

Hope Baptist Church

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Youth Leader/Intern Job Description

Principal Function

The Youth Leader/Intern position shall participate fully as a vital member of the Youth ministry team. The Youth/Intern shall develop and oversee a well-balanced program for Youth, designed to win the lost to Christ and help Christians mature in Him. The position exists for two specific reasons: 1) to provide the church with assistance in implementing the best possible ministry for Youth and their families, and 2) to give a current college or graduate student an opportunity to explore the possibility of ministry as a vocational choice. Specific areas of ministry are to include Youth and their families with a focus on working with all other ministry positions to create a holistic, family-focused ministry.

Qualifications

Have a personal relationship with God through Jesus Christ and have taken the step of believer's baptism. Maintains a strong personal walk with Christ through the daily practice of Bible study, prayer, and other spiritual disciplines. Strives to meet the qualifications set forth in 1 Timothy 3:1-7 and Titus 1:5-9.

Primary Responsibilities

Develop and maintain a scheduled program of spiritual guidance and education for Youth in accordance with Southern Baptist beliefs and sound doctrine, to include:

- Relating Youth to the overall life of the church and the church to the needs of its Youth; ensuring the Youth and Youth perspectives are considered and a part of all relevant programs within the church.
- Striving to enlist the Youth in worship, Bible study, prayer, and other Christian disciplines.
- Fostering, promoting, and actively participating in Youth programs and activities that provide spiritual growth and fellowship, such as mission opportunities, camps, retreats, community service, associational and denominational events.
- Establishing a regular program of visitation for and with the Youth in cooperation with the overall church outreach program. Training Youth in outreach, discipleship and evangelism.
- Maintaining one-to-one contact with individual Youth, with the intent to reach not just the Youth but the entire family, while working with the Senior Pastor.
- Counseling students on issues relating to salvation, overall spiritual life, college choice, vocation selection, life mate, social and family relationships, and vocational ministry. Being available to listen to and love our Youth.
- Being responsible for resources, tools, equipment and properties entrusted to the Youth Leader/Intern for use within the Youth ministry.
- Evaluating the Youth program annually with the Youth Committee and Senior Pastor to ensure the program is effective and reaching Youth and their families for Christ.
- Working closely with the Youth Committee and church Finance Committee to prepare an annual budget for ministry needs.
- Administering the approved budget according to church policy, including being responsible to the Youth Committee and Senior Pastor for expenditures, submission of receipts from expenses, cash allowances and surplus cash at the end of trips, events and activities to ensure budget compliance.
- Oversee Youth fundraising efforts with the help of the Youth Committee.
- Serving as a member of the Church Council representing the Youth ministry and providing the Church Administrator, as a matter of Church record, a written report for Quarterly Business Meetings.

Supervision

The Youth Leader/Intern is accountable to and supervised directly by the Senior Pastor.

Time Commitment and Length of Service

The time commitment for this position will be approximately 6-10 hours per week, not including special events such as camp, retreats, etc. The minimum length of service for the position will be for one full church year (September – August), or longer depending on the start date. The specific days/hours of service will be determined based on candidates' school schedule and approved by the Senior Pastor.

Salary

The salary for this position will be negotiated during the hiring process.

Evaluation

At the end of the church year or agreed upon length of service, there will be a written evaluation done for the Youth Leader/Intern. The purpose of the evaluation is three-fold: 1) evaluating Youth Leader/Intern in respect to areas of ministry and service that can be improved upon; 2) determining areas for growth for Youth Leader/Intern in ministry, personal and spiritual aspects; and 3) evaluating and improving our Youth program as a whole.

To apply, please send a cover letter and resume to hopeoflaurel@gmail.com.