

CENTRAL NEW YORK BAPTIST ASSOCIATION

Policy Subject: Use of Property Owned by CNYBA

Policy #: P3-1-1

Page _1_ of _1_

Date Adopted: 13 October 2001

Effective Date: 13 October 2001

POLICY

Any person or group wishing to meet in or on property owned by Central New York Baptist Association must have prior written approval of the property manager, or absent a property manager, the CNYBA Administrative Team.

Said party shall sign a written agreement, approved by the CNYBA Administrative Team, detailing the specific area, duration, nature, and cost (if any) of such requested use. The cost agreed upon shall always include at least cost recovery for insurance and utilities.

In no case shall a tenant be allowed to be more than thirty (30) days past due in paying the agreed upon rent before arrangements are made or eviction proceedings are begun.