

Administrative Council Meeting

April 19, 2020

**These minutes are distributed now for your convenience, but they are considered tentative.
They must be approved by the Administrative Council in the next meeting.**

Tim Kemp opened the meeting, Pastor Tim offered prayer.

Tim Kemp read aloud the minutes from the March 22, 2020. Glenn Dillion motioned to approve; Stacey Moreau seconded. Approved none opposed.

It was announced that Lois Kent has stepped down as treasurer for the church and Lyn Hill is interim treasurer.

Treasurers Report - Lyn Hill

-Quickbooks has been purchased, and information is being uploaded.

General Fund

-Balance as of today is \$11,974.54 with \$7,871.30 available

Offering counted yesterday, April 18, was \$2,825

This will bring the balance to \$10,696.30

Building Fund balance

-March \$4,907.85

-April \$4,094.95

Saturday's count was \$672

This will bring the balance to \$4,766.95

-There was an extra payment made on the building loan on April 13 by Mike Hughes.

-Nothing has been paid this year toward apportionments. Last year we paid 65% of our apportionments bill.

-Conference has lowered the amount considered to be 100% paid to \$16,692. This is a reduction of \$6,252. Our

-District apportionment amount is \$1,848

-Bill Kent stated that since we currently have \$10,000 in the bank, we should be able to make these payments. He motioned to pay \$1,000 of our district apportionments and \$4,000 of our conference apportionments for a total of \$5,000. Glenn Dillion seconded the motion which was approved with none opposed.

-Pastor Tim mentioned that our copier is in the shop, and we are waiting to see if it can be fixed. The technician has told us that if it cannot be fixed, they will give us a discount on a replacement.

Finance Committee – Vann Dillion

Pointed out that as of last week, the church's finances are only \$906 behind for the year. This is a definite improvement from last year. Thank you for continuing to support the church.

Trustee Committee – Bill Kent

-Currently checking on new door locks

-Fire extinguisher replacement for 7 extinguishers and a maintenance plan will be \$280 for a 6 year plan.

- William Hall stated that we may be able to charge the extinguishers we have, which will save money. He will check on that.

-The switch to Comcast has been completed – this is giving us 1 phone line with Comcast giving us better internet service, while keeping 2 phone lines with Verizon for about the same cost we were paying before.

-The elevator and the fire alarm share a phone line.

-The wi-fi extension plan has been tabled for now

Lay Leader – Glenn Dillion

- The security cameras are installed and running. Mobile service is being setup.
- Thank you for continuing to tithe and help in extra ways as needed

SPRC Committee – Vanessa Conner

- There was a called meeting on Wednesday and have come with 2 recommendations. Vanessa made these motions on behalf of the committee.
- Layoff all non-appointed staff as of April 30, lasting until the stay at home order is lifted and the church reopens.
- Though our financial situation is good now, we don't know how long it will last. These employees are Mike Bennington, Bobbie Dillion, and Wanda Hackney.
- These employees will be eligible for unemployment under the CARES Act for nonprofits.

Cheryl Richardson seconded, approved with none opposed.

- Upon reopening, all positions will be reinstated subject to a reassessment of job duties.

Bill Kent seconded, approved with none opposed

Pastor's Report

- Pastor Tim asked Diane Harr to share the youth Fund account balance. Dianne stated that there is \$4,759 in this fund.
- Sermons have been posted on Facebook and on the podcast app. Thank you for your support.
- Asks for everyone to please pass along any concerns
- Would like to have a celebration when the church is able to reopen.
- Would also like to thank Lois Kent for 40 years of service as treasurer with a certificate, as well as a love offering towards the planned playground in memory of her daughter, and include a plaque dedicating it in her memory. Glenn Dillion made a motion for this, Cheryl Richardson seconded. Approved with none opposed.
- People are calling in for Sunday School classes and this includes long distance charges for those who don't have a cell phone. Can we cover these charges for them? Glenn Dillion stated that we can route these calls by having them call another member's cell phone. This would eliminate the need for the long-distance call.

Tim Kemp planned our next meeting for May 17 at 1:30pm

Pastor Tim closed the meeting in prayer.