

**CENTRAL NEW YORK BAPTIST ASSOCIATION**  
**Policy**

**Policy Subject:** Use of CNYBA Block Party Trailer & Accompanying Equipment

**Policy #:** P 3-4-2

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**Date Adopted:** 5 May 2012

**Effective Date:** 5 May 2012

**POLICY**

The CNYBA Block Party trailer, along with all accompanying equipment, shall be housed at the CNYBA Pole Barn on the property of North Fenton Baptist Chapel and is intended for the use of congregations affiliated with CNYBA. Any use outside CNYBA will have to be approved by the CNYBA Administrative Team.

The Director of Missions will schedule use of the trailer on a first-come-first-served basis. For churches outside CNYBA, the trailer will be considered reserved when a \$100 use fee has been received by the CNYBA treasurer. The scheduled/reserved list will be posted on the CNYBA web site.

Supplies for the pop corn machine and the cotton candy machine will be provided by the association and shall be the ONLY supplies used in the machines.

Churches that use of the trailer are responsible for picking the trailer up at the North Fenton site and returning it to the North Fenton site, with all the accompanying equipment aboard, unless PRIOR arrangements have been made with the Director of Missions to pick up the trailer from or return the trailer to a different location and/or separate part or all the accompanying equipment for some good reason..

Churches that use the trailer are responsible for unloading the accompanying equipment with care **AND** reloading the accompanying equipment with care, according to an equipment location diagram posted on the inside of the side door.

Churches that use the trailer are also responsible for keeping track of the locks (LP gas, side door, and hitch) and being sure they are in place before and during return transport.