



Congregation Council Meeting Minutes

September 18, 2018

Present: Nicole Lipka, Rick Ballreich, Diana Lozon, Pastor Nathan Allen, Tammy Hingtgen, Julie Hargrove, Lindsey Cochran
Not Present: Bill Reaves, Patti Kooy, Mike Lipka, Mike Ziraldo, Becky Martin
Next meeting: Monday, October 15, 2018, 6:30 P.M., at Church

I. Announcements

Mike Lipka will lead the next devotion, Chapter 2 of *Giving to God*.

II. Discussion

The meeting was called to order at 6:56pm.

A motion was made by Pastor Allen, and seconded by Nicole Lipka, to approve the August meeting minutes.

Pastor Nathan Allen reviewed his report (attached). Sun., October 14th, Samaritas will be holding their Temple Talks during adult education and late service. Jennifer Stevens, from the Bay City/Saginaw area, will be offering a brief discussion on their ministries.

Tue., November 20th there will be a Community Thanksgiving Service at First Baptist Church (6106 S. Saginaw St., Grand Blanc) at 7:00pm. This would be our normal Council Meeting date for November, so it was agreed we would move Council Meeting to Mon., November 19th.

Pastor Allen reported on the continuing struggle to obtain Nursery Attendant volunteers. There was discussion and Council agreed on hiring a person when volunteers are not available. Pastor Allen made a motion to spend \$20 a week, through the end of the year, for this service (9:30am – 11:30am); Julie Hargrove seconded the motion and all were in favor.

Nicole Lipka, Director of Youth Ministries reported Vacation Bible School was a success, based on responses from the kids. Fun Fest was also a great success and the kids really had a good time. Mrs. Lipka and Council recognized the instrumental support of Pastor Cassie Todd in coordinating and organizing the event. Sunday School is going well; Pastor Cassie pulls all ages together for song and pray prior to them breaking-off into their classrooms.

There was no financial report to share; however, Pastor Allen noted there is a debate on how to charge the National Youth Gathering expenses due to complications with how accounts are set-up.

Diana Lozon, Director of Outreach, reported fliers distributed to Thornridge and Knollwood Apartments and the \$5 Facebook ads resulted in a few new faces at Fun Fest. Her and a team member offered 3 or 4 guest gift bags; guests were invited back to worship. She would like to make Trunk or Treat an outreach event and combine it with a chili cook-off, possibly moving to a Fri. night vs. after late service on Sun.

Julie Hargrove, Director of Christian Education, provided copies of the *Smoke Signals* September newsletter. She reported the VBS went well and all supplies returned. On Sun., October 28th, Third Graders will receive Bibles, and we will also begin a First Communion Class. Pastor Cassie is planning an Advent Festival for Sat., December 1st with more details to follow.

Lindsey Cochran, our Youth Representative, noted Cullen Breece has been doing a lot of their teachings and all are enjoying it. She reported Quake, the Great Lakes Youth Gathering in Lansing, is working to improve their overall program; however, it would be a Living Water Ministries decision. It typically takes place while students are on their December breaks.

III. New Business

Pastor Allen noted the Synod Office is requesting a date for sharing their Rise Up Campaign with the congregation. Council discussed and agreed to have them here either February 3rd or 10th.

Mike Lipka asks Council to consider moving meetings to the third Monday of each month vs. the third Tuesday. There were no conflicts with this change so future meetings will be set as requested.

IV. Roundtable

All were reminded their draft budgets are due at the next Council meeting. A meeting between Pastor Nathan, Pastor Cassie, Nicole and Julie will be coordinated to ensure no overlapping or duplicating of line items.

Julie requested prayers for a friend, Cindy, who is suffering with heart disease.

A motion to adjourn the meeting was made by Tammy Hingtgen, and seconded by Diana Lozon at 8:20pm.

Meeting minutes submitted by Tammy Hingtgen

Agenda: Holy Spirit Lutheran Church Council Meeting Tuesday, September 18th, 2018

Attendees: Pr. Nathan Allen, Rick Ballreich, Lindsey Cochran, Julie Hargrove, Tammy Hingtgen, Patti Kooy, Mike Lipka, Nicole Lipka, Diana Lozon, Becky Martin, Bill Reeves, Mike Ziraldo;

Absent:

Mission Statement: Worship God, Follow Jesus, Share the Word

Core Values: Youth and Family Ministry, Community Service, Fellowship, Worship & Praise (adopted 9/17)

#	Description of Agenda Item	Reporting	Notes
1	Call to Order	Mike Lipka	
2	Opening Devotion & Discussion	Chapter 1 of Giving to God	Next month Chapter 2 - led by:
3	Approval of Previous Minutes	Tammy Hingtgen	See August 4 minutes
4	Pastor's Report	Pr. Nathan Allen	See attached report
5	Finance Director Report	Mike Ziraldo	See August snapshot
	Committee Reports	Cmte Liaisons	Notes
6	Social Missions	Becky Martin	We are collecting Soap for LWF through September. Alex and Pr. Nathan are heading to the FBEM Member organization meeting on Wed. Sept. 26. to make sure we remain in good standing on our food handling and Civil Rights certifications.
7	Worship	Bill Reaves	A T-coil system would be just over \$4,000. October 14 will be a Samaritas Sunday in which they will give us an updated on their ministries as well as ask for an offering.
8	Youth Ministries	Nicole Lipka	They will be going to an escape room on Sat. Sept 29 at 12:30pm.
9	Church Properties	Patti Kooy	We need to solicit parking lot repair estimates
10	Outreach	Diana Lozon	Family Fun Fest fliers were taken to Knollwood and Thornridge Apartments--along with other church information about food distribution and area resources
11	Christian Education	Julie Hargrove	September Smoke Signals is out; VBS went well, and all decorations are returned. Sunday school has started up, and we are working on Trunk Or Treat in October. On Oct. 28, 3rd graders will receive Bibles, and we will also have another First Communion Class. Pr. Cassie is planning an Advent Festival for Sat. Dec. 1 with more info to follow.
12	Youth Representative	Lindsay Cochran	Youth continue to meet for Bible Study on Wednesdays at Starbucks at 6:45.
	Old Business		
13	Holy Land Carvings	Pastor Nathan	Waiting to hear back on if they can do either November 18, or December 2 or 9.
14	Budget Planning for 2019	All	Thank you to those who have already submitted information! Please get it to us ASAP!
15			

16			
New Business			
17	Date(s) in 2019 for Rise Up Campaign	All	The Synod Office is asking us to set a date for sharing the Rise Up campaign with the congregation--late Jan (20 or 27 or Feb 3 or 10?
18	Day for Council meetings	Mike Lipka	Looking into the possibility of moving the meeting to the 3rd Monday of the month? Is that a possibility?
19			
20			
21			
22	Next Council Meeting		October 19th
23	Adjourn with The Lord's Prayer	All	6:30p here @ Church

Pastor's Report for August 2018

Membership (as of 8/31):
Baptized: 525
Confirmed: 438
Aug. avg. attendance: 48/87

Congregational Statistics:

Births: None

Baptisms: Molly Elizabeth Pieper, scheduled for Oct. 7, 2018. Daughter of Mark Pieper and Gweyneth VanBrandeghen (grand-niece of the Ranta's)

Marriages: None

Possible New Members & First Time Visitors Goal: According to my notes, we have had at least 16 first time visitor households this year. Mark Pieper and Geyneth VanBrandeghen (12258 Fairbanks Rd. Linden, 48451, 810-814-3115), also Christa Cole (810-250-3143 and cmcole96@gmail.com) and her son Jayden may be interested. We also had a visitor, Sue, at the first Wed. evening dinner.

New Members: New members will be received on Sept. 23: Greg Diettrich (also his fiancé Nicole Thompson), Lynn Swain (daughter of Barb Noble), Ingrid Pearson, Linda Moskal, and Donna Garton all have expressed their desire to join HSLC. The Kirkoff family is now not prepared to join but wants to continue attending.

Transfers in: None

Transfers out: None

Deaths/Funerals: None

Business Mileage: 392 miles

Sick Days: None

Remaining Vacation Days for 2018: 16 days including 2 Sundays remain. I will be gone Sunday, September 16 for my brother's installation as pastor of Messiah Lutheran in Brownsburg, IN. I am also planning on going to Germany for a few days with Laura around Thanksgiving while she is there for Kettering University (likely Nov. 22-28)

Continuing Education: 10 days including 2 Sundays remain. I will be attending the Oct 15-17 for the Autumn Leadership Event in Livonia.

Updates:

- **T-Coil** – I have one quote in from Loop America with a couple of different installation possibilities. The cost would be just over \$4,000 if we proceeded. It would have to be funded with memorial funds.
- **Men's Bible Study** – will resume with a monthly study of 1 – 2 Samuel. All men of the congregation and their friends are welcome to attend from 6:3-8:00pm on the second Monday of the month.
- **Council Book for this year** – Remember to read chapter 1 for our devotions time in September!
- **Stewardship Plans** – I still need to get the committee together, however, I am thinking the emphases for 2019 will be "1. Maintaining Ministry Excellence, 2. Parking Lot Repair and 3. Debt reduction." The celebration luncheon will be after second service on November 11.
- **Holy Land Families** – Per our decision in August, we will have them come, but I am still waiting to hear about an exact date. I should have it set by the council mtg.
- **Nursery attendant** – We continue to have difficulty scheduling regular nursery volunteers. Right now, we only have one volunteer set for September 16 over Sunday School—Pr. Cassie's husband, Matt. We NEED to either have volunteers set for this, or pay for an attendant. I am thinking a paid attendant would need to be available from 9:30-11:30, which would come out to **\$20/week**.
- **Samaritas** –Jennifer Stevens will be a guest speaker from Samaritas for a brief "Temple Talk" on Oct. 14 to share an update on their ministries with the congregation. She will also pass out envelopes asking for financial contributions to Samaritas.
- **Background Checks** – We have received forms from almost everyone who regularly volunteers with the youth. They all came back clear.
- **Church Mutual Insurance** – Andrew Sherrington, regional representative for Church Mutual Insurance stopped by to inquire about submitting a bid for our insurance. I have provided him with information and am waiting to hear back to see if it is less than our contract with Brotherhood Mutual.
- **Community Thanksgiving Service** – On Tuesday, November 20, there will be a Community Thanksgiving Service (HSLC members—primarily the choir—have historically participated in this) at First Baptist Church at 7:00pm. This would normally be our council meeting, so I am wondering if we might be able to move our council meeting for November in order to avoid a possible conflict.

- **Grand Blanc Faith Community Outreach** – the Articles of Incorporation have been signed. I am the Vice-President of the board. Our 501c3 status is currently being filed with the IRS.
- **Samaritas Inquiry** – I met with the CEO of Samaritas and a real estate investor on Sept. 6 to discuss HSLC's potential interest in selling some of the property we own behind the church for development by Samaritas as senior living apartments or some other facility that a market study might suggest advisable. This is likely years away from happening (if at all), but I wanted to make you aware of the conversation as it has the potential to help us pay off the mortgage, but would also require congregation approval.
- **Food Distributions in Nov/Dec.** – We have the potential to prepare some food boxes for distribution in November and December, but we need someone to help coordinate the distribution and possibly help develop a list of those in need who could benefit from a food box.
- **Bibles and First Communion Class** – We will again be presenting Bibles to third graders on Oct. 28, and I will also be offering a first communion class this fall in October. The date for that is TBD depending on the timing of the Fall Festival/Trunk or Treat.

Respectfully submitted,
-Pr. Nathan

HOLY SPIRIT LUTHERAN CHURCH FUND ACCOUNTS

as of September 30, 2018

	Fund Balances	2018 Income	2018 Expense	Fund Balances
Altar Guild	554.54			554.54
AV Systems	1,600.00		1,600.00	0.00
Building Fund	41,187.50			41,187.50
Capital Campaign	4,705.00	3,880.00	8,125.00	460.00
Children's Offering	1,907.48	92.36	23.54	1,976.30
Family Promise	318.95	3,020.00	291.89	3,047.06
Food Bank	4,444.00 (A)	693.00		5,137.00
General	20,739.19 (B)	247,294.59	246,037.91	21,995.87
Good Sam	4,846.91	105.00	299.00	4,652.91
Hurricane Relief		150.00		
Memorial Funds	3,798.01	5,593.00		9,391.01
Mission of Hope	111.00	168.00		279.00
Music Director Continuing Ed	1,000.00	500.00	1,500.00	0.00
Narthex Renovations	2,101.50		2,053.39	48.11
Nursery		1,500.00		
Pastor Continuing Education	1,931.75	4,850.00	2,966.94	3,814.81
Special Music Fund	(300.00)	3,335.00	900.00	2,135.00
Unexpected Large Expense	2,881.44	12,306.20	6,163.00	9,024.64
Young at Heart	25.00	101.00		126.00
Youth Fund	3,924.20	987.63	4,193.83	718.00
Youth National Gathering	134.12	12,421.44	13,511.20	(955.64)
Total	95,910.59	296,997.22	287,665.70	103,592.11

(A) Includes 2017 prepaid food bank

(B) Includes 2018 prepaid pledge

Bank Balances

First Merit Bank-General
First Merit Bank-Good Sam

Total

103,428.38
163.73
103,592.11

0.00

Merrill Lynch Endowment Fund

34,657.53

Holy Spirit Lutheran Church
Profit & Loss Budget vs. Actual
January through September 2018

	Jan - Sep 18	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
40000 · General Income	259,853.61	238,556.00	21,297.61	108.9%
41000 · Children and Youth Ministries	11,463.79	3,887.00	7,576.79	294.9%
43000 · Programs & Missions Income	12,916.98	7,729.00	5,187.98	167.1%
44000 · Building Income	4,555.00	900.00	3,655.00	506.1%
48999 · Fund Transfer Income	8,207.84			
Total Income	296,997.22	251,072.00	45,925.22	118.3%
Expense				
61000 · Benevolences	16,726.26	21,375.00	-4,646.74	78.3%
62000 · Pastor Salary & Benefits Exp	75,933.81	74,645.00	1,288.81	101.7%
62100 · Staff Salary Expense	62,763.93	67,614.00	-4,850.07	92.8%
62200 · Office Expenses	9,996.80	12,030.00	-2,033.20	83.1%
62300 · Church Property Expenses	75,886.38	66,952.00	8,934.38	113.3%
64000 · Total Outreach Expenses	1,374.40	1,865.00	-490.60	73.7%
64100 · Total Social Missions	2,024.54	4,565.00	-2,540.46	44.3%
66000 · Payroll Expenses	0.00			
67000 · Christian Education Expense	3,161.85	3,130.00	31.85	101.0%
67100 · Worship Expenses	11,117.75	11,400.00	-282.25	97.5%
68000 · Total Youth Expenses	18,331.12	4,735.00	13,596.12	387.1%
68999 · Fund Transfer Expense	6,572.64			
69000 · Fellowship Expenses	3,774.22	4,430.00	-655.78	85.2%
Total Expense	287,665.70	272,741.00	14,924.70	105.5%
Net Ordinary Income	9,331.52	-21,669.00	31,000.52	-43.1%
Other Income/Expense				
Other Expense				
80000 · Suspense Account	1,034.19			
Total Other Expense	1,034.19			
Net Other Income	-1,034.19			
Net Income	8,297.33	-21,669.00	29,966.33	-38.3%

proposed 2019 budget Updates 11.16.18.xlsx

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