

St. Stephen's Episcopal Church - Vestry Meeting - April 24, 2018

In attendance: Fr. J. Wesley Evans, Judy Sloan (Sr. Warden), Craig Summer (Jr. Warden), Patty Anderson, Mark Beardsley, Ed Colvin, Pam Colvin, Jerry Fillebrown, Bob Rice, Sally Fillebrown (clerk)
Absent: Steve Keller Visitor: Helen Summer (Parish Administrator, Financials)

The meeting opened with prayer by Fr. J. Wesley Evans at 6:32 pm

Minutes:

- Minutes from the February 20, 2018 Vestry meeting were approved with minor corrections.
Motion to approve: Ed Colvin; 2nd: Patty Anderson; motion carried.

General Updates:

- **2018 Stewardship:** Drive (with a more detailed plan) will be moved to early fall, 2018. Plan: Two groups of letters (one to pledgers and one to non-pledgers); Pledge cards go out 8.05.18; Coincide with, "What I love about this Parish" campaign - video "interviews" on Facebook and testimony in Newsletter. Special Sunday to collect pledges, 9.09.18.
- **Lenten Mite Box Drive:** \$312.11 raised; funds distributed soon.

Important Dates Upcoming:

- **Abuse Awareness Event:** Saturday, April 28th, 9:30 am - April is Child Abuse Prevention Month. SSEC will host a community event with several organizations involved in fighting child abuse, Sexual assault, domestic violence, and human trafficking. The event will conclude with a time of prayer. The DOK will organize the setting, provide Continental Breakfast, and act as hostesses during the event.
- **Bl. Garrard Day:** Saturday, May 26th, 9:30 am - Celebrated with a special 1928 BCP Service and History display in the Parish Hall. Volunteers needed.
- **Bishop of N. Dakota to visit SSEC:** Trinity Sunday, May 27th, 9:30 am - The Bishop will be in Dallas from time to time, and his visit will be part of his introduction tour. His visit will be general in nature and no Confirmation will be included in this service.
- **Christmas in July:** Saturday July 7th, 9am - 1 pm; Community outreach event. SSEC will host a booth (as in past years) and will enhance with a small service project to support the Crisis Center. The community will be invited to put together care packages while their kids participate in their own activity (i.e. making fake snow).

Sr. Warden Report:

- **CPA:** Virginia O'Hanlon and Carla Self will meet this coming Thursday to go over the program Used by SSEC for day to day bookkeeping.
- **Audit Committee:** Meeting to be scheduled as coordinated by Carla Self to train the new members.
- **Taxes:** An additional request for tax records to be filed in Canada has been received to show our exempt status for 2017. Appropriate tax records will be prepared and submitted.

Jr. Warden Report:

- See attached
 - ∞ Regarding the painter's bid: Motion to accept bid of \$6800: Bob Rice; 2nd: Jerry Fillebrown; Motion carried.
- Helen Summer shared with the Vestry a letter from the Church Insurance Co. of Vermont. Bottom line is the company has rejected SSEC's claim for a full replacement of the roof, and will only support a minimal repair of the roof, which is completely unacceptable to SSEC. Our only option is to move to mediation.

NRS Consulting: Request for looking into criminal files and securing recommendations from Nick Spost. As to criminal reports - Ed Colvin says all instances are minimal and all recommendations received were positive. Last month's vote to move forward with using NRS to mediate on behalf of SSEC stands.

Financial Report:

- Presented to the Vestry

Other Business:

- Wells Fargo – Account Consolidation: Discussion and motion to put all Parish funds under a single Tax ID number. Subsequent research shows that this motion is unnecessary as the issues has already been resolved by an earlier action on the part of the Vestry.

FROM THE MINUTES, 12.19.17

- **Investment Funds:** All Investment Funds are to be managed by Well Fargo in a single account under the Church's Tax ID Number.
Motion to accept: Bob Rice; 2nd: Kenneth Crawford; motion carried

There being no further business, the meeting was adjourned at 8:03 pm with a prayer read together by all Vestry members.

Respectfully submitted,
Sally Fillebrown, Clerk