

Caton Town Board Annual Reorganization meeting (draft)

January 13, 2021

(per Avonne's handouts from December.)

- **Call the meeting to order**
- **Reorganization of employees and pay rates.**
- **Appoint Carol Golden AUD**
- **Approve Procurement policy**
- **Approve others**
- **Close the reorganization meeting**
- **Continue on with the regular monthly Town Board Meeting.**

January 13, 2021

<http://www.townofcaton.com/>

We welcome the public: Observe covid guides – social distance 6ft & mask; and civil behavior.

Pledge of allegiance to flag of the United States of America

- **Call regular board meeting to order and via Zoom phone or video.**
- Approval of last month's minutes as completed (or corrected)
- Review of monthly bills, questions, approve bills as submitted (or corrected)
- **Next meetings Town Board 2nd Wed- 02/10/2021) Planning Bd 4th Thursday 1/28**

Monthly Reports: (activity, progress, problems, news)

If you are changing your office hours, contact email and phone let us know.

Sherriff – David Allard

Elected officials

- **County – Carol Ferratella , Scott Van Etten**
- **Town Clerk – Avonne Dickerson**
- **Highway supervisor – Ray Riesbeck (see also new business) Chips \$252,414.02 12/28/20**
- **Court – Russel Diederich – submitted. Court is generally closed per NYS**
- **Supervisor - Paul Michaloski – Town Supervisor**
- **Councilman - Tim Scott – town board**
- **Councilman - Ed Rose – town board**
- **Councilman – Hank Bentley**
- **Council – vacant (11-16-2020)**

Appointed & Committees

- **Planning Board – Bob Lord**
- **Assessor – Erin Mosher -**
- **Board of Assessment review –**
- **Southern Tier Central Planning –**
- **Police Department – Mike Smith**
- **Ethics Board – Dan Stuart**
- **Dog control officer - Bruce Akins Jr**
- **Code Enforcement – AL Buckland - 33 building permits so far this year**
- **Health Officer – Linda Smith**
- **Zoning Board of Appeals Committee**
- **Caton Park Committee - Peggy MacNaughton – Need 2021 plan.**
- **Comprehensive Plan Committee- Janice Glover**
- **Internet /cell service access (Paul Michaloski, Richard Nurse) -----**

Bookkeeper – Don Haussener - Budget report and adjustments.

General information

Old Business

- DEC Soil and water Army Engineers application to remedy Red School Rd. drainage near Gary Gridley.
- Remediate abandoned property on 11103 Church Creek Rd. County Rd,
- Renew assessment for gas valve for CNG - \$6,200 ; plus a possible refund to CNG \$10-15k
- Setup Town clerk and bookkeeper to have limited remote access to voicemail and pc.

Ongoing business

- Begin to consider union contract renewal 2021
- *Create a local law for an appointed road supervisor (2yr term) begin after Dec 31, 2023. 2021 requires public hearing and pass law by board vote. (see handout) Draft & submit to attorney. A vote and public approval takes affect immediately and then Board appoints to end term.*
- Review/ proposed Caton employee code of conduct – civil discourse to and from the public service.
- Review constable MOU and flex time agreement.
- Develop Caton business directory – contractors, farm goods, small business and other. Volunteers?
- Determine costs related to AMR ambulance services.
- Solar law draft sent to town attorney's - Bob

Highway:

- **CHIPS money received 12/28/2020 \$252,414.02 (from 2020 76,207.45)**
→ **Ray plans he wants to upgrade John Hill Rd and Hittown Rd**
- Need a plan to pay for new truck, Prep&add-ons (\$) with reserves, loan, or combination finance new equipment. (Spring 2021) Vote in Jan 2021.
- **Highway Equipment Reserve \$ 315,672.48** Annual budgeted \$
- **New Truck \$220,809.64 -Left in Reserve - \$94,862.84 , \$112,159.02 Road Improvement**
- **IMMA now \$256,850** Would need to transfer to highway

Choices:

- Total from highway reserve only.
- Total from loan
- Hybrid Reserve and Loan
- Loan. ½ of total the emainder from equipment reserve
- \$125,000 for 5 years (Bank of Greene County)

Loan rate < 4/15/21	% rate	Annual Payment	Total Interest (\$750 difference)
Callable	1.69%	\$25K	\$6337.50
Non callable	1.49%	\$25 K	\$5587.50

Highway building needs:

- Welding area exhaust fan is done but it needs weather cover____

○ Bay door frame repairs? __ GFI breakers __

NEW BUSINESS

- ☐ NYS requires a plan for continuity of our local government for covid or other disasters.
- Plan includes: identify essential positions and people and services.
 - Possible shared services and postponements
 - Plans for working remotely.

- ☐ Open board positions - town board positions and the planning board
- Deadline for submissions for open offices is January 6,2021
 - Town board appointments vote is January 13,2021

	Planning Board 3 year term	Town Board Complete 2021 term	
Jeff Wheaton		O	
Carol Matusick		O	
Deb Moody		O	
Jim Hawbaker	O		
James Diedrich	O	O	
Donna Seylor	O		
Bob Lord reappoint	O		

FYI Completed

- Sent form to alter Speed limit on Red School Road to 30 mph and Hittown Rd.
 - Found receipt related to constable. Gun is owned by town. Filed with -Town Clerk .
 - Motion approved to take \$10,000 from Workstation comp and move it to DA9040.8
 - Sent out official letter to choose Steuben County Risk Management as workman's compensation for the year 2021 reviewed annually. Savings of approximately \$20k
 - Budget for 2021 completed for preliminary budget,
 - Need contractor to repair leak in town hall chimney roof. (DeWalt and sons 1400) 12/10
 - Park closed and winterized Nov. 7,2020
-
- Fan in lockerroom is replaced & on motion detector
 - Mike Smith Vehicle needs tires before winter and ball joints(1400). \$600 limit in 2021
 - Continue Town hall internet access for students during regular hours or appointment.
 - Review shared services outline to submit to county manager. (*see handouts & dog control*)Signed 1/5/21
 - Highway inventory date 2020&2021 Due Sep 30,2021 minor changes
 - A town board member for highway over-site, including purchases, activities, bids by working with Highway superintendent and workers. – Ed Rose
 - Establish maintenance records and costs per equipment. (maybe use software)
 - Create Schedule and 5 year plan to replace equipment every 10 years or number of hours.
 - Established covid procedures for all staff. Approved by Steuben County Health and Teamsters–
 - – Audit Dates for Bookkeeper, Payroll , Town Clerk and Court

January 1 2021 Bank Accounts

Bank Accounts

Account	Amount	Capital Reserve	
General Imma	\$424,132	Capital Res Equip	\$315,672
Highway Imma	\$256,850	Capital Res Road	\$112,159
General Checking	\$3,979.71	Capital Res-Town	\$18,620
Highway Checking	\$7,848.67	Capital Res -Office Equip	\$2,347
Lighting	\$2,526.25	Capital Res -Park	\$6,690
Payroll	\$2.99	Capital Res – Work Comp	\$30,000
Capital Project	Closed		

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February 10, 2021

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- **Call regular board meeting to order and via Zoom phone or video.**
- Approval of last month's minutes as completed (or corrected)
- Review of monthly bills, questions, approve bills as submitted (or corrected)
- **Next meetings Town Board 2nd Wed- 03/10/2021) Planning Bd 4th Thursday 2/25/2021**

Monthly Reports: (activity, progress, problems, news)

If you are changing your office hours, contact email and phone let us know.

Elected officials

- **County – Carol Ferratella , Scott Van Etten**
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- **Highway supervisor– Ray Riesbeck (see also new business**
- **Court – Russel Diederich – submitted. Court is generally closed per NYS**
- **Supervisor - Paul Michaloski – Town Supervisor (01-01-2020-12-31-2023)**
- **Councilman -Tim Scott – town board**
- **Councilman - Ed Rose – town board (01-01-2020-12-31-2023)**
- **Councilman – Hank Bentley (01-01-2021-12-31-2024)**
- **Council – Jeff Wheaton (01-13-2021-12-31-2021)**

Appointed & Committees

- **Planning Board – Bob Lord Y N**
- **Assessor – Erin Mosher - Y N**
- **Board of Assessment review – Y N Date Set – June 1**
- **Southern Tier Central Planning – Y N**
- **Police Department – Mike Smith Y N**
- **Ethics Board – Dan Stuart Y N**
- **Dog control officer - Bruce Akins Jr Y N**
- **Code Enforcement – AL Buckland - Y N**
- **Health Officer – Linda Smith Y N**
- **Zoning Board of Appeals Committee Y N**
- **Caton Park Committee - Peggy MacNaughton – Need 2021 plan. Y N**
- **Comprehensive Plan Committee- Janice Glover Y N**
- **Internet /cell service access (Paul Michaloski, Dick Nurse) Y N -----**

Bookkeeper – Don Haussener - Budget report and adjustments.

NEW BUSINESS

- Presentation & Determine costs related to AMR ambulance services.
 - **Vote** to approve new contract.
- **Vote** to extend tax collection until March 31st + 90 days (June 30) approx 1200 parcels, 1,333,000 collected 700k remain
- **Vote** on NY retirement statement.
- **Vote** BAR appointments or advertise
- **Vote** ZBA appointments or advertise
- **Vote** on hiring commercial assessor for gas valve case. (County and PP School will share in the cost) Renew assessment for gas valve for CNG - \$5,200 ; possible refund to CNG \$10-15k
- NYS requires a plan for continuity of our local government for covid or other disasters. (Paul)
- Plan includes: identify essential positions and people and services. PPE qty equip storage
- Plans for working remotely. **Review list of essential staff.**
- For insurance and State Comptroller needs total town inventory – Town Hall ; Highway ; Park

HIGHWAY

- Ray plans he wants to upgrade John Hill Rd and Hittown Rd
- Establish maintenance records and costs per equipment. (maybe use software)- Ed /Tim form
- Need value data on trucks and equipment for insurance coverage.
- Possible shared services and postponements.
- Welding area exhaust fan is done but it needs weather cover____
- Bay door frame repairs? __ GFI breakers

Old Business

- DEC Soil and water Army Engineers application to remedy Red School Rd. drainage near Gary Gridley.
- Remediate abandoned property on 11103 Church Creek Rd. County Rd,

Ongoing business

- Begin to consider union contract renewal 2021 – *Vacation scheduling*
- *Create a local law for an appointed road supervisor (2yr term) begin after Dec 31, 2023. 2021 requires public hearing and pass law by board vote. (see handout) Draft & submit to attorney. A vote and public approval takes affect immediately and then Board appoints to end term.*
- Review/ proposed Caton employee code of conduct – civil discourse to and from the public service.
- Review constable MOU and flex time agreement. Paul/Mike
- Solar law draft sent to town attorney's - Bob – maybe March. Considering Public Meeting.
- Audit for Court ---- Done Jeff and Tim
- Audit for bookkeeper _____ forms
- Audit clerk/payroll _____ forms

FYI Completed

- Sent form to alter Speed limit on Red School Road to 30 mph and Hittown Rd.
- Found receipt related to constable. Gun is owned by town. Filed with -Town Clerk .
- Motion approved to take \$10,000 from Workstation comp and move it to DA9040.8
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- Need contractor to repair leak in town hall chimney roof. (DeWalt and sons 1400) 12/10
- Park closed and winterized Nov. 7,2020
- Develop Caton business directory – contractors, farm goods, small business and other.Hank Bently
- Mike Smith Vehicle needs tires before winter and ball joints(1400). \$600 limit in 2021
- A town board member for highway over-site, including purchases, activities, bids by working with Highway superintendent and workers. – Ed Rose
- Setup Town clerk and bookkeeper to have limited remote access to voicemail and pc.
-

Follow up on:---

Fan in lockerroom is replaced & on motion detector

Continue Town hall internet access for students during regular hours or appointment.

Create Schedule and 5 year plan to replace equipment every 10 years or number of hours.

Established covid procedures for all staff. Approved by Steuben County Health and Teamsters–
– Audit Dates for Bookkeeper, Payroll , Town Clerk and Court

February 1 2021 Bank Accounts

Bank Accounts

Account	Amount	Capital Reserve	
General Imma	\$598,748	Capital Res Equip	\$315,689
Highway Imma	\$171,283	Capital Res Road	\$112,166
General Checking	\$4,979.71	Capital Res-Town	\$18,620
Highway Checking	\$7,953.22	Capital Res -Office Equip	\$2,347
Lighting	\$2,912.70	Capital Res -Park	\$6,690
Payroll	\$2.99	Capital Res – Work Comp	\$30,000
Capital Project	Closed		

March 10, 2021

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- **Call regular board meeting to order and via Zoom phone or video.**
- Approval of last month's minutes as completed (or corrected)
- Review of monthly bills, questions, approve bills as submitted (or corrected)
- **Next meetings Town Board 2nd Wed- 4/14/2021) Planning Bd 4th Thursday 4/22/2021**

Monthly Reports: (activity, progress, problems, news)

If you are changing your office hours, contact email and phone let us know.

Elected officials

- **County – Carol Ferratella , Scott Van Etten**
- **Town Clerk – Avonne Dickerson**
- **Highway supervisor– Ray Riesbeck (see also new business**
- **Court – Russel Diederich – submitted. Court is generally closed per NYS**
- **Supervisor - Paul Michaloski – Town Supervisor (01-01-2020-12-31-2023)**
- **Councilman -Tim Scott – town board (01-01-2020-12-31-2023)**
- **Councilman - Ed Rose – town board (01-01-2020-12-31-2023)**
- **Councilman – Hank Bentley (01-01-2021-12-31-2024)**
- **Council – Jeff Wheaton (01-13-2021-12-31-2021)**

Appointed & Committees

- **Planning Board – _____** report received **Y N** Don MacNaughton, Bryon Keho
- **Assessor – Erin Mosher -** report received **N**
- **Board of Assessment review –** report received **Y N** Date Set – June 1
- **Southern Tier Central Planning –** report received **Y N**
- **Police Department – Mike Smith** report received **Y N**
- **Ethics Board – Dan Stuart** report received **Y N**
- **Dog control officer - Bruce Akins Jr** report received **Y N**
- **Code Enforcement – AL Buckland -** report received **Y N**
- **Health Officer – Linda Smith** report received **Y N**
- **Zoning Board of Appeals Committee** report received **Y N**
- **Caton Park Committee - Peggy MacNaughton –** Need 2021 plan. received **Y N**
- **Comprehensive Plan Committee- Janice Glover** report received **Y N**
- **Internet /cell service access (Paul Michaloski, Dick Nurse)** report received **Y N** -----

Bookkeeper – Don Haussener - Monthly report and budget adjustments. 2020 AUD is completed and is on the website.

NEW BUSINESS

- Presentation & Determine costs related to AMR ambulance services.
 - **Vote** to approve new contract. (as of non received 3-10-2021)
- Distribute proposed law for appointed highway superintendent.
- NYS requires a plan for continuity of our local government for covid or other disasters. (Paul signed and submitted it) We need to purchase PPE - **24 sets** in equip storage – first aid stations, accessible. County is our primary supplier.
- Vote in July TB meeting for Nov 2 ballot.
- For insurance and State Comptroller needs total town inventory – Hank/Paul Town Hall ; Highway ; Park
- Fire hall walk through Fri 03/10 12-5 pm; Sat 3/13- noon; Sat 3/20 12 noon Public vote _03-30 6-9 pm
- Planning board want us to appoint James Hawbaker as an alternate, non voting member.
- Assessor – (executive session)

HIGHWAY

- Ray plans to upgrade John Hill Rd and Hittown Rd -New plan?
- Sale of the last truck 2017 purchased-12/2016. \$163,676k-- Expected sale price \$_____; trade in ?
- New truck delivery _04__/_30__/_2021
- Establish maintenance records and costs per equipment. (maybe use software)- Ed /Tim form
- Need value data on trucks and equipment for insurance coverage. Not available same coverage.
- Possible shared services – County will help as time and equipment is allowed Billed?
- County – did brush cutting machine on Hittown – 3-2. We lent them a truck.
- Bay door frame repairs?
- Company estimate to brush and chip Birch Creek Rd. \$_____
- Signage for Red School Rd and Hittown ordered _____ Installed _____ \$_____

Old Business

- DEC Soil and water Army Engineers application to remedy Red School Rd. drainage near Gary Gridley NY Highway law Section 147
 Entry upon lands by town superintendent Highway (HAY) The town superintendent may, when directed by the county superintendent, and when authorized by the town board, 1. Upon any lands adjacent to any of the highways in the town, for the purpose of opening an existing ditch or drain, or for digging a new ditch or drain for the free passage of water for the drainage of such highways.
- Mediate abandoned property on 11103 Church Creek Rd., Attorney Contacted; Owner – No Response

Ongoing business

- Begin to consider union contract renewal 2021 – *Vacation scheduling- June TB meeting*
- Review/ proposed Caton employee code of conduct – civil discourse to and from the public service.
- Review constable MOU and flex time agreement. Paul/Mike Edited changes.
- Solar law draft sent to town attorney's - Bob – maybe March. Considering Public Meeting.
- Audit for Court ---- Done Jeff and Tim
- Audit for bookkeeper _Done__Hank_____ forms
- Audit clerk/payroll _Done__Hank_____ forms
- Audit town clerk. ????
- Audit Supervisor _____ forms

March 1 2021 Bank Accounts

Bank Accounts

Account	Amount	Capital Reserve	
General Imma	\$649,854	Capital Res Equip	\$315,706
Highway Imma	\$785,514	Capital Res Road	\$112,172
General Checking	\$4,783.94	Capital Res-Town	\$18,620
Highway Checking	\$7,409.22	Capital Res -Office Equip	\$2,347
Lighting	\$2,799.70	Capital Res -Park	\$6,690
Payroll	\$2.99	Capital Res – Work Comp	\$30,000
Capital Project	Closed		

April 14, 2021

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- **Call regular board meeting to order**
- **Accept Erin Mosher resignation**
- **Appoint Katherine Gabriell as temporary assessor at \$30.00/hour**
- **Introduce Valerie Muscarella for assessor position (Executive Session)**
- **Supervisor Appointment (Executive Session)**
- Approval of last month's minutes as completed (or corrected)
- Review of monthly bills, questions, approve bills as submitted (or corrected)

Monthly Reports: (activity, progress, problems, news)

Elected officials

- **County** – Carol Ferratella, Scott Van Etten
- **Highway supervisor** – Ray Riesbeck 2 Employees Out, Covid and disability
- **Court** – Russel Diederich – submitted. \$1007 March Fines
- **Supervisor** – Town Supervisor
- **Councilman** - Tim Scott – town board (01-01-2020-12-31-2023)
- **Councilman** - Ed Rose – town board (01-01-2020-12-31-2023)
- **Councilman** – Hank Bentley (01-01-2021-12-31-2024)
- **Council** – Jeff Wheaton (01-13-2021-12-31-2021)

Appointed & Committees

- **Southern Tier Central Planning** – Cell Service ARC Grant, Resolution from Caton to support the project – Payment out of American Rescue Plan
- **Police Department** – Mike Smith report received **Y N**
- **Code Enforcement** – AL Buckland - report received **Y N**
- **Caton Park Committee** - Peggy MacNaughton – Need 2021 plan. received **Y N**
- **Comprehensive Plan Committee** - Janice Glover report received **Y N**

Bookkeeper – Don Haussener -

NEW BUSINESS

- Richard Nurse Park Contract Approval – Only Mowing-Tony will do trimming
- Tony Project List
- Proposed law for appointed highway superintendent shall we continue with Nate VanWhy to put on ballot in November 2021.
- NYS requires a plan for continuity of our local government for covid or other disasters. (Paul signed and submitted it) We need to purchase PPE - **24 sets** in equip storage – first aid stations, accessible. County is our primary supplier.
- Vote in July TB meeting for Nov 2 ballot.

- For insurance and State Comptroller needs total town inventory – Hank/Paul Town Hall ; Highway ; Par

Ongoing business

- Begin to consider union contract renewal 2021 – *Vacation scheduling- June TB meeting*
- Review/ proposed Caton employee code of conduct – civil discourse to and from the public service.
- Solar law draft sent to town attorney's - Considering Public Meeting.
- Audit town clerk. ????
- Renewal of Insurance through Sprague – Cost 1.02 % less than 2020 will attend May Meeting

April 1 2021 Bank Accounts

Bank Accounts

Account	Amount	Capital Reserve	
General Imma	\$594,097	Capital Res Equip	\$315,724
Highway Imma	\$726,637	Capital Res Road	\$112,180
General Checking	\$7,722.97	Capital Res-Town	\$18,623
Highway Checking	\$7,122.84	Capital Res -Office Equip	\$2,347
Lighting	\$2,694.74	Capital Res -Park	\$6,690
Payroll	\$1,652.11	Capital Res – Work Comp	\$30,000
Capital Project	Closed		

May 19, 2021

<http://www.townofcaton.com/>

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- **Call regular board meeting to order**
- ***Sprague Insurance 2021-2022 Presentation-New truck on May 24***
- ***COVID CLINIC-Harrie Stevens***
- Approval of last month's minutes as completed (or corrected)
- Review of monthly bills, questions, approve bills as submitted (or corrected)

Monthly Reports: (activity, progress, problems, news)

Elected officials

- **County – Carol Ferratella , Scott Van Etten**
- **Highway supervisor– Ray Riesbeck**
- **Court – Russel Diederich –**
- **Deputy Supervisor –**
- **Councilman -Tim Scott – town board (01-01-2020-12-31-2023)**
- **Councilman - Ed Rose – town board (01-01-2020-12-31-2023)-Section 284 Highway Law**
- **Councilman – Hank Bentley (01-01-2021-12-31-2021)**
- **Council – Jeff Wheaton (01-13-2021-12-31-2021)**

Appointed & Committees

- **Police Department – Mike Smith report received Y N**
- **Code Enforcement – AL Buckland - report received Y N**
- **Caton Park Committee - Peggy MacNaughton – Need 2021 plan. received Y N**
- **Comprehensive Plan Committee- Janice Glover report received Y N**

Bookkeeper – Don Haussener -

NEW BUSINESS

- Proposed law for appointed highway superintendent shall we continue with Nate VanWhy to put on ballot in November 2021-Motion to Proceed with process
- 2021-2025 AMR Contract.
- NYS requires a plan for continuity of our local government for covid or other disasters. (Paul signed and submitted it) We need to purchase PPE - **24 sets** in equip storage – first aid stations, accessible. County is our primary supplier.
- Vote in July TB meeting for Nov 2 ballot- Public hearing
- 2021 Equalization Rate 86% , Reval 2023 , BAR June 1 2021 4PM-8PM
- Riff Road resident concerns
- Adjust Budget For Chips Increase-of \$219,336,82 Total- \$340,336,.82 Use Account DA5112.2
- Site Inspection Of Caton Landfill

Ongoing business

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May 1 2021 Bank Accounts

Bank Accounts

Account	Amount	Capital Reserve	
General Imma	\$576,066	Capital Res Equip	\$315,737
Highway Imma	\$616,445	Capital Res Road	\$112,186
General Checking	\$4,252.34	Capital Res-Town	\$18,623
Highway Checking	\$9,343.35	Capital Res -Office Equip	\$2,347
Lighting	\$2,589.05	Capital Res -Park	\$6,690
Payroll	\$2.99	Capital Res – Work Comp	\$30,000
Capital Project	Closed		

June 09, 2021

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Monthly Reports: (activity, progress, problems, news)

Elected officials

- **County** – Carol Ferratella , Scott Van Etten
- **Highway supervisor**– Ray Riesbeck -Received New Truck
- **Court** – Russel Diederich – Needs new Air Conditioner for Office, old one not working, Tony will install and purchase
- **Deputy Supervisor** –
- **Councilman** -Tim Scott – town board (01-01-2020-12-31-2023)
- **Councilman** - Ed Rose – town board (01-01-2020-12-31-2023)-Section 284 Highway Law
- **Councilman** – Hank Bentley (01-01-2021-12-31-2021)
- **Council** – Jeff Wheaton (01-13-2021-12-31-2021)

Appointed & Committees

- **Police Department** – Mike Smith report received **Y N**
- **Assessor** – Valary Muscarella
- **Code Enforcement** – AL Buckland - report received **Y N**
- **Caton Park Committee** - Peggy MacNaughton – Need 2021 plan. received **Y N**
- **Comprehensive Plan Committee**- Janice Glover report received **Y N**

Bookkeeper – Don Haussener -

NEW BUSINESS

- Approve Local Law 01-2021(Appointed Highway Superintendent)-Schedule Public Hearing for July 14 Meeting
- 2021-2025 AMR Contract.
- NYS requires a plan for continuity of our local government for covid or other disasters. (Paul signed and submitted it) We need to purchase PPE - **24 sets** in equip storage – first aid stations, accessible. County is our primary supplier.
- Avonne ROA resolution
- Bank resolution so Wayne can sign checks
- Contract with Pine City Boarding Kennel
- Date for town picnic
- Ad for help for Youth Program
- Chipper for sale – Dick Nurse-8 HP - \$325.00

Ongoing business

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June 1 2021 Bank Accounts

Bank Accounts

Account	Amount	Capital Reserve	
General Imma	\$536,712	Capital Res Equip	\$315,749
Highway Imma	\$594,134	Capital Res Road	\$112,190
General Checking	\$2,280.09	Capital Res-Town	\$18,623
Highway Checking	\$9,540.36	Capital Res -Office Equip	\$2,347
Lighting	\$2,488.30	Capital Res -Park	\$6,690
Payroll	\$2.99	Capital Res – Work Comp	\$30,000
Capital Project	Closed		

July 14, 2021

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- **Call regular board meeting to order**
- **Public Hearing on Appointed Highway Superintendent for November Election**
- **Corning Natural Gas Assessment Approval of \$581,000 assesement- Reduction of 1,482,000 - Payment January 2022**
- Approval of last month's minutes as completed (or corrected)
- Review of monthly bills, questions, approve bills as submitted (or corrected)

Monthly Reports: (activity,progress,problems,news)

Elected officials

- **County –** *Carol Ferratella , Scott Van Etten*
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- **Court –** Russel Diederich –
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Appointed & Committees

- **Police Department –** Mike Smith report received **Y N**
- **Assessor –** Valary Muscarella
- **Code Enforcement –** AL Buckland - report received **Y N**
- **Caton Park Committee** - Peggy MacNaughton – Need 2021 plan. received **Y N**
- **Comprehensive Plan Committee-** Janice Glover report received **Y N**

Bookkeeper – Don Haussener July Budget Adjustments-

NEW BUSINESS

- Dates for Meeting with Teamsters for new Union Contract
- Up grade the Heating and Air Condition for Town Hall
- Resignation of Stephanie Dickerson – Director of Caton Park Program
- ARPA Program Documents Town to Receive \$215,836 – How to Spend
- Park Program Status
- Date for town picnic
-
-

Ongoing business

- 2021-2025 AMR Contract
-
-
-

July 1 2021 Bank Accounts

Bank Accounts

Account	Amount	Capital Reserve	
General Imma	\$532,906	Capital Res Equip	\$94,946.97
Highway Imma	\$535,554	Capital Res Road	\$112,198
General Checking	\$3,865.49	Capital Res-Town	\$18,626
Highway Checking	\$9,253.98	Capital Res -Office Equip	\$2,347
Lighting	\$2,381.01	Capital Res -Park	\$6,690
Payroll	\$1,646.92	Capital Res – Work Comp	\$30,000
Capital Project	Closed		

August 11, 2021

<http://www.townofcaton.com/>

We welcome the public: Observe covid guides – social distance 6ft ;and civil behavior.

Pledge of allegiance to flag of the United States of America

- **Call regular board meeting to order**
- Approval of last month's minutes as completed (or corrected)
- Review of monthly bills, questions, approve bills as submitted (or corrected)

Monthly Reports: (activity,progress,problems,news)

Elected officials

- **County** – Carol Ferratella , Scott Van Etten
- **Highway supervisor**– Ray Riesbeck -
- **Court** – Russel Diederich –
- **Depity Supervisor** –
- **Councilman** -Tim Scott – town board (01-01-2020-12-31-2023)
- **Councilman** - Ed Rose – town board (01-01-2020-12-31-2023)-Section 284 Highway Law
- **Councilman** – Hank Bentley (01-01-2021-12-31-2021)
- **Council** – Jeff Wheaton (01-13-2021-12-31-2021)

Appointed & Committees

- **Police Department** – Mike Smith report received **Y N**
- **Assessor** – Valary Muscarella
- **Code Enforcement** – AL Buckland - report received **Y N**
- **Caton Park Committee** - Peggy MacNaughton –
- **Comprehensive Plan Committee**- Janice Glover report received **Y N**

Bookkeeper – Don Haussener August Budget Adjustments -

NEW BUSINESS

- Meeting with Teamsters for new Union Contract-8/25/2021 at 5PM
- Upgrade the Heating and Air Condition for Town Hall
- ARPA Program Documents Town Received \$107,918.05 – How to Spend
- 2022 Budget Worksheets distributed – Return by 09/08/2021
- 2022 Budget Workshops – September&October
- Planning Board – Don MacNaughton
- Park Committee – Peggy MacNaughton
- Appoint Kathryn Mack to the Zoning Board of Appeals

Ongoing business

- 2021-2025 AMR Contract
-



August 1 2021 Bank Accounts

Bank Accounts

Account	Amount	Capital Reserve	
General Imma	\$617,597	Capital Res Equip	\$94,951
Highway Imma	\$486,624	Capital Res Road	\$112,203
General Checking	\$3,519.82	Capital Res-Town	\$18,626
Highway Checking	\$9,672.70	Capital Res -Office Equip	\$2,347
Lighting	\$2,286.39	Capital Res -Park	\$6,690
Payroll	\$2.99	Capital Res – Work Comp	\$30,000
Capital Project	Closed		

September 08, 2021

<http://www.townofcaton.com/>

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- **Call regular board meeting to order**
- Approval of last month's minutes as completed (or corrected)
- Review of monthly bills, questions, approve bills as submitted (or corrected)

Monthly Reports: (activity,progress,problems,news)

Elected officials

- **County** – Carol Ferratella , Scott Van Etten
- **Highway supervisor**– Ray Riesbeck -
- **Court** – Russel Diederich –
- **Deputy Supervisor** –
- **Councilman** -Tim Scott – town board (01-01-2020-12-31-2023)
- **Councilman** - Ed Rose – town board (01-01-2020-12-31-2023)-Section 284 Highway Law
- **Councilman** – Hank Bentley (01-01-2021-12-31-2021)
- **Councilman** – Jeff Wheaton (01-13-2021-12-31-2021)

Appointed & Committees

- **Police Department** – Mike Smith report received **Y N**
- **Assessor** – Valary Muscarella
- **Code Enforcement** – AL Buckland - report received **Y N**
- **Caton Park Committee** - Peggy MacNaughton –
- **Comprehensive Plan Committee**- Janice Glover report received **Y N**

Bookkeeper – Don Haussener September Budget Adjustments -

NEW BUSINESS

- Upgrade the Heating and Air Condition for Town Hall
- 2022 Budget Workshops – September&October
- Union Meetings-9/9,9/20,9/23
- Approval of data collection agreement with Steuben County from 1/1/2022-12/31/2026
- Webinar Tuesday September 28, at 5:30 in regards to what the ARPA “American Rescue Plan Act” funding can be used for.
- Senior Luncheon – Jancie Glover
- Kathy Mack memorial for Chris Vanwoert to be used for park

Ongoing business

- 2021-2025 AMR Contract
- AARP Money-How to Use
- Corning Natural Gas Tax Payment is **\$25,497.83**-2019,2020,2021
-

September 1 2021 Bank Accounts

Bank Accounts

Account	Amount	Capital Reserve	
General Imma	\$493,753	Capital Res Equip	\$94,955
ARC Project	\$108,359	Capital Res Road	\$112,208
Highway Imma	\$436,076	Capital Res-Town	\$18,626
General Checking	\$3,766.26	Capital Res -Office Equip	\$2,347
Highway Checking	\$10,091.42	Capital Res -Park	\$6,690
Payroll	\$2.99	Capital Res – Work Comp	\$30,000
Lighting	\$2,192.59		

October 13, 2021

<http://www.townofcaton.com/>

We welcome the public: Observe covid guides – social distance 6ft ;and civil behavior.

Pledge of allegiance to flag of the United States of America

- **Call regular board meeting to order**
- Approval of last month's minutes as completed (or corrected)
- Review of monthly bills, questions, approve bills as submitted (or corrected)
- Open Bibs for Heating and Air Conditioning System

Monthly Reports: (activity,progress,problems,news)

Elected officials

- **County –** Carol Ferratella , Scott Van Etten
- **Highway supervisor–** Ray Riesbeck -
- **Court –** Russel Diederich –
- **Deputy Supervisor –**
- **Councilman** -Tim Scott – town board (01-01-2020-12-31-2023)
- **Councilman** - Ed Rose – town board (01-01-2020-12-31-2023)-Section 284 Highway Law
- **Councilman** – Hank Bentley (01-01-2021-12-31-2021)
- **Councilman** – Jeff Wheaton (01-13-2021-12-31-2021)

Appointed & Committees

- **Police Department –** Mike Smith report received **Y N**
- **Assessor –** Valary Muscarella
- **Code Enforcement –** AL Buckland - report received **Y N**
- **Caton Park Committee** - Peggy MacNaughton –
- **Comprehensive Plan Committee-** Janice Glover report received **Y N**

Bookkeeper – Don Haussener October Budget Adjustments -

NEW BUSINESS

- 2022 Preliminary Budget Complete On Website, Copy from Avonne – Public Hearing November 10 2021
- Motion to Move \$112,212.39 From Road Imp Reserve to Equip Reserve
- Purchase New Volvo Wheeled Hydraulic Excavators for \$212,872 subject to a permissive referendum
- Accept Avonne Dickerson resignation Appoint Avonne Dickerson to Town Clerk
- Mower Purchase
- Union Meeting October 27 or 28
-

Ongoing business

- 2021-2025 AMR Contract
- AARP Money-How to Use
- Corning Natural Gas Tax Payment is \$25,497.83-2019,2020,2021
-

October 1 2021 Bank Accounts

Bank Accounts

Account	Amount	Capital Reserve	
General Imma	\$477,821	Capital Res Equip	\$94,958
ARC Project	\$108,359	Capital Res Road	\$112,212
Highway Imma	\$343,265	Capital Res-Town	\$18,629
General Checking	\$2,365.14	Capital Res -Office Equip	\$2,347
Highway Checking	\$9,670.48	Capital Res -Park	\$6,690
Payroll	\$1,815.15	Capital Res – Work Comp	\$30,000
Lighting	\$2,080.08		

November 10, 2021

<http://www.townofcaton.com/>

We welcome the public: Observe covid guides – social distance 6ft ;and civil behavior.

Pledge of allegiance to flag of the United States of America

- **Call regular board meeting to order**
- **Nancy Kirby Kurjakovic Introduction**
- **Public Hearing 2022 Budget**
- **Vote on 2022 Budget**
- Approval of last month's minutes as completed (or corrected)
- Review of monthly bills, questions, approve bills as submitted (or corrected)
-

Monthly Reports: (activity,progress,problems,news)

Elected officials

- **County – Carol Ferratella , Scott Van Etten**
- **Highway supervisor– Ray Riesbeck -**
- **Court – Russel Diederich –**
- **Deputy Supervisor –**
- **Councilman -Tim Scott – town board (01-01-2020-12-31-2023)**
- **Councilman - Ed Rose – town board (01-01-2020-12-31-2023)-Section 284 Highway Law**
- **Councilman – Hank Bentley (01-01-2021-12-31-2021)**
- **Councilman – Jeff Wheaton (01-13-2021-12-31-2021)**

Appointed & Committees

- **Police Department – Mike Smith report received Y N**
- **Assessor – Valary Muscarella**
- **Code Enforcement – AL Buckland - report received Y N**
- **Caton Park Committee - Peggy MacNaughton –**
- **Comprehensive Plan Committee- Janice Glover report received Y N**

Bookkeeper – Don Haussener October Budget Adjustments -

NEW BUSINESS

- Bank Resolution for Nancy to Sign Checks
- Union Meeting Dates
-

Ongoing business

- 2021-2025 AMR Contract
- AARP Money-How to Use
- Corning Natural Gas Tax Payment is \$25,497.83-2019,2020,2021
- Cannabis Opt Out
- Drake Heating Installation will Start December 6- December 17

November 1 2021 Bank Accounts

Bank Accounts

Account	Amount	Capital Reserve	
General Imma	\$462,696	Capital Res Equip	\$207,180
ARC Project	\$95,861.50	Capital Res Road	0
Highway Imma	\$115,959	Capital Res-Town	\$18,629
General Checking	\$2,059.79	Capital Res -Office Equip	\$2,347
Highway Checking	\$10,029.04	Capital Res -Park	\$6,690
Payroll	\$2.99	Capital Res – Work Comp	\$30,000
Lighting	\$1,689.05		

December 08, 2021

<http://www.townofcaton.com/>

We welcome the public: Observe covid guides – social distance 6ft ;and civil behavior.

Pledge of allegiance to flag of the United States of America

- ☐ **Call regular board meeting to order**
- ☐ **Open Public Hearing Cannabis**
- ☐ **Public Comments**
- ☐ **Close Public Hearing**
- ☐ Approval of last month's minutes as completed (or corrected)
- ☐ Review of monthly bills, questions, approve bills as submitted (or corrected)
- ☐

Monthly Reports: (activity,progress,problems,news)

Elected officials

- ☐ **County – Carol Ferratella , Scott Van Etten**
- ☐ **Highway supervisor– Ray Riesbeck -**
- ☐ **Court – Russel Diederich –**
- ☐ **Deputy Supervisor –**
- ☐ **Councilman -Tim Scott – town board (01-01-2020-12-31-2023)**
- ☐ **Councilman - Ed Rose – town board (01-01-2020-12-31-2023)-Section 284 Highway Law**
- ☐ **Councilman – Hank Bentley (01-01-2021-12-31-2021)**
- ☐ **Councilman – Jeff Wheaton (01-13-2021-12-31-2021)**

Appointed & Committees

- ☐ **Police Department – Mike Smith report received Y N**
- ☐ **Assessor – Valary Muscarella**
- ☐ **Code Enforcement – AL Buckland - report received Y N**
- ☐ **Caton Park Committee - Peggy MacNaughton –**
- ☐ **Comprehensive Plan Committee- Janice Glover report received Y N**

Bookkeeper – Don Haussener November Budget Adjustments -

NEW BUSINESS

- ☐ Appropriate a loan from General Imma to Highway Checking to pay November and
- ☐ December bills amount \$130,000 will repay when we receive the Chips money
- ☐
- ☐
- ☐

Ongoing business

- Union contract negotiations completed, contract in review
- AARP Money-How to Use
- Corning Natural Gas Tax Payment is \$25,497.83-2019,2020,2021-Judge has signed court order.
- Drake Heating Installation will Start December 13- December 23
- Public Cpmments-Open
- Each resident limited to 5 minutes
- Public Comments-Closed
- Motion to enter Executive Session for matters to discuss (1) the appointment of a corporation providing services to the town and (2) collective negotiations pursuant to article fourteen of the civil service law with Attorney Nate VanWhy
- Executive Session Closed
-
-

December 1 2021 Bank Accounts

Bank Accounts

Account	Amount	Capital Reserve	
General Imma	\$471,863	Capital Res Equip	\$207,189
ARC Project	\$95,879.16	Capital Res Road	0
Highway Imma	\$55,836	Capital Res-Town	\$18,629
General Checking	\$3,059.79	Capital Res -Office Equip	\$2,347
Highway Checking	\$9,726.16	Capital Res -Park	\$6,690
Payroll	\$2.99	Capital Res – Work Comp	\$30,000
Lighting	\$1,563.85		

Caton Town Board meeting
January 8, 2020
<http://www.townofcaton.com/>

Agenda

1. **Call regular board meeting to order.**
2. Town Board 2nd Wednesday, Planning Bd 3rd Thursday
3. Welcome and Pledge of Allegiance to the American Flag .
4. Recognition of new officials; Ed Rose (councilman) , Russel Diedrich (Justice), Erin Mosher (Assessor) Ray Resbeck (Highway superintendent)
5. Approval of last months minutes as completed (or corrected)
6. Review of monthly bills, questions, approve bills as submitted (or corrected)

Reports: (activity,progress,problems,news)

1. **County – Carol Ferratella , Scott Van Etten**
2. **Town Clerk –** Avonne Dickerson:
3. **Highway superintendent –** Ray Reisbeck
4. **Code Enforcement –** AL Buckland ;
5. **Health Officer –** Linda Smith
6. **Police Department –** Mike Smith
7. **Dog control officer -** Bruce Akins Jr
8. **Assessors –** Erin Mosher
9. **Court –** Russel Diederich
10. **Planning Board –** Bob Lord
11. **Zoning Board of Appeals -** Christine VanWoert-Chairperson
12. **Ethics Board –** Dan Stuart
13. **Caton Park Committee -** Peggy MacNaughton
14. **Comprehensive Plan Committee-** Janice Glover
15. **SoutherTier Central Planning –** Maggie Costello

Town Board Reports

16. **Supervisor -** Paul Michaloski
17. **Councilman -**Tim Scott
18. **Councilman -** Ed Rose
19. **Councilwoman -** Jamie Card

Bookkeeper – Don Haussener

Budget report and adjustments:

Old Business:

1. -Town Hall boiler inspection
 2. Sexual Harassment training for town employees. ASAP
-

New Business:

1. -Appointment to empty town board seat.
 2. -Seniors contract.
 3. Marriage of road crew member health insurance from budget.
 4. Park upgrade plan, caretaker job description and advertise in March
-

Future Business:

- AUD – Carol Golden
- Department audits: Court ,Highway, Supervisor, Bookkeeper
- Road Plan from Ray Reisbeck
- Create job descriptions including office hours, and design practical reports, .
- Develop adhoc committees – town road survey. _____ - of meetings

Town of Caton Reorganization meeting
January 8, 2020

6 pm Call Reorganization meeting to order

1. Town Board 2nd Wednesday
2. Association of Towns Letter
3. Appointment per list recognize *Jeff Card (Deputy Highway Superintendent)*
4. Federal Mileage rate is lowered to \$57.5
5. Appointment of registrar -- Avvonne Dickerson
6. Court remittance \$4,417.41
7. Appoint Bob Lord returning to the planning board. Term ending 2020
8. Appoint Kim Clark- as temporary Court clerk (2-3 months)
9. Appoint all from the list that Avonne provided in December (see list)
10. Fiscal Management policy
11. Procurement Policy
12. Unified Court system
13. Shared service agreement with County
- 14.

December Bank Accounts

Account	Amount	Capital Reserve	
General Imma	\$379,735	Capital Res Equip	\$273,102
Highway Imma	\$204,923	Capital Res Road	\$112,073
General Checking	\$1,723.59	Capital Res-Town	\$18,604
Highway Checking	\$7,358.45	Capital Res -Office Equip	\$2,347
Lighting	\$3,166.45	Capital Res -Park	\$6,690
Payroll	\$2.99	Capital Res – Work Comp	\$40,000
Capital Project	Closed		

Caton Town Board meeting
February 12, 2020
<http://www.townofcaton.com/>

Agenda

1. **Call regular board meeting to order.**
2. Welcome and Pledge of Allegiance to the American Flag .
3. Approval of last months minutes as completed (or corrected)
4. Review of monthly bills, questions, approve bills as submitted (or corrected)
5. Town Board 2nd Wednesday, Planning Bd 3rd Thursday

Reports: (activity,progress,problems,news)

Elected officials

1. **County** – Carol Ferratella , Scott Van Etten
2. **Town Clerk** – Avonne Dickerson
3. **Highway supervisor**– Ray Reisbeck
4. **Court** – Russel Diederich
5. **Supervisor** - Paul Michaloski – Town supervisor
6. **Councilman** -Tim Scott – town board
7. **Councilman** - Ed Rose – town board
8. **Councilwoman** - Jaime Card
9. **Councilman** – Hank Bentley

Appointed

- 10.**Planning Board** – Bob Lord
- 11.**Assessor** – Erin Mosher
- 12.**Southern Tier Central Planning** – Maggie Costello
- 13.**Police Department** – Mike Smith
- 14.**Ethics Board** – Dan Stuart
- 15.**Dog control officer** - Bruce Akins Jr
- 16.**Code Enforcement** – AL Buckland
- 17.**Health Officer** – Linda Smith
- 18.**Zoning Board of Appeals Committee** - Chris VanWoert
- 19.**Caton Park Committee** - Peggy MacNaughton
20. **Comprehensive Plan Committee**- Janice Glover

Bookkeeper – Don Haussener - **Budget report adjustments**

Budget report and adjustments:

Old Business:

1. Sexual Harassment training for town employees. Web - based \$9 each
 2. Park plans and hire/contract position-
 3. Calendar and #284 from Highway
 4. Referendum of Appointed Highway supervisor
-

New Business:

1. AUD report – Carol Golden
 2. ZBA appointment, Assistant bookkeeper. (advertise?);
 3. - Department audit assignments:
 - a. Court _____, Highway _____, Supervisor, _____ Bookkeeper _____
 - b. clerk _____
 4. - Road Plan #284 from (Ray Reisbeck)
 5. - Discuss saving money by consolidating garbage pickup -(Ed Rose)
 6. - Create job descriptions including office hours, and design practical reports See form
 7. - Develop adhoc committees – town road survey. _____ - or meetings
 8. - Consider junk property policy/law (30day) fine, imprisonment, confiscation, demolish, remove)
 9. – **Mobile vendor permits with IDs**
 10. Code of conduct for all town officers and workers representing Caton.
- **Business cards with contact and hours information.**
 11. Limit development on seasonal roads – camps & farms, not homes.
 12. Local laws regarding marijuana - sale, possession growing, farming.
 - a. **Hemp farming opportunity – CBD and hemp bio products was approved 2019.**
 13. Internet /cell service access (Paul Michaloski, Richard Nurse)
 14. Green Energy article – (Ed Rose)
-

Future Business:

-

January Bank Accounts

Account	Amount	Capital Reserve	
General Imma	\$624,059	Capital Res Equip	\$273,125
Highway Imma	\$158,656	Capital Res Road	\$112,082
General Checking	\$1,417.27	Capital Res-Town	\$18,604
Highway Checking	\$5,461.10	Capital Res -Office Equip	\$2,347
Lighting	\$3,569.60	Capital Res -Park	\$6,690
Payroll	\$2.99	Capital Res – Work Comp	\$40,000
Capital Project	Closed		

Caton Town Board meeting

March 11 , 2020

<http://www.townofcaton.com/>

Agenda

- **Call regular board meeting to order.**
- Welcome and Pledge of Allegiance to the American Flag .
- Approval of last months minutes as completed (or corrected)
- Review of monthly bills, questions, approve bills as submitted (or corrected)
 - *Town Board 2nd Wednesday,(4/8) Planning Bd 3^d Thursday 4/23 ;Seniors 4/7*

Welcome guest Presenters: Gary Passamonte; Ken Kirk- Deacon White - Monument -
Celebration Date _____

Monthly Reports: (activity,progress,problems,news)

Elected officials

- **County –** Carol Ferratella , Scott Van Etten
- **Town Clerk –** Avonne Dickerson
- **Highway supervisor–** Ray Reisbeck
- **Court –** Russel Diederich
- **Supervisor -** Paul Michaloski – Town supervisor
- **Councilman -**Tim Scott – town board
- **Councilman -** Ed Rose – town board
- **Councilwoman -** Jaime Card
- **Councilman –** Hank Bentley

Appointed & Committees

- **Planning Board –** Bob Lord
- **Assessor –** Erin Mosher
- **Southern Tier Central Planning –** Maggie Costello
- **Police Department –** Mike Smith
- **Ethics Board –** Dan Stuart
- **Dog control officer -** Bruce Akins Jr
- **Code Enforcement –** AL Buckland
- **Health Officer –** Linda Smith
- **Zoning Board of Appeals Committee -** Chris VanWoert
- **Caton Park Committee -** Peggy MacNaughton
- **Comprehensive Plan Committee-** Janice Glover
- **Internet /cell service access (**Paul Michaloski, Richard Nurse)

Bookkeeper – Don Haussener - **Budget report and adjustments**

Old Business

- Annual Harassment training completed, Ed R., Don H.
 - Pending to Erin M; Paul M; Avonne D. Need copies on file for Tim S. Jaime Card; Ray R. Ronald K; Eric; H.; Dana C.; Jeffery C.
- Park maintenance, mowing on separate contract.
- Approve/ alter advertising. Advertising Late March - April
- Ray is not interested in sharing a position but may need per diem help for highway dept.
 - Town hall trash pick up by highway dept. No signed agreement
- Ray - to discuss Highway needs for tools and equipment.
- Create a town policy for Judge and code enforcement to prosecute junky properties with
- Policy for enforcement of town law regarding junk in properties
- An initial 30 day warning will be presented to the landowner in violation of town law For noncompliance and citation will be given. Appearing before the town justice and fined or imprisonment. Remove/demolish by contractor paid by offender. Park original agreement to maintain tennis court etc.
- What to spend general fund on now approx. \$380 k & minimums to maintain. (20%?)
- Draft of Job Description form approval.

New Business

- Motion to approve Justice audit and forward to the state with the minutes of approval.
- Handouts - Policy for minimum fund balances handout for Sept/Oct Budget meetings. (review 5 years (2020))
- Ed Rose - GLN Tax and Payroll would be interested in giving us a quote on providing service for Payroll, book keeping and doing the AUD (present budget – Don 7k and Carolk 3k = 10k)
- Park maintenance, mowing separate contract. *Advertise Job Description ASAP.*
 - Ray is not interested in sharing a position.
 - Garbage pick up from town hall by highway department . (no agreement)
- Custodian for town hall, town garage, park, cemeteries. Job Description Ad – April.
- From Russell -I discovered that Towns and Villages are permitted to assess a \$5.00 surcharge for each conviction. The Town would keep 100% of that fee.

Future Business:

- May ____ \$1 Steuben County Tire Amnesty Dollar days, clean, off rim.

Information Page:

- Steuben county has moved the polling place to the Caton Firehouse.
- Leadership Conference at CCC April 9th -Register with Avonne
- NYSEG Clean Energy Communities Street Light LED replacement program.
 - Sent survey we have 10 Lights plus Park (town owned)
- Avonne D. – Rabies shots May 15th 5-7pm. Caton Fire Hall
 - Carol F. Rabies shots South Corning March 14th 9-11pm Town Buildings & Grounds Garage-20 S Maple(Enter on Elm Street)
- Park Opens May 1 through October 31st 8am to 9pm
 - Park Children's program July 6th – July 24th
- Don H. Reports that our electric bill has been cut more than ½
- Steuben County Workfare personnel are available for small maintenance jobs with 2 weeks notice.36
- Russell D. -I discovered that Towns and Villages are permitted to assess a \$5.00 surcharge for each conviction. The Town would keep 100% of that fee.
- - May ____ \$1 Steuben County Tire Dollar days, clean, off rim.

Small Business Resources

Nancy Kirby from Incubator Works, Painted Post.

109 Canada Rd Painted Post 14870 (607) 962-6387

<http://incubatorworks.org>

- Resources that assist business and startups.
- NYS Small business development Office

Irwin Helps Start- ups Folder and Brochures

Farm innovation wards -

<https://www.grow-ny.com/competition-details/>

You can make edits and re-submit up until July 15, 2020, at 5:00 p.m. EST.

Grand Prize \$1 million ; Two \$500K; Four \$250K

Previous winners -- Yogurt Acid to Biofuel ; 76 west clean energy Tech; Turkey calls

Southern Tier Startup Alliance Network

<https://www.ststartup.com/>

Community Arts C. Starters Program

April 21 – June 16 every Tuesday 6-9 pm Community arts 413 Lake St Elmira

<https://www.communityartsofelmira.com/event-details.php?event=9569>

February Bank Accounts

Account	Amount	Capital Reserve	
General Imma	\$604,379	Capital Res Equip	\$273,146
Highway Imma	\$701,085	Capital Res Road	\$112,091
General Checking	\$3,061.10	Capital Res-Town	\$18,604
Highway Checking	\$11,720.86	Capital Res -Office Equip	\$2,347
Lighting	\$3,467	Capital Res -Park	\$6,690
Payroll	\$2.99	Capital Res – Work Comp	\$30,000
Capital Project	Closed		

Caton Town Board meeting

April 8 , 2020

<http://www.townofcaton.com/>

This announcement is posted on town hall and web page.

Due to the threat of the CORONAVIRUS(COVID-19),

Town Offices are CLOSED to the Public, until otherwise notified, as ordered by Governor A. Cuomo. To reach Town Officials' for any essential Town business that needs to be taken care of, see below:

Contact information for Town Officials is 524-6303:

Supervisor Paul Michaloski-ext. # 8 (cell 329-7829)

Town Clerk/Tax Collector, Avonne Dickerson-ext. #1 (home-936-4084)

Code Officer Al Buckland-ext. #4

Highway Phone 607-524-0058

Email: catontownhall@gmail.com

Please leave a message and someone will get back to you A/S/A/P.

Also

The town highway department will be working using safety guidelines

Code enforcement will be active using safety guidelines

This is a special shortened Agenda For April 8th due to corona virus guidelines.

For the general public - the minutes and questions will be available in May

- **Call regular board meeting to order. Via phone or video through Zoom.**
- Approval of last months minutes as completed (or corrected)
- Review of monthly bills, questions, approve bills as submitted (or corrected)
- **Next meetings Town Board 2nd Wednesday,(5/13) Planning Bd 4th Thursday 5/21st ;Seniors 5/12**

suspended until May Monthly Reports: (activity,progress,problems,news)

- **Code Enforcement** – AL Buckland – submitted 4/1

Bookkeeper – Don Haussener - Budget report and adjustments

Old Business

- Annual Harassment training completed, Ed R., Don H. Jaime Card; Hank Bentley Al Buckland.
 - Pending or need copies for Erin M; Paul M; Avonne D.;Tim S. ; Ray R. Ronald K;Eric; H.;Dana C.; Jeffery C.
- Park maintenance, mowing on separate contract. (Advertised in paper,web,town hall due April 7th) Responses ?
- Please consider some job goals for a Custodian for town hall, town garage, park, cemeteries. *Job Advertised May.*

March Bank Accounts

Account	Amount	Capital Reserve	
General Imma	\$559,490	Capital Res Equip	\$273,168
Highway Imma	\$662,550	Capital Res Road	\$112,100
General Checking	\$2,577.72	Capital Res-Town	\$18,612
Highway Checking	\$8,039.87	Capital Res -Office Equip	\$2,347
Lighting	\$3,373.27	Capital Res -Park	\$6,690
Payroll	\$2.99	Capital Res – Work Comp	\$30,000
Capital Project	Closed		

Caton Town Board meeting

May 13 , 2020

<http://www.townofcaton.com/>

This announcement is posted on town hall and web page.

Due to the threat of the CORONAVIRUS(COVID-19).

Town Offices are CLOSED to the Public, until otherwise notified, as ordered by Governor A. Cuomo.

To reach Town Officials' for any essential Town business that needs to be taken care of, see below:

Contact information for Town Officials is 524-6303:

Supervisor Paul Michaloski-ext. # 8 (cell 329-7829)

Town Clerk/Tax Collector, Avonne Dickerson-ext. #1 (home-936-4084)

Code Officer Al Buckland-ext. #4

Highway Phone 607-524-0058

Email: catontownhall@gmail.com

Please leave a message and someone will get back to you A/S/A/P.

Also

The town highway department will be working using safety guidelines

Code enforcement will be active using safety guidelines

This is a special shortened Agenda May 13 due to corona virus guidelines.

For the general public - the minutes and questions will be available in June.

- **Call regular board meeting to order. Via phone or video through Zoom.**
- Approval of last months minutes as completed (or corrected)
- Review of monthly bills, questions, approve bills as submitted (or corrected)
- ***Next meetings Town Board 2nd Wednesday,(6/10) Planning Bd 4th Thursday (6/25) ;Seniors 2nd Tues(6/9) Board or Assessment Review (June 2nd)***

Monthly Reports: (activity,progress,problems,news)

- **Code Enforcement** – AL Buckland – submitted 5/5

Bookkeeper – Don Haussener - Budget report and adjustments

- Patrol car expense – need to transfer \$

Old Business

- Annual Harassment training completed, Ed R., Don H. Jaime Card; Hank Bentley Al Buckland. Paul M
 - Pending or need copies for Erin M;; Avonne D.; Tim S. ; Ray R. Ronald K;Eric; H.;Dana C.; Jeffery C.
 - Park maintenance, mowing on separate contract awarded to Dick Nurse.
- Please consider some job goals for a Custodian for town hall, town garage, park, cemeteries. *Job Advertised May.*

New Business

1. Mike Smith -- Not sure what you or the board want to do about a few things. 1. Since I did NOT expect or budget for the very large bill to repair the fuel leak , I have NOT gotten any quotes to repair/paint the clear coat the cop car. It is only going to get worse. I do take pride in my uniform and vehicle appearance. Im going to need tires before winter. That was in my budget
2. Reopen Town Hall Monday May 18 or June 1, 2020 unless cancelled by NYS – Jack Wheeler Steuben Cty Mgr
3. Appointed Highway Supervisor – will not take effect until Jan1 2025.
 - a. From Lori – NYATowns- The procedure to change the office of highway superintendent from elected to appointed does not require a petition. The procedure requires the town board to adopt a local law, which is subject to voter approval through a mandatory referendum at the general election held not less than 60 days from the date the local law is adopted (Municipal Home Rule Law §10; §23). I have included a few sample local laws but you can find more samples on the Department of State local law website - <https://locallaws.dos.ny.gov/> . **A town board may not hold** a virtual public hearing on a proposed local law during the month of May and an in-person public hearing beginning on June 1, 2020 (unless a subsequent executive order is issued (EO No 202.15). Please note that there was a change to the election law that requires the town to get proposition language to the county board of elections at least **three months** prior to the general election (election law §4-108), therefore the town needs to find out from the county board of elections the date by which the proposition language needs to be submitted to the county board of elections.
4. Board of Assessment Review – dates and procedures (Erin; Don)
5. Fireman’s Workmen’s Claim from Sept 2019. Contacted Sprague, Al Peters, Workmen’s Comp.
6. **Park** -Decide - opening Monday June 1 or Memorial Day Monday May 25th
 - a. Discuss opening the park child program in July – unless cancelled by NYS
 - b. Dick has pointed out drainage and gravel needs that affect mowing. *See attached proposal*
 - c. Keep Caton Park Clean - Please take all trash with you. Garbage bags provided with pavilion permits.
 - d. Attempt to quantify usage – Sign in Log book and stand. Town or other residents?
 - i. There is an interest in making the tennis court into community garden and/ or farm stand. This year pots or raised beds only. Security and watering care? Booth charges for farm markets?
7. Groundskeeper - per diem for now. Steve Foreman has offered. Need to contact lawyer for insurance coverage before hiring. Dick is not interested in extra duties.
8. Signs **for Covid 19** safe distancing and masks for town hall and park.(asked county). 40 masks from NYMIR/Sprague
9. Cemetery mowing. Need locations.
10. We will do a brief 6-month review for Board performance and finances in June. Bring ideas to improve.

Proposal: To Solve the drainage issue at the Town of Caton Park along the north side of the Entry Drive.

Issue: At present the land is so wet from a combination of run-off and natural spring water. It can't be mowed, or basically even walked on.

Project Details: Hand dig drainage ditch and catch basin locations. Install catch basins, drainage pipe in trenches and refill trench. The work will have to be done by hand, due to the extreme wetness of the slope. The surface will not hold any piece of equipment. Additionally, if done by hand, no stake out will be required as not power tools will be used, and now depth will exceed 12 inches. I've wanded the proposed area with a metal detector and found no trace of wires or metal items.

Below is both an itemized list of materials, along with an estimate labor cost.

Richard Nurse
941 Palmer Road
Pine City, NY 14871

Material List

Qty	Item	Amazon	H D
2	6" Bi Directional Catch Basins	\$ 9.99 ea.	\$ 9.99 ea.
2	6" Lids	\$ 4.67 ea.	\$4.65 ea.
8	4" Connectors	\$ 5.08 ea.	\$ 2.39 ea.
6	Whys	\$ 7.98 ea.	\$ 6.58 ea.
7	12" x 12" PVC Catch Basins	\$49.08 ea.	\$48.50 ea.
7	Drainage Lids for 12" x 12"	Incl in basin price	Incl in basin \$
300'	4" Smooth Bore (Non Perf) PVC Drainage Pipe.	\$ 124.00 / 100'	\$ 61.50 / 100'

Total Projected Material cost \$ 610.57*

Labor Estimate 20 hrs @ \$30.00 per hour \$ 600.00**

*Material cost is standard retail, and would have tax added if I purchase. All materials are normally in stock at Chemung Supply and normally available to towns at state bid prices and tax free.

** Labor hours are an estimate only. The actual may be less or slightly higher. Photo with time stamp will be taken at beginning of work on each date and also at the end of the work day with time stamp.

April Bank Accounts

Account	Amount	Capital Reserve	
General Imma	\$541,471	Capital Res Equip	\$273,184
Highway Imma	\$584,525	Capital Res Road	\$112,106
General Checking	\$4,077.72	Capital Res-Town	\$18,612
Highway Checking	\$7,634.87	Capital Res -Office Equip	\$2,347
Lighting	\$3,282.49	Capital Res -Park	\$6,690
Payroll	\$1,606.92	Capital Res – Work Comp	\$30,000
Capital Project	Closed		

Caton Town Board meeting

June 10, 2020

<http://www.townofcaton.com/>

The town hall is back to the regular summer schedule using the Covid restrictions of 6ft distance, mask, no more than 10 people.

- We welcome the public as long as they observe the 6ft, mask rules.

Pledge of allegiance to flag.

- **Call regular board meeting to order.**
- Approval of last month's minutes as completed (or corrected)
- Review of monthly bills, questions, approve bills as submitted (or corrected)
- **Next meetings Town Board 2nd Wednesday, 07/08) Planning Bd 4th Thursday (07/23)**

Monthly Reports: (activity, progress, problems, news)

Elected officials

County – Carol Ferratella, Scott Van Etten
Town Clerk – Avonne Dickerson
Highway supervisor– Ray Riesbeck
Court – Russel Diederich – submitted 6-2 available for review
Supervisor - Paul Michaloski – Town supervisor
Councilman - Tim Scott – town board
Councilman - Ed Rose – town board
Councilwoman - Jaime Card
Councilman – Hank Bentley

Appointed & Committees

- **Planning Board – Bob** Lord
- **Assessor –** Erin Mosher - Town wide assessment this year to update from NYS 93% to 100%
- **Southern Tier Central Planning –** Maggie Costello (May report \$1000.)
- **Police Department –** Mike Smith
- **Ethics Board –** Dan Stuart
- **Dog control officer -** Bruce Akins Jr
- **Code Enforcement –** AL Buckland
- **Health Officer –** Linda Smith
- **Board of Assessment Review –** Don Haussener
- **Caton Park Committee -** Peggy MacNaughton
- **Comprehensive Plan Committee-** Janice Glover
- **Internet /cell service access (Paul Michaloski, Richard Nurse) Starlink -2020**

Bookkeeper – Don Haussener - **Budget report and adjustments**

General information

Sprague Insurance renewed May 2020. There is a county plan for 2021

Dollar General Town Tax exempt code - see Avonne.

Old Business

1. Mike Smith -- Not sure what you or the board want to do about a few things. 1. Since I did NOT expect or budget for the very large bill to repair the fuel leak, I have NOT gotten any quotes to repair/paint the clear coat the cop car. It is only going to get worse. I do take pride in my uniform and vehicle appearance. I'm going to need tires before winter.
2. Highway inventory Date _____ Form 284 _____ Signed by board – copy to county.

New Business

1. Town caretaker decision application letters. Identify town cemeteries.
2. Highway report: - overage of Budget. CHIPS money Date _____ Amount
 - a. Form 284 plan – signed by board.
 - b. Bay door frame repairs.
 - c. GFI breakers.
 - d. Fan estimate STFC – \$4650 plus RFP required over \$3000.00
 - e. Equipment repairs.
 - f. Compressor -Ed Rose \$ _____
 - g. New Legal advertising notices – can't ad on web, Addison Post \$150
3. New Records Retention Schedule that goes into effect 8-1-20.
4. Excavator purchase.
5. Signs **for Covid 19** safe distancing and masks for town hall and park. Price _____. No county bulk buys, Association of Town maybe. Got 40 masks from NYMIR/Sprague
6. **Park** - opening Date _____ Advertise in July for workers. _____
Video conference with Hunt engineers – no funds available now. We should prioritize list from our budget. (see attached)
Quote for approve mulch delivered we install, _____
 - a. Discuss opening the park child program in July? County said town discretion; no NYS funds yet.
 - b. Signage for directions, and COVID guidelines. Keep Caton Park Clean - Please take all trash with you. Garbage bags provided with pavilion permits.
 - c. Pavilion permits update from _____ to _____, note size of party.
 - d. Foundation for monument has been laid. Event date _____.
 - e. Bryon Kehoe – receive plumbing filter fittings, ASAP
 - f. Camera upgrade quote. _____

g. Attempt to quantify usage – Sign in Log book and stand. Town or other residents?

7. We will do a brief 6-month review of Board performance and finances. **Bring ideas to improve.**

May Bank Accounts

Account	Amount	Capital Reserve	
General Imma	\$545,501	Capital Res Equip	\$273,199
Highway Imma	\$513,758	Capital Res Road	\$112,113
General Checking	\$3,177.72	Capital Res-Town	\$18,612
Highway Checking	\$8,357.71	Capital Res -Office Equip	\$2,347
Lighting	\$3,192.86	Capital Res -Park	\$6,690
Payroll	\$2.99	Capital Res – Work Comp	\$30,000
Capital Project	Closed		

Caton Town Board meeting

August 12, 2020

<http://www.townofcaton.com/>

Covid restrictions of 6ft distance, mask, no more than 10 people.

We welcome the public as long as they observe the 6ft & mask rules and civil behavior.

Pledge of allegiance to flag of the United States of America

(Circa September 8, 1892 & -1954 "under God,")

- **Call regular board meeting to order. Via phone or video through Zoom.**
- Approval of last months minutes as completed (or corrected)
- Review of monthly bills, questions, approve bills as submitted (or corrected)
- **Next meetings Town Board 2nd Wed-09/09) Planning Bd 4th Thursday (08/27)**

Monthly Reports: (activity, progress, problems, news)

Elected officials

- **County** – Carol Ferratella , Scott Van Etten
- **Town Clerk** – Avonne Dickerson
- **Highway supervisor**– Ray Riesbeck (see also new business)
- **Court** – Russel Diederich – submitted 6-2 available for review
- **Supervisor** - Paul Michaloski – Town supervisor
- **Councilman** -Tim Scott – town board
- **Councilman** - Ed Rose – town board
- **Councilwoman** - Jaime Card
 - **Councilman** – Hank Bentley

Appointed & Committees

- **Planning Board** – Bob Lord
 - **Assessor** – Erin Mosher - Town wide assessment this year to update from NYS 93% to 100%
 - **Southern Tier Central Planning** – Maggie Costello – (YTD- 1607.01zz) remaining 4,101.24)
 - **Police Department** – Mike Smith
 - **Ethics Board** – Dan Stuart
 - **Dog control officer** - Bruce Akins Jr
 - **Code Enforcement** – AL Buckland
 - **Health Officer** – Linda Smith
 - **Zoning Board of Appeals Committee** – Don Haussener
 - **Caton Park Committee** - Peggy MacNaughton
 - **Comprehensive Plan Committee**- Janice Glover
 - **Internet /cell service access** (Paul Michaloski, Richard Nurse) Starlink -2020
-

Bookkeeper – Don Haussener - **Budget report and adjustments.**

- Don has distributed budget worksheets to departments.
-

General information

Old Business

Constable: Mike Smith -- Not sure what you or the board want to do about a few things. 1 , I have NOT got any quotes to repair/paint the clear coat the cop car. It is only going to get worse. I do take pride in my uniform and vehicle appearance. Need tires before winter. – Inspection passed 7-2020 passed

New Business

General: Thursday 8/13 video conference with county workman's comp offering.

- We have a few people sentenced to community service. Need workman's comp and supervision?
- Budget considerations for 2021 Begin for August and September meetings Due _____
- State regulated tax levy formula 2021 - Steuben County-Town of Steuben County 1.0005
- Begin to consider union contract renewal 20__
- Public petition for appointed road supervisor after Dec 31, 2023

Highway: - CHIPS money \$154,000

- Highway inventory Date _____ Due Sep 30.
- Form 284 Dated required. _____ Signed by board – copy to county.
- Bay door frame repairs.
- Compressor purchased and will be installed by (Tony H)
- GFI breakers (Tony H)
- Welding area exhaust fan–(Tony H)
- Fan in locker area never worked – (Tony H).
- Equipment repairs.
- Need mowing tractor and excavator

Park: - opened Date __July 1, 2020, no children's programs this summer.

- magnetic screens on restrooms keep out debris, dust and bats etc.
 - Pavilion permits update from \$25 to 35 , note size of party& supply bags.
 - D.White Event date needs to be set. Oct 10 or 17.
 - Added game camera for usage numbers users and violators animal and people.
 - Camera upgrade quote. *Pending cable review*_____
 - Attempt to quantify usage – Sign in Log book and stand. Town or other residents?
 - Waiting for mulch quote for playground
 - Various ADA issues remove steps and replace with path to lowest path and bathrooms.
 - Park committee definition and participation.
-

July Bank Accounts

Account	Amount	Capital Reserve	
General Imma	\$494,438	Capital Res Equip	\$273,232
Highway Imma	\$340,436	Capital Res Road	\$112,126
General Checking	\$2,484.35	Capital Res-Town	\$18,615
Highway Checking	\$9,459.38	Capital Res -Office Equip	\$2,347
Lighting	\$3,021.24	Capital Res -Park	\$6,690
Payroll	\$2.99	Capital Res – Work Comp	\$30,000
Capital Project	Closed		

Public:

Caton Town Board meeting

October 14, 2020

<http://www.townofcaton.com/>

Covid restrictions of 6ft distance, mask, no more than 10 people.

We welcome the public as long as they observe the 6ft & mask rules and civil behavior

-

Pledge of allegiance to flag of the United States of America -----

- **Call regular board meeting to order.**
- Approval of last months minutes as completed (or corrected)
- Review of monthly bills, questions, approve bills as submitted (or corrected)
- ***Next meetings Town Board 2nd Wed-11/2020) Planning Bd 4th Thursday (22)***
- ***Voting November 3rd will be at firehall. Or mail?***

Monthly Reports: (activity, progress, problems, news)

Elected officials

- **County – Carol Ferratella , Scott Van Etten**
- **Town Clerk – Avonne Dickerson**
- **Highway supervisor– Ray Riesbeck (see also new business)**
- **Court – Russel Diederich – submitted 6-2 available for review**
- **Supervisor - Paul Michaloski – Town supervisor **Will work from home until Nov 15****
phone 329-7829 email catonsupervisor@stny.rr.com
- **Councilman -Tim Scott – town board**
- **Councilman - Ed Rose – town board**
- **Councilwoman - Jaime Card**
- **Councilman – Hank Bentley**

Appointed & Committees

- **Planning Board – Bob Lord**
 - **Assessor – Erin Mosher -**
 - **Board of Assessment review – need to appoint one member.**
 - **Southern Tier Central Planning – Maggie Costello – (YTD- 1607.01zz) remaining 4,101.24)**
 - **Police Department – Mike Smith**
 - **Ethics Board – Dan Stuart**
 - **Dog control officer - Bruce Akins Jr**
 - **Code Enforcement – AL Buckland - 33 building permits so far this year**
 - **Health Officer – Linda Smith**
 - **Caton Park Committee - Peggy MacNaughton**
 - **Comprehensive Plan Committee- Janice Glover**
 - **Internet /cell service access (Paul Michaloski, Richard Nurse)**
-

Bookkeeper – Don Haussener - Budget report and adjustments.

○

General information

Old Business

Constable: Mike Smith Vehicle needs tires before winter and ball joints. \$600 limit in 2021
Town hall internet access for students.

We have a few people sentenced to community service. by Judge Diederich

Completed .

- ✓ Proposed 35 -40 mph limit on all town roads. There are no lines/lanes Sent form for Hittown Rd.
- ✓ Steuben County Soil and Water completed culvert for Riff Rd bridge.
- ✓ DEC sent application to remedy Red School house draiage near Gary Gridley.
- ✓ November board meeting falls on the 11th Veterans Day Set to **meet anyway**
- ✓ Deacon White monument installed at that park 10-10-2020.

New Business

General: (Need Vote & enter into minutes)

- ✓ **Budget for 2021 completed for preliminary budget,**
- ✓ **Motion approved to take \$10,000 from Workstation comp and move it to DA9040.8**
- We did not exceed the **State regulated tax levy cap for 2021 Caton 1.0005% = \$952,861**
- **Sent out official letter to choose Steuben County Risk Managemnt as workmans compensation for the year 2021 reviewed annually. Savings of approximately \$20k**
- **Minimum wage going to \$12.50 per hour**
- ✓ Begin to consider union contract renewal 2021
- ✓ *Appointed road supervisor (2yr term) after Dec 31, 2023. 2021 public hearing and pass law by board vote.*
- ✓ Review/comments proposed Caton employee code of conduct – civil discourse to and from the public service. And Constable MOU.
- ✓ Caton business directory – contractors, farm goods, small business and other. Volunteers?
- ✓ Need contractor to repair leak in town haal chimney roof.

Highway:

Highway inventory Date _____ Due Sep 30.

- CHIPS money \$296,465.66 Ray will Regain \$13k for Riff Rd Culvert
- **Done** Form 284 required. 8/12/2020 Signed by board – sent to county public works..
- **Done** Compressor purchased and will be installed by (Tony H) Done ?
- Need Bay door frame repairs?
- Need GFI breakers (Tony H)
- Need Welding area exhaust fan–(Tony H)
- Fan in locker area never worked – (Tony H).
- Equipment repairs. \$10k for Dana's 10 wheel Truck and \$8k for Jeff's 10 Wheel-
- Need grader repaired; mowing tractor and excavator
- Need plan to replace equipment every 10 years or number of hours,
- Need maintenance records and costs per equipment (software)
- Loan or bond to finance new equipment.(Spring 2021)

Park: - opened July 1- October 31 D.White Event Saturday Oct 10 /10/2020 -2pm Media event Just Paul showed up **WHY???**

September Bank Accounts

Account	Amount	Capital Reserve	
General Imma	\$453,503	Capital Res Equip	\$273,264
Highway Imma	\$244,317	Capital Res Road	\$112,139
General Checking	\$1,918.36	Capital Res-Town	\$18,618
Highway Checking	\$8,682.50	Capital Res -Office Equip	\$2,347
Lighting	\$2,840.24	Capital Res -Park	\$6,690
Payroll	\$1,740.67	Capital Res – Work Comp	\$30,000
Capital Project	Closed		

Caton Town Board meeting

November 18, 2020

<http://www.townofcaton.com/>

Covid restrictions of 6ft distance + mask, no more than 10 people.

We welcome the public as long as they observe the 6ft & mask rules and civil behavior.

Pledge of allegiance to flag of the United States of America

Public 2021 Budget Meeting- Increase tax rate of .09593,.0983 LD per thousand assessed property values

- **Call regular board meeting to order. Via phone or video through Zoom.**
- Approval of last months minutes as completed (or corrected)
- Review of monthly bills, questions, approve bills as submitted (or corrected)
- **Next meetings Town Board 2nd Wed- 12/9/2020) Planning Bd 4th Thursday 11/26**

Monthly Reports: (activity,progress,problems,news)

Elected officials

- **County – Carol Ferratella , Scott Van Etten**
- **Town Clerk – Avonne Dickerson**
- **Highway supervisor– Ray Riesbeck (see also new business)**
- **Court – Russel Diederich – submitted 6-2 available for review**
- **Supervisor - Paul Michaloski –
phone 329-7829 email catonsupervisor@stny.rr.com**
- **Councilman -Tim Scott – town board**
- **Councilman - Ed Rose – town board**
- **Councilwoman - Jaime Card**
- **Councilman – Hank Bentley**

Appointed & Committees

- **Planning Board – Bob Lord**
 - **Assessor – Erin Mosher -**
 - **Board of Assessment review –**
 - **Southern Tier Central Planning – Maggie Costello – (YTD- 1607.01zz) remaining 4,101.24)**
 - **Police Department – Mike Smith**
 - **Ethics Board – Dan Stuart**
 - **Dog control officer - Bruce Akins Jr**
 - **Code Enforcement – AL Buckland - 33 building permits so far this year**
 - **Health Officer – Linda Smith**
 - **Zoning Board of Appeals Committee –**
 - **Caton Park Committee - Peggy MacNaughton**
 - **Comprehensive Plan Committee- Janice Glover**
 - **Internet /cell service access (Paul Michaloski, Richard Nurse)**
-

Bookkeeper – Don Haussener - Budget report and adjustments.

General information

Old Business

- **Budget for 2021 completed for preliminary budget,**
- Mike Smith Vehicle needs tires before winter and ball joints. \$600 limit in 2021
- Need receipt and training certificate related to gun owned by town for constable.
- Continue Town hall internet access for students during regular hours or appointment.
- DEC Soil and water Army Engineers application to remedy Red School Rd. drainage near Gary Gridley.

○ **Completed .**

- Sent form to alter Speed limit on Red School Road to 30 mph
- **Motion approved to take \$10,000 from Workstation comp Reserve and move it to DA9040.8**
- **Sent out official letter to choose Steuben County Risk Management as workman compensation for the year 2021 reviewed annually. Savings of approximately \$20k**

○

○ New Business

- Accept Jaime Card resignation
- Resolution to participate in the Intermunicipal Cooperation Agreement with Steuben County
- *Resolution to participate with Steuben County for Workers Comp in 2021*
- *Accept Bid of \$1400.00 to repair roof in Supervisor room from Dewalt&Sons*
- *Create a local law for an appointed road supervisor (2yr term) begin after Dec 31, 2023. 2021 requires public hearing and pass law by board vote.*
- Review/comments proposed Caton employee code of conduct – civil discourse to and from the public service. Constable MOU.
- Needed Caton business directory – contractors, farm goods, small business and other. Volunteers?
- Need contractor to repair leak in town hall chimney roof.
- Determine costs related to AMR ambulance services.
- Resolution for Steuben County Risk Management
-

Highway:

- Consider a highway oversight committee for purchases and activities. 1 board member +
- Highway inventory Date _____ Due Sep 30.
- CHIPS money \$260,000 submitted by _____ Expect payment by _____
- Need Bay door frame repairs?
- Need GFI breakers (Tony H)
- Need Welding area exhaust fan–(Tony H)
- Fan in locker area never worked – (Tony H).
- Need plan to replace equipment every 10 years or number of hours,
- Need maintenance records and costs per equipment (software)
- Loan or bond to finance new equipment.(Spring 2021) Vote in Jan 2021.

October 2020 Bank Accounts

Bank Accounts

Account	Amount	Capital Reserve	
General Imma	\$437,137	Capital Res Equip	\$273,279
Highway Imma	\$160,392	Capital Res Road	\$112,145
General Checking	\$2,382.12	Capital Res-Town	\$18,618
Highway Checking	\$9,388.15	Capital Res -Office Equip	\$2,347
Lighting	\$2,738.97	Capital Res -Park	\$6,690
Payroll	\$2.99	Capital Res – Work Comp	\$30,000
Capital Project	Closed		

Caton Town Board meeting (draft)

December 9, 2020

<http://www.townofcaton.com/>

We welcome the public: Observe covid guides – social distance 6ft & mask; and civil behavior.

Pledge of allegiance to flag of the United States of America

- **Call regular board meeting to order and via Zoom phone or video.**
- Approval of last months minutes as completed (or corrected)
- Review of monthly bills, questions, approve bills as submitted (or corrected)
- **Next meetings Town Board 2nd Wed- 01/13/2021) Planning Bd 4th Thursday ____**

Monthly Reports: (activity, progress, problems, news)

If you are changing your office hours, contact email and phone let us know.

Elected officials

- **County – Carol Ferratella , Scott Van Etten**
- **Town Clerk – Avonne Dickerson**
- **Highway supervisor – Ray Riesbeck (see also new business)**
- **Court – Russel Diederich – submitted 6-2 available for review**
- **Supervisor – Paul Michaloski – Town supervisor Will work from home Dec16-Jan 4th
phone 329-7829 email catonsupervisor@stny.rr.com**
- **Councilman - Tim Scott – town board**
- **Councilman - Ed Rose – town board**
- **Councilman – Hank Bentley**
- **Council – vacant (11-16-2020)**

Appointed & Committees

- **Planning Board – Bob Lord**
- **Assessor – Erin Mosher -**
- **Board of Assessment review –**
- **Southern Tier Central Planning –**
- **Police Department – Mike Smith**
- **Ethics Board – Dan Stuart**
- **Dog control officer - Bruce Akins Jr**
- **Code Enforcement – AL Buckland - 33 building permits so far this year**
- **Health Officer – Linda Smith**
- **Zoning Board of Appeals Committee – Don Haussener**
- **Caton Park Committee - Peggy MacNaughton**
- **Comprehensive Plan Committee- Janice Glover**
- **Internet /cell service access (Paul Michaloski, Richard Nurse) -----**

Bookkeeper – Don Haussener - Budget report and adjustments.

General information

Old Business

- Mike Smith Vehicle needs tires before winter and ball joints. \$600 limit in 2021 (1400)
- Continue Town hall internet access for students during regular hours or appointment.
- DEC Soil and water Army Engineers application to remedy Red School Rd. drainage near Gary Gridley.
- Remediate abandoned property on 11103 Church Creek Rd. County Rd,

Ongoing business

- Begin to consider union contract renewal 2021
- *Create a local law for an appointed road supervisor (2yr term) begin after Dec 31, 2023. 2021 requires public hearing and pass law by board vote. (see handout)*
- Review/ proposed Caton employee code of conduct – civil discourse to and from the public service.
- Review constable MOU and flex time agreement.
- Develop Caton business directory – contractors, farm goods, small business and other. Volunteers?
- Determine costs related to AMR ambulance services.

Highway:

- **Vote:** A town board member for highway over-site, including purchases, activities, bids by working with Highway superintendent and workers.
 - ➔ Establish maintenance records and costs per equipment. (maybe use software)
 - ➔ Create Schedule and 5 year plan to replace equipment every 10 years or number of hours,
- Need a plan to pay for new truck with reserves, loan, or combination finance new equipment.(Spring 2021) Vote in Jan 2021. Current load rate is _____
- **Highway building needs:** Bay door frame repairs? __ GFI breakers ____
- Welding area exhaust fan is done but it needs weather cover____
- Fan in locker area never worked ____
- Highway inventory Date _____ Due Sep 30.
- CHIPS money \$154,000 submitted by _____ Expect payment by _____

NEW BUSINESS

- ☐ NYS requires a plan for continuity of our local government for covid or other disasters.
 - Plan includes: identify essential positions and people and services.
 - Possible shared services and postponements
 - Plans for working remotely.
- ☐ Open board positions - town board positions and the planning board
 - Deadline for submissions for open offices is January 6,2021
 - Town board appointment vote is January 13,2021
- ☐ Review shared services outline to submit to county manager. (*see handouts & dog control*)
- ☐ NYS Retirement Reporting Resolution For Avonne Dickerson – 6Hr work Day, Accept her RoA

- ❑ Resolution to Loan Max of \$50,000 from General Fund Imma to Highway Imma to cover December and January Expenses

- ❑ Covid at the highway department. Everyone was tested Friday 12/04/2020 (results 5-7 days)
There are many other illnesses with covid like symptoms such as cold, flu, pneumonia,
CDC recommends to seek medical attention after a persistent 100.4 degrees.

Highway covid procedure: *There is a digital thermometer at the highway department for monitoring.(under 100.4)*

- Follow social distancing(6ft) and wear masks; especially with public contacts,
- Wash hands & wipe surfaces as needed.
- Self monitor for symptoms. (fever needs below(100.4)
- If symptoms persist see your own general practitioner doctor or urgent care.
- Get tested and quarantine as your doctor recommends and notify your supervisor.
- Get better soon.

Close regular board meeting retire to Executive session.

--- Executive session - Gas pipe valve briefing

FYI Completed

- Sent form to alter Speed limit on Red School Road to 30 mph and Hittown Rd.
- Found receipt related to constable. Gun is owned by town. Filed with -Town Clerk .
- Motion approved to take \$10,000 from Workstation comp and move it to DA9040.8
- Sent out official letter to choose Steuben County Risk Management as workman's compensation for the year 2021 reviewed annually. Savings of approximately \$20k
- Budget for 2021 completed for preliminary budget,
- Need contractor to repair leak in town hail chimney roof. (DeWalt and sons 1400) 12/10
- Park closed and winterized Nov. 7,2020

November 2020 Bank Accounts

Bank Accounts

Account	Amount	Capital Reserve	
General Imma	\$420,696	Capital Res Equip	\$273,296
Highway Imma	\$103,716	Capital Res Road	\$112,152
General Checking	\$2,045.47	Capital Res-Town	\$18,618
Highway Checking	\$10,898.91	Capital Res -Office Equip	\$2,347
Lighting	\$2,634.04	Capital Res -Park	\$6,690
Payroll	\$2.99	Capital Res – Work Comp	\$30,000
Capital Project	Closed		

Caton Town Board Meeting

January 09, 2019 Agenda

REORGANIZATION MEETING

1. Reaffirm official meeting dates
2. Appointments to vacancies
3. Reaffirm policies
4. Appoint Deputy Supervisor/Deputy Highway Supervisor
- 5 New Building rate fees
5. Reaffirm fees and rates
- 6 .58 2019 IRS Mileage rate
- 7: Appoint Coughlin&Gerhart as Town Attorneys

REGULAR AGENDA ITEMS

1. Call regular board meeting to order
2. Approval of last month's minutes as completed (or corrected)
3. Review of monthly bills, questions, approve bills as submitted (or corrected)
4. County update
5. Highway Superintendent's report
6. Code Enforcement Officer's report
7. Police Department report
8. Dog Officer Report
9. Court Report
10. Assessor's Report
11. Supervisor's report – Town Bookkeeping
12. Correspondences-Southern Tier Central Planning

Imma /Checking Accounts			Capital Reserves	
General Imma	\$309,088		Highway Equip	\$338,375
Highway Imma	\$171,692		Highway Repair	\$111,926
General Chceking	\$2,508		General Building	\$18,570
Highway Checking	\$9,615		General Office	\$2,347
Payroll Checking	\$2.99		General Park	\$6,690
Capital Project Checking	\$10,187		General Retire	0.00
Light District	\$3,805		General Insur	\$50,000

OLD BUSINESS

- 1.
- 2.
- 3.

NEW BUSINESS

1. Budget Adjustments
2. Set Audit Dates
3. New Lift for Garage
4. Park Caretaker
5. Appoint Carol to do 2018 Aud

Caton Town Board Meeting

February 13, 2019 Agenda

REGULAR AGENDA ITEMS

1. Call regular board meeting to order
2. Approval of last month's minutes as completed (or corrected)
3. Review of monthly bills, questions, approve bills as submitted (or corrected)
4. County update
5. Highway Superintendent's report
6. Code Enforcement Officer's report
7. Police Department report
8. Dog Officer Report
9. Court Report
10. Assessor's Report
11. Fire Dept Report
12. Supervisor's report – Town Bookkeeping
13. Correspondences-Southern Tier Central Planning

Imma /Checking Accounts			Capital Reserves	
General Imma	\$447,601		Highway Equip	\$232,918
Highway Imma	\$109,303		Highway Repair	\$111,941
General Chceking	\$3,007.91		General Building	\$18,570
Highway Checking	\$8345.19		General Office	\$2,347
Payroll Checking	\$812.87		General Park	\$6,690
Capital Project Checking	\$9,407.18		General Retire	\$0
Light District	\$4,196		General Insur	\$50,000

OLD BUSINESS.

1. Union Contract
2. Town Audits

NEW BUSINESS

- 1.
- 2.
- 3.
- 4.

5.

Caton Town Board Meeting

March 13, 2019 Agenda

REGULAR AGENDA ITEMS

1. Call regular board meeting to order
2. Approval of last month's minutes as completed (or corrected)
3. Review of monthly bills, questions, approve bills as submitted (or corrected)
4. County update
5. Highway Superintendent's report
6. Code Enforcement Officer's report
7. Police Department report
8. Dog Officer Report
9. Court Report
10. Assessor's Report
11. Fire Dept Report
12. Supervisor's report – Town Bookkeeping
13. Correspondences-Southern Tier Central Planning

Imma /Checking Accounts			Capital Reserves	
General Imma	\$529,542		Highway Equip	\$232,933
Highway Imma	\$643,806		Highway Repair	\$111,952
General Chceking	\$4414.82		General Building	\$18,570
Highway Checking	\$8168.80		General Office	\$2,347
Payroll Checking	\$1051.23		General Park	\$6,690
Capital Project Checking	\$9,407.18		General Retire	\$0
Light District	\$4,082.26		General Insur	\$40,000

OLD BUSINESS.

- 1.

NEW BUSINESS

1. Truck Body Bid Opening
- 2.
- 3.
- 4.

5.

Caton Town Board Meeting

April 17, 2019 Agenda

REGULAR AGENDA ITEMS

1. Call regular board meeting to order
2. Approval of last month's minutes as completed (or corrected)
3. Review of monthly bills, questions, approve bills as submitted (or corrected)
4. County update
5. Highway Superintendent's report
6. Code Enforcement Officer's report
7. Police Department report
8. Dog Officer Report
9. Court Report
10. Assessor's Report
11. Fire Dept Report
12. Supervisor's report – Town Bookkeeping
13. Correspondences-Southern Tier Central Planning

Imma /Checking Accounts			Capital Reserves	
General Imma	\$482,797		Highway Equip	\$232,948
Highway Imma	\$567,740		Highway Repair	\$111,964
General Chceking	\$3989.82		General Building	\$18,579
Highway Checking	\$10,689.92		General Office	\$2,347
Payroll Checking	\$2.99		General Park	\$6,690
Capital Project Checking	\$607.18		General Retire	\$0
Light District	\$3,982.09		General Insur	\$40,000

OLD BUSINESS.

1. Received \$32,500 from Absolute Auction for John Deer Backhoe & Tractor

NEW BUSINESS

1. Approve Court Audit
- 2.
- 3.
- 4.

5.

Caton Town Board Meeting

May 08, 2019 Agenda

REGULAR AGENDA ITEMS

1. Call regular board meeting to order
2. Sprague Insurance-2019-2020 Renewal Quote
3. Approval of last month's minutes as completed (or corrected)
4. Review of monthly bills, questions, approve bills as submitted (or corrected)
5. County update
6. Highway Superintendent's report
7. Code Enforcement Officer's report
8. Police Department report
9. Dog Officer Report
10. Court Report
11. Assessor's Report
12. Fire Dept Report
13. Supervisor's report – Town Bookkeeping
14. Correspondences-Southern Tier Central Planning

Imma /Checking Accounts			Capital Reserves	
General Imma	\$471,889		Highway Equip	\$232,966
Highway Imma	\$562,189		Highway Repair	\$111,977
General Chceking	\$2,498.84		General Building	\$18,579
Highway Checking	\$11,714.08		General Office	\$2,347
Payroll Checking	\$197.78		General Park	\$6,690
Capital Project Checking	\$607.18		General Retire	\$0
Light District	\$3883.77		General Insur	\$40,000

OLD BUSINESS.

1.

NEW BUSINESS

1. Union Meeting Dates-May 15,May 16 May 17 May 22-All after 6 PM
2. Southern Tier Central Contract Balance \$5,988.24
3. Resignation -Jennifer Card, Planning Board-Apryl Clary, Recreation Supervisor
- 4.

Caton Town Board Meeting

June 12, 2019 Agenda

REGULAR AGENDA ITEMS

1. Call regular board meeting to order
2. Approval of last month's minutes as completed (or corrected)
3. Review of monthly bills, questions, approve bills as submitted (or corrected)
4. County update
5. Highway Superintendent's report
6. Code Enforcement Officer's report
7. Police Department report
8. Dog Officer Report
9. Court Report
10. Assessor's Report
11. Fire Dept Report
12. Supervisor's report – Town Bookkeeping
13. Correspondences-Southern Tier Central Planning

Imma /Checking Accounts			Capital Reserves	
General Imma	\$437,012		Highway Equip	\$232,982
Highway Imma	\$524,285		Highway Repair	\$111,989
General Chceking	\$2,423.26		General Building	\$18,579
Highway Checking	\$11,636.23		General Office	\$2,347
Payroll Checking	\$2.99		General Park	\$6,690
Capital Project Checking	\$607.18		General Retire	\$0
Light District	\$3790.09		General Insur	\$40,000

OLD BUSINESS.

- 1.

NEW BUSINESS

1. Resolution to Allow Payment of Nyseg and Spectrum Bill by EFT
2. Drug & Alcohol Testing
3. Data Collection Services by the County of Steuben
4. 2020 Reassessment Project -Equalization Rate now 96%

Caton Town Board Meeting

July 10, 2019 Agenda

REGULAR AGENDA ITEMS

1. Call regular board meeting to order
2. Approval of last month's minutes as completed (or corrected)
3. Review of monthly bills, questions, approve bills as submitted (or corrected)
4. County update
5. Highway Superintendent's report
6. Code Enforcement Officer's report
7. Police Department report
8. Dog Officer Report
9. Court Report
10. Assessor's Report
11. Fire Dept Report
12. Supervisor's report – Town Bookkeeping
13. Correspondences-Southern Tier Central Planning

Imma /Checking Accounts			Capital Reserves	
General Imma	\$431,518		Highway Equip	\$232,997
Highway Imma	\$535,143		Highway Repair	\$112,001
General Chceking	\$2,771.86		General Building	\$18,587
Highway Checking	\$11,977.31		General Office	\$2,347
Payroll Checking	\$2.99		General Park	\$6,690
Capital Project Checking	\$607.18		General Retire	\$0
Light District	\$3,704.89		General Insur	\$40,000

OLD BUSINESS.

- 1.

NEW BUSINESS

1. Hire Park Program Employees
2. 2020 Revale
3. Budget adjustments
4. Deacon White Monument
- 5.

Caton Town Board Meeting

August 14, 2019 Agenda

REGULAR AGENDA ITEMS

1. Call regular board meeting to order
2. Moment of silence For Michelle Fitzsimmons
3. Approval of last month's minutes as completed (or corrected)
4. Review of monthly bills, questions, approve bills as submitted (or corrected)
5. County update
6. Highway Superintendent's report
7. Code Enforcement Officer's report
8. Police Department report
9. Dog Officer Report
10. Court Report
11. Assessor's Report
12. Fire Dept Report
13. Supervisor's report – Town Bookkeeping
14. Correspondences-Southern Tier Central Planning

Imma /Checking Accounts			Capital Reserves	
General Imma	\$419,554		Highway Equip	\$233,015
Highway Imma	\$353,600		Highway Repair	\$112,014
General Chcking	\$3,223.57		General Building	\$18,587
Highway Checking	\$9,997.33		General Office	\$2,347
Payroll Checking	\$1,501.84		General Park	\$6,690
Capital Project Checking	\$607.18		General Retire	\$0
Light District	\$3,616.27		General Insur	\$40,000

OLD BUSINESS.

- 1.

NEW BUSINESS

1. 2020 Budget Worksheet are distributed
2. Bob Lord Planning Board-Dollar General Information
3. Budget Adjustments

Caton Town Board Meeting

September 18 , 2019 Agenda

REGULAR AGENDA ITEMS

1. Call regular board meeting to order
2. Approval of last month's minutes as completed (or corrected)
3. Review of monthly bills, questions, approve bills as submitted (or corrected)
4. County update
5. Highway Superintendent's report
6. Code Enforcement Officer's report
7. Police Department report
8. Dog Officer Report
9. Court Report
10. Assessor's Report
11. Fire Dept Report
12. Supervisor's report – Town Bookkeeping
13. Correspondences-Southern Tier Central Planning

Imma /Checking Accounts			Capital Reserves	
General Imma	\$400,550		Highway Equip	\$233,031
Highway Imma	\$308,277		Highway Repair	\$112,027
General Chceking	\$1,454.71		General Building	\$18,587
Highway Checking	\$9,950.98		General Office	\$2,347
Payroll Checking	\$2.99		General Park	\$6,690
Capital Project Checking	\$607.18		General Retire	\$0
Light District	\$3,524.42		General Insur	\$40,000

OLD BUSINESS.

- 1.

NEW BUSINESS

1. 2020 Budget Workshops-Need Tentative Budget by September 30
2. Appoint Michael Royce to a 5 Year Term 10/1/2019-9/30/2024 to BAR
3. Appoint Richard Nurse to Planning Board
4. Appoint Caton Assessor for five Year Term
5. NYS Dept of Health Local Waiver Program

Caton Town Board Meeting

October 09 , 2019 Agenda

REGULAR AGENDA ITEMS

1. Call regular board meeting to order
2. Approval of last month's minutes as completed (or corrected)
3. Review of monthly bills, questions, approve bills as submitted (or corrected)
4. County update
5. Highway Superintendent's report
6. Code Enforcement Officer's report
7. Police Department report
8. Dog Officer Report
9. Court Report
10. Assessor's Report
11. Fire Dept Report
12. Supervisor's report – Town Bookkeeping
13. Correspondences-Southern Tier Central Planning

Imma /Checking Accounts			Capital Reserves	
General Imma	\$389,162		Highway Equip	\$233,048
Highway Imma	\$399,307		Highway Repair	\$112,039
General Chceking	\$1,768		General Building	\$18,596
Highway Checking	\$9,566.09		General Office	\$2,347
Payroll Checking	\$2.99		General Park	\$6,690
Capital Project Checking	\$607.18		General Retire	\$0
Light District	\$3,441.40		General Insur	\$40,000

OLD BUSINESS.

1. Budget Workshops

NEW BUSINESS

1. Appoint Caton Assessor for five year Term
- 2.
- 3.
- 4.
- 5.

Caton Town Board Meeting

November 20, 2019 Agenda

REGULAR AGENDA ITEMS

1. **Public Hearing On 2020 Budget**
2. Call regular board meeting to order
3. Tobacco Awareness Presentation
4. Solar Farms Presentation
5. Approval of last month's minutes as completed (or corrected)
6. Review of monthly bills, questions, approve bills as submitted (or corrected)
7. County update
8. Highway Superintendent's report
9. Code Enforcement Officer's report
10. Police Department report
11. Dog Officer Report
12. Court Report
13. Assessor's Report
14. Fire Dept Report
15. Supervisor's report – Town Bookkeeping
16. Correspondences-Southern Tier Central Planning

IMMA/Checking Accounts			Capital Reserves	
General Imma	\$376,629		Highway Equip	\$233,065
Highway Imma	\$375,759		Highway Repair	\$112,052
General Chceking	\$2,767.99		General Building	\$18,596
Highway Checking	\$9,757.79		General Office	\$2,347
Payroll Checking	\$667.54		General Park	\$6,690
Capital Project Checking	\$607.18		General Retire	\$0
Light District	\$3,354		General Insur	\$40,000

OLD BUSINESS

1. Assessor
- 2.

NEW BUSINESS

1. Appointment Olyvia Clary as Avonne Deputy Clerk
2. Budget Adjustments
- 3.
- 4.

5.

Caton Town Board Meeting

December 11 , 2019 Agenda

REGULAR AGENDA ITEMS

1. Call regular board meeting to order
2. Approval of last month's minutes as completed (or corrected)
3. Review of monthly bills, questions, approve bills as submitted (or corrected)
4. County update
5. Highway Superintendent's report
6. Code Enforcement Officer's report
7. Police Department report
8. Dog Officer Report
9. Court Report
10. Assessor's Report
11. Fire Dept Report
12. Supervisor's report – Town Bookkeeping
13. Correspondences-Southern Tier Central Planning

Imma /Checking Accounts			Capital Reserves	
General Imma	\$364,498		Highway Equip	\$233,089
Highway Imma	\$294,325		Highway Repair	\$112,063
General Chceking	\$1,569.50		General Building	\$18,596
Highway Checking	8,489.19		General Office	\$2,347
Payroll Checking	\$2.99		General Park	\$6,690
Capital Project Checking	\$607.18		General Retire	\$0
Light District	\$3,261.24		General Insur	\$40,000

OLD BUSINESS.

- 1.

NEW BUSINESS

1. Appoint Caton Assessor for five year Term
2. Chemung Canal Banking Resolution
3. Authorization to Move Money from General to Cover Highway Bills-Abstract 13
4. Resend Peggy Ann Macnaughton appointment as a councilman
- 5.

Caton Town Board Meeting

January 10, 2018 Agenda

REORGANIZATION MEETING

1. Reaffirm official meeting dates
2. Appointments to vacancies
3. Reaffirm policies
4. Appoint Deputy Supervisor
5. Reaffirm fees and rates

REGULAR AGENDA ITEMS

1. Call regular board meeting to order
2. Approval of last month's minutes as completed (or corrected)
3. Review of monthly bills, questions, approve bills as submitted (or corrected)
4. County update
5. Highway Superintendent's report
6. Code Enforcement Officer's report
7. Police Department report
8. Dog Officer Report
9. Court Report
10. Assessor's Report
11. Supervisor's report – Town Bookkeeping
12. Correspondences-Southern Tier Central Planning

Imma /Checking Accounts			Capital Reserves	
General Imma	\$297,403		Highway Equip	\$298,153
Highway Imma	\$176,558		Highway Repair	\$111,749
General Chceking	\$1,443		General Building	\$301,497
Highway Checking	\$9,399		General Office	\$2,347
Payroll Checking	\$2.99		General Park	\$6,690
Capital Project Checking	\$172.69		General Retire	\$25,000
Light District	\$4,509		General Insur	\$50,000

OLD BUSINESS

1. New Highway Building
- 2.
- 3.

NEW BUSINESS

1. Budget Adjustments
2. Court Grant
3. Set Audit Dates

Caton Town Board Meeting

February 14, 2018 Agenda

REGULAR AGENDA ITEMS

1. Public Hearing For Time Warner Cable franchise agreement
2. Call regular board meeting to order
3. Approval of last month's minutes as completed (or corrected)
4. Review of monthly bills, questions, approve bills as submitted (or corrected)
5. County update
6. Highway Superintendent's report
7. Code Enforcement Officer's report
8. Police Department report
9. Dog Officer Report
10. Court Report
11. Assessor's Report
12. Supervisor's report – Town Bookkeeping
13. Correspondences-Southern Tier Central Planning

Imma /Checking Accounts			Capital Reserves	
General Imma	\$431,536		Highway Equip	\$298,175
Highway Imma	\$529,244		Highway Repair	\$111,765
General Chceking	\$1,509		General Building	\$72,354
Highway Checking	\$5,324		General Office	\$2,347
Payroll Checking	\$682.92		General Park	\$6,690
Capital Project Checking	\$172.69		General Retire	\$25,000
Light District	\$4,401		General Insur	\$50,000

OLD BUSINESS

1. New Highway Building
2. Justice Grant
- 3.

NEW BUSINESS

1. Eligo Energy Contract 3yr 0.05529 /Kwh-now Pay 0.12/KWH
2. Resolution-001 for Loan for New Garage
3. Audit Dates

Caton Town Board Meeting

March 14, 2018 Agenda

REGULAR AGENDA ITEMS

1. Call regular board meeting to order
2. Approval of last month's minutes as completed (or corrected)
3. Review of monthly bills, questions, approve bills as submitted (or corrected)
4. County update
5. Highway Superintendent's report
6. Code Enforcement Officer's report
7. Police Department report
8. Dog Officer Report
9. Court Report
10. Assessor's Report
11. Supervisor's report – Town Bookkeeping
12. Correspondences-Southern Tier Central Planning

Imma /Checking Accounts			Capital Reserves	
General Imma	\$486,803		Highway Equip	\$298,193
Highway Imma	\$666,147		Highway Repair	\$111,779
General Chceking	\$1,509		General Building	\$18,521
Highway Checking	\$5,566		General Office	\$2,347
Payroll Checking	\$724.50		General Park	\$6,690
Capital Project Checking	\$172.69		General Retire	\$25,000
Light District	\$4,790		General Insur	\$50,000

OLD BUSINESS

1. New Highway Building
2. Justice Grant
- 3.

NEW BUSINESS

1. Set Audit Dates for Bookkeeper
2. Resolution for General Fund Imma to Loan Money to Capital Project

Caton Town Board Meeting

April 11, 2018 Agenda

REGULAR AGENDA ITEMS

1. Call regular board meeting to order
2. Sprague Insurance Update
3. Approval of last month's minutes as completed (or corrected)
4. Review of monthly bills, questions, approve bills as submitted (or corrected)
5. County update
6. Highway Superintendent's report
7. Code Enforcement Officer's report
8. Police Department report
9. Dog Officer Report
10. Court Report
11. Assessor's Report
12. Supervisor's report – Town Bookkeeping
13. Correspondences-Southern Tier Central Planning

Imma /Checking Accounts			Capital Reserves	
General Imma	\$453,369		Highway Equip	\$298,212
Highway Imma	\$618,085		Highway Repair	\$111,793
General Chceking	\$2,259		General Building	\$18,540
Highway Checking	\$6,308		General Office	\$2,347
Payroll Checking	\$2.99		General Park	\$6,690
Capital Project Checking	\$56,119		General Retire	\$25,000
Light District	\$4,693		General Insur	\$50,000

OLD BUSINESS

1. New Highway Building
2. Justice Grant
- 3.

NEW BUSINESS

1. Resolution to close Retirement Reserve and Move 25,000 to Capital Project
- 2.

Caton Town Board Meeting

May 16, 2018 Agenda

REGULAR AGENDA ITEMS

1. Call regular board meeting to order
2. Approval of last month's minutes as completed (or corrected)
3. Review of monthly bills, questions, approve bills as submitted (or corrected)
4. County update
5. Highway Superintendent's report
6. Code Enforcement Officer's report
7. Police Department report
8. Dog Officer Report
9. Court Report
10. Assessor's Report
11. Supervisor's report – Town Bookkeeping
12. Correspondences-Southern Tier Central Planning

Imma /Checking Accounts			Capital Reserves	
General Imma	\$380,895		Highway Equip	\$298,232
Highway Imma	\$573,813		Highway Repair	\$111,808
General Chceking	\$2,784		General Building	\$18,540
Highway Checking	\$10,246		General Office	\$2,347
Payroll Checking	\$2.99		General Park	\$6,690
Capital Project Checking	\$67537		General Retire	\$0
Light District	\$4,593		General Insur	\$50,000

OLD BUSINESS

1. New Highway Building
2. Justice Grant
- 3.

NEW BUSINESS

1. Budget Resolution 1 and 2
2. Highway Loan-\$265,000
3. Resolution For General Fund to Loan Capital Project \$61,052.58 to cover May expense
4. Budget Adjustment

Caton Town Board Meeting

June 13, 2018 Agenda

REGULAR AGENDA ITEMS

1. Call regular board meeting to order
2. Approval of last month's minutes as completed (or corrected)
3. Review of monthly bills, questions, approve bills as submitted (or corrected)
4. County update
5. Highway Superintendent's report
6. Code Enforcement Officer's report
7. Police Department report
8. Dog Officer Report
9. Court Report
10. Assessor's Report
11. Supervisor's report – Town Bookkeeping
12. Correspondences-Southern Tier Central Planning

Imma /Checking Accounts			Capital Reserves	
General Imma	\$296,956		Highway Equip	\$298,251
Highway Imma	\$541,743		Highway Repair	\$111,823
General Chceking	\$1558		General Building	\$18,540
Highway Checking	\$8406		General Office	\$2,347
Payroll Checking	\$664.98		General Park	\$6,690
Capital Project Checking	\$171.80		General Retire	\$0
Light District	\$4,483		General Insur	\$50,000

OLD BUSINESS

1. New Highway Building
2. Justice Grant
3. Highway Loan

NEW BUSINESS

1. Berry Creek-USGS
2. 2018 Park Program – July 30 – August 17
3. Resolution For General Fund to Loan Capital Project \$95,892.34 to cover June expense
4. Budget Adjustment

Caton Town Board Meeting

July 11, 2018 Agenda

REGULAR AGENDA ITEMS

1. Call regular board meeting to order
2. Approval of last month's minutes as completed (or corrected)
3. Review of monthly bills, questions, approve bills as submitted (or corrected)
4. County update
5. Highway Superintendent's report
6. Code Enforcement Officer's report
7. Police Department report
8. Dog Officer Report
9. Court Report
10. Assessor's Report
11. Supervisor's report – Town Bookkeeping
12. Correspondences-Southern Tier Central Planning

Imma /Checking Accounts			Capital Reserves	
General Imma	\$183,774		Highway Equip	\$298,270
Highway Imma	\$390,292		Highway Repair	\$111,837
General Chceking	\$2,099		General Building	\$18,550
Highway Checking	\$9,095		General Office	\$2,347
Payroll Checking	\$2.99		General Park	\$6,690
Capital Project Checking	\$171.80		General Retire	\$0
Light District	\$4,389		General Insur	\$50,000

OLD BUSINESS

1. New Highway Building
2. Justice Grant
3. Highway Loan
4. Compression Station Assessment reduction \$4,892,104

NEW BUSINESS

1. 2018 Park Program – Hires
2. Resolution For General Fund to Loan Capital Project \$1,520.00 to cover June expense
3. August meeting in New Highway Garage

Caton Town Board Meeting

August 08, 2018 Agenda

REGULAR AGENDA ITEMS

1. Call regular board meeting to order
2. Approval of last month's minutes as completed (or corrected)
3. Review of monthly bills, questions, approve bills as submitted (or corrected)
4. County update
5. Highway Superintendent's report
6. Code Enforcement Officer's report
7. Police Department report
8. Dog Officer Report
9. Court Report
10. Assessor's Report
11. Fire Dept Report
12. Supervisor's report – Town Bookkeeping
13. Correspondences-Southern Tier Central Planning

Imma /Checking Accounts			Capital Reserves	
General Imma	\$171,110		Highway Equip	\$298,291
Highway Imma	\$312,043		Highway Repair	\$111,853
General Chceking	\$2015		General Building	\$18,540
Highway Checking	\$10321		General Office	\$2,347
Payroll Checking	\$2.99		General Park	\$6,690
Capital Project Checking	\$171.80		General Retire	\$0
Light District	\$4,299		General Insur	\$50,000

OLD BUSINESS

1. New Highway Building
2. Justice Grant
3. Highway Loan

NEW BUSINESS

1. Resolution For General Fund to Loan Capital Project \$33,616.03 to cover Retained %
- 2.

Caton Town Board Meeting

September 12, 2018 Agenda

REGULAR AGENDA ITEMS

1. Public Hearing on Veterans Exemption
2. Call regular board meeting to order
3. Approval of last month's minutes as completed (or corrected)
4. Review of monthly bills, questions, approve bills as submitted (or corrected)
5. County update
6. Highway Superintendent's report
7. Code Enforcement Officer's report
8. Police Department report
9. Dog Officer Report
10. Court Report
11. Assessor's Report
12. Fire Dept Report
13. Supervisor's report – Town Bookkeeping
14. Correspondences-Southern Tier Central Planning

Imma /Checking Accounts			Capital Reserves	
General Imma	\$112,503		Highway Equip	\$298,310
Highway Imma	\$246,135		Highway Repair	\$111,865
General Chceking	\$-8324		General Building	\$18,540
Highway Checking	\$10,604		General Office	\$2,347
Payroll Checking	\$2.99		General Park	\$6,690
Capital Project Checking	\$171.80		General Retire	\$0
Light District	\$4,205		General Insur	\$50,000

OLD BUSINESS

1. New Highway Building
2. Justice Grant-RePaid Grant in September 2018
3. Highway Loan-Closing September 19 2019 for \$260,000

NEW BUSINESS

1. Budget Meeting Dates
2. Appoint Michael Wasilewskito to Board of Assessment Review- Five Yr Term-
10/01/2018-9/30/2023
3. CEO New Computer

Caton Town Board Meeting

October 10, 2018 Agenda

REGULAR AGENDA ITEMS

1. Call regular board meeting to order
2. Approval of last month's minutes as completed (or corrected)
3. Review of monthly bills, questions, approve bills as submitted (or corrected)
4. County update
5. Highway Superintendent's report
6. Code Enforcement Officer's report
7. Police Department report
8. Dog Officer Report
9. Court Report
10. Assessor's Report
11. Fire Dept Report
12. Supervisor's report – Town Bookkeeping
13. Correspondences-Southern Tier Central Planning

Imma /Checking Accounts			Capital Reserves	
General Imma	\$331,525		Highway Equip	\$298,328
Highway Imma	\$339,587		Highway Repair	\$111,881
General Chceking	\$2463		General Building	\$18,560
Highway Checking	\$10417		General Office	\$2,347
Payroll Checking	\$2.99		General Park	\$6,690
Capital Project Checking	\$12,015		General Retire	\$0
Light District	\$4,021		General Insur	\$50,000

OLD BUSINESS

1. 2019 Budget Meeting Dates
- 2.

NEW BUSINESS

1. CPR First Aid training dates
2. Budget Adjustment
- 3.
- 4.

Caton Town Board Meeting

November 14, 2018 Agenda

REGULAR AGENDA ITEMS

1. **Public Hearing On 2019 Budget**
2. Call regular board meeting to order
3. Approval of last month's minutes as completed (or corrected)
4. Review of monthly bills, questions, approve bills as submitted (or corrected)
5. County update
6. Highway Superintendent's report
7. Code Enforcement Officer's report
8. Police Department report
9. Dog Officer Report
10. Court Report
11. Assessor's Report
12. Fire Dept Report
13. Supervisor's report – Town Bookkeeping
14. Correspondences-Southern Tier Central Planning

Imma /Checking Accounts			Capital Reserves	
General Imma	\$336,812		Highway Equip	\$298,349
Highway Imma	\$296,803		Highway Repair	\$111,897
General Chceking	\$2372.96		General Building	\$18,560
Highway Checking	\$9436.43		General Office	\$2,347
Payroll Checking	\$643.20		General Park	\$6,690
Capital Project Checking	\$10,187		General Retire	\$0
Light District	\$4,011		General Insur	\$50,000

OLD BUSINESS

- 1.
- 2.

NEW BUSINESS

1. December Meeting –Coughlin&Gerhart LLP –Cheryl Succo
2. Purchase New Highway 2019 John Deere Backhoe Loader-\$104,475.99
3. Shared Services Agreement with Steuben County Public Works
4. Town Hall Handyman

Caton Town Board Meeting

December 12, 2018 Agenda

REGULAR AGENDA ITEMS

1. Call regular board meeting to order
2. Coughlin&Gerhart – Cheryl Succo
3. Approval of last month's minutes as completed (or corrected)
4. Review of monthly bills, questions, approve bills as submitted (or corrected)
5. County update
6. Highway Superintendent's report
7. Code Enforcement Officer's report
8. Police Department report
9. Dog Officer Report
10. Court Report
11. Assessor's Report
12. Fire Dept Report
13. Supervisor's report – Town Bookkeeping
14. Correspondences-Southern Tier Central Planning

Imma /Checking Accounts			Capital Reserves	
General Imma	\$324,168		Highway Equip	\$298,369
Highway Imma	\$259,599		Highway Repair	\$111,912
General Chceking	\$2107.91		General Building	\$18,560
Highway Checking	\$9412.61		General Office	\$2,347
Payroll Checking	\$2.99		General Park	\$6,690
Capital Project Checking	\$10,187		General Retire	\$0
Light District	\$3,909		General Insur	\$50,000

OLD BUSINESS

1. Motion for John Deer Loader
- 2.

NEW BUSINESS

1. Year End Meeting
2. Hire A Handy Man for Town Hall
3. December Budget Adjustment
- 4.
- 5.

Caton Town Board Meeting

January 11, 2017 Agenda

REORGANIZATION MEETING

1. Reaffirm official meeting dates
2. Appointments to vacancies
3. Reaffirm policies
4. Bookkeeper's Salary
5. Reaffirm fees and rates
6. Set Audit Dates

REGULAR AGENDA ITEMS

1. Call regular board meeting to order
2. Approval of last month's minutes as completed (or corrected)
3. Review of monthly bills, questions, approve bills as submitted (or corrected)
4. County update
5. Highway Superintendent's report
6. Code Enforcement Officer's report
7. Police Department report
8. Dog Officer Report
9. Court Report
10. Assessor's Report
11. Supervisor's report – Town Bookkeeping
12. Correspondences-Southern Tier Central Planning

IMMA Balances-		
General	\$278,264	
Highway	\$240,928	

Capital Reserves	IMMA	CD
Hwy Equip	313,176	
Hwy Repair	111,623	
Gen'l Buildings	308,499	
Gen'l Office	5,917	
Gen'l Park	6,690	
Gen'l Retirement	25,000	
Gen'l Insurance	50,000	

OLD BUSINESS

1. Property purchase from Pages
2. Comprehensive Committee
3. Zoning report
4. Robert Richards Memorial For Park

NEW BUSINESS

1. Budget Adjustment

Caton Town Board Meeting

February 08, 2017 Agenda

REGULAR AGENDA ITEMS

1. Call regular board meeting to order
2. Approval of last month's minutes as completed (or corrected)
3. Review of monthly bills, questions, approve bills as submitted (or corrected)
4. County update
5. Highway Superintendent's report
6. Code Enforcement Officer's report
7. Police Department report
8. Dog Officer Report
9. Court Report
10. Assessor's Report
11. Supervisor's report – Town Bookkeeping
12. Correspondences-Southern Tier Central Planning

IMMA Balances-		
General	\$472,751	
Highway	\$492,301	

Checking Accounts

General \$2329.80

Highway \$3206.19

Payroll \$2.99

Capital Reserves	IMMA	CD
Hwy Equip	149,518	
Hwy Repair	111,647	
Gen'l Buildings	308,499	
Gen'l Office	5,917	
Gen'l Park	6,690	
Gen'l Retirement	25,000	
Gen'l Insurance	50,000	

OLD BUSINESS

1. Property purchase from Pages
2. Comprehensive Committee
3. Zoning report
4. Robert Richards Memorial For Park

NEW BUSINESS

1. Audit Dates
2. Avonne Computer from reserve fund \$599

Caton Town Board Meeting

March 08, 2017 Agenda

REGULAR AGENDA ITEMS

1. Call regular board meeting to order
2. Jim Allard – Steuben County Sheriff
3. Approval of last month's minutes as completed (or corrected)
4. Review of monthly bills, questions, approve bills as submitted (or corrected)
5. County update
6. Highway Superintendent's report
7. Code Enforcement Officer's report
8. Police Department report
9. Dog Officer Report
10. Court Report
11. Assessor's Report
12. Supervisor's report – Town Bookkeeping
13. Correspondences-Southern Tier Central Planning

Imma /Checking Accounts			Capital Reserves	
General Imma	\$449,039		Highway Equip	\$149,529
Highway Imma	\$752,079		Highway Repair	\$111,656
General Chceking	\$2,230		General Building	\$308,499
Highway Checking	\$6,265		General Office	\$5,917
Payroll Checking	\$2.99		General Park	\$6,690
			General Retire	\$25,000
			General Insur	\$50,000

OLD BUSINESS

1. Property purchase from Pages
2. Comprehensive Committee
3. Park upkeep
4. Robert Richards Memorial For Park

NEW BUSINESS

1. Audit Dates
- 2.

Caton Town Board Meeting

April 12, 2017 Agenda

REGULAR AGENDA ITEMS

1. Call regular board meeting to order
2. Brooks Baker – Steuben County DA
3. Approval of last month's minutes as completed (or corrected)
4. Review of monthly bills, questions, approve bills as submitted (or corrected)
5. County update
6. Highway Superintendent's report
7. Code Enforcement Officer's report
8. Police Department report
9. Dog Officer Report
10. Court Report
11. Assessor's Report
12. Supervisor's report – Town Bookkeeping
13. Correspondences-Southern Tier Central Planning

Imma /Checking Accounts			Capital Reserves	
General Imma	\$428,982		Highway Equip	\$149,542
Highway Imma	\$713,936		Highway Repair	\$111,665
General Chceking	\$2,070		General Building	\$308,548
Highway Checking	\$6,338		General Office	\$5,917
Payroll Checking	\$2.99		General Park	\$6,690
			General Retire	\$25,000
			General Insur	\$50,000

OLD BUSINESS

1. Comprehensive Committee
2. Park upkeep

NEW BUSINESS

1. Planning Board Appointments
- 2.
- 3.

Caton Town Board Meeting

May 10, 2017 Agenda

REGULAR AGENDA ITEMS

1. Call regular board meeting to order
2. Approval of last month's minutes as completed (or corrected)
3. Review of monthly bills, questions, approve bills as submitted (or corrected)
4. County update
5. Highway Superintendent's report
6. Code Enforcement Officer's report
7. Police Department report
8. Dog Officer Report
9. Court Report
10. Assessor's Report
11. Supervisor's report – Town Bookkeeping
12. Correspondences-Southern Tier Central Planning

Imma /Checking Accounts			Capital Reserves	
General Imma	\$412,710		Highway Equip	\$149,553
Highway Imma	\$661,081		Highway Repair	\$111,674
General Chceking	\$2,069		General Building	\$308,548
Highway Checking	\$8,010		General Office	\$2,347
Payroll Checking	\$52.99		General Park	\$6,690
			General Retire	\$25,000
			General Insur	\$50,000

OLD BUSINESS

1. Resolution for Land Transfer
2. Cemetery upkeep

NEW BUSINESS

1. Retirement Resolution for David Card and Michale Smith
2. Summer Park Employees
3. Capital Project – CheckBook for new Highway Building
4. Budget Resolution

Caton Town Board Meeting

June 14, 2017 Agenda

REGULAR AGENDA ITEMS

1. Call regular board meeting to order
2. Resolution#2-Highway Fund Balance-Carol Golden
3. Approval of last month's minutes as completed (or corrected)
4. Review of monthly bills, questions, approve bills as submitted (or corrected)
5. County update
6. Highway Superintendent's report
7. Code Enforcement Officer's report
8. Police Department report
9. Dog Officer Report
10. Court Report
11. Assessor's Report
12. Supervisor's report – Town Bookkeeping
13. Correspondences-Southern Tier Central Planning

Imma /Checking Accounts			Capital Reserves	
General Imma	\$404,877		Highway Equip	\$149,566
Highway Imma	\$624,379		Highway Repair	\$111,683
General Chceking	\$1,736		General Building	\$308,548
Highway Checking	\$6,815		General Office	\$2,347
Payroll Checking	\$840		General Park	\$6,690
Capital Project Checking	0.00		General Retire	\$25,000
			General Insur	\$50,000

OLD BUSINESS

1. New Highway Building
2. Land Transfer
3. Cemetery upkeep

NEW BUSINESS

1. Retirement Resolution for Ron Kasper, Tim Scott and Kim Clark
- 2.
- 3.

Caton Town Board Meeting

July 19, 2017 Agenda

REGULAR AGENDA ITEMS

1. Call regular board meeting to order
2. Approval of last month's minutes as completed (or corrected)
3. Review of monthly bills, questions, approve bills as submitted (or corrected)
4. County update
5. Highway Superintendent's report
6. Code Enforcement Officer's report
7. Police Department report
8. Dog Officer Report
9. Court Report
10. Assessor's Report
11. Supervisor's report – Town Bookkeeping
12. Correspondences-Southern Tier Central Planning

Imma /Checking Accounts			Capital Reserves	
General Imma	\$379,630		Highway Equip	\$149,579
Highway Imma	\$542,542		Highway Repair	\$111,693
General Chceking	\$4,430		General Building	\$308,597
Highway Checking	\$8,178		General Office	\$2,347
Payroll Checking	\$53		General Park	\$6,690
Capital Project Checking	1,173		General Retire	\$25,000
			General Insur	\$50,000

OLD BUSINESS

1. New Highway Building
2. Land Transfer
3. Cemetery upkeep

NEW BUSINESS

1. Youth Program Hire three Employees –July 31 – August 18
- 2.
- 3.

Caton Town Board Meeting

August 09, 2017 Agenda

REGULAR AGENDA ITEMS

1. Call regular board meeting to order
2. American Cancer -Sue Dunn
3. Approval of last month's minutes as completed (or corrected)
4. Review of monthly bills, questions, approve bills as submitted (or corrected)
5. County update
6. Highway Superintendent's report
7. Code Enforcement Officer's report
8. Police Department report
9. Dog Officer Report
10. Court Report
11. Assessor's Report
12. Supervisor's report – Town Bookkeeping
13. Correspondences-Southern Tier Central Planning

Imma /Checking Accounts			Capital Reserves	
General Imma	\$369,234		Highway Equip	\$149,592
Highway Imma	\$438,635		Highway Repair	\$111,703
General Chceking	\$3,433		General Building	\$308,597
Highway Checking	\$10,284		General Office	\$2,347
Payroll Checking	\$2.99		General Park	\$6,690
Capital Project Checking	\$1,173		General Retire	\$25,000
Light District	\$4,998		General Insur	\$50,000

OLD BUSINESS

1. New Highway Building
2. Land Transfer
- 3.

NEW BUSINESS

- 1.
- 2.
- 3.

Caton Town Board Meeting

September 13, 2017 Agenda

REGULAR AGENDA ITEMS

1. Call regular board meeting to order
2. Approval of last month's minutes as completed (or corrected)
3. Review of monthly bills, questions, approve bills as submitted (or corrected)
4. County update
5. Highway Superintendent's report
6. Code Enforcement Officer's report
7. Police Department report
8. Dog Officer Report
9. Court Report
10. Assessor's Report
11. Supervisor's report – Town Bookkeeping
12. Correspondences-Southern Tier Central Planning

Imma /Checking Accounts			Capital Reserves	
General Imma	\$345,159		Highway Equip	\$149,604
Highway Imma	\$402,401		Highway Repair	\$111,712
General Chceking	\$2,957		General Building	\$308,597
Highway Checking	\$8,188		General Office	\$2,347
Payroll Checking	\$736		General Park	\$6,690
Capital Project Checking	\$1,173		General Retire	\$25,000
Light District	\$4,906		General Insur	\$50,000

OLD BUSINESS

1. New Highway Building
- 2.
- 3.

NEW BUSINESS

1. 2018 Budget Meeting Scheduled
- 2.
- 3.

Caton Town Board Meeting

October 11, 2017 Agenda

REGULAR AGENDA ITEMS

1. Call regular board meeting to order
2. Approval of last month's minutes as completed (or corrected)
3. Review of monthly bills, questions, approve bills as submitted (or corrected)
4. County update
5. Highway Superintendent's report
6. Code Enforcement Officer's report
7. Police Department report
8. Dog Officer Report
9. Court Report
10. Assessor's Report
11. Supervisor's report – Town Bookkeeping
12. Correspondences-Southern Tier Central Planning

Imma /Checking Accounts			Capital Reserves	
General Imma	\$330,012		Highway Equip	\$149,616
Highway Imma	\$351,669		Highway Repair	\$111,721
General Chceking	\$2,417		General Building	\$301,364
Highway Checking	\$9,301		General Office	\$2,347
Payroll Checking	\$2.99		General Park	\$6,690
Capital Project Checking	\$172.69		General Retire	\$25,000
Light District	\$4,814		General Insur	\$50,000

OLD BUSINESS

1. New Highway Building
- 2.
- 3.

NEW BUSINESS

1. 2018 Budget Meeting Scheduled
2. Budget Adjustments
3. Retirement Resolution
4. Motion for 2018 Budget Public Hearing on November 8th

Caton Town Board Meeting

November 08, 2017 Agenda

REGULAR AGENDA ITEMS

1. Election Results
2. 2018 Budget Change
3. Public Meeting 2018 Budget Hearing
4. Call regular board meeting to order
5. Approval of last month's minutes as completed (or corrected)
6. Review of monthly bills, questions, approve bills as submitted (or corrected)
7. County update
8. Highway Superintendent's report
9. Code Enforcement Officer's report
10. Police Department report
11. Dog Officer Report
12. Court Report
13. Assessor's Report
14. Supervisor's report – Town Bookkeeping
15. Correspondences-Southern Tier Central Planning

Imma /Checking Accounts			Capital Reserves	
General Imma	\$317,693		Highway Equip	\$149,629
Highway Imma	\$303,530		Highway Repair	\$111,731
General Chceking	\$1,516		General Building	\$300,130
Highway Checking	\$10,893		General Office	\$2,347
Payroll Checking	\$2.99		General Park	\$6,690
Capital Project Checking	\$172.69		General Retire	\$25,000
Light District	\$4,717		General Insur	\$50,000

OLD BUSINESS

1. New Highway Building
- 2.
- 3.

NEW BUSINESS

1. Spectrum TV
- 2.

Caton Town Board Meeting

December 13, 2017 Agenda

REGULAR AGENDA ITEMS

1. Call regular board meeting to order
2. Approval of last month's minutes as completed (or corrected)
3. Review of monthly bills, questions, approve bills as submitted (or corrected)
4. County update
5. Highway Superintendent's report
6. Code Enforcement Officer's report
7. Police Department report
8. Dog Officer Report
9. Court Report
10. Assessor's Report
11. Supervisor's report – Town Bookkeeping
12. Correspondences-Southern Tier Central Planning

Imma /Checking Accounts			Capital Reserves	
General Imma	\$305,422		Highway Equip	\$149,641
Highway Imma	\$268,467		Highway Repair	\$111,740
General Chceking	\$2,156		General Building	\$300,130
Highway Checking	\$10,898		General Office	\$2,347
Payroll Checking	\$691.09		General Park	\$6,690
Capital Project Checking	\$172.69		General Retire	\$25,000
Light District	\$4,613		General Insur	\$50,000

OLD BUSINESS

1. New Highway Building
- 2.
- 3.

NEW BUSINESS

1. Budget Adjustments
2. Year End Meeting
3. Spectrum TV Franchise

Public Hearing and Caton Town Board Meeting

February 10, 2016 Agenda

PUBLIC HEARING

1. Call meeting to order
2. Outline hearing procedure
3. Local Law for Grievance Day
4. Hear public comments
5. Close public hearing

REGULAR AGENDA ITEMS

1. Call regular board meeting to order
2. Rural Metro Service Contract
3. Approval of last month's minutes as completed (or corrected)
4. Motion to approve Grievance Day
5. Review of monthly bills, questions, approve bills as submitted (or corrected)
6. County update
7. Library update – Have copy of signed agreement
8. Highway Superintendent's report
9. Code Enforcement Officer's report
10. Police Department report
11. Dog Officer's Contract with Bruce Akins
12. Court Report
13. Assessor's report
14. Supervisor's report – Town Bookkeeping
15. Carpet Contract is signed on order

CD Balances		
General	\$	%
Highway	\$	%

Capital Reserves	IMMA	CD
Hwy Equip		
Hwy Repair		
Gen'l Buildings		
Gen'l Office		
Gen'l Park		
Gen'l Retirement		
Gen'l Insurance		

16. Correspondences-Southern Tier Central Planning explanation of credit

OLD BUSINESS

1. Reset Dog Fees
2. Reset Building Permit Fees

NEW BUSINESS

1. Visitor comments welcomed.

Caton Town Board Meeting

March 09, 2016 Agenda

REGULAR AGENDA ITEMS

1. Call regular board meeting to order
2. Approval of last month's minutes as completed (or corrected)
3. Review of monthly bills, questions, approve bills as submitted (or corrected)
4. County update
5. Highway Superintendent's report
6. Code Enforcement Officer's report
7. Police Department report
8. Dog Officer's Contract with Bruce Akins and contractual agreement
9. Court Report
10. Assessor's report
11. Supervisor's report – Town Bookkeeping
12. Carpet Contract is signed on order-Will Start Week of March 14th
13. Caton Days Report

CD Balances		
General	\$ 585,826	%
Highway	\$ 687,253	%

Capital Reserves	IMMA	CD
Hwy Equip	463,276	
Hwy Repair	111,499	
Gen'l Buildings	173,368	
Gen'l Office	6230	
Gen'l Park	6690	
Gen'l Retirement	25,000	
Gen'l Insurance	50,000	

14. Correspondences-Southern Tier Central Planning explanation of credit

OLD BUSINESS

1. Revised State Fines
2. Continue With Town audits by board members
3. NYS Court Unified system
4. Local Law 1 2016 was accepted

NEW BUSINESS

1. Environmental Services
2. Comprehensive Committee.

Caton Town Board Meeting

April 13, 2016 Agenda

REGULAR AGENDA ITEMS

1. Call regular board meeting to order
2. Katherine Deal-Assessor Update
3. John Kuehn-Insurance Update
4. Approval of last month's minutes as completed (or corrected)
5. Review of monthly bills, questions, approve bills as submitted (do fund transfer to cover payment of fines)
6. County update
7. Highway Superintendent's report
8. Code Enforcement Officer's report
9. Police Department report
10. Dog Officer Report
11. Court Report
12. Supervisor's report – Town Bookkeeping
13. Carpet Contract is signed on order-Carpet came in April 8th will start work April 14th
14. Caton Days Report

CD Balances		
General	\$	%
	554,466	
Highway	\$	%
	659,901	

Capital Reserves	IMMA	CD
Hwy Equip	463,336	
Hwy Repair	111,513	
Gen'l Buildings	173,400	
Gen'l Office	6230	
Gen'l Park	6690	
Gen'l Retirement	25,000	
Gen'l Insurance	50,000	

OLD BUSINESS

1. Property purchase from Pages
2. Continue With Town audits by board members
3. Comprehensive Committee updates

NEW BUSINESS

- 1.

Caton Town Board Meeting

May 11, 2016 Agenda

REGULAR AGENDA ITEMS

1. Call regular board meeting to order
2. Approval of last month's minutes as completed (or corrected)
3. Review of monthly bills, questions, approve bills as submitted
4. County update
5. Highway Superintendent's report
6. Code Enforcement Officer's report
7. Police Department report
8. Dog Officer Report
9. Court Report
10. Assessor's Report
11. Supervisor's report – Town Bookkeeping
12. Caton Days Report
13. Correspondences-Southern Tier Central Planning

CD Balances		
General	\$510,556	%
Highway	\$598,901	%

Capital Reserves	IMMA	CD
Hwy Equip	463,391	
Hwy Repair	111,526	
Gen'l Buildings	173,400	
Gen'l Office	4917	
Gen'l Park	6690	
Gen'l Retirement	25,000	
Gen'l Insurance	50,000	

OLD BUSINESS

1. Property purchase from Pages
2. Continue With Town audits by board members
3. Comprehensive Committee updates
4. Bid For Park Mowing

NEW BUSINESS

1. New Truck
2. Town Hall Security
3. County wanting piece of property for new shop

Caton Town Board Meeting

June 08, 2016 Agenda

REGULAR AGENDA ITEMS

1. Call regular board meeting to order
2. Approval of last month's minutes as completed (or corrected)
3. Review of monthly bills, questions, approve bills as submitted
4. County update
5. Highway Superintendent's report
6. Code Enforcement Officer's report
7. Police Department report
8. Dog Officer Report
9. Court Report
10. Assessor's Report
11. Supervisor's report – Town Bookkeeping
12. Correspondences-Southern Tier Central Planning

CD Balances		
General	\$498,883	
Highway	\$548,387	

Capital Reserves	IMMA	CD
Hwy Equip	463,452	
Hwy Repair	111,541	
Gen'l Buildings	173,400	
Gen'l Office	4,917	
Gen'l Park	6,690	
Gen'l Retirement	25,000	
Gen'l Insurance	50,000	

OLD BUSINESS

1. Property purchase from Pages
2. Continue With Town audits by board members
3. Comprehensive Committee updates
4. Town Park updates
5. Park Program
6. Security cameras
7. New Town Truck
8. County wanting property for new shop

NEW BUSINESS

1. Caton area Senior Citizens
- 2.
- 3.

Caton Town Board Meeting

July 13, 2016 Agenda

REGULAR AGENDA ITEMS

1. Call regular board meeting to order
2. Approval of last month's minutes as completed (or corrected)
3. Review of monthly bills, questions, approve bills as submitted (or corrected)
4. County update
5. Highway Superintendent's report
6. Code Enforcement Officer's report
7. Police Department report
8. Dog Officer Report
9. Court Report-Petty Cash Fund
10. Assessor's Report
11. Supervisor's report – Town Bookkeeping
12. Correspondences-Southern Tier Central Planning

IMMA Balances-		
General	\$496,165	
Highway	\$495,579	

Capital Reserves	IMMA	CD
Hwy Equip	463,510	
Hwy Repair	111,554	
Gen'l Buildings	173,433	
Gen'l Office	4,917	
Gen'l Park	6,690	
Gen'l Retirement	25,000	
Gen'l Insurance	50,000	

OLD BUSINESS

1. Property purchase from Pages
2. Continue With Town audits by board members
3. Comprehensive Committee updates
4. Town Park updates
5. Security cameras
6. New Town Truck
7. County wanting property for new shop

NEW BUSINESS

1. Caton area Senior Citizens
2. Summitt surplus equipment for sale
- 3.

Caton Town Board Meeting

August 10, 2016 Agenda

REGULAR AGENDA ITEMS

1. Call regular board meeting to order
2. Approval of last month's minutes as completed (or corrected)
3. Review of monthly bills, questions, approve bills as submitted (or corrected)
4. County update
5. Highway Superintendent's report
6. Code Enforcement Officer's report
7. Police Department report
8. Dog Officer Report
9. Court Report-Petty Cash Fund
10. Assessor's Report
11. Supervisor's report – Town Bookkeeping
12. Correspondences-Southern Tier Central Planning

IMMA Balances-		
General	\$481,310	
Highway	\$433,958	

Capital Reserves	IMMA	CD
Hwy Equip	463,565	
Hwy Repair	111,567	
Gen'l Buildings	173,433	
Gen'l Office	4,917	
Gen'l Park	6,690	
Gen'l Retirement	25,000	
Gen'l Insurance	50,000	

OLD BUSINESS

1. Property purchase from Pages
2. Comprehensive Committee
3. Zoning report
4. Senior Citizens Contract
5. Robert Richards Memorial For Park

NEW BUSINESS

1. Loader Discussion
- 2.
- 3.

Caton Town Board Meeting

September 14, 2016 Agenda

REGULAR AGENDA ITEMS

1. Call regular board meeting to order
2. Approval of last month's minutes as completed (or corrected)
3. Review of monthly bills, questions, approve bills as submitted (or corrected)
4. County update
5. Highway Superintendent's report
6. Code Enforcement Officer's report
7. Police Department report
8. Dog Officer Report
9. Court Report
10. Assessor's Report
11. Supervisor's report – Town Bookkeeping
12. Correspondences-Southern Tier Central Planning

IMMA Balances-		
General	\$459,166	
Highway	\$376,948	

Capital Reserves	IMMA	CD
Hwy Equip	463,628	
Hwy Repair	111,582	
Gen'l Buildings	173,433	
Gen'l Office	4,917	
Gen'l Park	6,690	
Gen'l Retirement	25,000	
Gen'l Insurance	50,000	

OLD BUSINESS

1. Property purchase from Pages
2. Comprehensive Committee
3. Zoning report
4. Senior Citizens Contract
5. Robert Richards Memorial For Park

NEW BUSINESS

1. Budget Meetings
2. Retirement Resolution
3. Budget Changes
4. Equipment Sold as Surplus

Caton Town Board Meeting

October 12, 2016 Agenda

REGULAR AGENDA ITEMS

1. Call regular board meeting to order
2. Approval of last month's minutes as completed (or corrected)
3. Review of monthly bills, questions, approve bills as submitted (or corrected)
4. County update
5. Highway Superintendent's report
6. Code Enforcement Officer's report
7. Police Department report
8. Dog Officer Report
9. Court Report
10. Assessor's Report
11. Supervisor's report – Town Bookkeeping
12. Correspondences-Southern Tier Central Planning

IMMA Balances-		
General	\$462,211	
Highway	\$405,787	

Capital Reserves	IMMA	CD
Hwy Equip	463,686	
Hwy Repair	111,595	
Gen'l Buildings	173,465	
Gen'l Office	4,917	
Gen'l Park	6,690	
Gen'l Retirement	25,000	
Gen'l Insurance	50,000	

OLD BUSINESS

1. Property purchase from Pages
2. Comprehensive Committee
3. Zoning report
4. Senior Citizens Contract
5. Robert Richards Memorial For Park

NEW BUSINESS

1. Budget Meetings
2. Standard Work Day Resolution
3. Retirement Resolution
4. Bar Appointment

Caton Town Board Meeting

November 09, 2016 Agenda

REGULAR AGENDA ITEMS

1. Public Hearing on 2017 Budget
2. Call regular board meeting to order
3. Approval of last month's minutes as completed (or corrected)
4. Review of monthly bills, questions, approve bills as submitted (or corrected)
5. County update
6. Highway Superintendent's report
7. Code Enforcement Officer's report
8. Police Department report
9. Dog Officer Report
10. Court Report
11. Assessor's Report
12. Supervisor's report – Town Bookkeeping
13. Correspondences-Southern Tier Central Planning

IMMA Balances-		
General	\$448,579	
Highway	\$297,898	

Capital Reserves	IMMA	CD
Hwy Equip	463,745	
Hwy Repair	111,609	
Gen'l Buildings	173,465	
Gen'l Office	4,917	
Gen'l Park	6,690	
Gen'l Retirement	25,000	
Gen'l Insurance	50,000	

OLD BUSINESS

1. Property purchase from Pages
2. Comprehensive Committee
3. Zoning report
4. Robert Richards Memorial For Park
- 5.

NEW BUSINESS

Caton Town Board Meeting

December 14, 2016 Agenda

REGULAR AGENDA ITEMS

1. Call regular board meeting to order
2. Approval of last month's minutes as completed (or corrected)
3. Review of monthly bills, questions, approve bills as submitted (or corrected)
4. County update
5. Highway Superintendent's report
6. Code Enforcement Officer's report
7. Police Department report
8. Dog Officer Report
9. Court Report
10. Assessor's Report
11. Supervisor's report – Town Bookkeeping
12. Correspondences-Southern Tier Central Planning

IMMA Balances-		
General	\$433,265	
Highway	\$260,704	

Capital Reserves	IMMA	CD
Hwy Equip	463,802	
Hwy Repair	111,623	
Gen'l Buildings	173,465	
Gen'l Office	4,917	
Gen'l Park	6,690	
Gen'l Retirement	25,000	
Gen'l Insurance	50,000	

OLD BUSINESS

1. Property purchase from Pages
2. Comprehensive Committee
3. Zoning report
4. Robert Richards Memorial For Park

NEW BUSINESS

1. Budget Adjustment
2. Transfer Resolution
- 3.

Public Hearing and Caton Town Board Meeting

November 4, 2015 Agenda

PUBLIC HEARING

1. Call meeting to order
2. Outline hearing procedure
3. Summarize Budget for hearing
4. Hear public comments on proposed budget
5. Close public hearing

REGULAR AGENDA ITEMS

1. Call regular board meeting to order
2. Approval of last month's minutes as completed (or corrected)
3. Review of monthly bills, questions, approve bills as submitted (or corrected)
4. Motion to approve 2016 budget
5. County update
6. Library update
7. Highway Superintendent's report
8. Code Enforcement Officer's report
9. Police Department report
10. Dog Officer's report
11. Court Report
12. Assessor's report
13. Supervisor's report

CD Balances		
General	\$	% 0.05
Highway	\$	%

Capital Reserves	IMMA	CD
Hwy Equip		
Hwy Repair		
Gen'l Buildings		
Gen'l Office		
Gen'l Park		
Gen'l Retirement		
Gen'l Insurance		

14. Correspondences

OLD BUSINESS

- 1.
- 2.

NEW BUSINESS

1. Visitor comments welcomed.

Caton Town Board Meeting

October 14, 2015 Agenda

REGULAR AGENDA ITEMS

1. Call regular board meeting to order
2. Approval of August meeting minutes
3. Approval of last month's minutes as completed (or corrected)
4. Review of monthly bills, questions, approve bills as submitted (or corrected)
5. County update
6. Library update
7. Highway Superintendent's report
8. Code Enforcement Officer's report
9. Police Department report
10. Dog Officer's report
11. Court Report
12. Assessor's report
13. Supervisor's report

CD Balances		
General	\$	% 0.05
Highway	\$	%

Capital Reserves	IMMA	CD
Hwy Equip	373,083	
Hwy Repair	74,016	
Gen'l Buildings	173,368	
Gen'l Office	5,165	
Gen'l Park	8,540	
Gen'l Retirement	25,000	
Gen'l Insurance	50,000	

14. Correspondences

OLD BUSINESS

1. Review resumes for Town Handy position
2. Motion to modify budget to account for Cap reserve project on Martin Hill road
3. Motion to modify budget to account for Cap res Spending on Highway repairs

Account	Account	Amount

NEW BUSINESS

1. Visitor comments welcomed.

Caton Town Board Meeting

September 9, 2015 Agenda

REGULAR AGENDA ITEMS

1. Call regular board meeting to order
2. Approval of last month's minutes as completed (or corrected)
3. Review of monthly bills, questions, approve bills as submitted (or corrected)
4. County update
5. Library update
6. Highway Superintendent's report
7. Code Enforcement Officer's report
8. Police Department report
9. Dog Officer's report
10. Court Report
11. Assessor's report
12. Supervisor's report

CD Balances		
General	\$	% 0.05
Highway	\$	%

Capital Reserves	IMMA	CD
Hwy Equip	373,083	
Hwy Repair	74,016	
Gen'l Buildings	173,368	
Gen'l Office	5,165	
Gen'l Park	8,540	
Gen'l Retirement	25,000	
Gen'l Insurance	50,000	

13. Correspondences

OLD BUSINESS

1. Reminder of Republican Primary and Democratic Caucus dates
2. Review resumes for Town Handy position
3. Motion to appoint Bob Lord to Planning Board
4. Motion to appoint Janice Glover to Comprehensive Plan Committee
5. Motion to approve mulch voucher as capital reserve spending on park
6. Motion to approve Martin Hill Road ditch repair as Capital reserve spending on Highway Improvements
7. Motion to modify budget to account for Road Use escrow
 - a. Increase expenditure A5132.41 by \$50,000
 - b. Increase revenue A3589 by \$50,000

NEW BUSINESS

1. Set dates for Budget Workshops
2. Visitor comments welcomed.

Caton Town Board Meeting

June 10, 2015 Agenda

REGULAR AGENDA ITEMS

1. Call regular board meeting to order
2. Approval of last month's minutes as completed (or corrected)
3. Review of monthly bills, questions, approve bills as submitted (or corrected)
4. County update
5. Library update
6. Highway Superintendent's report
7. Code Enforcement Officer's report
8. Police Department report
9. Dog Officer's report
10. Court Report
11. Assessor's report
12. Supervisor's report

CD Balances		
General	\$	% 0.05
Highway	\$	%

Capital Reserves	IMMA	CD
Hwy Equip	381,532	
Hwy Repair	74,016	
Gen'l Buildings	173,368	
Gen'l Office	5,132	
Gen'l Park	8,540	
Gen'l Retirement	25,000	
Gen'l Insurance	50,000	

13. Correspondences

OLD BUSINESS

1. Motion to allow public to vote on appointed Highway Superintendent.
2. Review sample violence in workplace policy
3. Implementation of County fuel partnership

NEW BUSINESS

1. Visitor comments welcomed.

Caton Town Board Meeting

May 13, 2015 Agenda

REGULAR AGENDA ITEMS

1. Call regular board meeting to order
2. Approval of last month's minutes as completed (or corrected)
3. Review of monthly bills, questions, approve bills as submitted (or corrected)
- 4. Insurance Presentation - Sprague**
5. County update
6. Library update
7. Highway Superintendent's report
8. Code Enforcement Officer's report
9. Police Department report
10. Dog Officer's report
11. Court Report
12. Assessor's report
13. Supervisor's report

CD Balances		
General	\$	% 0.05
Highway	\$	%

Capital Reserves	IMMA	CD
Hwy Equip	381,532	
Hwy Repair	74,016	
Gen'l Buildings	173,368	
Gen'l Office	5,132	
Gen'l Park	8,540	
Gen'l Retirement	25,000	
Gen'l Insurance	50,000	

14. Correspondences

OLD BUSINESS

1. Review janitor applicants – consider handyman option
2. Review committee info gathering package on appointed v. elected Highway Superintendent.
3. Discussion of previous failed motion to replace bookkeeper with no interview and without authority
4. Motion to rescind previous month's resolution to ask for resignation of Highway Superintendent when no meeting has been requested
5. Discussion of Highway worker physicals
6. Review sample violence in workplace policy
7. Motion to adjust budget to pay for tarps from capital reserve hwy equip 8600.00

NEW BUSINESS

1. Visitor comments welcomed.

Public Hearing and Caton Town Board Meeting

April 8, 2015 Agenda

PUBLIC HEARING

1. Call meeting to order
2. Outline hearing procedure
3. Summarize law for hearing
4. Hear public comments on proposed law
5. Close public hearing

REGULAR AGENDA ITEMS

1. Call regular board meeting to order
2. Approval of last month's minutes as completed (or corrected)
3. Review of monthly bills, questions, approve bills as submitted (or corrected)
4. County update
5. Library update
6. Highway Superintendent's report
7. Code Enforcement Officer's report
8. Police Department report
9. Dog Officer's report
10. Court Report
11. Assessor's report
12. Supervisor's report

CD Balances		
General	\$	% 0.05
Highway	\$	%

Capital Reserves	IMMA	CD
Hwy Equip	381,420	
Hwy Repair	74,016	
Gen'l Buildings	173,368	
Gen'l Office	5,100	
Gen'l Park	8,540	
Gen'l Retirement	25,000	
Gen'l Insurance	50,000	

13. Correspondences

OLD BUSINESS

1. Motion to approve Local Law #2 for new grievance date
2. Review janitor applicants – consider handyman option
3. Review committee info gathering package on appointed v. elected Highway Superintendent.

NEW BUSINESS

1. Visitor comments welcomed.

Caton Town Board Meeting

March 11, 2015 Agenda

REGULAR AGENDA ITEMS

1. Call regular board meeting to order
2. Approval of last month's minutes as completed (or corrected)
 - a. Also approve January minutes
3. Review of monthly bills, questions, approve bills as submitted (or corrected)
4. County update
5. Library update
6. Highway Superintendent's report
7. Code Enforcement Officer's report
8. Police Department report
9. Dog Officer's report
10. Court Report
11. Assessor's report
12. Supervisor's report

CD Balances		
General	\$	% 0.05
Highway	\$	%

Capital Reserves	IMMA	CD
Hwy Equip	318,384	
Hwy Repair	74,016	
Gen'l Buildings	168,267	
Gen'l Comm Beaut	4,600	
Gen'l Office	8,440	
Gen'l Park	25,000	
Gen'l Ins/Retirement	50,000	

13. Correspondences

OLD BUSINESS

1. Review assessor applicants
2. Review committee info gathering package on appointed v. elected Highway Superintendent.
- 3.

NEW BUSINESS

1. Distribute model law for change of grievance day
2. Set date for public hearing for new grievance date
3. Visitor comments welcomed.

Caton Town Board Meeting

February 11, 2015 Agenda

REGULAR AGENDA ITEMS

1. Call regular board meeting to order
2. Approval of last month's minutes as completed (or corrected)
3. Review of monthly bills, questions, approve bills as submitted (or corrected)
4. County update
5. Library update
6. Highway Superintendent's report
7. Code Enforcement Officer's report
8. Police Department report
9. Dog Officer's report
10. Court Report
11. Assessor's report
12. Supervisor's report

CD Balances		
General	\$	% 0.05
Highway	\$	%

Capital Reserves	IMMA	CD
Hwy Equip	318,384	
Hwy Repair	74,016	
Gen'l Buildings	168,267	
Gen'l Comm Beaut	4,600	
Gen'l Office	8,440	
Gen'l Park	25,000	
Gen'l Ins/Retirement	50,000	

13. Correspondences

OLD BUSINESS

1. Steps to New Assessor
2. .

NEW BUSINESS

1. Motion to change from 3 elected assessors to one appointed assessor
2. Executive session to discuss personnel issues
3. Visitor comments welcomed.

Caton Town Board Reorganization Meeting

January 14, 2015 Agenda

REORGANIZATION MEETING

1. Reaffirm official meeting dates
2. Appointments to vacancies
3. Reaffirm policies
4. Reaffirm fees and rates
5. Set Audit Dates

REGULAR AGENDA ITEMS

6. Call regular board meeting to order
7. Approval of last month's minutes as completed (or corrected)
8. Review of monthly bills, questions, approve bills as submitted (or corrected)
9. County update
10. Library update
11. Highway Superintendent's report
12. Code Enforcement Officer's report
13. Police Department report
14. Assessor's report
15. Supervisor's report

CD Balances		
General	\$ 0	%
Highway	\$ 0	%

Capital Reserves	
Hwy Equip	
Hwy Repair	
Gen'l Buildings	
Gen'l Comm Beaut	
Gen'l Office	
Gen'l Park	
Gen'l Ins/Retirement	

16. Correspondences

OLD BUSINESS

- 17.
- 18.

NEW BUSINESS

- 19.
20. Visitors welcomed. Accept additions to agenda brought forth from public with majority of board's approval.

Caton Town Board Meeting

December 10, 2014 Agenda

REGULAR AGENDA ITEMS

1. Call regular board meeting to order
2. Approval of last month's minutes as completed (or corrected)
3. Review of monthly bills, questions, approve bills as submitted (or corrected)
4. County update
5. Library update
6. Highway Superintendent's report
7. Code Enforcement Officer's report
8. Police Department report
9. Dog Officer's report
10. Court Report
11. Assessor's report
12. Supervisor's report

CD Balances		
General	\$	% 0.05
Highway	\$	%

Capital Reserves	IMMA	CD
Hwy Equip		
Hwy Repair		
Gen'l Buildings		
Gen'l Comm Beaut		
Gen'l Office		
Gen'l Park		
Gen'l Ins/Retirement		

13. Correspondences

OLD BUSINESS

1. Review 2013 AUD
2. .

NEW BUSINESS

1. Motion to change from 3 elected assessors to one appointed assessor
2. Executive session to discuss personnel issues
3. Visitor comments welcomed.

Caton Town Board Meeting

November 12, 2014 Agenda

Public Hearing for 2015 Budget

1. Call meeting to Order
2. Hear Public Comments
3. Close Public Hearing

REGULAR AGENDA ITEMS

1. Call regular board meeting to order
2. Vote on 2015 Budget
3. Approval of last month's minutes as completed (or corrected)
4. Review of monthly bills, questions, approve bills as submitted (or corrected)
5. County update
6. Library update
7. Highway Superintendent's report
8. Code Enforcement Officer's report
9. Police Department report
10. Dog Officer's report
11. Court Report
12. Assessor's report
13. Supervisor's report

CD Balances		
General	\$ 0	% 0.05
Highway	\$ 0	%

Capital Reserves	IMMA	CD
Hwy Equip	318,319	
Hwy Repair	74,016	
Gen'l Buildings	163,184	
Gen'l Comm Beaut	5,083	
Gen'l Office	4,567	
Gen'l Park	21,056	
Gen'l Ins/Retirement	75,000	

14. Correspondences

OLD BUSINESS

1. Review Cemetery quotes
2. Update on CHIPS Money
3. Update on 2013 AUD
4. Board of Assessment Review appointment

NEW BUSINESS

1. Visitor comments welcomed.

Caton Town Board Meeting

October 8, 2014 Agenda

REGULAR AGENDA ITEMS

1. Call regular board meeting to order
2. Approval of last month's minutes as completed (or corrected)
3. Review of monthly bills, questions, approve bills as submitted (or corrected)
4. County update
5. Library update
6. Highway Superintendent's report
7. Code Enforcement Officer's report
8. Police Department report
9. Dog Officer's report
10. Court Report
11. Assessor's report
12. Supervisor's report

CD Balances		
General	\$	% 0.05
Highway	\$	%

Capital Reserves	IMMA	CD
Hwy Equip		
Hwy Repair		
Gen'l Buildings		
Gen'l Comm Beaut		
Gen'l Office		
Gen'l Park		
Gen'l Ins/Retirement		

13. Correspondences

OLD BUSINESS

1. .
2. .

NEW BUSINESS

1. Visitor comments welcomed.

Caton Town Board Meeting

September 10, 2014 Agenda

REGULAR AGENDA ITEMS

1. Call regular board meeting to order
2. Approval of last month's minutes as completed (or corrected)
3. Review of monthly bills, questions, approve bills as submitted (or corrected)
4. County update
5. Library update
6. Highway Superintendent's report
7. Code Enforcement Officer's report
8. Police Department report
9. Dog Officer's report
10. Court Report
11. Assessor's report
12. Supervisor's report

CD Balances		
General	\$	% 0.05
Highway	\$	%

Capital Reserves	IMMA	CD
Hwy Equip		
Hwy Repair		
Gen'l Buildings		
Gen'l Comm Beaut		
Gen'l Office		
Gen'l Park		
Gen'l Ins/Retirement		

13. Correspondences

OLD BUSINESS

1. Motion to approve engagement letter for CPA for 2013 AUD
2. Motion to approve Budget Adjustment to begin correction process of capital reserves
3. Move budget workshops from 9/19 and 9/24 to accommodate schedules
4. Appoint Comprehensive plan committee

NEW BUSINESS

1. Road Use Agreement implementation – Empire Pipeline
2. Visitor comments welcomed.

Caton Town Board Meeting

August 13, 2014 Agenda

REGULAR AGENDA ITEMS

1. Call regular board meeting to order
2. Approval of last month's minutes as completed (or corrected)
3. Review of monthly bills, questions, approve bills as submitted (or corrected)
4. County update
5. Library update
6. Highway Superintendent's report
7. Code Enforcement Officer's report
8. Police Department report
9. Dog Officer's report
10. Court Report
11. Assessor's report
12. Supervisor's report

CD Balances		
General	\$	% 0.05
Highway	\$	%

Capital Reserves	
Hwy Equip	
Hwy Repair	
Gen'l Buildings	
Gen'l Comm Beaut	
Gen'l Office	
Gen'l Park	
Gen'l Ins/Retirement	

13. Correspondences

OLD BUSINESS

1. Motion to adjust budget to move previously approved funds into Police accounts to pay for Police vehicle
2. Motion to adjust budget to move previously approved funds into bookkeeping budget for 2012 AUD work by CPA
3. Motion to engage CPA for 2013 AUD

NEW BUSINESS

1. Department heads to receive budget worksheets
2. Visitor comments welcomed.

Caton Town Board Meeting

July 9, 2014 Agenda

REGULAR AGENDA ITEMS

1. Call regular board meeting to order
2. Approval of last month's minutes as completed (or corrected)
3. Review of monthly bills, questions, approve bills as submitted (or corrected)
4. County update
5. Library update
6. Highway Superintendent's report
7. Code Enforcement Officer's report
8. Police Department report
9. Dog Officer's report
10. Court Report
11. Assessor's report
12. Supervisor's report
13. Correspondences

Balances		
General	\$	% 0
Highway	\$	% 0

Capital Reserves	
Hwy Equip	
Hwy Repair	
Gen'l Buildings	
Gen'l Comm Beaut	
Gen'l Office	
Gen'l Park	
Gen'l Ins/Retirement	

OLD BUSINESS

NEW BUSINESS

1. Visitor comments welcomed

Caton Town Board Meeting

June 11, 2014 Agenda

Public Hearing – Road Use Law

- Call to order
- Accept public comments
- Close public comments
- Motion to approve Road Use law
- Close public hearing

REGULAR AGENDA ITEMS

- Call regular board meeting to order
- Approval of last month's minutes as completed (or corrected)
- Review of monthly bills, questions, approve bills as submitted (or corrected)
- County update
- Library update
- Highway Superintendent's report
- Code Enforcement Officer's report
- Police Department report
- Dog Officer's report
- Court Report
- Assessor's report
- Supervisor's report

CD Balances			Capital Reserves	
General	\$	% 0.05	Hwy Equip	
Highway	\$	%	Hwy Repair	
			Gen'l Buildings	
			Gen'l Comm Beaut	
			Gen'l Office	
			Gen'l Park	
			Gen'l Ins/Retirement	

- Correspondences

OLD BUSINESS

- Police Car motion to approve not-to-exceed value to secure car if a decent deal is found
- Motion to convene "Public Good" committee

- Motion to convene Comprehensive Plan Update Committee
- Motion to approve site survey of town materials storage site

NEW BUSINESS

- Set date for employee picnic
- Visitor comments welcomed.