## **Camp & Retreat Ministries Team**

The purpose of the Camp & Retreat Ministry Team is to plan, schedule and carry out a program of camp ministries. The specific tasks of the Team are delineated below.

- 1. Prepare an annual calendar for camp & retreat ministries and update this as necessary.
- 2. Develop a plan for promoting camp & retreat ministries, utilizing promotional materials, social media, etc.
- 3. Develop written job descriptions for the Summer Camp Director(s) and volunteers.
- 4. Establish policies for associational camp & retreat ministries, including fees and guidelines.
- 5. Enlist the Summer Camp Director(s) and volunteer staff needed for summer camp ministries.
- 6. Develop a detailed budget for camp & retreat ministry income and expenses; and submit an annual budget request to the association finance committee by October 1<sup>st</sup> for consideration in its new annual budget.