

By-Laws
Church Planting Center of Southeast Missouri

BOARD MEMBERS

Term of Service:

Board Members shall be elected to serve a four year term. Individuals may serve another term on the Board after rotating one year off if elected by due process by his/her Association.

Election:

The Board of the Church Planting Center of Southeast Missouri shall be comprised of seven (7) Board members; four (4) from Cape Girardeau Baptist Association, three (3) from different churches in Southeast Missouri aligned and in good standing with the Southern Baptist Convention and Missouri Baptist Convention. No church shall have more than one of its members serving on the Board at any given time. Board members shall be elected in the following manner:

Cape Girardeau Baptist Association shall elect one board member each year from among its member churches.

Cape Girardeau Baptist Association shall elect one board member each year from among qualifying churches outside the Cape Girardeau Baptist Association when there is a Board member vacancy.

Failure to attend three (3) consecutive, regularly scheduled meetings by a voting Board Member shall result in their dismissal from the Board. The Cape Girardeau Baptist Association shall be notified for the purpose of selecting an equivalent replacement Board Member to complete the term. The replacement Board Member may subsequently serve a full four year term should the Cape Girardeau Baptist Association vote for them to serve following the partial term.

Non-Elected Members:

The Board of the Church Planting Center of Southeast Missouri shall have additional ex officio members represented by the Director of Missions of the Baptist Associations from which elected members are sent. These members shall not be entitled to vote.

Officers:

There shall be four(4) officers of the Board of the Church Planting Center of Southeast Missouri. The Board shall elect their own officers annually at the first regularly scheduled meeting of the Board after the Cape Girardeau Baptist Association Annual Meeting.

The duties of the officers are as follows:

Chairman of the Board: The Chairman of the Board will chair all meetings of the board and serve along with the other officers of the board to make financial and other decisions regarding the Church Planting Center of Southeast Missouri between scheduled meetings in keeping with the other provisions of this document.

Vice-Chairman of the Board: The Vice-Chairman of the Board will chair meetings of the board in the absence of the Chairman and serve along with the other officers of the board to make financial and other decisions regarding the Church Planting Center of Southeast Missouri between scheduled meetings in keeping with the other provisions of this document.

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Recording-Secretary: The Recording-Secretary of the Board will record the minutes of all meetings of the board; will provide copies of the minutes to all board members within 10 days of the meeting by mail or electronic mail; and serve along with the other officers of the board to make financial and other decisions regarding the Church Planting Center of Southeast Missouri between scheduled meetings in keeping with the other provisions of this document.

Treasurer: The Treasurer of the Board will maintain an accurate balance of all financial accounts in banks specified by the Board. The Treasurer will provide an income and expense statement to the Board at all scheduled meetings. The Treasurer will be responsible for writing checks and payment of bills. The Treasurer may be chosen as the Church Planting Center of Southeast Missouri Board determines best serves the interests of the Church Planting Center of Southeast Missouri, whether the Treasurer is to be a voted member of the Board or selected from an associational partnering church in good standing with their association. Should the Treasurer not be chosen from among the duly-elected Board members, the Treasurer will not be a voting member of the Board.

MEETINGS

The Church Planting Center of Southeast Missouri Board shall meet a minimum of four (4) times per year in regular session. Those meetings shall be scheduled quarterly according to calendar year as best facilitates the current board members' schedule.

Special Called Meetings:

A Special Called meeting can be called by the Chairman of the Board or four (4) members of the Board in agreement that a meeting is necessary. All Special Called meetings shall require a two (2) week advance notice to all Board members. Only those items necessitating the Special Called meeting may be discussed and acted upon at that meeting. All Special Called meetings may be held via conference call, email, Instant Messaging, or other electronic forums that facilitate group interaction and communication.

QUORUM

A Quorum shall consist of five (5) of seven (7) Board Members present.

AUTHORITY OF THE BOARD

The Board has complete authority in the hiring and dismissal of paid staff members.

The Board is the only entity that may enter the Church Planting Center of Southeast Missouri into any binding contractual arrangements.

REVISIONS AND CHANGES TO THE ARTICLES OF INCORPORATION AND BY-LAWS

Revisions and changes to the Articles of Incorporation and/or By-Laws may be made as needed with the approval by simple majority of the Cape Girardeau Baptist Association's Executive Board. Changes must be proposed in writing at one regularly scheduled meeting of the Cape Girardeau Baptist Association's Executive Board and may be adopted by the Cape Girardeau Baptist Association's Executive Board at their next regularly scheduled meeting.

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FINANCIAL MATTERS

The Church Planting Center of Southeast Missouri Board will prepare and adopt an annual budget for the upcoming new fiscal year no later than one month prior to the beginning of the new fiscal year. The fiscal year shall be the same as the physical calendar year.

Any spending of less than \$1,000 outside the approved budget must have the approval of at least two of the officers of the Church Planting Center of Southeast Missouri Board. Any spending of \$1,000 or more outside the approved budget must have the approval of five-sevenths (5/7) of the entire Board.

PROPERTY

All acquisition or disposal of real or hard assets, or contracts for lease of such assets, shall require the approval of five-sevenths (5/7) of the Church Planting Center of Southeast Missouri Board.