

To become a **Local Church Lay Servant**, you must complete the following requirements:

1. Be a professing and active member of a local church/charge.
2. Make application in writing to appropriate committee and obtain recommendation from pastor and church council or charge conference.
3. Complete the BASIC Course for Lay Servant Ministries.
4. Submit an annual report and reapplication with recommendations.
5. Complete an approved refresher course once every three years.

To become a **Certified Lay Servant**, you must complete the following requirements:

1. Be a professing and active member of a local church/charge.
2. Make application in writing to appropriate committee and obtain recommendation from pastor and church council or charge conference.
3. Complete the BASIC Course and one advanced course for Lay Servant Ministries.
4. Have your qualifications reviewed by the district committee on Lay Servant Ministries and the annual charge conference.
5. Submit an annual report to the charge conference and the committee on Lay Servant Ministries.
6. Request in writing the renewal of certification.
7. Complete an advanced course for Lay Servant Ministries at least once every three years for recertification.

To become a **Certified Lay Speaker**, you must complete the following requirements:

1. Be a professing and active member of a local church/charge.
2. Make application in writing to appropriate committee and obtain recommendation from pastor and church council or charge conference.
3. Complete the BASIC Course for Lay Servant Ministries.
4. Complete a course of study to include: Discovering Spiritual Gifts, Leading Worship, Leading Prayer, Preaching, United Methodist Heritage and Polity, and/or other courses as may be determined by the annual conference committee on Lay Servant Ministries or equivalent structure.
6. Interview with the District Committee on Lay Servant Ministries or equivalent structure at time of application and every three years thereafter, and be recommended to the conference committee on Lay Servant Ministries or equivalent structure for certification/recertification.



Lay Servant Academy



Basic Course

Lay Servant Ministries

**Friday, September 14, 2018
&
Saturday, September 15, 2018**

Glen Dale UMC,

*700 Wheeling Ave,
Glen Dale, WV*

Northern District Lay Ministry Team:
Carol Miller, Rev. Dennis Mehaffie,
Co-Directors of Lay Servant Ministries

COURSE DESCRIPTION

BASIC COURSE: *Lay Servant Ministries*

This required orientation focuses on the three primary aspects of lay servant ministry: caring, leading, and communicating.

Mr. Coley Dize, certified lay speaker, will lead this course at Glen Dale UMC on Friday, September 14 and Saturday, September 15.

NOTE: Anyone working to complete curriculum for lay certification, whether it be as a Lay Servant or Lay Speaker, is required to take this course prior to any other Advanced class.

COURSE CREDIT

In order to fulfill the requirements of this course, you must complete all 10 hours of class. That means you must attend both Friday and Saturday in Glen Dale.

If you have questions you may e-mail at cpmiller3822@comcast.net or call 304-843-1181 or 304-639-4088 cell.

COURSE SCHEDULE

Friday, September 14, 6:00 pm – 9:00 pm

Snacks Provided

and

Saturday, September 15, 8:30 am - 4:30 pm

Lunch is at Noon

The Glen Dale/Moundsville area has a selection of fast food restaurants available. You may bring your lunch, if desired. We are limited to one hour for lunch.

REGISTRATION FEE

(including shipping & handling)

BASIC COURSE- "*Lay Servant Ministries*"

Course Fee \$ 15.00

Registration Deadline: September 7, 2018

Please note: Only those who have completed the Basic Course may go on to take Advanced classes. If you have not completed the Basic Course, or it has been longer than 3 years since you have completed a course, you **must** take the Basic Course again.

Advanced classes will also be offered this Fall. A brochure and registration form will be sent to all individuals currently in the Lay Servant Ministries program. People completing this offered course will also be eligible to take an Advanced course upon completion of the Basic Course offered here this Fall.

✝ **Course preparation will require all students to complete the assignments prior to the beginning of class.**

You will receive your book and assignment by mail once you're paid registration is received. Note: No books will be sent without full-paid registration.

Please complete the registration form along with your check, make your checks out to the Northern District, and mail to

**Peggy Klages,
Northern District Office of the UMC,
1060 Chapline St. Room 111,
Wheeling, WV 26003.**

This district program is offered under the leadership and direction of the **United Methodist Board of Discipleship** as outlined in paragraph 266-269 of the UM Discipline

DIRECTIONS to the Church

Glen Dale United Methodist Church

700 Wheeling Avenue

Glen Dale, WV



There is road construction in the Moundsville/Glen Dale area on St. Route 2. Allow ample time to get to class on time.

From the South to Glen Dale

Coming north take Rt. 2 north to Glen Dale. The church is on the right at red light just after Reynolds Memorial Hospital. Turn right and then right into the parking lot.

From the North to Glen Dale

Coming south from Wheeling take Rt. 2 south through Wheeling to 16th Street. Turn left onto 16th Street. Proceed to Chapline Street. Turn right onto WV Rt. 2 South/Chapline Street. Follow Rt. 2 through Benwood and McMechen. After coming through the narrows, you will be in Glen Dale. The church will be at the first red light. Turn left and then right into the parking lot.

Directions are also included on registration insert.