

**Parish of the Northern Lights  
Parish Council Meeting  
Saturday January 14, 2017**

**Attendees:** Henrik Asfeldt, Marion Baker, Bill Creaser, Judy Flax, David Greenwood, Kathy Hogarth, Richard Loken, Vernie Mosich, LeRoy Overacker, Joyce Pusiarski, William Pusiarski, Shirley Raaflaub. Joyce Wilson

**Regrets:** Chris Boyce, Wendy Lawrence

**Absent:**

**Chairperson:** David Greenwood

**Recorder:** Richard Loken

**Location:** St Paul's Anglican Church, Boyle Alberta

1. **Call to Order:** David Greenwood called the meeting to order with prayer at 2:07PM
2. **Opening Prayer:**
3. **Agenda Review:** The agenda was adopted as distributed.
4. **Previous Minutes:** The minutes for the meeting of November 26, 2016 were adopted as distributed.  
Moved by Judy Flax, Seconded by Kathy Hogarth, Carried
5. **Old Business:**
  1. **Congregation Objectives:** The matter of congregation objectives has not yet been discussed at the vestry meetings. It was decided to remove this matter from the list of action items.
  2. **Days off for David Greenwood:** This is an information item. David will inform the appropriate wardens if he needs a day off for sanity purposes.
  3. **Search Committee Schedule:** Henrik Asfeldt reported that the search process has not advanced sufficiently to produce a reliable schedule.
  4. **Community Service Listings in Advocate:** Saint Thomas' has updated their entry in the Advocate community services page but the other congregations have not done this yet.
  5. **Recruitment for Vestry Positions:** Saint Andrew's/Zion, Saint Thomas', and Christ Church have all held their AGMs and filled all open vestry positions. Saint Paul's will be holding their AGM on Sunday January 15.
  6. **Separate Congregational Bank Accounts:** Shirley Raaflaub reported that she has completed about half of the process of opening individual bank accounts for the four parish congregations.

7. **Minutes for Congregational AGMs:** David has received copies of the 2016 congregational AGM minutes as requested.
  8. **Advertisement for Christmas Eve Services:** This was done and Christmas has come and gone.
6. **Standing Reports:**
1. **Clergy:**
    1. **Interim Priest-In-Charge:** David Greenwood distributed a printed copy of his report.
    2. **Associate Priest:** Chris Boyce is away and there was no report.
    3. **Deacon:** Bill Creaser reported that of late he has not been leading worship services and has focused on the traditional deacon's roles of pastoral care and community outreach.
  2. **Congregational:**
    1. **Christ Church:** Kathy Hogarth reported that attendance has been up slightly of late but that there is not much else to report.
    2. **Saint Andrews/Zion:** Henrik Asfeldt reported that Saint Andrews/Zion has held their AGM. The congregation continues to use and adapt to the Easy Worship service presentation software. The annual children's Christmas pageant was held in December and it was both successful and popular - congratulations are offered to Kathy Asfeldt and her company of players.
    3. **Saint Paul's:** Judy Flax reported that the congregational AGM will be held on Sunday January 15. Judy said has been attending the meetings of the Boyle Ministerial Association who have been discussing (among other things) the 2017 Canada 150 celebrations and giving consideration to starting a breakfast programme at the Boyle school.
    4. **Saint Thomas':** Joyce Wilson reported that attendance has been down a bit in Perryvale and that the AGM has been held.
  3. **Youth Group:** There was no report.
  4. **Search Committee:** Henrik Asfeldt reported that the search committee is making progress but not so much that they can put dates on their schedule of tasks, but perhaps a first draft of the parish profile will be sent to the bishop by the end of February. The parish profile will be accompanied by a video which is already a work in progress. The search committee also has to produce a mission statement but it seems that it cannot be called a mission statement?
  5. **Refugee Sponsorship Committee:** Henrik Asfeldt reported that the committee is waiting for a response from the federal government so not much is happening but it is noteworthy that many other refugee sponsorship organizations across Canada are also

waiting for a response from the federal government. Meanwhile, fund raising continues and the committee is thinking of asking the local governments for resolutions of support.

An omnibus motion to accept all the above reports was put forward.

Moved by Judy Flax, Seconded by Joyce Wilson, Carried

- 6. Treasurer's Report:** LeRoy Overacker distributed printed copies of the 2015 financial reports which did not depart very far from the 2016 budget. The most significant differences were caused by Lesley's departure at the end of the summer.

LeRoy distributed a draft budget for 2017. The budget is not very different from the 2016 budget except for some expected increases in the cost of utilities caused by inflation and the newly applied carbon tax.

The treasurer's report was adopted as distributed.

Moved by LeRoy Overacker, Seconded by Vernie Mosich, Carried.

## **7. New Business:**

- 1. Discretionary Fund:** David Greenwood has asked that a discretionary fund be setup for the use of the rector for various purposes including, but not limited to, financial assistance to community members in dire need. The use of such a fund is recorded in a log but the information is confidential. The movement of money through the fund would be reported to the congregation annually at the parish AGM but only in generalities to preserve confidentiality. This would not be a budget item but would be set at an agreed upon level with the rector obligated to approach the parish council when the fund needs to be topped up.

Be it resolved that a \$500.00 confidential discretionary fund be opened for the use of the rector. The rector will request additional money from the parish council when the fund needs to be replenished.

Moved by Judy Flax, Seconded by Vernie Mosich, Carried.

- 2. Parish Web Site:** It was reported - correctly - that the parish website is significantly out of date and in need of maintenance.

Responsibility for the website has not been clear up to this point. Each congregation was expected to have a delegate who would keep their information up to date but it seems that nobody could be identified as the overall site administrator. A few people have done minor work on the site in the past but the work was irregular and uncoordinated.

It was agreed that the site should either be kept up to date or removed but the latter is a bad idea because people have been known to find the parish churches by looking them up on the website. It was agreed to post the rector's sermons and the vestry and parish council minutes on the web site as well as bringing it up to date.

Richard Loken agreed to become the site administrator with the understanding that he did all the site editing and all requested changes were sent to him.

Website Administrator: Richard Loken

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- 3. Parish Membership List:** Judy Flax would like to see the production of a complete and up-to-date parish membership list. No action was proposed.
- 8. Adjournment:** The meeting was adjourned at 3:19PM. The next meeting will be at 2:00PM on Saturday March 11, 2017.