

# CNYBA Block Party Trailer Use Schedule 2018

As of 4 April 2018

- ▶ Trailer requires a 2" trailer hitch ball
- ▶ Each user is responsible for transportation – make arrangements with the one before and the one after
- ▶ Side door and rear door combination = 4313
- ▶ Trailer hitch key is on a blue lanyard in the plastic bag in the plastic tray on the front right wall

<b>June 2-3</b>	<b>Northside BC</b> <a href="mailto:CRall@northsideonline.org">CRall@northsideonline.org</a>	<b>Scott LeClair</b> <b>O 315-652-3160</b>
<b>June 23-24 = Rain Date</b>		
<b>July 8-13</b>	<b>Bellewood, N. Syracuse</b> <a href="mailto:ssallis@twcny.rr.com">ssallis@twcny.rr.com</a>	<b>Steve Sallis</b> <b>C 315-380-0458</b> <b>O 800-552-0004</b>
<b>July 20-21</b>	<b>Crosspoint Church</b> <a href="mailto:the_allen_family07@yahoo.com">the_allen_family07@yahoo.com</a>	<b>Bobby Allen</b> <b>315-939-2748</b>
<b>August 11</b>	<b>Summit, Cazenovia</b> <a href="mailto:dan@summitchurchny.com">dan@summitchurchny.com</a>	<b>Dan Schallmo</b> <b>(315) 491-3020</b>
<b>Oct 6</b>	<b>Inlet CC</b> <a href="mailto:pandshuber@juno.com">pandshuber@juno.com</a>	<b>Phil Huber</b> <b>315-278-3054</b>
<b>Oct 20</b>	<b>Casa de Paz</b> <a href="mailto:pedroabreuus@yahoo.com">pedroabreuus@yahoo.com</a>	<b>Alex Rivera/Pedro Abreu</b> <b>315-414-8051</b>
<b>Oct 27</b>	<b>Living Water, Owego</b> <a href="mailto:Jellybean2004@hotmail.com">Jellybean2004@hotmail.com</a>	<b>Jillian Delmage</b> <b>607-972-5837</b>
<b>Nov 2-3</b>	<b>Crosspoint Church</b> <a href="mailto:the_allen_family07@yahoo.com">the_allen_family07@yahoo.com</a>	<b>Bobby Allen</b> <b>315-939-2748</b>

**Please reload the Block Party Trailer according to these instructions AND in this order.**

**➡ These instructions are also posted on the inside of the side door of the Block Party Trailer**

### **Shelf**

1. Popcorn machine – front end of shelf
2. Snow Cone machine – next (with cardboard between it and the popcorn machine)
3. Cotton Candy machine – next
4. Bounce House Blower – next
  - **These machines should be lashed to the left wall with the small orange and yellow rope.**
5. Four small tent frames in green bags – 2 across and 2 high in front of machines on the shelf
6. Striped small tent covers – folded and on top of frames

### **Floor**

7. Grill – on the floor undershelf
8. Extension Cords – on the floor, by the grill, under front of shelf
9. Generator – front left corner (handle out)
10. Sound System in front of Generator – back end tucked behind shelf leg
11. Black & Grey Tub (with loose popcorn packs) – on top of generator
12. Green Tub (with snow-cone flavor bottles) – on top of Black & Grey Tub
13. Cotton Candy Cone boxes – standing upright on the floor between the generator and the front wall
14. Cotton Candy Machine Bowl (in box) – on top of cotton candy cone boxes, between green tub and front wall
15. Three long tables – on edge, on the floor, in the hallway against shelf (pushed all the way to the front wall)

16. Six chairs (in 3 stacks of 2) leaned up against tables
  - Tables and chairs lashed to shelf structure with red and white rope
17. Ice Chest – on the floor in hallway between chairs and right wall
18. Black & Yellow Tub (with snow cone cups) – on the floor in the right front corner
19. Cardboard Boxed supplies - stacked on top of black & yellow tub

**NOTE: All supplies should be on top of generator or in/on Black & Yellow tub for easy access through side door.**

**NOTE:** The key to the trailer hitch lock is on a blue lanyard in the plastic bag in the black plastic tray attached to the right front wall inside the trailer.

**Please call the Director of Missions (607-761-4313) when you pick up the trailer and answer the following questions**

1. Was the lights working when you picked up the trailer?
2. Was the trailer re-packed according to the instructions posted on the inside of the side door?
3. Was there any thing about the trailer that needs attention when you picked up the trailer?