on the following timeline:

- 12:45 – the host parent and birthday child arrive and begin set up
- 12:50-1:00 – guests arrive and prepare to enter the gym
- 1:00 –the gymnastics lesson begins
- 2:00 – gymnastics lesson ends and refreshments begin
- 2:40 –clean up begins
- 2:45 –party ends and children are picked up

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Your party is scheduled for \_\_\_\_\_ at \_\_\_\_\_

Your deposit is: \$\_\_\_\_\_ Your balance due is: \$\_\_\_\_\_

A non-refundable deposit of \$25 is required to reserve your party. Your balance is due in CASH ONLY on the day of your party.