

Wedding Policies and Guidelines
Zebulon United Methodist Church

Our church is happy that you desire to have your wedding at Zebulon United Methodist Church. The altar is a place where great decisions are made in the presence of God. It is a holy place and is appropriately used for the uniting of persons in matrimony. The Christian Wedding is a worship service as well as a civil ceremony. The service is to be viewed with reverence as well as a time of celebration and happiness. Our church makes these recommendations to help make your wedding happy, memorable and sacred.

Minister

1. Scheduling the wedding date and time should be discussed with the Pastor who has access to the church’s master calendar.
2. The Pastor of our church usually officiates, however, a guest Pastor may be asked with the approval of our Pastor, who will also participate in the ceremony.
3. Premarital counseling is left up to the Pastor in charge. The marrying couple and Pastor should schedule these sessions.
4. The Pastor is in charge of the wedding. Directors, consultants, florists, and other parties involved in the wedding, should be aware of this and feel free to call upon the Pastor for assistance.

Fees

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| 1. | Sanctuary, Wesley Fellowship Class, and classrooms | |
| | Bride or Groom Member | A lifetime of tithes and offerings |
| | Bride and Groom Non-Members | \$200.00 |
| 2. | Fellowship Hall and Kitchen | |
| | Bride or Groom Member | \$50.00 |
| | Bride and Groom Non-Members | \$100.00 |
| 3. | Pastor | |
| | Bride or Groom Member | Complimentary |
| | Bride and Groom Non-Members | \$200.00 |
| 4. | Our church Musicians (Solos, special requirements, etc.) | \$150.00 |
| 5. | Our Sound System Operator (If needed, check w/Pastor.) | \$50.00 |
| 6. | Custodian (required) | |
| | Sanctuary only | \$50.00 |
| | Sanctuary and Wesley Fellowship Classroom
(Set up and take down chairs, etc.) | \$100.00 |
| | Classrooms (for changing, etc.) | \$25.00 |
| | Fellowship Hall and Kitchen – Rehearsal Dinner | \$50.00 |
| | Fellowship Hall and Kitchen – Reception | \$50.00 |

***All fees must be paid to the church (or received) by check two weeks prior to the wedding.**

Guidelines for Sanctuary Use

1. None of the furniture or altar furnishings shall be removed from their appointed places without Pastor's consent.
2. Fresh flowers, fresh greenery and candelabra should be minimal and not distract from the altar.
3. No tape, tacks, or other damaging materials should be used.
4. For protection of the carpet, only drip less candles should be used and artificial flower petals be thrown by the flower girl. Protection of carpet should be provided at all times.
5. We do not provide a kneeling bench. (Check with the florist.)
6. It is understood that the florist and/or bride and groom will be responsible for any damage to church property. Repairs will be made and appropriate parties will be billed.

Guidelines for Fellowship Hall Use

1. Food and drink should be restricted to Fellowship Hall and outside.
2. Caterers should provide all utensils, crystal, silver, linens, punch bowls, etc. They are responsible for cleaning up the food and decorations after the wedding and/or rehearsal dinner.
3. No church property such as tables, chairs, dishes, equipment, etc. can be removed from property.

Music

All music should be sacred and approved by the Pastor and Music Director prior to the wedding.

Photography

1. No flash photos should be taken during the service. (Most photographers are aware of this, however, friends and family members may not be. Please inform guests and as an added precaution, the groomsmen and greeters should offer a friendly reminder to those entering with a camera. Photographs may be taken as the wedding party enters and exits.)
2. Audio or video recording equipment may be used upon the approval of the Pastor.
3. After the service is completed or before the service begins, the wedding party may have a photography session in the sanctuary.

Other Policies

1. Birdseed or bubbles may be distributed after the ceremony and used, but only outside the church following the service.
2. The church cannot be responsible for personal items left at the church.
3. The church does not provide printed programs for your wedding.
4. A list of the wedding party, caterer, florist, etc. with addresses and phone numbers should be provided to the Pastor two weeks prior to the wedding.
5. If a wedding director is desired from our church, the Pastor can provide you with names.
6. ALCOHOLIC beverages are not allowed in the Fellowship Hall, church facilities or church grounds.
7. SMOKING is not allowed in the Fellowship Hall or church facilities.