

SMPC Director of Music Ministry – Job Posting

Saxonburg Memorial Presbyterian Church, Saxonburg, PA

Purpose: To provide meaningful worship through the leadership of music. In consultation with the Senior Pastor, oversee all aspects of the church's music ministry and the resources needed to deliver excellent and enriching worship at traditional and contemporary services.

Job Information:

- Part time or full time depending on scope of responsibilities
- Annual performance reviews conducted by Senior Pastor
- Vacation
 - 1 week; year 1
 - 2 weeks; years 2-5
 - 3 weeks; years >5

Reporting Relationship: The Director of Music reports directly to the Senior Pastor and Session.

Responsibilities:

- Primary lead for music ministry during all worship services, including the direction and/or oversight of all music groups, potentially to include: adult choir, children's choir, worship band, special music.
- Support the Senior Pastor's vision for worship and enhance the primary message of each service through the selection and preparation of appropriate music for each service
- Schedule instrumentalists, vocalists and technicians for all weekly services
- Oversee volunteers responsible for sound, lighting, and projection to support all worship services and other events needing these services
- Coordinate music functions as directed by the Senior Pastor and Worship Committee
 - Seasonal music performances
 - Other music programs as requested
- Recruit capable vocalists and instrumentalists for choir and contemporary music team
- Manage/maintain all equipment and instruments; recommend upgrades and replacements to Session
- Performance/Practice
 - Lead weekly choir practice (Sept-May)
 - Lead or attend weekly contemporary worship band practice
 - Prepare and direct choral presentations at 10:45 service (Sept-May)
 - Participate in or attend contemporary worship at 9:00 service
- Provide instrumental accompaniment during 7:45 and 10:45 services
- Coordinate music for weddings, funerals

Financial Package

- Competitive compensation based on qualifications, experience and scope of job responsibilities
- Signing bonus \$5000.00 for full time position after 6-month review