

Administrative Council Meeting

May 17, 2020

**These minutes are distributed now for your convenience, but they are considered tentative.
They must be approved by the Administrative Council in the next meeting.**

Tim Kemp opened the meeting, Pastor Tim offered prayer.

Tim Kemp read aloud the minutes from the April 19, 2020. Glenn Dillion asked that the minutes be amended to note that the additional building payment was made by Mike Hughes. Stacey Moreau motioned to approve the minutes, Bill Kent seconded; approved none opposed.

Treasurers Report - Lyn Hill

April balance was \$10,172.70 with \$6,069.46 available for use

Most recent balance on Thursday, May 14 was \$12,352.48 with \$7,699.24 available for use.

Paid \$4,000 toward Conference apportionments last month and one half of the District apportionments (\$924)

Bill Kent made a motion to pay the balance of our District amount and another \$2,000 to Conference for a total of \$2,924, Cheryl Richardson seconded; approved none opposed.

Building Fund balance

-April \$4,761.95

Thursday's balance was \$4,479.05

An additional payment was made again by Mike Hughes.

As of Thursday, the principal balance on our loan was \$95,399.93.

Glenn Dillion motioned to approve this report, Bill Kent seconded; approved none opposed.

Finance Committee – Vann Dillion

While he did not have the exact numbers in front of him, the church finances seem to be going well. Thank you to those who have continued giving.

Trustee Committee – Bill Kent

The door lock replacement has been tabled for now.

William Hall reported that Fire Safe of Danville found that we have 5 serviceable extinguishers and 1 that needs to be replaced. They have offered a 6-year contract including these for \$204.95 per year.

Glenn Dillion motioned to accept this contract, Bill Kent seconded; approved, none opposed.

Dodson Pest Control was called to treat the parsonage for rodents. We have a service contract with them already and they charged \$126 to treat the parsonage. They have offered an additional every other month rodent check/treatment addition to our contract for an additional \$62/month. Glenn Dillion motioned to approve this addition, Ruth Dillion seconded; approved none opposed.

Performed a walk-through of the parsonage with SPRC chair. The only issues found were the need for a smoke detector and weather stripping on one of the doors. Thank you again to all who worked on the house last summer.

SPRC Committee – Vanessa Conner

The parsonage inspection report is nearly done; we only need to add the insurance information.

There will be a called meeting to discuss the finished report and any reopening plans.

Lay Leader – Glenn Dillion

Thank you to Lyn for stepping in as treasurer, those who are mowing the church grounds, and all others volunteering their time.

At the next meeting we will need to discuss the fall's stew schedule.

Pastor's Report

On May 8 VA Governor announced guidelines for churches to reopen. The Conference has set their own guidelines taking any suggestions from the Governor's report and making them mandatory. Information on these guidelines can be found at vaumc.org/return.

There are 3 phases in these guidelines. The first phase recommends continuing online services, with drive-in services possible as long as we follow the guidelines for doing them. These guidelines include among others, each car must park one space apart, and if windows are down every person in the vehicle must be wearing a mask. Non-compliance with these guidelines will not be tolerated. It was pointed out that drive in services may be costly to institute as we do not have a speaker system to use outside but some churches are using radio transmission.

Phase 2 allows for in-church worship with members 6 feet apart wearing masks. No one 12 or under would be allowed to participate in this phase as masks are not good for young children. This would allow no materials in the pew, and no singing.

Phase 3 gives us no social distancing measures.

Before any of these reopening scenarios happen, we must have a committee in place to make sure that all of the guidelines are being followed. This committee must have: the Pastor, Lay Leader, Trustee chair, Administrative Council chair, SPRC chair, an attorney, and a doctor. The plan that this committee makes must then be approved by our insurance company and Conference.

Stacey Moreau motioned that we form this committee now and begin meeting to explore our opening possibilities. Bill Kent seconded; approved none opposed.

The committee members will be: Pastor Tim, Glenn Dillion Bill Kent, Tim Kemp, Vanessa Conner, Stacey Moreau, and Stacy Lahti (upon her acceptance to join). The first meeting will be this Wednesday, May 20 at 7pm.

A list of children and college students will be made available to members who would like to send something to them.

Pastor Tim closed the meeting in prayer.