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Writing essays, articles and reports

Anyone who has at least a general idea of journalism understands that first of all this activity is connected with the search for information. And it can be called the fundamental in the work of a journalist as the author of materials: articles, essays, reports, etc. From this lesson you will learn:

How to search for information (general recommendations)

- How to write an essay
- How to write an article
- How to write a journalistic report

As well as it is necessary to assume, we will begin with information search.

Information search (general recommendations)

Information search is the detection in the text arrays of information concerning a specific topic and satisfying the given conditions. This information contains the most significant facts.

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The search for information involves the passage of several stages:

- Definition of information needs
- Formulation of the request
- Determination of sources containing information on request
- Extraction of information from sources
- Acquaintance and analysis of information received

A clear understanding of what needs to be found is very important, but the question of the sources of the desired material deserves maximum attention. Information of interest can be found in libraries, archives, filing cabinets, magazines, newspapers and other media and, of course, on the Internet. Now, naturally, the last one is most in demand, but it is not necessary to neglect other sources, because they can also find a lot of useful (for example, in the archives there may be data that no one has ever downloaded and probably will not even download to the Internet, and they can be very valuable).

Sources from which information is taken should be reliable. With a high degree of probability, reliability is determined by their style. The most common are:

- Scientific-Popular Reflections
- Scientific research
- Philosophical literature
- Fiction
- Publicistic works
- mass media

None of the sources can be called reliable by 100%, but the maximum reliability is inherent in scientific research and popular scientific reflections. Information found in any other source should be carefully checked to use only current and true data in the work.

The information search process itself is based on a number of principles:

- Principle of visibility
- The scientific principle
- Principle of relevance
- The principle of systematicity

The principle of accessibility

Principle of redundancy

And if we talk about finding data on the Internet, then it is simple and extensive. In the first case, a formulated query is entered in the search engine field, and in the second one, the search is performed according to the specified parameters, which are set using special filters in the search system.

Illuminated moments are the main thing that you need to pay attention to when searching for information. A detailed description of all the principles and rules you will find here (please follow the link to get rid of difficulties). We turn to the main sections.

How to write an essay

As we know, the essay is a small composition of free composition, where the individual opinion, considerations and conclusions of the author are expressed on the exciting topic. They never try to make an essay exhaustive; its purpose is not so much to provide absolutely all information on the topic or answers to questions, but rather the development of creative thinking and the skill of literate presentation of thoughts.

Essays can differ in several ways:

- In content (historical, artistic, philosophical, etc.)
- According to the literary form (notes, letters, reviews, etc.)
- According to the style (criticism, analytics, description, etc.)
- According to the form of description (subjective and objective)

To correctly write an essay, you need to be guided by its signs. These include:

Small volume (no borders, but recommended volume - 3-7 pages of printed text)

A specific topic and subjective interpretation (the essay is always written on one specific topic, expresses one opinion or answers one question)

Free composition (there are no formal boundaries)

A casual narrative (the manner of communicating with the reader should be confidential, complex constructions, strict and blurred interpretations should be avoided, the author should be fluent in the subject)

Paradoxes (an essay can cause the reader a surprise, some authors consider this condition mandatory)

Semantic integrity (the essay is distinguished by internal consistency and consistency)

Speech (meaning should be accessible to everyone, but at the same time one can not use templates, clichés, hackneyed phrases, as well as jargon and slang)

As for the structure, two conditions must be taken into account:

- All thoughts need to be expressed briefly and in a thesis form
- All theses need to be argued
- On these conditions, the essay plan is also based:

Introduction

- Thesis + arguments
- Thesis + arguments
- Thesis + arguments
- Conclusion

When writing an essay, you must also take into account several important nuances:

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The main topic of the essay and the topics of its sections should be clearly defined

The attention of the reader can be captured through interesting facts, allegories, paradoxes or vivid phrases