

DUE JANUARY 31, 2019 – Return to District Office

Copies of this report should be filed with the recording secretary, pastor, district superintendent, conference treasurer, and chairperson, committee on finance.

THE UNITED METHODIST CHURCH

COMMITTEE ON FINANCE and CHARGE CONFERENCE

FUND BALANCE REPORT

The committee on Finance is required to make provision for an annual audit of the records of all the financial officers (including the financial secretary or church business manager and treasurers) of the church and all its organizations and shall report to the Charge Conference. Guidelines for handling of an accountability for funds can be found in the *Local Church Financial Records Handbook* and in *Guidelines for Leading Your Congregation: FINANCE*, and *The Local Church Audit Guide*, available at www.gcfa.org.

Church _____

Charge _____

District _____

Conference _____

For the period beginning (date) _____

and ending (date) _____

I. RECEIPTS, DISBURSEMENTS, AND BALANCES (Round to the nearest dollar.)

LOCAL CHURCH FUNDS (Use those applicable to your church)	(a) Balance at Beginning of Period	(b) Cash Received and Recorded	*(c) Total Disbursements for Period (-)	*(d) Transfers + (-)	(e) Balance End of Period
Counting Committee/ Financial Secretary's Records		\$			
General Fund	\$	\$	\$	\$	\$
Benevolence Fund					
Building or Improvement Fund					
Board of Trustees' Fund					
United Methodist Women					
United Methodist Youth Ministries					
United Methodist Men					
Church School					
Other Organizations or Funds:					
Name:					
Name:					
Name:					
Name:					
Name:					
Name:					
Name:					
Name:					
Name:					
Total amount of cash in all treasuries of the church	\$	\$	\$	\$	\$

*Note: **Column (c)** must be entered as a negative number. **Example:** -50
Column (d) may be entered as either a positive or negative number, for all transfers out, please use a minus sign.

