



Greater St. Mary Missionary Baptist Church

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Women's Mission Ministries

Auxiliary's

*Senior Women Auxiliary (SWA)
Intermediate Women Auxiliary (IWA)
Junior Women Auxiliary (JWA)
(married or single with Children)*

Ages

*56-above
36-55
25-35
18-24*

GSM Mission Statement

*To bring people to Jesus and membership in His family,
to develop them to Christ like maturity, to equip them for
their ministry in the Church and life mission in the world,
in order to magnify God's name!*

I. INTRODUCTION

THE SEED: THE WORD OF GOD

As children many of us experienced the thrill of burying a seed in a Styrofoam cup and keeping constant watch until a sprout nudged the dirt aside, unfolded and became our own small plant. Whether it ever grows to full maturity or not the growing plant reflected whatever seed we planted: from a tomato seed, a tomato; from a flower seed, a flower; from a green bean, a bean plant. The future product is bound up in the seed. In much the same way, the end result in any women's ministry will depend largely upon the kind of planted seed, the source of our pre-up position (assumption), and our activities.

As we look to the Bible as the seed for our planting, we can confidently expect that the result will be a ministry that reflects God's character and God's view of women. Growth of our mission will have to be a partnership between God and the women of our church. We will grow by the power of God through the skilled effort of the women.

God uses people to accomplish His purposes. We cannot do it without Him- and He has decided not to do it without us.

Paul has illustrated this kind of partnership in *I Cor. 3:6, 9 LB "I planted the seed – Apollas watered it but God made it grow."* Therefore the place to begin growing our mission is with a study of what the Bible teaches about growth and our responsibilities before God.

Our job is to 1) recognizes a wave of God's spirit and ride it. {catching the wave will take insight, patience, faith, skill and balance} 2) Use the right equipment 3) create balance by using the five purposes of the church and 4) know when to get off a dying wave.

As we begin our journey of revitalizing our mission the question is "What is keeping our mission from growing"?

II. EFFECTIVE WOMEN'S MISSION

A. WILL KNOW IT'S PEOPLE

Using a tool such as the survey (at the end of this booklet) develop and understanding of the women at Greater Saint Mary (GSM). Here you will acquire important information, such as how many women are working outside the home, from this information you can begin to evaluate specific aspects of your program 1) should the group meet evenings or day time? 2) What has been the previous Women Mission program at GSM and 3) how will that impact your planning?

B. BUILT ON BIBLE STUDY

The Bible should be the central focus of a vital Women's Mission program. God's word is what people hunger and thirst for, often without realizing that the Bible is what they need. You can get women to come to varied programs that interest them, but you will not have the spiritual growth desired without consistent teaching of the scripture as relevant to the lives of women today. The goal of an effective mission should always be to develop **Maturity (Discipleship)** *Ephesians 4:11-13; I Peter 2:2*.

A Women's Mission program must be designed to meet the needs of all women of the church, and they will be at many different spiritual levels – the young lambs and the mature sheep.

The Women Mission programs are also an opportunity to bring neighbors and friends to a church sponsored event, our participants may range from the unsaved and new believers, the scripturally untaught, to the spiritually mature and knowledgeable in the scriptures.

That is why bible teaching must include the gospel frequently for the unsaved (**Evangelism**) be clear for the new learner, yet also have depth for the mature Christian.

C. WILL HAVE VARIETY

Part One: After meeting for Bible Study allow time for service opportunities, announcements, testimonies, special music and offering.

NOTE! Offering should be turned in to the church on a weekly basis.

Part Two: After the selection of various electives (these may range from spiritual and practical skills) organize small groups that accomplish the following: **First**, they enable women to get to know each other because the group is smaller. **Second**, the women learn some skill (spiritual or practical) that they have needed or wanted to learn. Therefore they grow in ability and confidence. **Third**, women learn to pray and care for each other. Many women will pray aloud for the first time because it is safe.

Fourth, leading these groups give women an opportunity to serve God using their S.H.A.P.E. (Spiritual Gifts, Heart, Abilities, Personality and Experiences)

ELECTIVE CLASS SUGGESTIONS

Skill Development:

A skill is the ability to do something with ease and accuracy skills are developed by practice and experience. Example: knitting, quilting, etc.

GSM Women Mission Skill Development Education:

- | | |
|----------|----------|
| 1. _____ | 4. _____ |
| 2. _____ | 5. _____ |
| 3. _____ | 6. _____ |

Developing Spiritual Maturity:

Spiritual Maturity includes having a heart that worships and praises God, building and enjoying having relationships, using our gifts in service to others and sharing our faith with lost people. Example: Discipleship as a lifestyle.

GSM Women Mission Spiritual Maturity Election:

- | | |
|----------|----------|
| 1. _____ | 4. _____ |
| 2. _____ | 5. _____ |
| 3. _____ | 6. _____ |

Family Helps:

D. WILL PROVIDE SMALL GROUPS

SESSION FORMAT

Our GSM Family desires to live a purpose-driven life, but all do not achieve this on a consistent basis. Each session must include elements of all five purposes so that we can live a healthy, spiritual balanced life over time.

Worship

10 minutes

We grow stronger through (worship).
"Surrender your life for God's pleasure".

Fellowship

10 minutes

"Connecting with God's Family"

The foundation for spiritual growth is an intimate connection with God's family. Ask questions that will help you get to know the members of your small group so that you'll begin to feel a sense of belonging.

Discipleship

40 minutes

"Growing to be like Christ"

Small group discussion on chapter read prior to the session. Your focus is on how the truths from God's word, (scriptures in the chapter), makes a difference in your lives.

Ministry

15-20 minutes

"Developing your shape to serve others"

What practical steps can you take in developing who God uniquely made you to be in order to serve Him and others better. (***What God made you to be determines what He intends for you to do.***)

Evangelism

10 minutes

"Sharing your life mission everyday".

Using your green "Ten Most Wanted" prayer card-pray for each person on your list and discuss ways to appeal to the unchurched.

QUESTION: Have you reached out your hand to some who doesn't know Christ?

E. WILL DEVELOP LEADERSHIP

The first consideration in developing leadership is an understanding of giftedness. It is important to match people to the task for which they are gifted. Some women do not realize that God gave each of us a specific kind of uniqueness. God is consistent in his plan for our life.

By understanding the five shape factors: (spiritual gifts, heart, abilities, personality and experiences) we can discover God's will for our lives – the unique way in which He intends for each of us to serve Him. All of us are not shaped for leadership, but each of us (as believers) have been given spiritual gifts to be used in ministry. (*I Cor. 12; Rom. 8; Eph. 4*) It is important to remember that spiritual gifts are given not for our own benefit but for the building up of others in the Body of Christ.

F. WILL HAVE AN OUTREACH

Missions begin at home and extends around the world. We are committed to providing opportunities to serve in the church and in the

community. This outreach has become an intensive part of GSM's Women Ministry.

The following is a schedule of our monthly activities:

<u>WHEN</u>	<u>TIME</u>	<u>OUTREACH</u>
1 st Saturday	10:00am-11:00am	Juvenile Detention
3 rd Saturday	10:00am-11:00am	Oak Park Nursing Home
	11:15am-12:15pm	Abraham's Tent
4 th Saturday	9:00am-11:00am	Friend Ships Mission

Director's Extended Outreach:

2 nd Tuesday	2:00pm-3:00pm	Rosewood Nursing Home
3 rd Friday	11:30am-4:00pm	Multi-Purpose Center
		Senior Good Distribution
Monday's	11:00am-1:00pm	Abraham's Tent

The outreach also includes taking care of family needs at GSM and Community during catastrophic situations i.e., fire, hunger, etc.

III. GSM'S ACTION PLAN

MISSION STATEMENT

*To bring **people** to **Jesus** and **membership** in **His** family, to **develop** them to **Christ like maturity**, to **equip** them for their **ministry** in the **Church** and **life mission** in the **world**, in order to **magnify God's name**!*

WOMEN MISSION GOALS

- To minister to the needs of women and encourage their growth to spiritual maturity
- To equip women to serve other's
- To provide opportunities and encouragement for ministry to the community and world-wide mission field

OFFICERS PERSONAL MISSION GOALS

- Encourage strength and motivate the lost and unchurched
- Teach women to develop a stronger personal relationship with God
- Teach women to be soul winning disciples
- Increased time in Bible study, meditation and fasting
- Strong commitment to God's work
- Spiritual and financial obligation

OBJECTIVE

Develop a program and training design that will empower and teach women to become stronger disciples in providing spiritual, physical and financial service to meet the needs of church and community.

GENERAL ACTIVITIES

1. Director, Vice-President, officers and Mission Co-ordinators will meet with Pastor Team Leader and)AA to review Mission Plan
2. President's, Co-ordinator's, Vice-President to distribute needs assessment survey at 7:45 and 11:00am service.
3. Present draft program outline and dates of scheduled joint meetings and draft Agenda for (2004-2005)to (AA) for Pastor's review and approval, (the draft program outline to include Small Group electives and projected beginning dates).
4. Director to convene a meeting with auxiliary presidents, mission officers and coordinators to clarify job descriptions, mission commitments and develop working activities that work in concert with the church mission statement, mission goals and objectives to reflect a balance with the five purposes
5. Auxiliary's specific activities are to be Approved by the mission director prior To implemenation (to ensure balance with the five purposes of the church) and avoid duplication
6. Conduct ongoing training in areas Identified needs (Auxiliary Presidents and Director
7. Director and Leadership Teams to Attend Pastor's S.A.L.T. meetings 4th Sunday of each month at 9:15am in Building A (S.C.T. Conference Room)
8. Mission joint meeting 1st Monday of each month at 7:00pm (beginning Nove 8, 2004)

IV. DUTY STATEMENTS

1. **The Director of Women Mission**

Have a general oversight of the work of women's mission.
Maintain knowledge of the goals, objectives of the church, Association and State Convention along with the ability to interpret those goals and objectives to her officers as they formulate mission programs and activities that work in concert with the overall mission statement.

- A. Discuss plans with Purpose Driven (PD) Team Leader and secure his interest and cooperation in the work of the mission.
- B. Plan for meetings of the mission in cooperation with the activities coordinator's vice-president, Auxiliary President and other members of the program committee.
- C. Preside at scheduled joint meetings of the mission and during meetings of the women leadership committee
- D. Appoint standing committees and call for reports from all officers and committee chair person (at scheduled meetings)
- E. Plan and cooperate with president's, vice-presidents, coordinators, health awareness team and other workers assigned a leadership role in mission programs/activities of Senior Women Auxiliary (SWA), Intermediate Women Auxiliary (IWA), Junior Women Auxiliary and Young Women Auxiliary (YWA)
- F. Conduct a training on the duties of officers and Committee chairpersons
- G. Provide ongoing staff development and staff training based on identified needs of workers
- H. See that reports required by the Pastor and PD team leaders are sent promptly
- I. Other duties as assigned by the Pastor and PD team leader
- J. Conduct a yearly Health Fair with the assistance of the Health Awareness Team

2. **Vice-President**

The Vice-President will serve as chairperson of and make plans for scheduled meetings of the Enlistment Committee.

NOTE! The Enlistment Committee shall be composed of one member of each of the Mission Auxiliary with the assistance of the electives and special events co-ordinator's to develop and disseminate a plan of action for enlisting

new members and “growth” program for the church and community.

- A. In the absence of the Director from meetings of the Mission, she performs the duties of the Director.
- B. Assist in the planning of activities for Women’s Day and other scheduled special events
- C. Assist new members in completing and submitting “Women Mission Survey”.
- D. Turn over completed survey to appropriate mission chairperson (for work assignments as reflected on the survey)
- E. Meet with elective Coordinator to decide on general topics to be studied at scheduled meetings with workers
- F. Knowledgeable of Association and State Convention mission activities and submit to director a plan for Mission Workers participation
- G. Assist Auxiliary President in developing an Action Plan for GSM’s participation in Association, State and National Convention Activities

3. Auxiliary President

Have a general knowledge of the work of the Mission along with its goals, objectives and activities, that demonstrates 1) prayer without ceasing 2) study to show thyself approved unto God 3) enlisting and mobilizing other Women to commit themselves to Christ and 4) participation in District, State and National Program Activities

- A. Conduct an orientation with members on the mission handbook
- B. Provide Activities that will lead to growth in the prayful planning developing, and implementing the work of the kingdom
- C. Schedule monthly meetings with Auxiliary members and participate in monthly scheduled joint meeting.
- D. Develop a plan for Auxiliary participation in District, State and National Women Mission Activities
- E. Seek out women of the church to share their gifts in the following areas: Bible Study, Small Group Facilitator, Special Events Coordinator, District Association and State Convention Coordinator, Arts/Crafts, Outreach, Evangelism, etc.
- F. Conduct needs assesement survey to gain

information regarding topics for electives along with elective leaders or facilitators

- G. Provide for the planning, developing and Conduct in of special membership periods during the year
- H. After membership drive plan activities that will keep them interested and committed to serve:
 - Teach challenging missionary lessons from the bible
 - Study the lives of missionary workers
 - Continuous training
 - Maintain a missionary book shelf and reading table in the library
 - Maintain a balance in all mission activities (Evangelism, Worship, Fellowship, Discipleship and Ministry)
- I. With the consent of the Pastor, lead the Auxiliary in sponsoring a community service program to present the Women Missionary work at GSM
- J. Other duties as assigned by the Pastor , PD Team Leader and Director

4. Recording Secretary

The Recording Secretary will:

- A. Keep a complete and up to date roll of members with their address and telephone numbers
- B. Keeps accurate minutes of ll mission and committee meetings
- C. Give to the director before each meeting an outline of the unfinished business from the last meeting
- D. Keep a list of each committee membership and furnish the chairperson a copy of the list
- E. Keep important papers for reference
- F. Cooperate with officers and committee chairpersons in making reports

5. Corresponding Secretary

The Corresponding Secretary will:

- A. Write draft letters authorized by the mission for review and editing by Administrative Assistant (AA) prior to Pastor's approval
- B. Serve as chairperson of and arrange for regular meetings of the publicity committee.

Publicity Committee

- 1. Display draft announcements, flyers, brochures and submit to Pastor's Secretary

2. Whenever needed publish workshops, seminars and other special events with local media after review and approval of Mission Director

WOMEN'S MISSION SURVEY

Now there are varieties of gifts, but the same Spirit, and there are varieties of ministries, but the same Lord... But to each one is given the manifestation of the Spirit for the common good (I Corinthians 12:4-5, 7)

What area of need would you like to see met by the Women's Mission program?

____ Worship ____ Ministry ____ Discipleship
____ Fellowship ____ Evangelism

What are your areas of interest (check as many as you would like)?

____ Community outreach ____ Mother's encouragement
____ Hospital visitation ____ Exercise
____ Bible Study ____ Weight reduction support
____ Discipleship ____ Prayer
____ Hospitality for new members ____ Lay counseling
____ Missions ____ Political action groups
____ Church grounds beautification ____ Food ministry
____ Support groups ____ Sewing
____ New Skills (homemaking) ____ Other
____ Health Awareness Team
____ Were you active in a circle this past year? If not, Why not?
____ Do you work full-time outside of the home?

Name _____ **Phone** _____

Address _____

Age Group ☐ 18-24 ☐ 25-35 ☐ 36-55 ☐ 56-above

Married/Unmarried w/children

Work Hours _____

SMALL GROUP TOPICS

Rank Small Group Topics 1-5 (5 highest)

____ First Steps to Knowing God's Will

____ The Parent Life-Saver

____ Loss and Grief Process

____ Stress in the Work-Place

____ Spiritual Accountability

____ Mission's (Global)

____ Discipleship as a Life Style

____ How to Study the Bible

____ Integrity/Character

____ Pursuing the Power the Prayer

____ Christian Dating

____ Disciplining Children

____ Managing Finance

____ Quiet Time With God

____ _____

____ _____

____ _____

Additional Topics

APPENDIX I

Joint Meeting Agenda Format

Today's Date

AGENDA

- I. Opening _____ Director
- II. Scripture & Prayer
- III. Meeting Purpose
- IV. Auxiliary Break-Out Session (45 minutes)
- V. Auxiliary Reports
- VI. Assignments/Next Meeting Date
- VII. Closing Prayer

APPENDIX II

Mission Small Group & Facilitator's Guidelines

WOMEN MISSION SMALL GROUP MINISTRY

I. Objective

Provide an opportunity for Women (in small group settings) to add spiritual breath and depth to their service by balancing it with the five purposes of the church as given to us by Jesus Christ in the Great Commission and the Great Commandment.

II. Sessions Format

Our GSM family desires to live a purpose-driven life, but all do not achieve this on a consistent basis. Each session must include elements of all five purposes so that we can live a healthy, spiritual balanced life over time.

Worship 10 minutes

We grow stronger through (worship).

"Surrender your life for God's pleasure".

Fellowship 10 minutes

"Connecting with God's Family"

The foundation for spiritual growth is an intimate connection with God's family. Ask questions that will help you get to know the members of your small group so that you'll begin to feel a sense of belonging.

Discipleship 40 minutes

"Growing to be like Christ"

Small group discussion on chapter read prior to the session. Your focus is on how the truths from God's word, (scriptures in the chapter), makes a difference in your lives.

Ministry 15-20 minutes

"Developing your shape to serve others"

What practical steps can you take in developing who God uniquely made you to be in order to serve Him and others better. **{What God made you to be determines what He intends for you to do.}**

Evangelism 10 minutes

"Sharing your life mission everyday".

Using your green "Five Most Wanted" prayer card- pray for each person on your list and discuss ways to appeal to the unchurched.

QUESTION: Have you reached out your hand to some who doesn't know Christ?

III. Activities

1. Small group will meet once a week.
2. Discuss one chapter per week.
3. Plan and engage in a group culminating activity at the completion of the last chapter.
4. Facilitators to meet with GSM's Administrative Staff person to plan a culminating activity for all participating small groups.

IV. Facilitator's Guide for Group:

1. **Keep your sharing focused on your own thoughts and feelings. Limit your sharing to 3-5 minutes.**
These are two very important guidelines. Focusing on their own thoughts and feelings will keep their sharing short, eliminate cross-talk and keep the person sharing from "wandering" to other people's problems or non-group related topics. Please be strict about the 3-5 minute rule, it is very frustrating for others in the group to miss an opportunity to share because someone else spoke for 10 minutes or more. Come up with a signal, if necessary and announce it at the start of the group, so that if anyone goes over their time, they know they will get the "signal" to stop, so no one feels singled out.
2. **No Cross-talk please. Cross-talk is when two individuals engage in conversation, excluding all others. Each person is free to express their feeling without interruption.**
Cross-talk can also be identified as someone saying, "I can relate to you because...", "I can't relate to you because..." comments, laughing, asking questions, etc... We don't have to be legalistic about it, but very careful not to offend anyone. This is one of the most important guidelines. This guideline has been abused many times in groups and many people have been hurt by it, sometimes giving up on attending a group session. You must be willing to enforce this guideline in your group.
3. **We are here to support one another. We will not attempt to "fix" another.**
This is also a guideline that is commonly violated. We all have wonderful intentions, and think that we are going to help the person by sharing the wisdom we have gained from being in similar situation. Many times, however, the person is not at the proper emotional state to hear or understand. The members of your group are going to look to you to protect them and enforce this guideline. Be careful in offering advice that does not have a biblical foundation.
4. **Anonymity and confidentiality are basic requirements. What is shared in the group stays in the group!**
Also a very important guideline that we as leaders must be very sensitive about enforcing. This can be very hurtful to someone if they find out people in their group are telling others the things they shared only in their group. Most of the people are here because they have never been able to "tell the secret"; they need to be assured that this is the safe place to do it. If you make phone calls to members of your group also be careful about protecting their anonymity when you leave phone messages.
5. **Offensive language has no place in a Christ centered group.**
Many of us grew up hearing and /or using offensive language; this can be a painful trigger to members of our group. If we are to grow in our walk with the Lord, we will never use foul language and will be diligent in enforcing this guideline to protect the members of our group. It is often when this guideline is not enforced that an injured member does not feel safe and will leave feeling violated, perhaps never to return. If we refuse to enforce the guidelines, our group members also do not feel safe in asking us why we do not, or letting us know they have been hurt.
6. **Meeting locations and time should be decided by the group.**
7. **Maintain attendance records and written progress reports of each session.**
8. Submit a copy of the written report to Mission Auxiliary President prior to the 1st Sunday of each month.

NOTE! The Mission Director will include the Small Group report in her monthly activity report to Administrative Assistant (AA) for Pastor's review and church filing.

APPENDIX III

Monthly Written Report Format

Instructions:

- Auxiliary Reports to Mission Director (prior to 1st Sunday of each month)
- Mission Director Report to: Purpose Driven Team Leader (P.D.) and Administrative Assistant (A.A.) for Pastor's review and church filing (on or before the 2nd Sunday of each month)

GSM WOMEN MISSION MONTHLY REPORT

Name of Auxiliary

Date

I. Mission Activities	Date	Purpose	# In Attendance
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_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

II. Area's I Need Help

Resources Needed

- A. _____
B. _____
C. _____

President's Signature