

Elfinwild Church Preschool  
3200 Mt. Royal Blvd.  
Glenshaw PA 15116  
412-486-2322  
www.ElfinwildPreschool.org

Thank you for your interest in Elfinwild Church Preschool. We hope the program will meet the needs of you and your child. We look forward to sharing in your child's development.

**THE PURPOSE:** The purpose of the school is to provide a meaningful and happy experience in a Christian environment with teaching beneficial for the healthy development of the preschool child. The program includes motor, creative, manipulative, imaginative, rhythmic, language and science activities which tend to promote the physical, mental, social and emotional development of young children. Christian teachings are also a part of the program. All classes are supervised by certified teachers.

**THE SCHEDULE FOR AGES 3, 4, and 5:**

Our School year runs from September through May.

The Morning (AM) Session is from 9:00 - 11:30 A.M. The Afternoon Session is from 12:30 - 3:00 P.M.

The **2-day program** is Tuesday and Thursday A.M. and P.M.

The **3-day program** is Monday, Wednesday, Friday, A.M. and P.M.

The **3-day + Cooking program** is Monday, Tuesday, Wednesday, Friday A.M. (Children in this program participate in the regular 3-day Class and also come on Tuesdays for enrichment and special activities unrelated to the 3-Day program.) This Program is for children who are eligible for kindergarten the following school year.

The **5-day program** is Monday, Tuesday, Wednesday, Thursday, and Fridays, A.M. and P.M. The 5 day program is for children who are 4 or 5 years old when the school year begins.

**Elfinwild Preschool offers three levels of curriculum:**

**The Three Year Old**

**The Four Year Old**

**The Five Year Old**

These levels are offered in both the 2-Day, 3-Day , and 5-Day Classes. A brief explanation of these curricula:

- A. The Three-Year-Old curriculum provides the child with a first experience without the presence of a parent. Activities are age-appropriately designed.
- B. The Four-Year-Old curriculum provides experiences for children who are eligible for kindergarten the following year. Activities are related to kindergarten readiness.
- C. The Five-Year-Old curriculum was especially designed to meet the needs of the children most of whom are five before school starts or turn five in early fall. This class offers enrichment activities while giving the children an extra year to grow. Activities are related to kindergarten readiness.

**THE ACTIVITIES**

**PLAY TIME** - The first half hour of the day includes a play time when the child learns to develop and expand his or her world in learning to play with others, using a variety of toys and objects such as building blocks, sand/water table, puzzles, and creative materials and games.

**STORY TIME** - listening, creating, telling, finger plays, writing our own stories.

**MUSIC TIME** - listening, moving to rhythm, action games, rhythm band, singing. In addition, a special music teacher holds classes each month introducing various instruments and activities.

**ART TIME** - A variety of art experiences using paints (finger, easel, water color), crayons, glue, clay, and "everyday household" materials are offered. **Emphasis is on the experience, not the product.** The enjoyment and experience of using the materials is the important part of this area of learning.

**SCIENCE TIME** – Our children visit the Science Room each week where our special science teacher presents many “hands on experiences”. The early learning and discovery of God’s world around us is an important aspect of our curriculum.

**GYM TIME** - Time is spent in various games and experiences helping to develop the large muscle skills. Equipment like the balance beam, parachute, riding toys, and preschool climber are enjoyed in the gym.

**THINKING TIME** - Preschool activities that help the child in color and alphabet recognition, matching, number concepts, sequencing, visual and audio discrimination, sensory awareness, listening and creative expression are provided. The children are divided into groups at this time to allow special attention for each child.

**SNACK TIME** - Parents are asked to provide nutritious snacks which help the child learn of the many healthful foods readily available (crackers, small pieces of fruit, raw vegetables, etc.). The children participate by setting the table. This is also a time for children to experience appropriate social interactions around the table.

**ORIENTATION:** An evening open house is scheduled for families new to Elfinwild. An orientation day is scheduled in early September in which both the child and parent attend to help them each become acquainted with the school. Our program is explained in detail at this time.

**TRANSPORTATION:** Each parent is responsible for delivery to the school and picking up his own child. A child should not arrive before 15 minutes before the scheduled class time because the teachers are frequently preparing materials or working in another part of the building.

**HEALTH:** The registration form includes names of doctors and family or neighbors to be contacted in an emergency. Doctor's confirmation is asked to verify that the child has been examined during the preceding year and is able to attend preschool.

**CONFERENCES:** A brief assessment based on classroom observation is provided to parents in the fall. A scheduled conference with each parent to review formal evaluations is held each spring; however, if a parent wishes to talk with the teachers, this will gladly be arranged at a time when the children are not in the classroom. Parents are welcome to come into the classroom at any time.

**FACILITIES:** The school is located in the Christian Education Building of the church. Entrance for preschool is the double doors along the back driveway.

**MOM (OR OTHER ADULT) AND ME PROGRAM:**

This 12-week program has been designed to offer a time when 2-3 year olds can participate with a parent or other adult for two hours of various activities. These include play, art, special music classes, gym, stories, snacks and discovery time. All of these will help the young children develop in fine and large motor skills, language and attention skills, and social and emotional development. Most importantly, it will provide a positive introduction to the school experience while still having the comfort and security of a parent close by. Fall Classes run for 12 weeks starting in September. Spring Classes run for twelve weeks starting in February. The classes meet on Wednesday, Thursday, or Friday mornings from 9-11 a.m.

**ENROLLMENT:** Because of the limited enrollment, registration is necessary. The nonrefundable registration fee must accompany the registration form. This enrollment fee is not part of the tuition. The tuition is calculated on a yearly basis but may be paid in 9 equal monthly installments due one month in advance. The first tuition payment is due July 1 and is not refundable. The registration form lists current tuition costs. The preschool is a community outreach program of Elfinwild Presbyterian Church and does not conduct any fund raising events or have requests for any additional monies. Registration will be accepted beginning Sept. 15 one year prior to child entering preschool. Confirmations will be mailed in late January. Placement is made first of Elfinwild Church and preschool families.

### **SPECIAL EVENTS:**

**Fall Parent Participation Day** includes a parent-child project and a meeting with parents. If a parent cannot come, a grandparent or other adult may come in his/her place. (Wonderful and unique pumpkins have been decorated together!)

**A Thanksgiving Feast** is prepared by the children after learning about the first Thanksgiving. A few parents are needed to assist with this. (We create our own applesauce, blueberry muffins, butter, cranberry sauce and pumpkin pie!)

**Our Annual Christmas Program** includes the children in costume reenacting the Nativity. Parents and guests are invited.

**A Christmas Party** follows a few days later to celebrate the birth of Jesus.

**Valentine Day** is celebrated with a party and exchange of valentines.

**Kindergarten Readiness** is discussed by the staff at a meeting for parents whose children are eligible to enter kindergarten the following September.

**Visitors** from the Post Office, Police, Fire, Ambulance/EMS departments as well as a ventriloquist bring interesting programs to the classroom. Parents are also welcome to come in and share their occupation or hobby with the children.

**Spring Parent-Child Participation Day** once again brings a family member or friend to the classroom to share a project with the child. A brief meeting also is included informing parents of the upcoming events at preschool. (Your creativity can shine through as you and your child design an elegant T-shirt.)

**Children's Literature** is an important and integral part of our program. During the school year each class features certain stories incorporating many activities relating to the book and the author. In May a special day called **Reading Adventure Day** is set aside for all of the children to participate in special activities. Each classroom chooses a book or author and through art, music, creative expression and problem solving makes the story "come alive."

**Open House** follows on the Thursday and Friday after Reading Adventure Day to provide a time for parents and friends to see the results of the children's activities. Prospective and newly enrolled students are also invited to attend.

**The End of the Year** is celebrated in late May with a program presented by the children and a reception. Family members are invited to attend.

If you have any questions or concerns regarding enrollment or any other part of the program, please call us. In addition to the school number (412-486-2322), you may call Carolyn Hervey at home (412-487-1302). We welcome the opportunity to speak with you, have you visit the school, or assist you in any way in your decision regarding your child's preschool experience.