

Essay Writing Service

Naturally, we are talking about a journalistic report. A journalistic report refers to the official story of an event (mainly, it is an event of an official (protocol) nature). In general, the report as a genre came to journalism from the field of economics and politics. Initially, the reports were "dry" documents, but today they should not just state the facts, but also be interesting to the reader and take into account his needs.

The main features of the report are as follows:

- Facts are presented as artistic images of some events.
- Attention is focused on participants in events, statements, speeches, actions, actions of people and motivation of their behavior.
- The basis of the report is an event expressed in verbal form.
- The purpose of the report is to accurately display the "information event" (report, speech, conference, seminar, symposium, meeting, etc.), with an account of what happened in chronological order.
- The narrowness of the narrative is spatio-temporal.
- Details of information through replicas of persons who participated in the event.
- The information is presented mostly neutrally from the position of the passive observer.
- Considering that the reader, acquainted with the report, wants to quickly understand the essence of the matter, the report should be small in volume and executed in an energetic style.

Reports to everything else are also of several kinds:

Direct report. This is a banal short retelling, in which the author's position is not expressed in any way.

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Thematic report. A report with an emphasis on the main aspect of the event described. An emotional description is allowed, but the author's position is often neutral.

Analytical report. Serves to display internal communication of speeches, reports and speeches; internal content of events. It is considered to be the most complicated kind of reports, and is divided into three subspecies: report-explanation, report-evaluation and report-program, which depends on the specific interests of the author. There is an author's position.

Also, reports can differ in the form of submission:

- Direct report the information is transmitted directly from the scene without further comment.
- Report-Communique a story about a meeting that has already been held (namely, political).
- A reflection report is a report that includes commenting elements.
- A long report is information accompanied by extended comments.
- To write reports it is necessary to be able to every beginning journalist, because, firstly, it

allows you to "fill your hand", and secondly, experience helps you learn how to make quality reports from regular reports.

In writing a report, you need to focus on several important points:

- The language of presentation should be formal and impersonal
- Expressions must be extremely accurate
- The details should be only those that are unknown to the reader (you must first determine what he knows or can be aware of)
- The information should be clear
- Text structure should be simple
- The material should be organized and, if possible, illustrated
- One paragraph of the report can consist of 2-4 sentences
- The use of quoting is encouraged

As for the structure of the report, it is extremely banal:

- The news core (a brief expression of the essence of the described event)
- The speeches of the participants in the event, the clash of their opinions, the course of the discussion of the problem

Conclusions and results of the event

When creating a report, one should strive to revive the retelling of the event, using for this purpose means of attracting and retaining attention. It is necessary to give descriptions of real situations and dialogues, recreate the effect of presence, add your conclusions and comments, analyze (if the report form allows it). To describe events, one should use a maximum of journalistic means only so the reader can be interested and motivated to study the material.

You can not lose sight of the details that give the described event and the report itself a special character and uniqueness. It is necessary to indicate what happened in such and such a place, at such and such a time and in such a way. If it is necessary to highlight the author's attitude, then it must be done competently: first the author suggests the reader to "feel" the event, and then explains it; Open comments, if any, are given only at the end.

The author of any report, if he talks about people who took part in the events, must first of all establish and check beforehand, and then to name their names and surnames, positions held. If the publication includes the formulations of tasks or decisions taken, they must be indicated with precision and verbatim, and not in retelling.

And a little more about the requirements for the reports:

- The essence of the sent statements must correspond to the real state of affairs.
- Suggestions and paragraphs should be arranged in such a way that the links of information and ideas, causes and effects are transmitted as accurately as possible.
- Quotations should be relevant and contain logically complete thoughts.
- Facts and official data (if you do not require an assignment to focus on them) should not burden the text material, otherwise the attention of the reader can quickly become dull.