

St. Stephen's Episcopal Church - Vestry Meeting - August 21, 2018, 2018

In attendance: Fr. J. Wesley Evans, Judy Sloan (Sr. Warden), Craig Summer (Jr. Warden), Patty Anderson Shrock, Mark Beardsley, Ed Colvin, Pam Colvin, Jerry Fillebrown, Sally Fillebrown (clerk) Steve Keller, Bob Rice; Visitors: Robert Duty, Compass Risk Services, Inc., Diocese of Dallas; Paul Bezney, Anderson, Hauder & Bezney, Dallas, TX; Taylor Voskuil, Sage Roofing; Helen Summer (Parish Administrator, Financials)

The meeting opened with prayer by Fr. J. Wesley Evans at 6:30 pm

Minutes:

- Minutes from the July 17, 2018 Vestry meeting with minor corrections.
Motion to approve: Steve Keller; 2nd: Craig Summer; motion carried.

Guest Presentation:

- Paul Bezney, Taylor Voskuil, and Robert Duty updated the Vestry on the current status of our roof repair claim with CIC (Church Insurance Company). As the CIC is agreeing only to repair our roof when indeed the roof needs to be fully replaced, our guests are here to discuss our options going forward. After their presentation, the Vestry continued the discussion with the following motion: We will delay further activity until Robert Duty has had a chance to visit with Steve Folis of CIC and try to encourage CIC to reconsider our claim to replace the roof rather than repair. Motion to approve: Judy Sloan; 2nd: Jerry Fillebrown.

Past Events:

- **Back to School Community Event:** About 20 children received free vision and dental screenings! *The Harold Democrat* also ran a front-page article.
- **School Supply Drive:** Supplies delivered to Wakefield Elementary on August 14th. They are most grateful for our generosity.

General Updates:

- **Chasuble Dry Cleaning Damage:** Retainer has been mailed to the lawyers, and we are waiting their response.
- **Vestry Nominations:** It is time to begin gathering nominations and consider the possibility of downsizing the Vestry to six members.
- **Complete Financial Management Document:** Final edits from the previous meetings are complete and copies are available.

Important Dates Upcoming:

- **Stewardship Campaign:** Stewardship Letters and Pledge Cards will be mailed this week. Drive lasts until **September 9th** at which time the Sunday Service will have some sort of special collection of Pledge Cards (TBD).
- **Newcomers' Gathering: September 9th, 5:00 pm.** Invitations will go out to 22 people (new in the past year, recently starting to attend, or have expressed interest in joining). Ministry leaders and Vestry members are expected to attend to welcome guests, introduce themselves and interact.
- **Arts Fest: September 15th 9 am - 5 pm.** We may participate this year. DOK is looking into organizing our participation.
- **Halloween Carnival Outreach: October 27th 6 - 9 pm.** Community Groups are on board to provide volunteers this year and to host the games. We are cutting the hours and deleting the "Alchemy Lab" in addition to using volunteers from outside the Parish. Parish volunteers will be needed for decorating, the main attraction ("Haunted House"), and possibly the Concessions.

Sr. Warden Report:

- **Audit:** The Audit Committee has completed its preparation of the Annual Audits of Parish Financial Statements to forward to the Diocese by the September 1st deadline. Recommendations to the Vestry are provided for review.
- **Oil & Gas Lease:** Documents concerning the Oil and Gas lease need to be located and provided for safe keeping in the church safe deposit box.: Will meet Monday or Tuesday of next week for training and to begin review of the monthly documents.

- **Newcomers' Gathering:** The Vestry should be present at the September 9th outreach for potential members and a committee established to assist with coordinating this event.

- **Church Organ:** Sally Fillebrown will report on status of the research the pros/cons of our organ versus a new instrument created for Organist, Linda Pease.

Jr. Warden Report:

- See attached

Financial Report:

- Presented to the Vestry.

Other Business:

- **Land for Venue Proposal:** The large house across from the Church (corner of Crockett/Cherry) has been purchased for use as an Event Center. New Owners have proposed to SSEC that they use their own funds to beautify the two vacant lots adjacent to the house and across the street from the Church and be allowed to use our parking lots during their events. Fr. Evans will consult with the Diocese.

- **Membership Files:** Helen Summer reported that all membership files must be updated and will be consulting with our parishioners for their current information.

There being no further business, the meeting was adjourned at 8:03 pm with a prayer read together by all Vestry members.

Respectfully submitted,
Sally Fillebrown, Clerk