

Director of Music Ministries

Position Description

In consultation with the pastoral staff, the Director leads the ministry of music throughout the life of the church. This includes using the congregation's musical gifts as a means of and aid to worship, leading the congregation to minister to each other through music, encouraging the fellowship of individuals and groups who share an appreciation of music, and fostering musical talents and expression among all age groups within the congregation.

Qualifications:

- Bachelor's Degree in music or equivalent experience, preferably in Sacred Music
- Proficiency in organ and piano performance an asset
- Knowledge and proficiency in hand bell performance
- Skill in conducting vocal and instrumental ensembles

Responsibilities:

- Attend staff meetings, church council meetings, church conferences, worship committee meetings, and annual ministry planning meetings as needed.
- Schedule and conduct Sanctuary Choir rehearsals and performances.
- Schedule and conduct hand bell choir rehearsals, performances and workshops.
- Lead, support or recruit leadership for additional musical groups: Praise Band, Cherub Choir, Children's Choir, Chimes, or other groups as may be formed.
- Coordinate the schedule of all musical groups for worship and rehearsal.
- Select anthems and special music appropriate for season and theme.
- Maintain music library, including sorting, filing, and ordering music.
- Ensure routine tuning and maintenance of organ, pianos, and hand bells.
- Maintain keyboard skills through regular practice of music for worship and special programs.
- Direct or assist with special activities when requested: cantatas, musicals, and special programs.
- Submit an annual budget for the total music program.
- Assist pastor(s) with selecting music for worship services.
- Communicate details of music programs for bulletins and monthly newsletter.
- Provide music for weddings and funerals, for additional fees, as requested.
- Approve substitutes for weddings or funerals in case of absence.
- Contract with outside musicians for special programs and serve as liaison between FUMC and music organizations using FUMC facilities, such as Victoria Bach Festival.
- Update skills and maintain knowledge of current trends in church music by attending and participating in workshops, master classes and conventions.

First United Methodist Church
Victoria, Texas

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- Recruit members for the music groups and provide for their extra-musical needs by consulting with individual members before or after services and by communicating via phone, e-mail, or other means.

Benefits & Salary

Vacation: 4 paid Sundays off per year (excluding Easter & Christmas)

Job performance and compensation will be evaluated annually by the Senior Pastor and Staff-Parish Relations Committee.