



Congregation Council

Meeting Minutes

June 19, 2018

Present: Nicole Lipka, Mike Lipka, Mike Ziraldo, Rick Ballreich, Karen Michelson, Diana Lozon, Emma Ziraldo, Mark Ziraldo, Becky Martin, Lindsey Cochran, Pastor Nathan Allen, Tammy Hingtgen, Julie Hargrove, Patti Kooy, Kristine Kuerbitz

Not Present: Bill Reaves, Sarah Wilson

Next meeting: Saturday, August 4, 2018, 9 A.M., at Lipka's home.

I. Announcements

No announcements.

II. Discussion

The meeting opened with a reading from *Giving to God*, authored by Mark Allan Powell, at 6:40 P.M. This book will be the source of council meeting devotions going forward.

A motion was made to approve the May meeting minutes. Minutes need to be amended to add Nick Halstead as a graduate. Approval pending additional information. (name was added to minutes and submitted for posting to the web.)

Karen Michelson, outgoing Director of Outreach, stated she is working with Diana Lozon in turning over the position.

Pastor Nathan Allen reviewed his report. NYG is 6/26-7/3. Also, the church is checking out T-Coil Bluetooth technology as a possible use of memorial funds. See detailed report for more information.

Mike Ziraldo, Director of Finance, provided as snapshot of church finances. Rebuilding of the emergency fund is growing.

Becky Martin, Director of Social Missions, stated the lunches for the Flint homeless will continue for the summer. Family Promise is happening in August, and Grumlaw church has joined and will be our new support partner. Last, military care packages will continue to be sent as names and addresses are provided.

Nicole Lipka, Director of Youth Ministries, reported the senior high youth will be attending the Backyard Mission August 12-14th, and will be helping with VBS in the evenings.

Mark Ziraldo, outgoing Director of Church Properties, welcomed the new council members. The sprinklers need some repairs and he has received two quotes – Jetstream estimate is \$800, and Hoffman estimate is around \$500. Mark and Patti Kooy to work together on how to proceed. Mark has a few loose ends to complete, and he will put together a list of contractors to give to Patti.

Diana Lozon, incoming Director of Outreach, welcome!

Julie Hargrove, incoming Director of Christian Education, stated Bree is taking the lead on VBS.

Emma Ziraldo and Lindsey Cochran, outgoing and incoming Youth Representative, stated 7 days to NYG! They are waiting on details for Backyard Mission. Welcome Lindsey!

Rick Ballreich, VP and Personnel Committee chair, stated the committee is recommending an offer to fill the Assistant Pastor position be extended to candidate Cassie Todd. Cassie is a seminary graduate and on the Presbyterian roster. Pastor Nathan Allen made a motion to offer, and Nicole Lipka seconded. All aye, no nay vote passed.

The next council meeting will be held August 4th, at the Lipka residence, from 9 to noon. No July meeting will be scheduled.

A motion was made to adjourn, and it was seconded.

III. Roundtable

No roundtable.

Meeting minutes submitted by Kristine Kuerbitz

Agenda: Holy Spirit Lutheran Church Council Meeting Tuesday, June 19th, 2018

Attendees: Pr. Nathan Allen, Rick Ballreich, Lindsey Cochran, Julie Hargrove, Tammy Hingtgen, Patti Kooy, Mike Lipka, Nicole Lipka, Diana Lozon, Becky Martin, Bill Reeves, Mike Ziraldo; Thank you to departing members: Kristine Kuerbitz, Karen Michelson, Sarah Wilson, Emma Ziraldo, Mark Ziraldo		Absent:	
Mission Statement: Worship God, Follow Jesus, Share the Word		Core Values: Youth and Family Ministry, Community Service, Fellowship, Worship & Praise (adopted 9/17)	
#	Description of Agenda Item	Reporting	Notes
1	Call to Order	Mike Lipka	
2	Opening Devotion & Discussion		Next month:
3	Approval of Previous Minutes	Kristine Kuerbitz/ Tammy Hingtgen	See May minutes
4	Pastor's Report	Pr. Nathan Allen	See attached report
5	Finance Director Report	Mike Ziraldo	See May snapshot from June 10 Mtg
Committee Reports		Comte Liaisons	Notes
6	Social Missions	Becky Martin	Helping Hands will continue with the same program of lunches for the homeless over the summer.
7	Worship	Bill Reaves	Baptism of Rowen Luke Johnson on July 8 @ 10:30
8	Youth Ministries	Nicole Lipka	(see below) Sr. High Backyard Mission Aug. 12-14.
9	Church Properties	Mark Ziraldo/Patti Kooy	Sprinkler repair bids are being sought. Jetstream's estimate was \$850. Hoffman Irrigation has provided a ballpark estimate based on the Jetstream bid - total estimated around \$570 or less.
10	Outreach	Karen Michelson/Diana Lozon	Father's Day devotionals went out on Sunday.
11	Christian Education	Sarah Wilson/Julie Hargrove	VBS planning is under way. Bree is taking charge of this for the moment.
12	Youth Representative	Emma Ziraldo/Lindsay Cochran	Youth Gathering attendees depart on Tuesday, June 26 at 9:20 from Detroit Metro. Return Mon. July 2.
Old Business			
13	Photo Directory		New Directory is out, but we are still seeking more pictures!
14	Assistant Pastor Position	Pastor Nathan	Vote to offer position to Pr. Cassie Todd
15	Pictures of new council members		Please stay for one new council members!
16			

New Business			
17	Date for July Meeting	All	Make this a retreat at a different time?
18	Book for Devotions		Giving to God by Mark Alan Powell
19			
20			
21			
22	Next Council Meeting		Possible dates for meeting in July
23	Adjourn with The Lord's Prayer	All	

Pastor's Report for May 2018

Membership (as of 5/31):
Baptized: 526
Confirmed: 439
May avg. attendance: 47/104

Congregational Statistics:

Births: None

Baptisms: None; Rowen Luke Johnson, (nephew of Mark and Marci Johnson), is scheduled for July 8, 2018 at the 10:30 service.

Marriages: None; planning for Aaron Houle and Kelsey Oldham on June 2

Possible New Members & First Time Visitors Goal: Ingrid Pearson 6060 Fountain Pt. Apt. 9, Grand Blanc, phone: 517-862-0166; John & Mary Kraut regularly worship with us from Christ the Shepherd. They may also join. We have had at least 14 first time visitor households this year.

New Members: Greg Diettrich, his fiancé Nicole Thompson, and Lynn Swain, daughter of Barb Noble, plan to join next time we receive new members. Ingrid Pearson (see above). On Sunday, 6/17, we had a visitor join us at the end of service: Anitha Yelangi (resident physician at Hurley) 810-228-8998 and anithay18@gmail.com.

Transfers in: None;

Transfers out: None; Shana Adkison is attending Davison UMC according to my records. While we will keep her information, I have marked her as inactive and removed her from the membership total above.

Deaths/Funerals: A small memorial for Helen Erickson was held on 6/14 as part of Young at Heart.

Business Mileage: 537 miles

Sick Days: None

Remaining Vacation Days for 2018: 23 days including 3 Sundays remain. I plan to be gone July 13 – 21. My hope is that by that time an Associate Pastor is on board for July 15 coverage.

Continuing Education: 10 days including 2 Sundays remain. I was in Washington DC for the National Workshop on Christian Unity April 16-19.

Updates:

- **Youth Gathering** – While it may be possible that we have an Associate Pastor for Christian Education on July 1, at this point, Pr. Olaf Lidums is set to supply while Bree and I are leading the youth in Houston. While away, I won't be able to respond quickly.
- **Memorial Funds** – I have not ordered any new furniture yet as we are still researching T-Coil systems that may provide hearing assistance to those who wear hearing aids.
- **Family Promise** – Grumlaw Church is now officially our "support church." Our next Host Week is August 5-12. We will need to make arrangements for the day of voting for the primary election in Grace Hall—we will either show a movie in the sanctuary to the families or take them out for a meal that night so that they don't have to be around while the voting is happening.
- **Photo Directory** – We are still working on collecting photos.
- **Marriage Small Group** – 7 couples have come and seem to be having a good time with the class.
- **Prayer List Updates** – In the short term, I have stepped in as the third person in the quarterly rotation to send out prayer list items. An updated prayer letter will go out starting June 25.
- **Associate Pastor** – The position has been approved by the congregation at the semi-annual meeting. With that in mind, I propose we offer the position to Pr. Cassie Todd as outlined on the yellow sheet to the congregation at the semi-annual meeting.
- **Council Book for this year** – *Giving to God* by Mark Alan Powell. As soon as they are in, you all will have a copy of your own. We'll work through each chapter—approximately one a month as an opening devotional for the council meetings.
- **Summer Sermon Series** – beginning in July and running through August 12, we will be slightly off lectionary as we focus on children of the Bible and what they can teach us today.
- **Stewardship Plans** – While in Philadelphia I came up with a theme that I plan to flesh out this fall "Revolutionary Spirit/Serving/Giving/Freedom" (A different theme for each of the four weeks. At this point, I anticipate the celebration luncheon would be after second service on November 11.
- **Retreat in July** – At that meeting, I hope we can map out some goals for the coming year. Where do you want to see Holy Spirit as a congregation in 5 years? What new ministries might we explore?

Respectfully submitted,
-Pr. Nathan

HSLC Financial Snap Shot (2018)

Acct Number	Jan-18	Feb-18	Mar-18	Apr-18	May-18	Jun-18	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18
40000	General	\$26,793.66	\$20,032.66	\$26,006.36	\$28,540.51	\$44,371.16						
41000	Children & Youth Ministries	\$4,615.00	\$200.63	\$1,376.86	\$3,294.80	\$337.50						
43000	Programs and Missions Income	\$1,789.00	\$507.25	\$5,206.73	\$2,121.00	\$671.00						
44000	MSFGG	\$255.00	\$540.00	\$1,155.00	\$175.00	\$415.00						
48999	Fund Transfer Income	\$233.60	\$233.60	\$1,550.00	\$0.00	\$0.00						
	Total Income	\$33,686.26	\$21,514.14	\$35,294.95	\$34,131.31	\$45,794.66	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Total Expense	\$26,403.39	\$35,811.04	\$35,263.65	\$22,358.59	\$42,791.03							
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Net	\$7,282.87	-\$14,296.90	\$31.30	\$11,772.72	\$3,003.63	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
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Fund Balances (Not All Funds)	As of May 31, 2018
Building Fund	\$41,187.50
Capital	\$340.00
Family Promise	\$3,121.29
Food Bank (3)	\$4,931.00
Good Sam	\$4,736.91
General Fund (1)	\$15,894.62
Unexpected Large Expense	-\$1,046.96
Narthex Renovations	\$48.11

Endowment Fund	\$34,744.33	As of April 30, 2018
Mortgage Balance	\$374,299.30	As of April 30, 2018

Note:

Total Income	\$170,421.32
Total Expense	\$162,627.70
Net before Suspense Acct	\$7,793.62
Net after Suspense Acct	\$7,336.10
Suspense account =	\$457.52

(1) includes prepaid 2018 pledge paid 2017, roughly \$4000 may or may not stay in general

(3) includes prepaid expense in 2017



June 19, 2018

The Rev. Cassandra A. Todd
5506 Old Franklin Rd
Grand Blanc, MI 48439

Dear Pr. Cassie,

I am pleased to offer you the position of Associate Pastor of Christian Education for Holy Spirit Lutheran Church located at 7234 Fenton Road, Grand Blanc, MI. This offer is contingent on the successful completion of a background check and screening per our policy for staff working with children and youth.

The core hours of this assignment vary by week, but will usually include Sunday mornings in addition to weekly office hours totaling on average 20 hours a week. Your start date is negotiable depending on any notice you may need to provide your current employer. You will report directly to the senior Pastor. In addition, you will receive an annual review, which will offer you the opportunity to evaluate and improve your performance in your role.

Your compensation package will consist of:

Salary of \$20,000.

3 weeks (21 days including 3 Sundays) of vacation time

A minimum of one week continuing education time with up to \$500 annually of continuing education funding

Medical benefits are not included. This assignment should not be considered a contract of any kind as your employment with HSLC is "at will." Either you or HSLC can terminate the assignment at any time.

We believe you will find the environment supportive and nurturing and the work challenging.

Sincerely,

Rick Ballreich
Vice President of Council and Chair of the HSLC Personnel Committee

I accept this offer of employment contained in this letter and hereby agree that I have read and understand the contents of this document.

ACCEPTED:

Full Name

Date Signed

Print First, Middle and Last Name

Start Date

Social Security Number

