



Funeral Policy & Bereavement Support Information

St. John Baptist Church

Rev. Leathon “Buck” Magee, Pastor

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ST JOHN BAPTIST CHURCH

SJBC FUNERAL POLICY

The Senior Pastor, leaders and members of St John Baptist Church are sympathetic and sensitive to the needs of families in bereavement. The church will assist families in preparing the funeral services held at SJBC.

Condolences shall be extended to each family with our sincerest regard. We will provide Home Going services in a manner that will console the family, celebrate the life and preserve the dignity of loved ones.

MEMBER SERVICES

- 1. Funeral Services will be provided for a church member, at no costs to the family.**
- 2. The Pastor or designee should be contacted to schedule the funeral service for the loved one. The church will make a sincere effort to accommodate the desires of the family as the church schedule allows.**
- 3. The church will provide the facility and prepare a repast meal for the immediate family, out of town guests, close friends following the funeral service at no cost to the family for up to 100 people. If the number exceeds 100 people, an assessed amount to cover the additional cost will be agreed upon and paid by the family. Free-will donations are accepted.**
- 4. The menu for a fellowship meal will consist of a meat, two vegetables, bread, drink, and dessert.**
- 5. The meal is prepared under the direction of the SJBC Food Service Ministry Team. Members of the church provide this service as a ministry in the spirit of Christian love. Their mission is to serve willingly and pleasingly, inspired and led by GOD.**
- 6. Only active members of the church and their immediate family (spouse, parents, children, siblings) will be eligible for this ministry.**
- 7. Honorariums for the pastor, pianist, or musicians are paid by the family prior to the service.**

NON-MEMBER SERVICE

- 1. Funeral Services for non-members must be approved at the availability and discretion of the church. * All costs must be paid prior to service.**
- 2. The Senior Pastor or his designee will be responsible for officiating the funeral and presenting the eulogy.**
- 3. If a non-member family is approved to have a service at the church, the family may also utilize the fellowship hall for a repast meal for the immediate family, out of town guests, and close friends following the funeral service. The family is responsible for providing the food for the repast.**
- 4. Honorariums for the pastor, pianist, or musicians are paid by the family prior to the service.**

GENERAL GUIDELINES

- 1. A statement of comfort “Resolution” will be written and given to the SJBC member in good standing on the death of any immediate family member.**
- 2. The church is not responsible for and does not provide for printed programs. Recommendations can be made of local reputable printers.**
- 3. All services and fellowship activities should be concluded within 4 hours.**
- 4. Those experiencing extreme financial hardship, may be granted the use of the sanctuary for the service and use of necessary equipment free of charge at the discretion of the Pastor and/or his designee. This will not include use of the fellowship hall for a prepared meal.**
- 5. For the purpose of this policy, active members are defined as those members of SJBC who regularly attend church services and contribute to the church as they generally provide regular financial and personal support for the church. These privileges are also extended to the following:**
 - *Homebound members.**
 - *Those who have served as former pastors of the church.**
- 6. There is no fixed fee for the services of the Pastor or Designee; it is customary for the family to give an honorarium to the officiating minister.**

USAGE FEES

ROOM	USE FEES	NOTES
SANCTUARY	NO FEE	MEMBER
SANCTUARY	\$100	NON-MEMBER
CLERGY	HONORARIUM	MEMBER & NON-MEMBER
CUSTODIAL	\$50	NON-MEMBER CLEANUP, OPEN & LOCKING FACILITY
MUSICIANS	\$50 EACH	MEMBER & NON-MEMBER

BENEVELONET CEMETERY FEES

Members

Single Grave #250.00
2 Grave Lots \$500.00

Non-Members

Single Grave \$800.00
2 Grave Lots \$1600.00

Full payment must be received in advance for the burial to take place. Checks should be made payable to the St. John Baptist Church. The contact for location of available burial plots is Earnestine Prescott at 318-872-5114.

WHEN YOU HAVE LOST A LOVED ONE...



Our thoughts and prayers go out to you in this time of loss and grief. Your church wants to be there for you to minister to your needs and bring comfort to your heart. SJBC is available to provide guidance, counsel and minister to you and your loved ones during this time of loss and bereavement. Please contact Rev. Leathon “Buck” Magee, Pastor in an effort to properly notify the church. You may contact him by the following ways:

- 1. Phone at (318) 272-1189**
- 2. Email @ mageebuck02@yahoo.com**

In reporting Loss of Loved One, please provide the following information:

- * Deceased Person’s Name**
- * Name of Funeral Home servicing the family**
- * Date you would like to hold the Home Going Service**
- * Contact Person’s Name and Phone Number**
- * Contact Person’s Relationship to the Deceased**
- * Is the Deceased a Member of SJBC, Yes or No**

This booklet presents the Funeral Policy for St. John Baptist Church and provides practical guidance in the funeral planning process.

CHURCH CONTACTS

Rev. Leathon "Buck" Magee, Sr. **mageebuck02@yahoo.com**
Pastor **318-272-1189**

Worlita Williams **worlitawilliams@gmail.com**
Church Business Contact **318-393-5116**

Wes Hawkins **snapshot2@aol.com**
Music Ministry Director **318-458-8365**

Kathy Thomas **kjt1961@gmail.com**
Food Service Ministry Team Chair **318-461-3883**

Bobby Williams **williams200333@yahoo.com**
Buildings & Grounds **318-548-2590**

WHAT TO DO WHEN YOUR LOVED ONE DIES

- * Contact Other Family Members and Close Friends
- * Contact Your Church
- * Choose a Funeral Home

Before going to the Funeral Home...

It will save you considerable time and phone calls if you have the following information

available.

1. Full name of deceased (include nickname or other names person may have used). _____

2. Date of Birth _____

3. Place of Birth _____

4. Father's Name _____

5. Mother's Name (Maiden) _____

6. List of relatives and relationship to the deceased _____

7. List of church, professional organizations, clubs and other organizations in which memberships were held _____

8. If you wish, indicate memorial to be designated in obituary in memory of the deceased _____

9. Compile a list of individuals who might be available to serve as pallbearer _____

The following information will be needed for the Funeral Home
and for the planning of the service.

Name of Deceased _____

Family Contact _____ Relationship _____

Family Address _____

Family Phone _____ Other Contact Phone _____

Name of Funeral Home _____

Address _____ Phone _____

Email: _____ Fax _____

Funeral Director (Point of Contact) _____

Number of Family Members _____

Meet & Greet or Wake Scheduled? Yes No

Location _____

Floral Requests

Funeral Service Instructions

Service Location: _____

Date & Time of Service _____

Minister (Eulogy) _____

Scripture _____ Prayer _____

Resolutions/Acknowledgments _____

Tributes _____

If possible, have the persons doing Tributes named.

Viewing (Beginning of the Service or After the Service) _____

Location of Interment _____

Pallbearers

Honorary Pallbearers

Music Provided by _____

Ushers Notified by _____

Family Meal Location _____

Sample Order of Service

***Processional of Ministers and the Family**

*** Selection**

*** Reading of Scriptures (Old & New Testament)**

*** Prayer**

*** Music/Solo**

*** Reading of Obituary**

*** Tribute or Expressions (Named Individuals) (2 minutes per person)**

***Music/Solo**

*** Eulogy**

***Recessional**

BIBLE SCRIPTURES

Comfort

-Isaiah 66:13 As one whom his mother comforts, so I will comfort you; you shall be comforted in Jerusalem.

-Matthew 5:4 "Blessed are those who mourn, for they shall be comforted.

-Psalm 55:22 Cast your burden on the LORD, and he will sustain you; he will never permit the righteous to be moved.

-Psalm 23 The LORD is my shepherd; I shall not want. He makes me lie down in green pastures. He leads me beside still waters. He restores my soul. He leads me in paths of righteousness for his name's sake. Even though I walk through the valley of the shadow of death, I will fear no evil, for you are with me; your rod and your staff, they comfort me. You prepare a table before me in the presence of my enemies; you anoint my head with oil; my cup overflows. Surely goodness and mercy shall follow me all the days of my life, and I shall dwell in the house of the LORD forever.

Hope In Eternal Life

-John 11:25-26 Jesus said to her, "I am the resurrection and the life. Whoever believes in me, though he die, yet shall he live, and everyone who lives and believes in me shall never die. Do you believe this?"

-John 14:1-3 "Let not your hearts be troubled. Believe in God; believe also in me. In my Father's house are many rooms. If it were not so, would I have told you that I go to prepare a place for you? And if I go and prepare a place for you, I will come again and will take you to myself, that where I am you may be also.

-John 6:35-40 Jesus said to them, "I am the bread of life; whoever comes to me shall not hunger, and whoever believes in me shall never thirst. But I said to you that you have seen me and yet do not believe. All that the

Father gives me will come to me, and whoever comes to me I will never cast out. For I have come down from heaven, not to do my own will but the will of him who sent me. And this is the will of him who sent me, that I should lose nothing of all that he has given me, but raise it up on the last day. For this is the will of my Father, that everyone who looks on the Son and believes in him should have eternal life, and I will raise him up on the last day.”

Peace

-John 14:27 Peace I leave with you; my peace I give to you. Not as the world gives do I give to you. Let not your hearts be troubled, neither let them be afraid.

-Matthew 11:28-30 Come to me, all who labor and are heavy laden, and I will give you rest. Take my yoke upon you, and learn from me, for I am gentle and lowly in heart, and you will find rest for your souls. For my yoke is easy, and my burden is light.”

-Philippians 4:6-7 do not be anxious about anything, but in everything by prayer and supplication with thanksgiving let your requests be made known to God. And the peace of God, which surpasses all understanding, will guard your hearts and your minds in Christ Jesus.



Funeral Homes

Jenkins Funeral Home

170 Van Buren St, Mansfield, LA 71052

(318) 872-1652

Patterson Purvis Mortuary

2238 Whaley St, Mansfield, LA 71052

(318) 872-6789

Groups in Shreveport, Louisiana

GriefShare grief recovery support groups meeting weekly in Shreveport.

Current groups

Sponsor	Address	Dates
Emmanuel Baptist Church	5850 Buncombe Road Shreveport, LA	Tuesdays, 630 PM-830 PM April 11, 2017-Jul 18, 2017
Summer Grove B. C.	8924 Jewella Avenue Shreveport, LA	Tuesdays, 600 PM-800PM Feb 28, 2017-May 23, 2017
Celebration Church	8645 Business Park Dr. Shreveport, LA	Sundays, 1230 PM-200 PM Jan 29, 2017–April 23, 2017

A Place That Warms The Heart

For More Information Call 318-317-9329


