

## How to professionally print your photobook

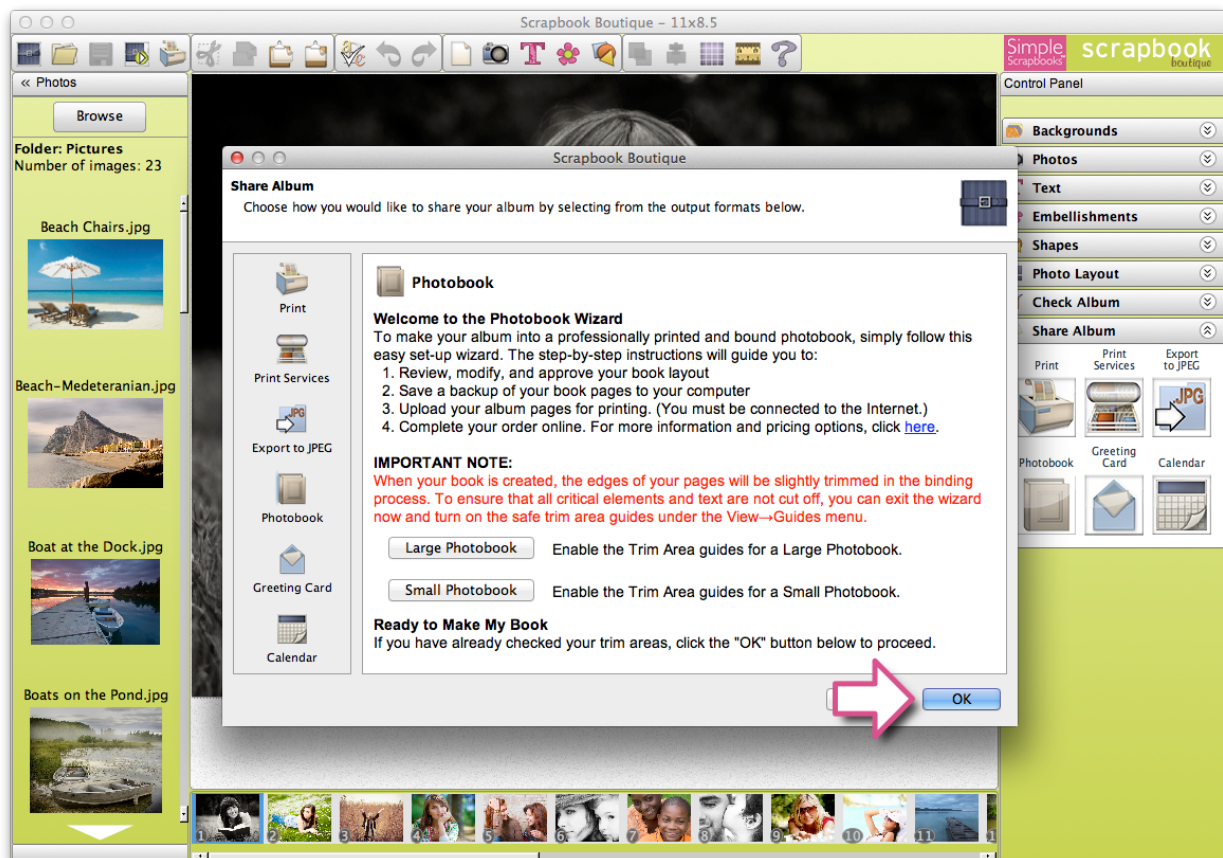
1. Open the **Share Album** tab in the control panel, and select the **Photobook** icon.

**Note:** If the Book icon is not available this indicates your album size is not one of the supported upload sizes. 12x12, 8.5x11, and 11x8.5 are supported upload sizes. You can may choose the smaller 8x8 & 6x6 options after your 12x12 album is uploaded. To change your album to a size that is supported go to the Edit menu > Change Size.

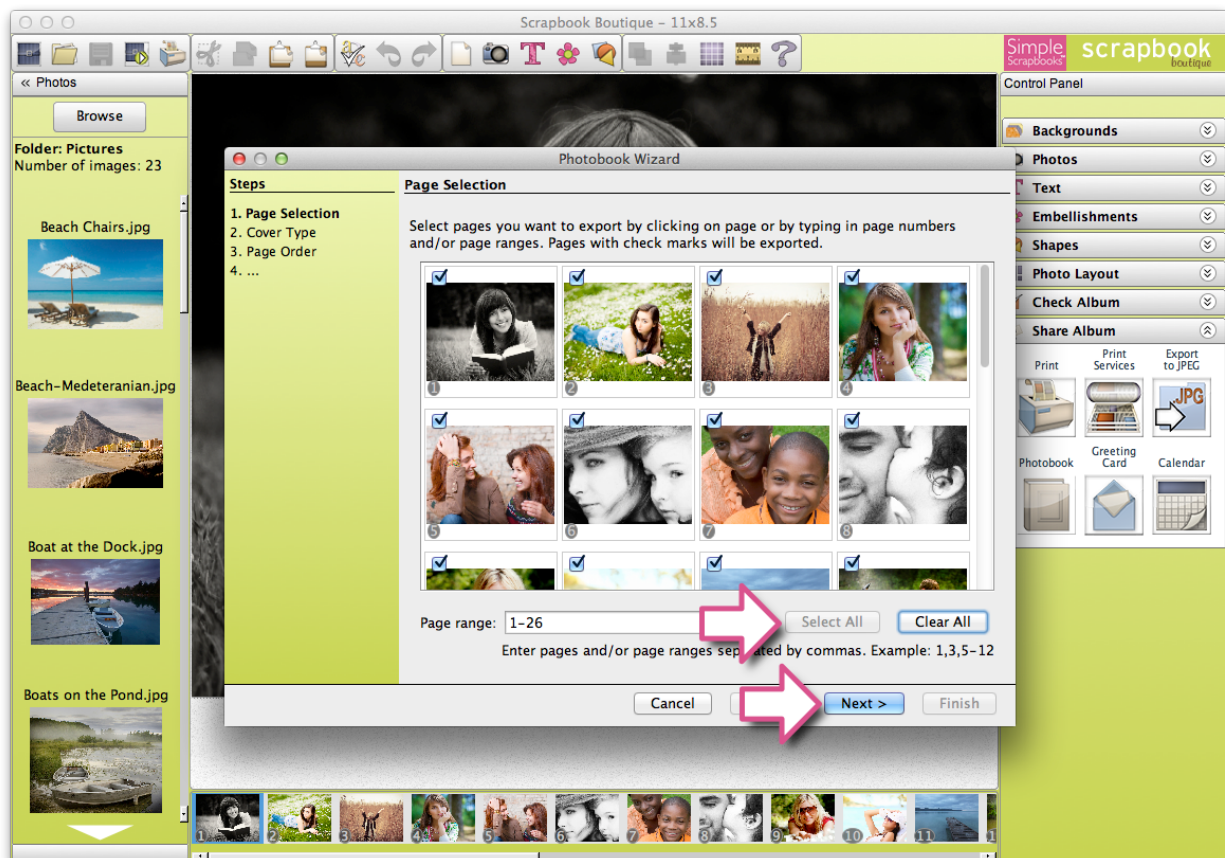
**Note:** We currently offer photobook pages between 10 and 100 pages. 102 pages total if you are ordering a photo cover book, covers and end sheets are excluded from the page count. Unfortunately larger page albums are not supported for upload at this time.



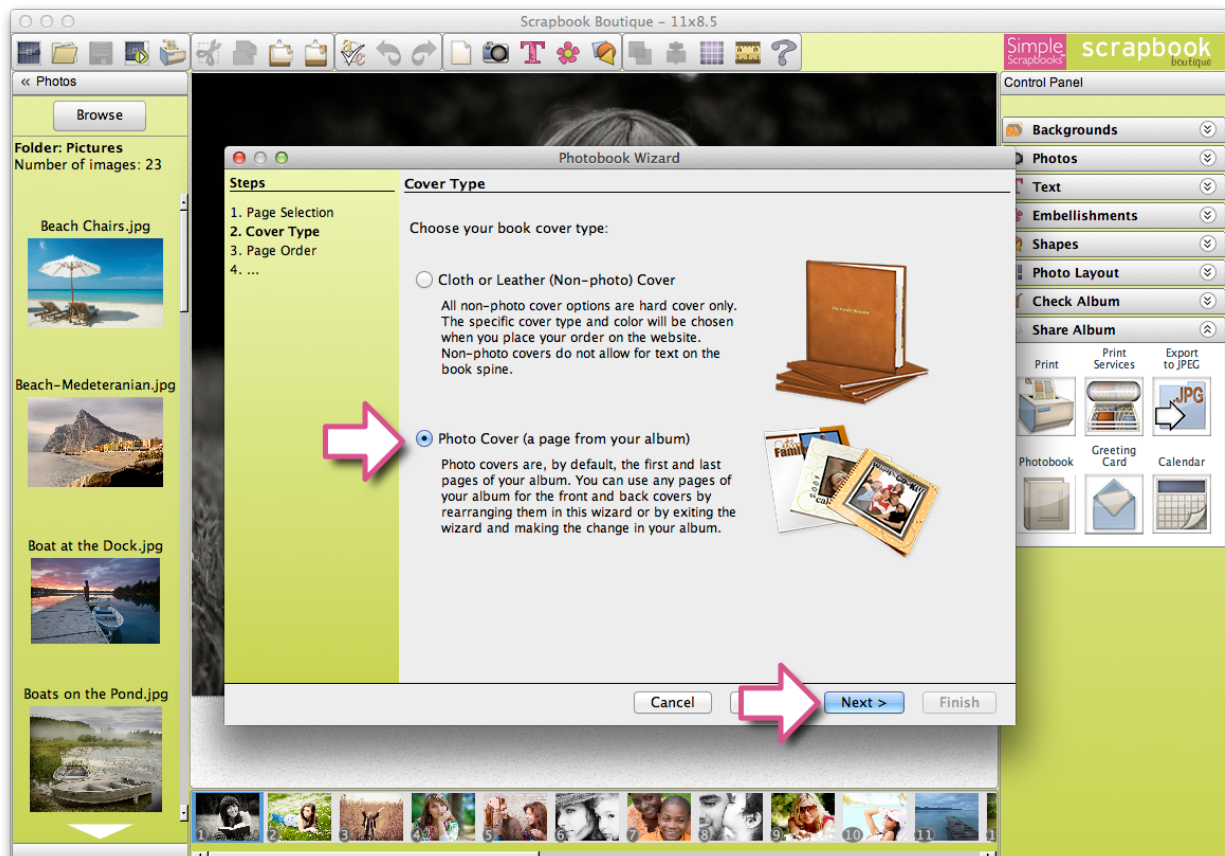
2. Click **Ok**.



3. Click the **Select All** button, then click **Next**.

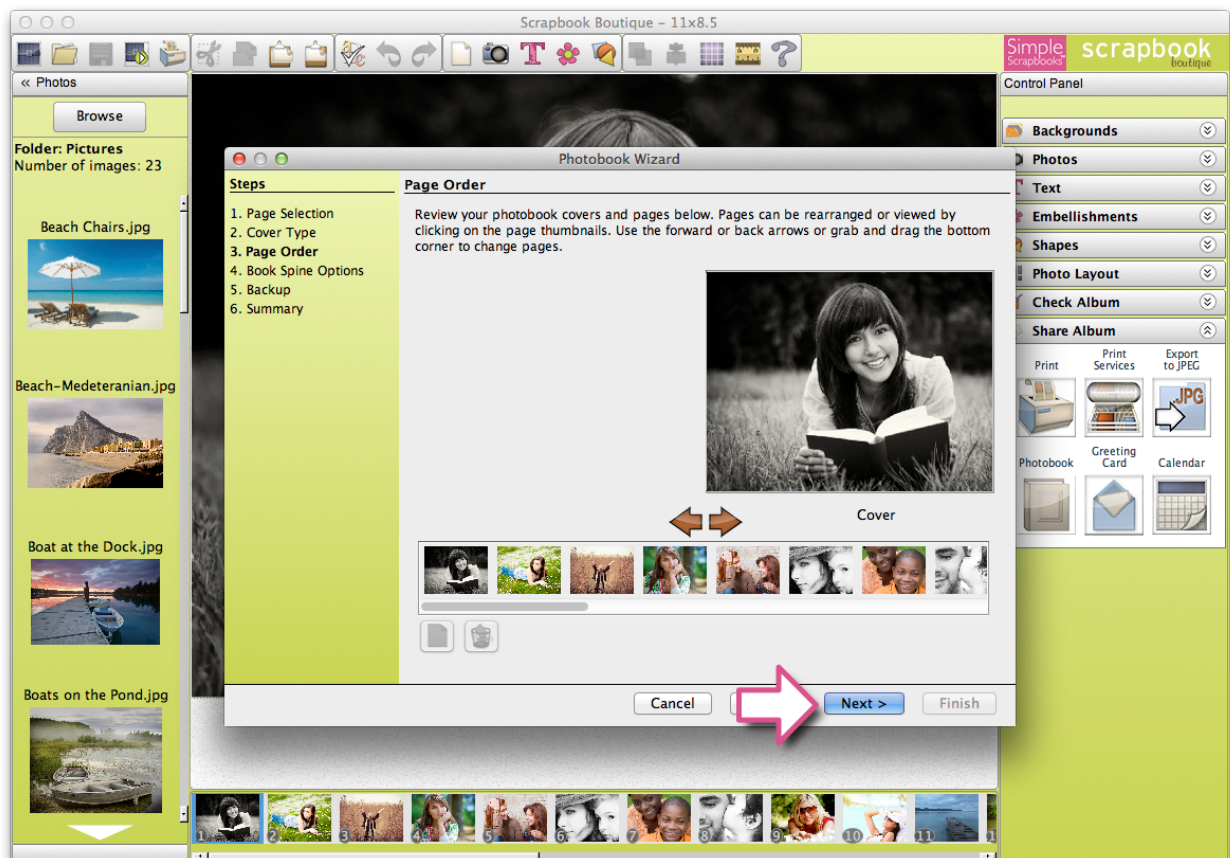


4. Choose either the **Photo** or **Leather** cover, then click **Next**.





5. Click **Next**.

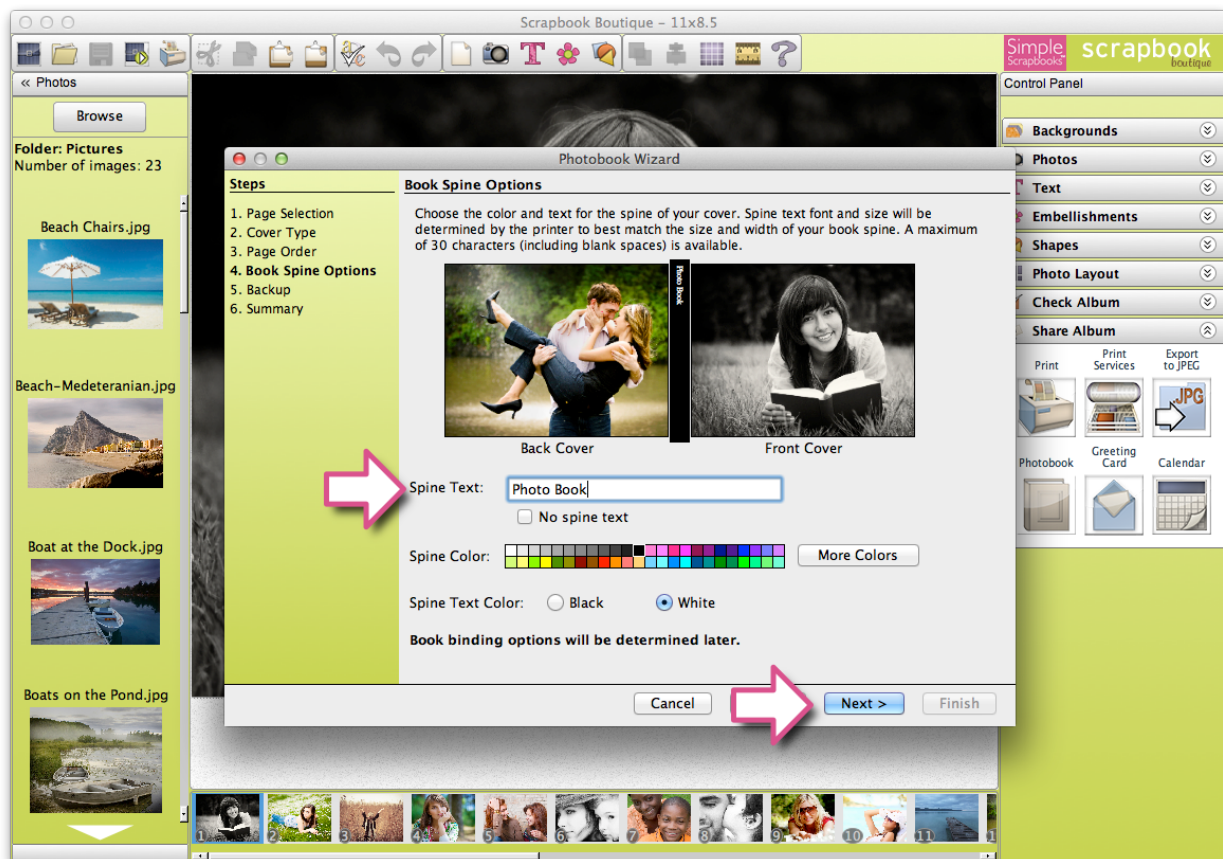


6. Add your desired spine options, then click **Next**.

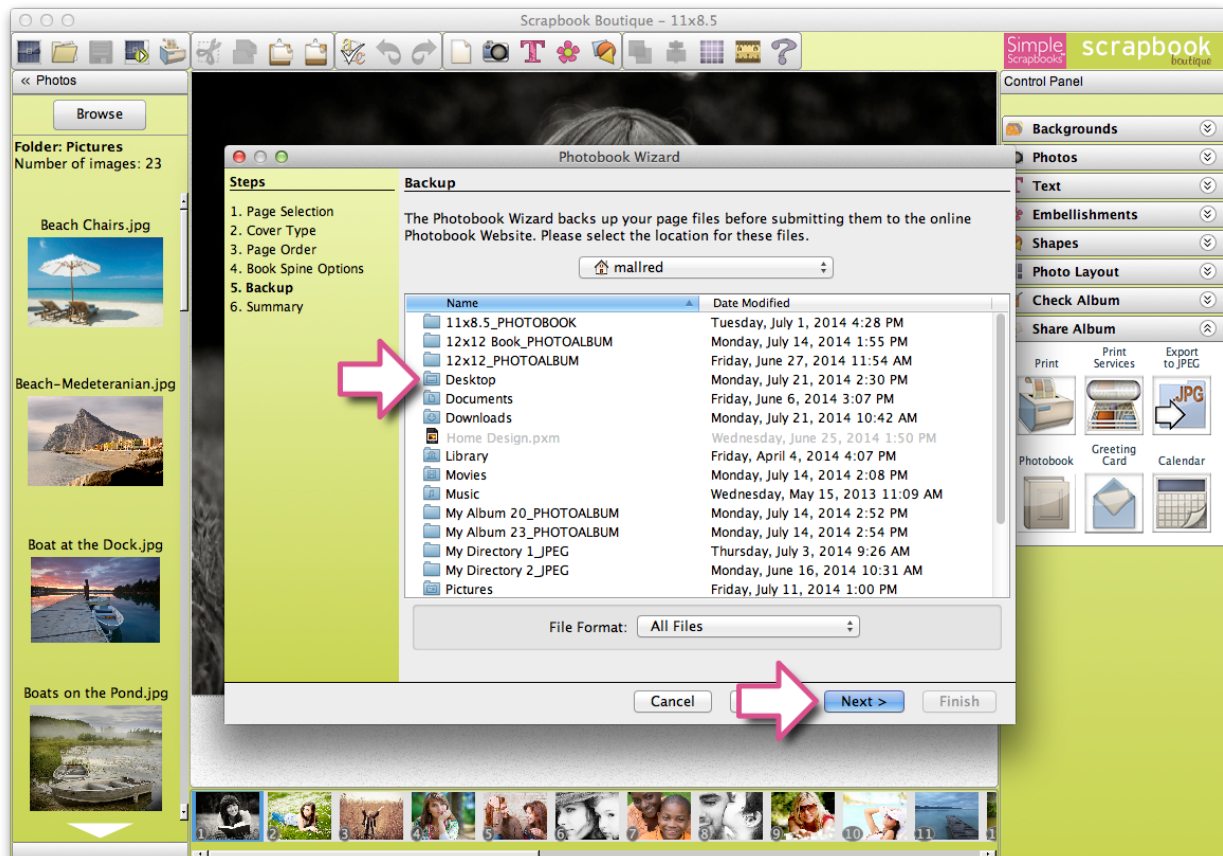
Black or White spine text may be added. Text is centered with a 70 character limit, 10pt to 16pt helvetica font is used based on book size.

You may also select a spine color by clicking the Colors button.

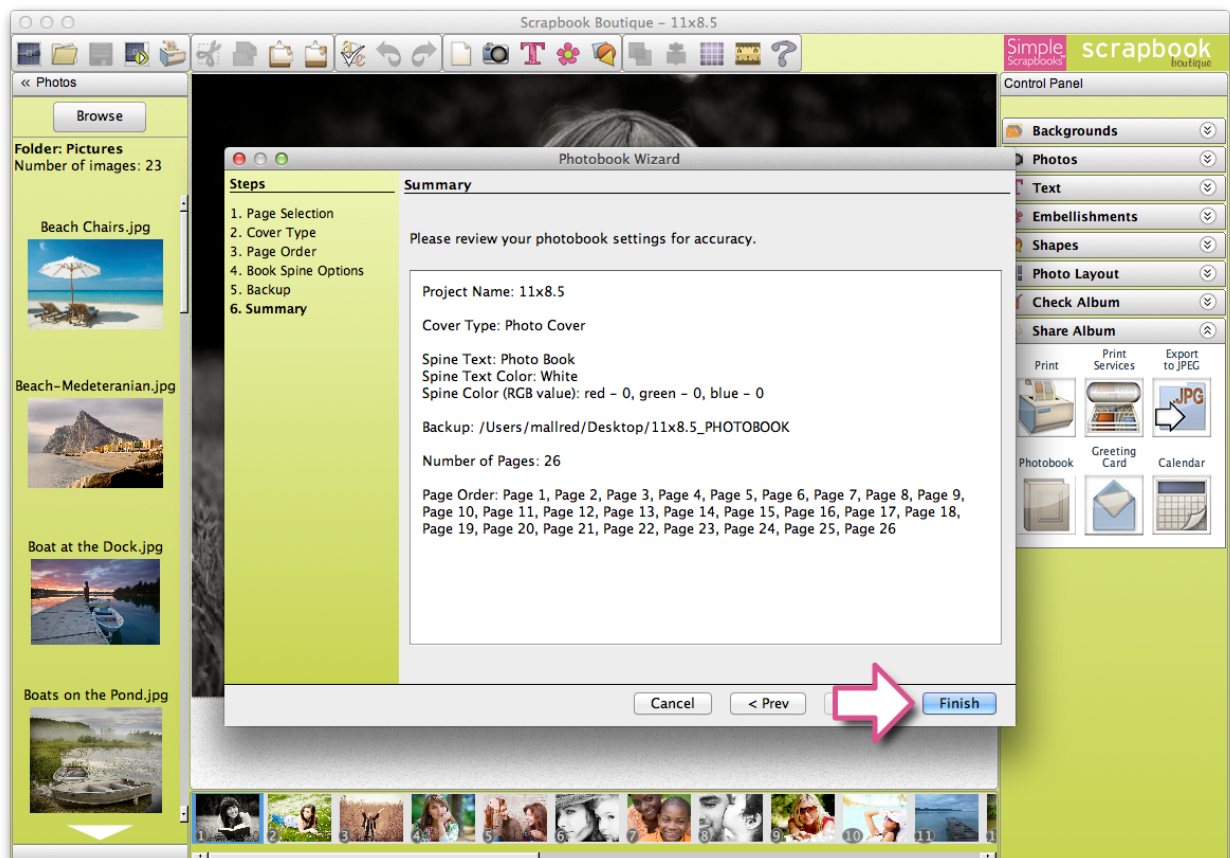
**Note:** Leather & soft cover books do not include spine text.



7. Choose a **backup** location, then click **Next**.

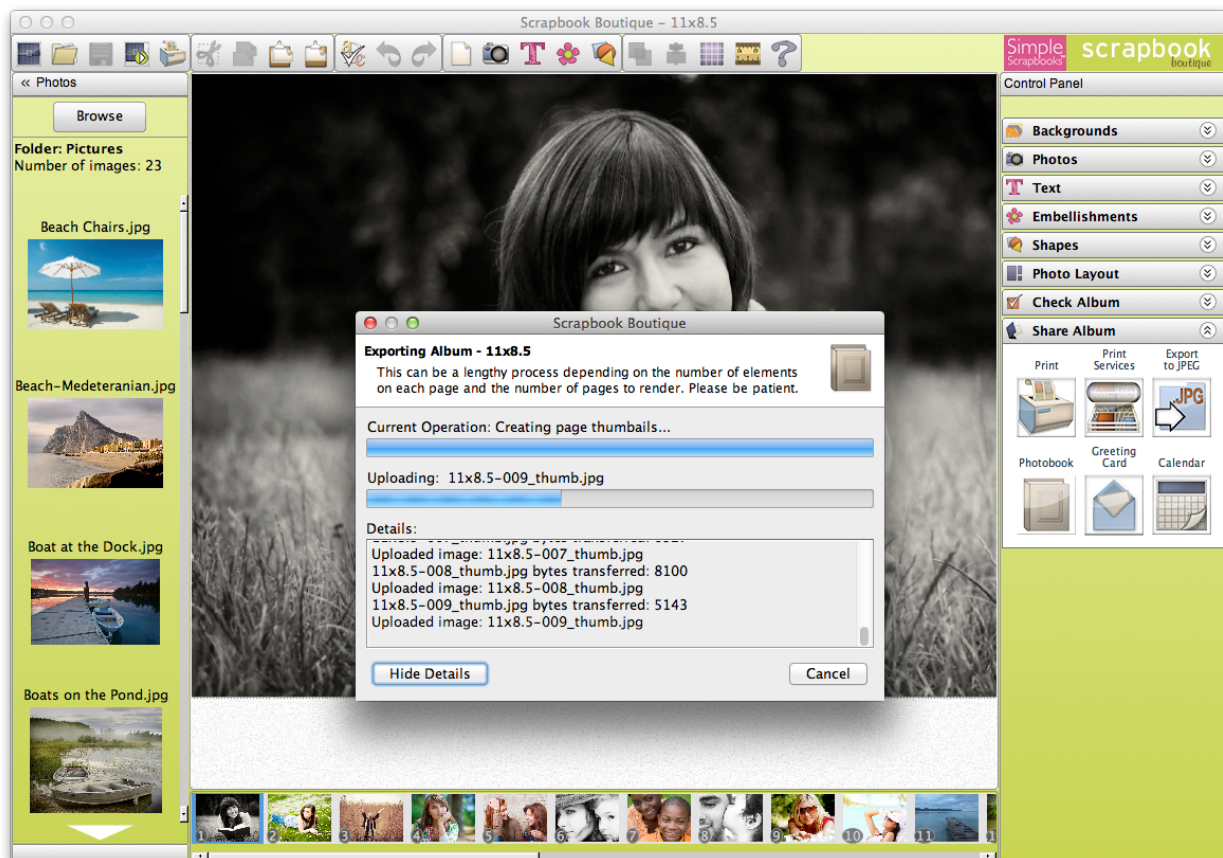


8. Then click **Finish**.

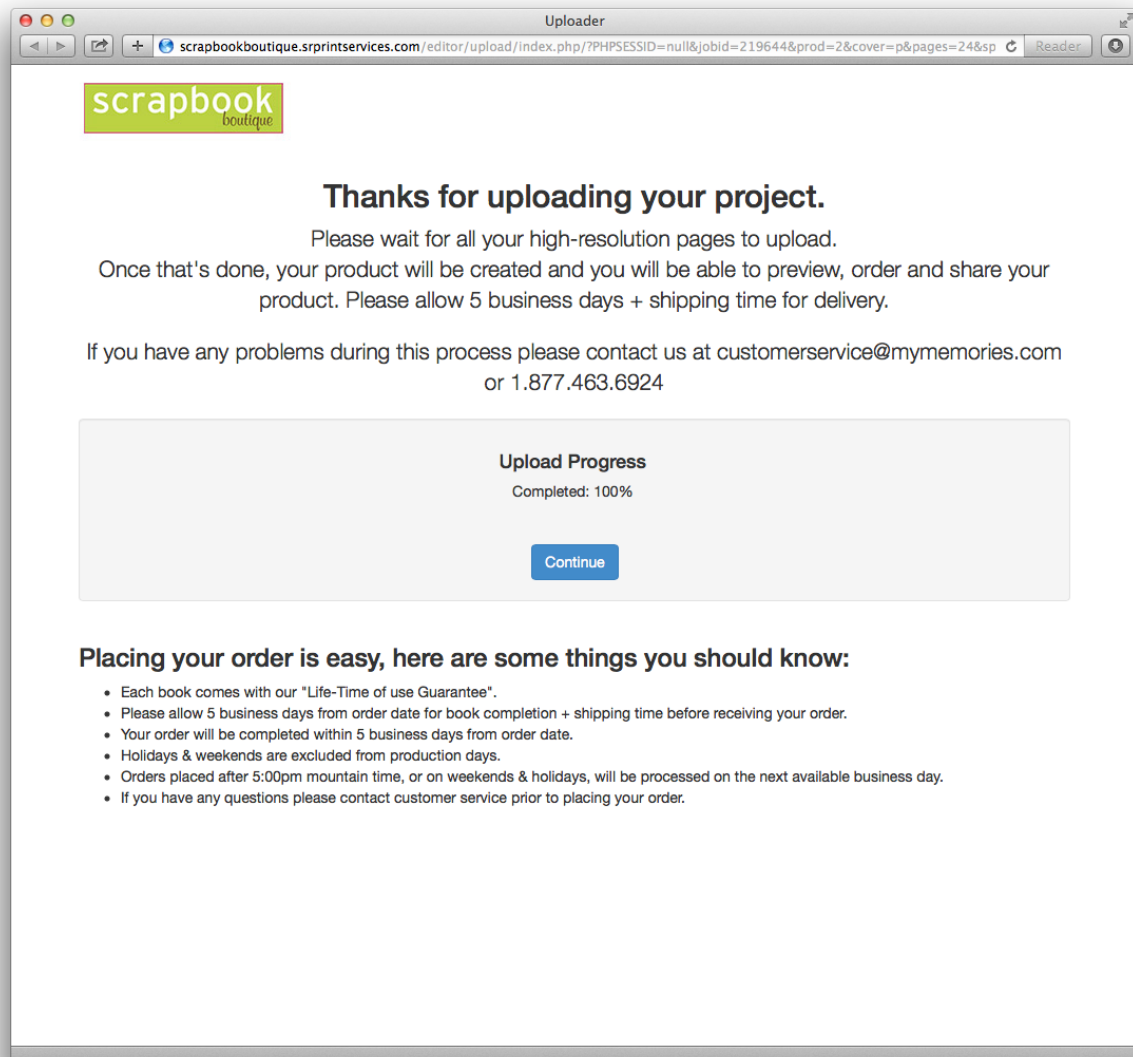




9. Exporting and uploading will begin and may take several minutes to complete.



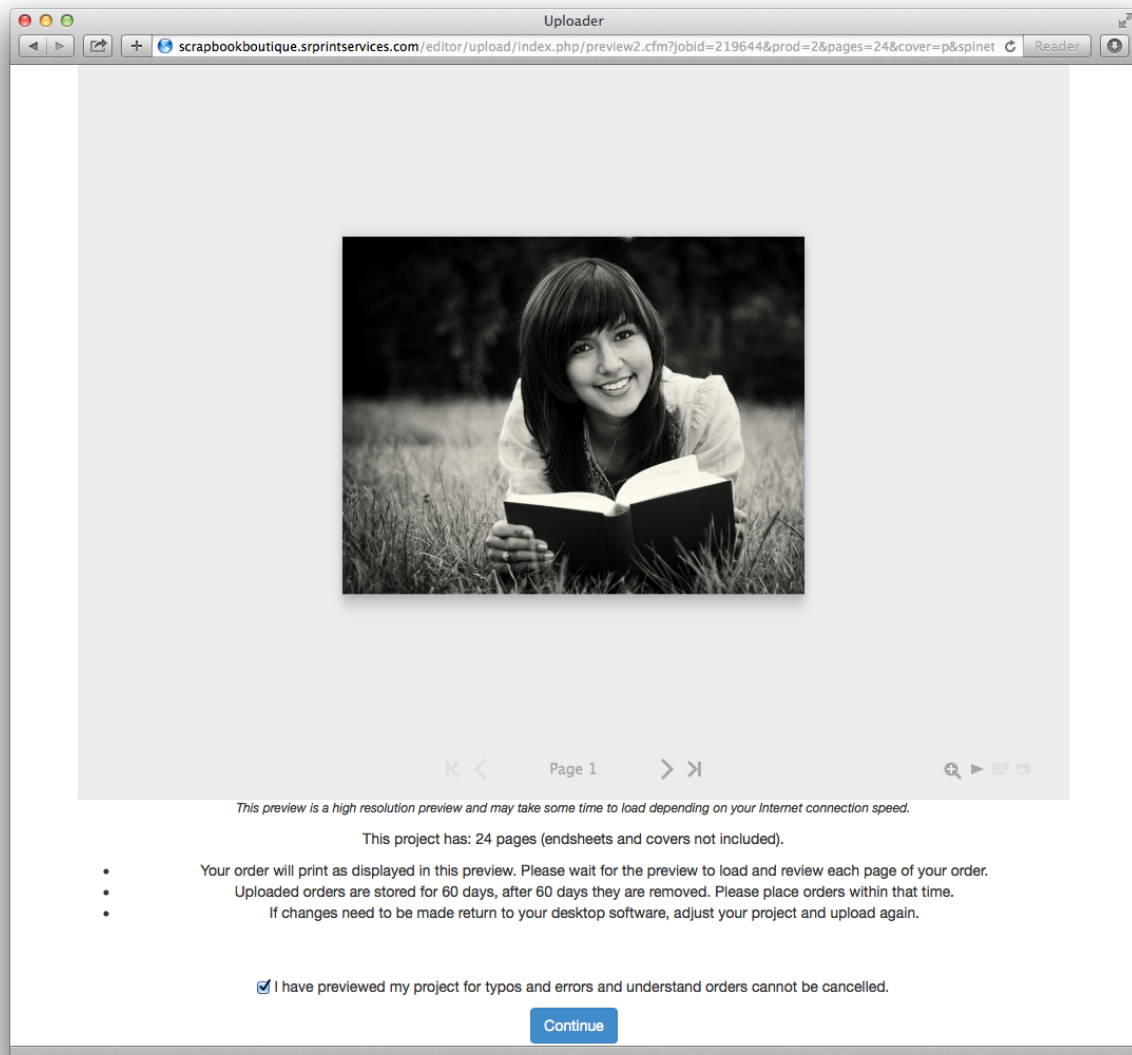
10. Once the initial export process completes your **default web browser** will open a web page. This page will display the progress of the upload. Once the upload has completed click the **Continue** button.



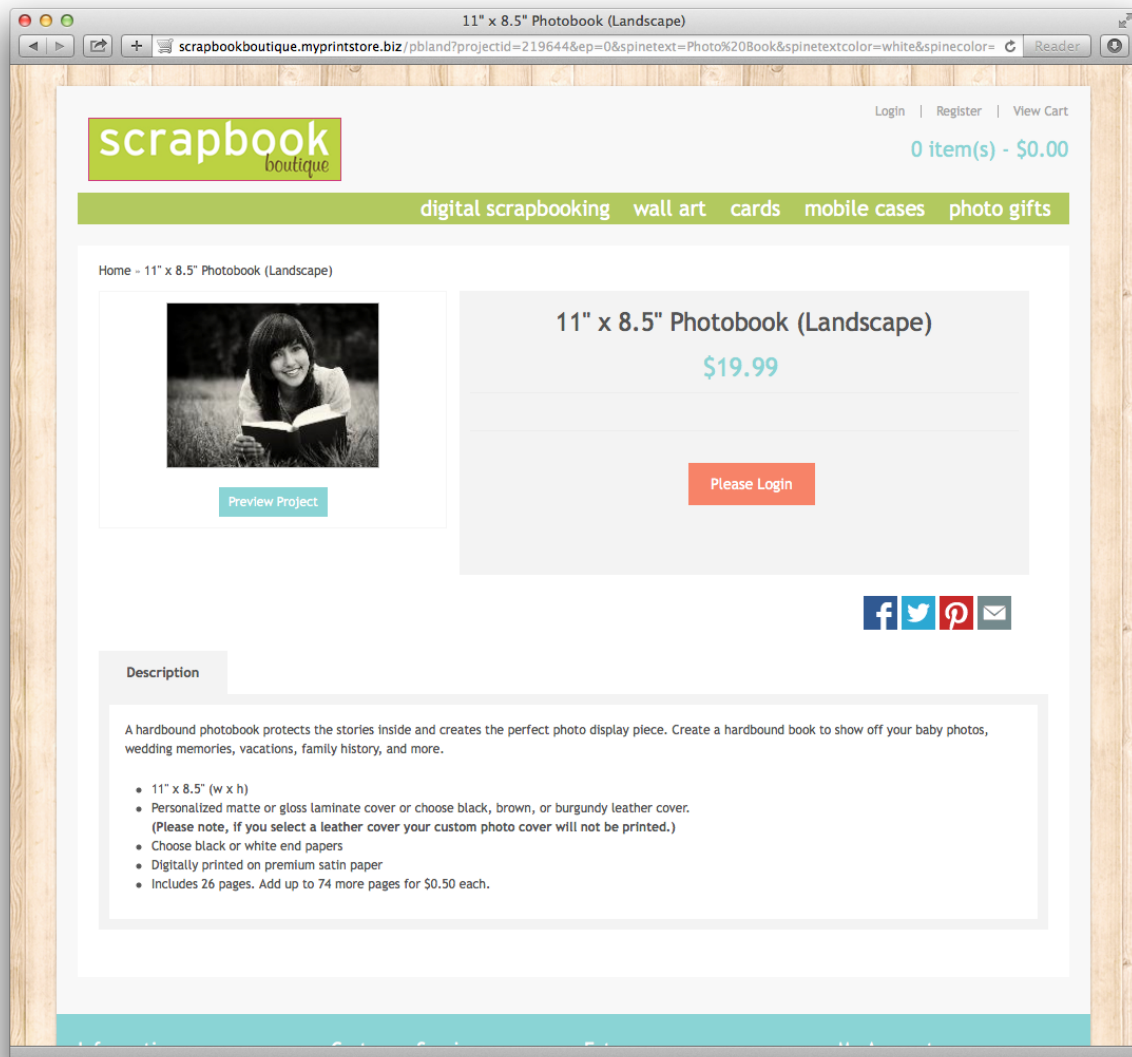
**11. A final preview** will load of your book. Please wait for all of the pages to load and **review each page** of your order. Your book will **print as displayed** in this preview. If changes need to be made return to the software, adjust the project and upload again. It is very important to **review each page** in this preview.

To navigate through the preview click on the **previous** or **next** buttons.

After you have reviewed every page and are ready to continue click the check box at the bottom, then click **Continue**.



12. Click on the **Please Login** button.





**13.** Please login using your **email** and **password**. This will be the same login credentials that you use on the [www.scrapbookboutiqueonline.com](http://www.scrapbookboutiqueonline.com) site.

**Note:** If you have not created an account at [www.scrapbookboutiqueonline.com](http://www.scrapbookboutiqueonline.com) you will need to register. Click the continue button to setup an account.

a.) The continue button will open a new tab at the register page.

b.) After you have set up an account you can click back to the printstore tab and then enter your login information to continue with the order.

The screenshot shows a web browser window titled "Account Login" with the URL [scrapbookboutique.myprintstore.biz/index.php?route=account/login](http://scrapbookboutique.myprintstore.biz/index.php?route=account/login). The page features a light wood-grain background. At the top, there is a green navigation bar with the "scrapbook boutique" logo on the left and links for "Login", "Register", and "View Cart" on the right. Below the logo, a green bar contains category links: "digital scrapbooking", "wall art", "cards", "mobile cases", and "photo gifts". The main content area is divided into two columns. The left column, titled "Account Login", includes a breadcrumb "Home - Account - Login", a "New Customer" section with a "Register Account" link and descriptive text, and a "Returning Customer" section with a link to "I am a returning customer" and input fields for "E-Mail Address" (containing "Example@Example.com") and "Password" (masked with dots). Both sections have "Continue" and "Login" buttons. The right column, titled "Account", contains links for "Login", "My Account", "Address Books", "Order History", and "Transactions". A teal footer bar at the bottom is organized into four sections: "Information" (with links to Delivery Information, Privacy Policy, and Terms & Conditions), "Customer Service" (with links to Contact Us and Site Map), "Extras" (with a link to Specials), and "My Account" (with links to My Account and Order History).

14. Once you have signed into your account you will then be able to select additional options for your book. Use the radial buttons to choose the **size** of book you would like to order, and what color **end sheets** you would like. Use the drop down menu to select the **cover type** and **finish**.

With a photo cover you can select from softbound or hardbound covers, and a matte or gloss finish. The matte finish has a flatter look and the gloss will have a shine.

If you are ordering a leather cover book you may select between the different color options offered.

When done making your selections click the **Add to Cart** button.

The screenshot shows a web browser window with the URL `scrapbookboutique.myprintstore.biz/pbland?projectid=219644&ep=0&spinetext=Photo%20Book&spinetextcolor=white&spinecolor=`. The page title is "11\" x 8.5\" Photobook (Landscape)". The website header includes the "scrapbook boutique" logo, a navigation bar with links for "digital scrapbooking", "wall art", "cards", "mobile cases", and "photo gifts", and a user account section with links for "Welcome, Mike", "Logout", "My Designs", "My Photos", and "View Cart". A shopping cart icon shows "1 item(s) - \$15.99".

The main content area features a preview of a photobook with a photo of a woman reading, a "Preview Project" button, and the product title "11\" x 8.5\" Photobook (Landscape)" with a price of "\$19.99". Below this, the "Available Options" section includes:

- Spine Text Color:** A dropdown menu set to "white".
- Cover:** A dropdown menu set to "Hardbound Matte (+\$10.00)".
- End Papers:** Two radio button options: "White End Papers" and "Black End Papers" (which is selected).

At the bottom of the options section, there is a "Qty: 1" input field and an "Add to Cart" button. Below the button are social media icons for Facebook, Twitter, Pinterest, and Email.

A "Description" tab is active, showing the following text:

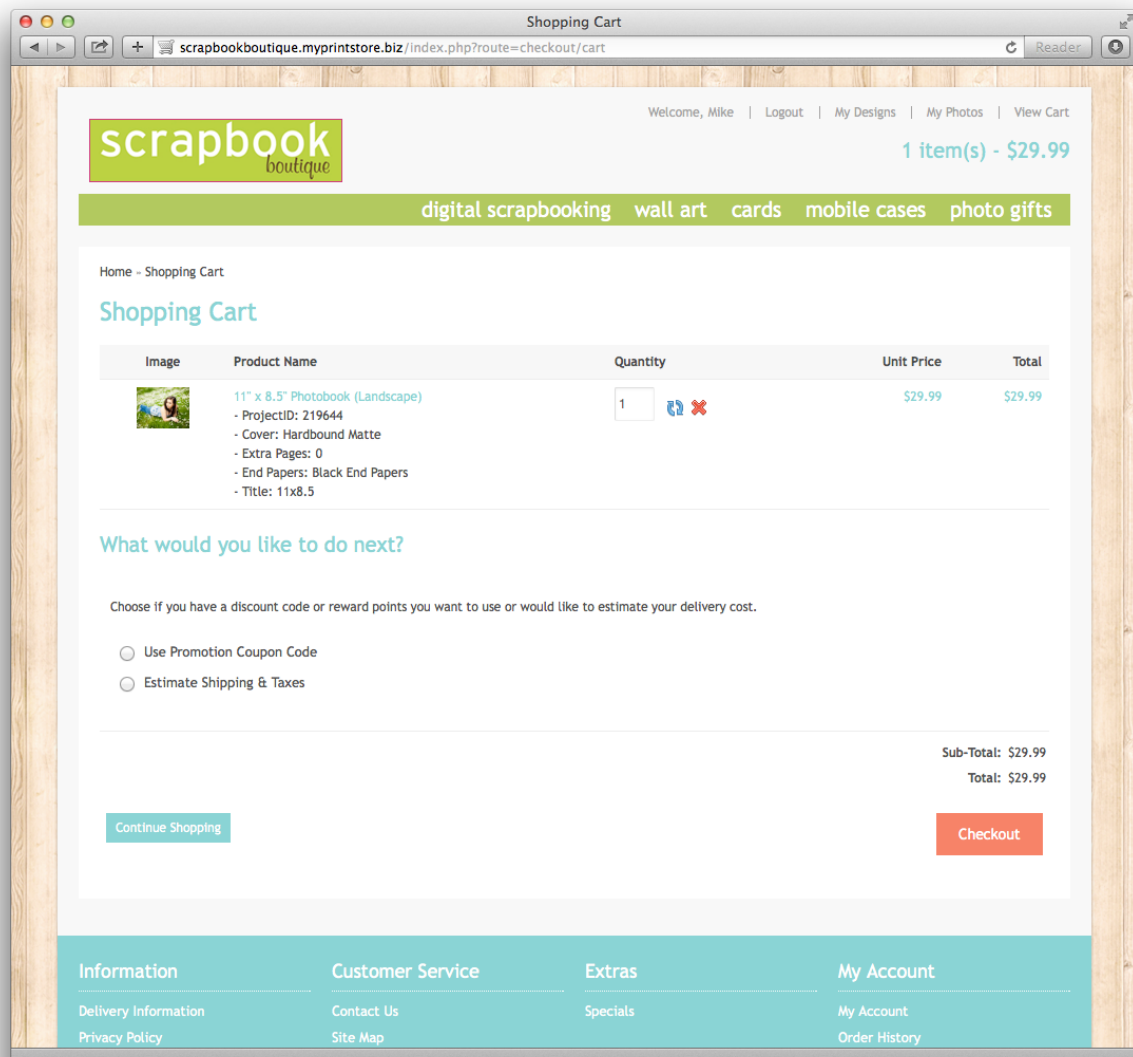
A hardbound photobook protects the stories inside and creates the perfect photo display piece. Create a hardbound book to show off your baby photos, wedding memories, vacations, family history, and more.

- 11\" x 8.5\" (w x h)
- Personalized matte or gloss laminate cover or choose black, brown, or burgundy leather cover. (Please note, if you select a leather cover your custom photo cover will not be printed.)
- Choose black or white end papers
- Digitally printed on premium satin paper
- Includes 26 pages. Add up to 74 more pages for \$0.50 each.

**15. Review** the options selected for your book to ensure everything is accurate. In the Shopping Cart page you can add additional quantities to the number of books being ordered.

You may also use photo print specific coupon codes to get discounts or special offers on this page.

Once you have verified your selections and added any additional products to your cart click the **Checkout** button.



16. In the Checkout options enter your **billing & shipping address**. Next select your desired **shipping option**. Review your order details and enter in your **CC info**. Once you have confirmed your billing, shipping, and order details click the **Confirm Order** button.

Product Name	Quantity	Price	Total
11" x 8.5" Photobook (Landscape) - spinetext: Photo Book - spinecolor: FF000000 - ProjectID: 219644 - Cover: Hardbound Matte - Extra Pages: 0 - End Papers: Black End Papers - Title: 11x8.5	1	\$29.99	\$29.99

Sub-Total:	\$29.99
Priority Mail 1-Day:	\$7.99
Sales Tax:	\$2.56
<b>Total:</b>	<b>\$40.54</b>

**Credit Card Details**

Card Number:

Card Expiry Date:  /

Card Security Code (CVV2):

[Confirm Order](#)



17. After you have placed your order you will receive a **confirmation** that the order has been placed. You will also receive a **confirmation email**, and a second email when your order ships with tracking details.

If you click on the **Continue** button it will take you to your order history page so that you can review your order details, and place additional orders of this same book at a later time.

If you have any **questions** please visit our support page at <http://www.scrapbookboutiqueonline.com/contact>, or call 877-463-6924.

