

## St. Stephen's Episcopal Church - Vestry Meeting - January 16, 2017

In attendance: Fr. J. Wesley Evans, Jerry Fillebrown (Sr. Warden), Craig Summer (Jr. Warden), Ed Colvin, Pam Colvin, Sally Fillebrown (Clerk), Steve Keller, Bob Rice

Absent: Kenneth Crawford & Helen Perkins

The meeting opened with prayer by Fr. J. Wesley Evans at 6:33 pm

### Minutes:

- Minutes from the December 19, 2017 Vestry meeting were approved with minor amendments. Motion to approve: Steve Keller; 2<sup>nd</sup>: Bob Rice; motion carried.

### December:

- **Christmas Eve Service:** December 24<sup>th</sup> at 10pm. Overall a success. Many Visitors.
- **12<sup>th</sup> Night Feast:** Low attendance, owing in part to sudden shift in weather and flu epidemic in Sherman. Several parishioners claimed not to know about the event despite all advertising efforts. What are we missing?

### General Updates:

- **Music Program:** Undergoing revitalization. Fr. Evans will be working with our Organist, Cindy Parson and Parishioner Sally Fillebrown to improve worship through music.
- **College Ministry Retreat:** Feb 9-11 - Diocesan Retreat for College-aged people. As a member of the College Ministry Commission, Fr. Evans will be at Camp All Saints (in case of emergency) and the Sunday Service will be celebrated with a supply priest.
- **Revitalization Goals:**
  1. Congregational Development Plan written in consultation with Canon Gilton, main goals found within. See attached.
  2. Reviving LEV's and restructure its operation.
  3. Children's Program, looking for volunteers to get it off the ground.
  4. New interest in involvement in worship and combined services, more liturgical training.
  5. Reception/Confirmation/Baptism class in planning for approx. 4 people.
- **Vestry for 2018:**
  - ∞ Nominees - Patty Anderson & Judy Sloan
  - ∞ Suggestion to include an Agenda Item for the Parish Meeting to Reduce the Vestry from 9 members to 6
    - + Motion to accept: Bob Rice; 2<sup>nd</sup>: Ed Colvin; motion carried with 2 opposing votes.

### Important Dates Upcoming:

- **January 28<sup>th</sup>** - Parish Meeting and Potluck after Sunday Worship. Emphasis placed on Parish Involvement opportunities, especially outreach.
- **February 2<sup>nd</sup>** - Candlemass, Friday 6:30 pm, Chapel service with blessing of candles.
- **February 3<sup>rd</sup>** - St. Blaise Blessing, Saturday 9:30 am, Chapel service with blessing of throats.
- **February 10<sup>th</sup>** - Downtown Mardi Gras, Saturday, St. Stephen's is participating the the community event as we did last year by setting up a mask-making zone. Location (Old Iron Post and/or Kelly Square) TBD.
- **February 13<sup>th</sup>** - Shrove Tuesday, 6:30 pm, Pancake Supper hosted by the Brotherhood.
- **February 14<sup>th</sup>** - Ash Wednesday, 8:00 & 11:30 am, Imposition of Ashes; 6:30 pm, Imposition of Ashes and Sung Eucharist.

### Sr. Warden Report:

- **Grace Tuck Endowment:** We will need a CPA to handle the Grace Tuck Endowment properly. We are working to secure this person.

**Jr. Warden Report:**

- See attached
- In addition to the printed report:
  - ∞ Final ductwork is still to be installed, and the final project will be completed for about \$5K under budget.
  - ∞ Sage is scheduled to come in March to give us an update on the roofing project.

**Financial Report:**

- The Financial report for December was accepted as presented. Motion to accept: Steve Keller; 2<sup>nd</sup>: Ed Colvin; motion carried
- 2018 Projected Donations Data Sheet – distributed to Vestry at the meeting (see attached). After Review, Jerry Fillebrown moved that we allow for a rounding error of +/- \$1,000. Motion to accept as amended: Craig Summer; 2<sup>nd</sup>: Ed Colvin; motion carried.

There being no further business, the meeting was adjourned at 7:43 p.m. with a prayer read together by all Vestry members.

Respectfully submitted,  
**Sally Fillebrown, Clerk**

## ADDENDUM

Please find the Minutes from the Organizational Vestry Meeting attached below, and let thanks be given to Helen Summer (Parish Administrator) for taking these Minutes.

### Minutes Organizational Vestry Meeting 01-28-2018

Present: Judy Sloan, Patty Anderson, Steve Keller, Jerry Fillebrown, Bob Rice, Mark Beardsley, Craig Summer, Fr. Evans, Helen Summer (Admin)  
Absent: Ed Colvin, Pam Colvin

Meeting called to order by Fr. Wesley Evans at 1:15 pm.

- ◆ Judy Sloan named as Senior Warden
- ◆ Craig Summer elected as Jr. Warden
- ◆ Sally Fillebrown appointed as Clerk (non-voting)
- ◆ Vestry Person of the month form was updated
- ◆ Vestry Contact Form updated
- ◆ The following changes were made to signatures on Bank and Investment accounts:

**1<sup>st</sup> United Bank:** remove Helen Perkins & Jerry Fillebrown; add Judy Sloan, Steve Keller

**Investment:** remove Jerry Fillebrown; add Judy Sloan